

SPECIAL PARKS, RECREATION & STREET LIGHTING COMMITTEE MEETING MINUTES

November 28, 2023
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, President (Chair)
Greg Snyder, Director

Board Members Absent: None

Staff Present: Steve Lowrance, Parks Supervisor
Jennifer Oakes, Executive Management Analyst
Kim Sevy, HR & Solid Waste Manager/District Clerk

Guests/Public: None

Call to Order

President Kujawa called the meeting to order at 4:30 p.m.

Roll Call

All Committee Members were present at Roll Call.

- 1) **Approval of Agenda**
Director Snyder moved to approve the Agenda. President Kujawa seconded the motion. Motion passed unanimously.
- 2) **Public Comment** – None
- 3) **Approval of Minutes**
Director Snyder moved to approve the Minutes. President Kujawa seconded the motion. Motion passed unanimously.
- 4) **Review & Discussion Regarding Parks and Recreation Events & Programs**
Mr. Lowrance reviewed the parks and recreation events and programs for the year and discussed the upcoming tree lighting ceremony event.
- 5) **Update Regarding Phelan Park Expansion**
Ms. Sevy provided an update on the APRA portion of the park expansion and reviewed the map provided in the agenda packet.
- 6) **Update on Phelan Farmers Market**
Mr. Lowrance provided an update on the farmer's market.

7) **Update on Teaching Garden**

Mr. Lowrance provided an update on the teaching garden and noted the attendance at the special garden workshop on composting and tree planting.

8) **Staff Report**

A written report was included in the packet.

9) **Committee Comments**

None

10) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting** – None

11) **Set Agenda for Next Meeting** – February 13, 2023

12) **Adjournment**

With no further business before the Committee, the meeting adjourned at 4:43 p.m.

Agenda materials can be viewed online at www.pphcsd.org

