

## **SPECIAL FINANCE COMMITTEE MEETING MINUTES**

July 25, 2023

Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Mark Roberts, Vice President/Chair  
Chuck Hays, Director

**Board Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
Lori Lowrance, Assistant General Manager/CFO  
David Noland, Finance Supervisor  
Kim Sevy, HR & Solid Waste Manager/District Clerk

### **Call to Order**

Vice President Roberts called the meeting to order at 4:00 p.m.

### **Roll Call**

All Committee Members were present at Roll Call.

#### **1) Approval of Agenda**

Vice President Roberts moved to approve the Agenda. Director Hays seconded the motion. Motion passed unanimously.

#### **2) Public Comment**

None

#### **3) Approval of Minutes**

Director Hays moved to approve the Minutes, as amended. Vice President Roberts seconded the motion. Motion passed unanimously.

#### **4) Review of Quarterly Financials**

The Committee reviewed the financials.

#### **5) Review of Solar Project Credits & Expenses**

The Committee reviewed the solar project credits and expenses.

#### **6) Review of Quarterly Investment Report**

The Committee reviewed the Cash/Investment report.

#### **7) Committee Comments**

Nothing further.



8) **Review of Action Items**

- a) **Prior Meeting** – Complete - a port-a-potty has been purchased.
- b) **Current Meeting** – None

9) **Set Agenda for Next Meeting**

- Regular Meeting - October 17, 2023

10) **Adjournment**

With no further business before the Committee, the meeting adjourned at 4:40 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

