



# BOARD PACKAGE

May 6, 2026

Special Board Meeting – 5:15 p.m.

## **SPECIAL BOARD MEETING AGENDA**

May 6, 2026 – 5:15 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Via Conference Call (see below)

### **SPECIAL BOARD MEETING – 5:15 P.M.**

**Call to Order** – Pledge of Allegiance

#### **Roll Call**

#### 1) **Approval of Agenda**

2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

a) **General Public**

b) **Community Reports**

- C.E.R.T.
- County Supervisor
- Federal Representatives
- Fire
- Mojave Water Agency
- School District
- Sheriff
- State Representatives

#### 3) **Consent Items**

- Approval of Minutes
- Informational – Summary of Directors' Expenses
- Approval of Contractor Payments
- Adoption of Resolution No. 2026-09; Initiating Procedures to Fix, Adjust, Levy, and Collect Water Standby and Availability Fees for 2026/2027
- Approval to Set the Delinquent Water User Hearing Date

#### 4) **Matters Removed from Consent Items**

#### 5) **Presentations/Appointments**

*None*

#### 6) **Continued/New Agenda Items**

- Discussion and Possible Acceptance of the Proposed 2026/2027 Solid Waste Collection Rates



#### **Mission Statement:**

*The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.*

#### **Authorized Services:**

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

- b) Discussion and Possible Action to Approve Civic Center Project Request Change Order 005: Parking Lot Rehabilitation Extension
- c) Consideration and Possible Approval of Board Member Travel/Training Requests Exceeding Annual Limit
- d) Update on District Projects

7) **Committee Reports/Comments**

- a) Engineering Committee (Standing)
- b) Finance Committee (Standing)
- c) Legislative Committee (Standing)
- d) Parks, Recreation & Street Lighting Committee (Standing)
- e) Waste & Recycling Committee (Standing)

8) **Staff and General Manager's Report**

9) **Reports**

- a) Directors' Report
- b) Board President's Report

10) **Correspondence/Information**

11) **Review of Action Items**

- a) Prior Meeting Action Items
- b) Current Meeting Action Items

12) **Set Agenda for Next Meeting**

- May 27, 2026

13) **Recess to Closed Session**

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION  
(Paragraph (2) of subdivision (d) of Gov. Code § 54956.9)  
*Significant exposure to litigation:* Three potential cases

PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Gov. Code § 54957)  
*Title:* General Manager

14) **Return to Open Session – Announcement of Reportable Action**

15) **Adjournment**

*Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.*

*Requests made less than 24 hours before the meeting will be accommodated to the extent feasible.*

*The District is not responsible for technical issues that prevent remote participation.*

*Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)*

**Remote Viewing:**

To watch the livestream (view only – nonparticipating), visit our YouTube channel:

[PPHCSD YouTube Channel Link](#)

**Remote Participation:**

To provide public comment, or otherwise participate remotely, select the meeting you wish to attend on the District's website and then click the "Join Remote Meeting" option.

<https://www.pphcsd.org/meetings>

*Please be advised that remote participation and livestreaming options are provided as a courtesy to the public. Technical issues could occur, resulting in delays or the inability to participate remotely or livestream. It is recommended that you attend in person to ensure you are able to participate.*

**Written Comments:**

You may also email your public comment to the District Clerk at [joakes@pphcsd.org](mailto:joakes@pphcsd.org) by the meeting start time listed on this agenda. Your comment will be added to the record by the District Clerk.

*Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing [joakes@pphcsd.org](mailto:joakes@pphcsd.org) or by visiting our website and completing the signup form at [www.pphcsd.org](http://www.pphcsd.org) under the "Agendas and Minutes" tab.*

# Agenda Item 3a

Approval of Board Minutes

**REGULAR BOARD MEETING MINUTES**

April 22, 2026 – 5:00 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Rebecca Kujawa, President  
Jeanna Mills, Vice President  
Deborah Philips, Director  
Greg Snyder, Director

**Board Members Absent:** Chuck Hays, Director

**Staff Present:** Don Bartz, General Manager  
George Cardenas, Asst. General Manager/Engineering Manager  
Jennifer Oakes, Board Clerk/Parks Manager  
Chris Cummings, Asst. Water Operations Manager

**District Counsel:** Wes Miliband, General Counsel

**REGULAR BOARD MEETING – 5:00 P.M.**

**Call to Order**

President Kujawa called the meeting to order at 5:00 p.m. and the Pledge of Allegiance was conducted.

**Roll Call**

All Directors, with the exception of Director Hays, were present at roll call.

**1) Approval of Agenda**

Director Philips moved to approve the Agenda. Director Snyder seconded the motion.  
Motion carried 4-0.

**2) Public Comment**

**a) General Public**

- Community member Peter Barnes provided comments about the delayed repairs to the Phelan Road bridge and expressed concern about its completion.

**b) Community Reports**

- County of San Bernardino Sheriff Sergeant Necochea provided call statistics for Phelan and Pinon Hills for March.

**3) Consent Items**

Vice President Mills requested to pull Item 3b from the Consent Calendar for discussion.

President Kujawa moved to approve the Consent Items, excluding Item 3b. Director Snyder seconded the motion. Motion carried 4-0.

**4) Matters Removed from Consent Items**

Following discussion, no action was taken.

**5) Presentations/Appointments**

- *Kapo Coulibaly PhD, P.G. – Water Resources Manager for Mojave Water Agency  
MWA Ephemeral Washes Study: Sheep Creek Update*

**6) Continued/New Agenda Items****a) Discussion and Possible Action for the Purchase of a 400-amp SCE Service Panel & Manual Transfer Switch for Well 16**

*Staff Recommendation: Staff recommends that the Board approve the quote from CED-Victorville in the amount of \$81,270.44 for purchase of the required 400-amp SCE Service Panel and Manual Transfer Switch for Well 16.*

Mr. Cummings introduced this item.

President Kujawa moved to approve the quote from CED-Victorville in the amount of \$81,270.44 for the purchase of the required 400-amp SCE Service Panel and Manual Transfer Switch for Well 16. Director Snyder seconded the motion. Motion carried 4-0.

**b) Discussion and Possible Action for the Purchase of a 200-hp Production Pump, Motor, Column, Tube and Shaft for Well 16**

*Staff Recommendation: Staff recommends the Board approve the purchase and installation of Well No. 16's production pumping equipment to include a 200-hp Vertical Turbine Pump, Motor, Column Pipe, Tube and Shaft*

Mr. Cummings introduced this item.

Director Snyder moved to approve the purchase and installation of Well No. 16's production pumping equipment to include a 200-hp Production Pump, Motor, Column Pipe, Tube and Shaft. Vice President Mills seconded the motion. Motion carried 4-0.

c) **Discussion and Possible Action Regarding Well 18 Change Orders – Installation of 100' Annular Cement Seal, Installation of PFD during Mechanical Development, Additional Mechanical Development and Design Balance.**

*Staff Recommendation: For the Board to authorize payment of change orders for Well 18 – COR #6, COR #7, COR #8 and COR #9 to BEST Drilling and Pump.*

Mr. Cummings introduced this item.

Director Snyder moved to authorize payment of change orders for Well 18 – COR #6, COR #7, COR #8 and COR #9 to BEST Drilling and Pump. Director Philips seconded the motion. Motion carried 4-0.

d) **Discussion and Possible Adoption of Resolution No. 2026-08: Adopting Policy 2102 – Protection from Wildfire Smoke**

*Staff Recommendation: Staff recommends that the Board of Directors adopt Resolution No. 2026-08 approving Policy 2102 – Protection from Wildfire Smoke, establishing a formal District policy in compliance with California Code of Regulations, Title 8, Section 5141.1, and incorporating it into the District's Injury and Illness Prevention Program (IIPP).*

Ms. Oakes introduced this item.

President Kujawa moved to adopt Resolution No. 2026-08 approving Policy 2102 – Protection from Wildfire Smoke, establishing a formal District policy in compliance with California Code of Regulations, Title 8, Section 5141.1, and incorporating it into the District's Injury and Illness Prevention Program (IIPP). Director Philips seconded the motion. Motion carried 4-0.

e) **Consideration of Dissolution and Re-Establishment of Ad Hoc Personnel Policy Committee**

*Staff Recommendation: Staff recommends that the Board of Directors:*

- 1. Formally dissolve the existing Ad Hoc Personnel Policy Committee, having fulfilled its initial assignment and*
- 2. Establish a new Ad Hoc Personnel Manual Review Committee, and that the Board President appoint two Directors to serve on the committee.*

Mr. Bartz introduced this item.

The Board of Directors formally dissolved the Ad Hoc Personnel Policy Committee, having fulfilled its initial assignment, and established a new Ad Hoc Personnel Manual Review Committee. Director Snyder volunteered to serve on the committee. President

Kujawa was appointed to serve as the second member. A motion was made by Director Snyder and seconded by Director Philips to dissolve the Ad Hoc Personnel Policy Committee, having fulfilled its initial assignment, and to establish an Ad Hoc Personnel Manual Review Committee. Motion carried 4-0.

f) **Update on District Projects**

- Mr. Cardenas provided an update on the construction of the Civic Center building, Phelan Park Enhancement, and future Phelan Park Expansion. Mr. Cardenas also provided additional information regarding the repair timeline of the Phelan Road Bridge.

No action taken; not an action item.

7) **Committee Reports/Comments**

- a) **Engineering Committee (Standing)** – Nothing to report, did not meet.
- b) **Finance Committee (Standing)** – Nothing to report, did not meet.
- c) **Legislative Committee (Standing)** – Director Philips gave a brief update regarding the advocacy trip to Sacramento during CSDA Legislative Days.
- d) **Parks, Recreation & Street Lighting Committee (Standing)** – Nothing to report, did not meet.
- e) **Waste & Recycling Committee (Standing)** – Nothing to report, did not meet.

8) **Staff and General Manager's Report**

Mr. Cummings provided an update regarding storm damage repairs and progress made.

9) **Reports**

a) **Director's Report**

**Hays** – Absent

**Mills** – Provided written report in agenda packet and added an additional verbal report regarding the advocacy trip to Sacramento, specifically noting that their meeting with State Parks was especially helpful.

**Philips** – Provided a verbal report regarding her recent attendance at the ASBCSD dinner.

**Snyder** – Nothing to report.

- b) **President's Report** – President Kujawa noted that she had provided a written report for the agenda packet regarding her attendance at the ASBCSD dinner.

10) **Correspondence/Information** – The items in the packet were noted.

11) **Review of Action Items**

- a) **Prior Meeting Action Items** – The Board requested a presentation showcasing an overview of the hydraulic model.
- b) **Current Meeting Action Items** – None

12) **Set Agenda for Next Meeting**

- May 13, 2026

15) **Adjournment**

With no further business before the Board, the meeting was adjourned at 6:05 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)



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Jennifer Oakes, Board Clerk

4/22/24

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Date

# Agenda Item 3b

Summary of Directors' Expenses

**Summary of Director's Expenses for FY 25/26  
As of 4/15/2026**

	Education / Training	Hotel / Meals & Travel	Auto Exp / Mileage Reimb	Total
Hays, Charles				\$ -
Kujawa, Rebecca	\$ 241.00		\$ 280.91	\$ 521.91
Mills, Jeanna				\$ -
Philips, Deborah	\$ 1,693.00	\$ 5,042.76	\$ 499.05	\$ 7,234.81
Snyder, Greg	\$ 85.00		\$ 66.70	\$ 151.70
Total Director's Expenses *				\$ 7,908.42
Budget for 2025/2026				\$ 15,900.00

**Stipends paid per month (Director's Fees)**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Total \$ Amount
Hays, Charles	1	0	3	1	2	2	3	4					16	\$ 2,370.00
Kujawa, Rebecca	4	3	5	3	3	3	3	7	7				38	\$ 5,460.00
Mills, Jeanna	2	2	2	1	3	1	3	5	2				21	\$ 3,030.00
Philips, Deborah	3	9	5	8	5	7	8	9	4				58	\$ 8,340.00
Snyder, Greg	2	2	3	1	1	1	2	5					17	\$ 2,430.00
Total Director's Stipends *													\$ 21,630.00	
Budget for 2025/2026													\$ 36,000.00	

Notes:

**Education / Training:** Conference Registrations, CSDA Trainings, ASBCSD monthly meetings

**Hotel / Meals & Travel:** Hotel, Food, Airfare, Parking, Taxi, Rental Car, Fuel (rental car)

**Auto Exp / Mileage Reimb:** Mileage Reimbursements (travel to meetings, conferences, trainings)

# Agenda Item 3c

Approval of Contractor  
Payments

Payment Approval Form - Contract/Consultant

Date: 4/30/2026

Name of Vendor: Best Drilling and Pump

Description of work: Well #16 Drilling, Casing, Development

Purchase Order # PO-06453

Date of Board Approval May 28, 2025

Original Approved Amount:	<u>\$ 1,023,276.00</u>
1/28/26 Approved C/O	<u>\$ 162,333.70</u>

Total Contract Amount \$ 1,185,609.70

% Completed to Date 86.99%

Total Invoiced to Date \$1,031,312.91

Total Retention (5%) \$51,565.65

<b>Total Due this Invoice</b>	<b>\$30,488.76</b>
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Total Contract Amount After Invoice: \$ 154,296.79

Certification that the above work is completed as reflected on the invoice.

Operations Manager \_\_\_\_\_ Date \_\_\_\_\_

DPR \_\_\_\_\_ 1/30/26  
General Manager \_\_\_\_\_ Date \_\_\_\_\_

Approved by Board of Directors: \_\_\_\_\_  
Date \_\_\_\_\_

**Best Drilling and Pump**

1640 Pellisier Rd  
Colton, CA 92324  
PH: 951-684-1952 Fax: 951-684-3852  
License No. 826672

TO: Phelan Pinion Hills  
Community Services District  
4176 Warbler Rd  
Phelan, CA 92371

Well 16

PR # 10

Invoice No: 4909

Invoice Date: 4/15/2026

Pay Period Ending: 3/31/2026

*well #16*

Contract No:

Best Job Number: 31024

Project Name:

Terms: Net 30

Monthly Progress Billing No: 10

Total Earned This Period	\$	32,093.43
Retention This Period	\$	1,604.67
Total Completed to Date	\$	1,211,112.91
Retention 5% to Date	\$	60,555.65
Previous Billing	\$	1,179,019.48
<b>Amount Due</b>	<b>\$</b>	<b>30,488.76</b>

Prepared By: Connor Harmon

Date: 4/15/2026

Checked By: \_\_\_\_\_

Date: \_\_\_\_\_

Recommended By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: [Signature]

Date: 4-16-2026

**BEST DRILLING AND PUMP, INC.**  
**DETAILED INVOICE SUMMARY**

CLIENT: Phelan Pinton Hills Community Services District		Attention:													
CONTRACT NO.:															
Invoice Date:															
BEST JN: 31024															
BID ITEM NO	DESCRIPTION	UNIT	CONTRACT ESTIMATED QUANTITY	UNIT PRICE	CONTRACT ESTIMATED AMOUNT	PREVIOUSLY COMPLETED AMOUNT	PREVIOUSLY COMPLETED QUANTITY	QUANTITY THIS INVOICE	EXTENSION	PERCENT COMPLETE	PR. No. 6	PR. No. 8	PR. No. 10		
Well No. 16															
1	Mobilization and Demobilization	LS	1	\$ 100,000.00	\$ 100,000.00	\$ 95,000.00	0.85	0.05	\$ 5,000.00	100%	0.1		0.05		
2	Drill 42" Dia. Conductor Bore	LF	50	\$ 750.00	\$ 37,500.00	\$ 37,500.00	50	0	\$ -	100%					
3	Furnish and Install 36" x 5/16" Wall Conductor Casing with cement grout	LF	50	\$ 750.00	\$ 37,500.00	\$ 37,500.00	50	0	\$ -	100%					
4	Drill minimum 1.2" pilot bore to 1100' with related work	LF	1050	\$ 150.00	\$ 157,500.00	\$ 157,500.00	1050	0	\$ -	100%					
5	Drill 28" Dia. Final Bore to 1100'	LF	1050	\$ 135.00	\$ 141,750.00	\$ 141,750.00	1050	0	\$ -	100%					
5A	Provide Caliper and E-log	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	1	0	\$ -	100%					
6	Furnish and Install 16" x 5/16" Wall HSLA Blank Casing with End Plate	LF	600	\$ 232.00	\$ 139,200.00	\$ 139,200.00	600	0	\$ -	100%					
6A	Furnish and Install HSLA 16" Roscoe Moss lowers	LF	600	\$ 302.00	\$ 181,200.00	\$ 181,200.00	600	0	\$ -	100%					
7	Furnish and Install Gravel Envelope for well, consolidate by swabbing.	TONS	120	\$ 341.00	\$ 40,920.00	\$ 40,920.00	120	0	\$ -	100%					
8	Furnish and install 4" Camera Tube Outside of well casing to 225'	LF	227	\$ 78.00	\$ 17,706.00	\$ 28,406.00	377	0	\$ -	166%					
9	Develop by Swabbing and Air Surging for First 24 hours	LS	1	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	1	0	\$ -	100%					
10	Develop by Swabbing and Air Surging in Excess of 24 total hours	HR	24	\$ 750.00	\$ 18,000.00	\$ 18,000.00	24	0	\$ -	100%					
11	Development by Pumping and Surging for first 24 hours	LS	1	\$ 46,000.00	\$ 46,000.00	\$ 46,000.00	1	0	\$ -	100%		1			
12	Development by Pumping in excess of 24 hours	HR	24	\$ 500.00	\$ 12,000.00	\$ 9,825.00	19.25	0	\$ -	80%		19.25			
13	Test Pumping for Yield and Drawdown (Include Records) for 3 steps	HR	9	\$ 500.00	\$ 4,500.00	\$ 4,500.00	9	0	\$ -	100%		9			
14	Constant Yield Testing for a period of 72 hours	HR	72	\$ 500.00	\$ 36,000.00	\$ 18,500.00	33	0	\$ -	46%		33			
15	Disinfect Well and Site Clean-up	LS	1	\$ 15,000.00	\$ 15,000.00	\$ -	0	0.75	\$ 11,250.00	75%			0.75		
16	Provide Geophysical Logs for Well and Interpretation of	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	1	0	\$ -	100%					
17	Video log Well	LS	1	\$ 6,000.00	\$ 6,000.00	\$ -	0	1	\$ 6,000.00	100%			1		
18	Furnish & Install two 4 Inch Dia. Gravel Tubes to 5 feet (bags)	LF	10	\$ 50.00	\$ 500.00	\$ 500.00	10	0	\$ -	100%					
COR-1	Well Design Rebalance	LS	1	\$ 6,933.00	\$ 6,933.00	\$ 6,933.00	1	0	\$ -	100%					
COR-2	PFD Installation	LS	1	\$ 22,651.78	\$ 22,651.78	\$ 22,651.78	1	0	\$ -	100%		1			
COR-3	Additional Mechanical Development	LS	1	\$ 154,800.00	\$ 154,800.00	\$ 154,800.00	1	0	\$ -	100%					
COR-4	Discharge Highline	LS	1	\$ 7,533.70	\$ 7,533.70	\$ 7,533.70	1	0	\$ -	100%					
COR-5	Spanner Survey and Depth Sampling	LS	1	\$ 9,843.43	\$ 9,843.43	\$ -	0	1	\$ 9,843.43	100%			1		
<b>Total</b>					<b>CONTRACT</b>	\$ 1,225,037.91									
					Previous Invoice	\$ 1,179,019.48									
					Total To date	\$ 1,211,112.91									
					Retainage to date	\$ 60,555.65									
					Total Less Ret.	\$ 1,150,557.26									
					TOTAL	\$ 32,683.43									
					Retainage	\$ 1,604.67									
					Balance Due	\$ 30,488.76									



A. 4176 Warbler Road  
P.O. Box 294049  
Phelan, CA 92329  
P. (760) 868-1212  
F. (760) 868-2323  
W. www.pphcsd.org

## MEMORANDUM

**DATE:** January 28, 2026

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Sean Wright, Water Operations Manager

**SUBJECT:** Discussion and Possible Approval of Well No. 16 Change Orders for Best Drilling & Pump

### STAFF RECOMMENDATION

Staff recommends that the Board approve Well No. 16 Change Orders (COR #3 and COR #4) to Best Drilling & Pump in the total amount of \$162,333.70.

### BACKGROUND

In April of 2025, the Board approved the modification of the 10-Year Capital Improvement Project schedule to align with the changes to Chromium Mitigation, Water Master plan, and Government CIP items, including the construction of (2) new wells under its hexavalent chromium (Cr6) maximum contaminant level (MCL) mitigation projects, in response to the California State Water Resources Control Boards adoption of the new MCL of 10 parts per billion (ppb) for hexavalent chromium in April 2024. The District because of its number of connections has until October 1, 2027, to have its hexavalent chromium mitigation measures in place as this date serves as the mandatory compliance deadline.

On May 14, 2025, the District held a proposal review and evaluation using the criteria set forth in the instructions to bidders. The scope of work includes the furnishing of all labor, material, transportation, tools, supplies, plant, equipment, appurtenances, and regulatory permits unless specifically excepted, necessary to the complete and satisfactory drilling, logging, casing, sealing, developing, disinfection, and testing for service of 2 gravel envelope wells as herein specified.

As drilling, casing, and mechanical development have been successful it was determined by conditions encountered in the areas between 450' to 1020' below ground surface, greater mechanical development beyond what was originally in the scope of work for the best producing and highest quality water possible produced by the well for the entire lifespan of the well was necessary. This additional mechanical development helped production significantly resulting in and additional 206.4 hours charged at bid line item #10 of \$750.00 dollars per hour for a total of \$154,800.

Evolving field conditions made necessary an additional 1000' of discharge piping during the test pumping phase of well development past the initial base bid amount of 300' to accommodate increased capacity and quantities of water. This resulted in a change order for \$7,533.70 for the necessary discharge line to confine the discharge waters to District property.

BEST Drilling and Pump, Inc. submitted the lowest responsive and responsible base bid in the amount of \$1,023,276, with the change orders bring the total to \$1,185,609.7.

**FISCAL IMPACT**

Well No. 16 COR # 3 - \$154,800

Well No. 16 COR # 4 - \$7,533.70

Total - \$162,333.70

**ATTACHMENT(S)**

Exhibit A- Well #16 COR # 3 Discharge Highline

Exhibit B- Well #16 COR # 4 Additional Mechanical Development



**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT**

P.O. Box 294049  
 Phelan, CA 92329-4049  
 (760) 868-1212

**PURCHASE ORDER**

**PO Number:** PO-06453

**Date:** 09/10/2025

**Request #:** PO-06453

**Vendor #:** BESDRI

**ISSUED TO:** Best Drilling and Pump Inc  
 1640 W. Pellisier Rd.  
 Colton, CA 92324-

**SHIP TO:** Service  
 Service  
 Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		well #16 drilling, casing, develop	C0119		01-0-0-17000	CIP Enterprise Fun	1,023,276.00
2		1/28 Approved C/O Discharge Hi	C0119		01-0-0-17000	CIP Enterprise Fun	162,333.70

well #16 drilling, casing, development

Requested By: Sean Wright

Date: 9/10/2025

<b>SUBTOTAL:</b>	1,185,609.70
<b>TOTAL TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	1,185,609.70

PPHCSD (760) 868-1212 Fax (760) 868-2323

# Payment Approval Form - Contract/Consultant

Date: 4/30/2026

Name of Vendor: Wallace Group

Description of work: Phelan Park Expansion - 65% Dev. Phase 1

Purchase Order # PO-05614

Date of Board Approval June 14, 2023

Original Approved Amount: \$ 435,811.00

Total Contract Amount \$ 435,811.00

% Completed to Date 13%

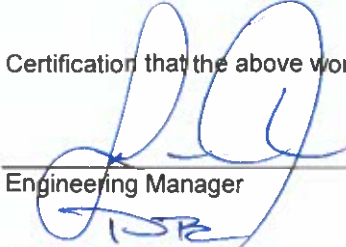
Total Invoiced to Date \$55,441.44

Amount Paid to Date 53,961.96

**Total Due this Invoice \$1,479.48**

Total Contract Amount After Invoice: \$ 380,369.56

Certification that the above work is completed as reflected on the invoice.



Engineering Manager

4/30/24  
Date

General Manager

4/30/24  
Date

Approved by Board of Directors:

\_\_\_\_\_  
Date

Project	1764-0002-00	PPHCSD COMMUNITY PARK DESIGN DEVELOP	Invoice	67456	
<b>Billing Phase</b>		<b>Contract Amount</b>	<b>Percent Complete</b>	<b>Previous Fee Billing</b>	<b>Current Fee Billing</b>
65% Design Development		138,362.50	0.4336	600.00	0.00
Total Fee		138,362.50		600.00	0.00
		<b>Total Fee</b>			<b>0.00</b>
			<b>Total this Phase</b>		<b>0.00</b>
			<b>Total this Invoice</b>		<b>\$1,479.48</b>

DESCRIPTION Phelan Park Expansion April 3, 2026  
 GLACCT.# C0078 AMT  
\$1,479.48

NOTES Wallace Group  
Design / Coordination / QA/QC  
Project No.: 1764-0002-00  
Contract Amount: \$ 426,993.47

PO # 05614 GEN MANAGER \_\_\_\_\_  
 DEPT MANAGER [Signature] ADMIN MANAGER \_\_\_\_\_



**WALLACE GROUP**

**Wallace Group**  
**A California Corporation**  
**612 Clarion Court**  
**San Luis Obispo, CA 93401**  
**Phone: 805-544-4011 Fax: 805-544-4294**

Phelan Piñon Hills Community Services District  
 4176 Warbler Rd  
 Phelan, CA 92371

March 31, 2026  
 Project No: 1764-0002-00  
 Invoice No: 67456  
**Invoice Total \$1,479.48**

Project 1764-0002-00 Phelan Piñon Hills Community Services District, Community Park Design  
 Development & Management PO#: 05614

**Professional services rendered through February 28, 2026**

Phase 00100 Project Management & Administration  
**Fee**

Billing Phase	Contract Amount	Percent Complete	Previous Fee Billing	Current Fee Billing
Project Management & Admin	32,165.00	84.8262	26,536.13	748.23
<b>Total Fee</b>	<b>32,165.00</b>		<b>26,536.13</b>	<b>748.23</b>
<b>Total Fee</b>				<b>748.23</b>
<b>Total this Phase</b>				<b>\$748.23</b>

Phase 00200 Fnl Schmtc Plns 35% & Cmpltn of CUP Plns  
**Fee**

Billing Phase	Contract Amount	Percent Complete	Previous Fee Billing	Current Fee Billing
Final Schmtc Plns 35% Cmpltn of CUP Pln	83,083.00	26.8801	21,601.58	731.25
<b>Total Fee</b>	<b>83,083.00</b>		<b>21,601.58</b>	<b>731.25</b>
<b>Total Fee</b>				<b>731.25</b>
<b>Total this Phase</b>				<b>\$731.25</b>

Phase 00300 50% Design Development  
**Fee**

Billing Phase	Contract Amount	Percent Complete	Previous Fee Billing	Current Fee Billing
50% Design Development	181,900.50	3.9647	7,211.75	0.00
<b>Total Fee</b>	<b>181,900.50</b>		<b>7,211.75</b>	<b>0.00</b>
<b>Total Fee</b>				<b>0.00</b>
<b>Total this Phase</b>				<b>0.00</b>

Phase 00400 65% Design Development  
**Fee**

# Billing Backup

Tuesday, March 31, 2026

Wallace Group Invoice 67456 Dated 3/31/2026 1:50:09 PM

Project	1764-0002-00	Phelan Piñon Hills Community Services District, Community Park Design Development & Management PO#:05614
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Phase	00100	Project Management & Administration
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**Labor**

	<b>Hours</b>
Director of Landscape Architecture	
Wilkins, Matthew      12/1/2025	.25
Project Management	
Wilkins, Matthew      12/12/2025	.50
Project Management	
Wilkins, Matthew      2/2/2026	.50
Project Management	
Landscape Architect III	
Escobar, Jessica      2/10/2026	2.00
Site visit	
Escobar, Jessica      2/11/2026	.50
Meeting with Rainbird rep	
Totals	3.75
<b>Total Labor</b>	

**Total this Phase**

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Phase	00200	Fnl Schmtc Plns 35% & Cmpltn of CUP Plns
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**Labor**

	<b>Hours</b>
Director of Landscape Architecture	
Wilkins, Matthew      1/12/2026	1.00
Design Refinement	
Wilkins, Matthew      1/13/2026	.50
Design Refinement	
Wilkins, Matthew      1/16/2026	.25
Grant Support	
Wilkins, Matthew      2/10/2026	2.00
Site Visit	
Totals	3.75
<b>Total Labor</b>	

**Total this Phase**

**Total this Project**

**Total this Report**



# Purchase Order Activity Report

## Purchase Order Summary

Date	Activity Type	Payable ID	Activity Amount	Balance
<b>Vendor Number: WALL GROUP</b>				
<b>Purchase Order: PO-05614</b>				
<b>Vendor Name: Wallace Group, a California Corporation</b>				
8/25/2023	Issued		435,811.00 ✓	435811.00
8/25/2023	Changed		(8,817.53) ✓	426993.47
8/31/2023	Invoiced	60480	(3,842.50) ✓	423150.97
9/30/2023	Invoiced	60567	(1,420.00) ✓	421730.97
10/31/2023	Invoiced	60904	(1,413.75) ✓	420317.22
11/30/2023	Invoiced	61179	(2,115.00) ✓	418202.22
12/31/2023	Invoiced	61368	(436.25) ✓	417765.97
2/29/2024	Invoiced	61839	(10,109.25) ✓	407656.72
4/30/2024	Invoiced	62353	(1,881.25) ✓	405775.47
5/31/2024	Invoiced	62545	(4,161.25) ✓	401614.22
6/30/2024	Invoiced	62762	(686.25) ✓	400927.97
10/31/2024	Invoiced	63727	(4,388.75) ✓	396539.22
11/30/2024	Invoiced	63953	(2,482.01) ✓	394057.21
12/31/2024	Invoiced	64245	(2,915.29) ✓	391141.92
1/31/2025	Invoiced	64373	(696.25) ✓	390445.67
2/28/2025	Invoiced	64630	(1,852.50) ✓	388593.17
3/31/2025	Invoiced	64866	(633.75) ✓	387959.42
4/30/2025	Invoiced	65098	(1,625.00) ✓	386334.42
7/1/2025	Invoiced	65495	(926.25) ✓	385408.17
11/30/2025	Invoiced	66836	(3,559.16) ✓	381849.01



**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT**

P.O. Box 294049  
 Phelan, CA 92329-4049  
 (760) 868-1212

**PURCHASE ORDER**

**PO Number:** PO-05614

**Date:** 08/25/2023

**Request #:** PO-05614

**Vendor #:** WALL GROUP

**ISSUED TO:** Wallace Group, a California Corporation  
 612 Clarion Court  
 San Luis Obispo, CA 93401-

**SHIP TO:** Phelan Pinon Hills Community Services Distric  
 4176 Warbler Road  
 Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		Phelan Park Expansion - 65% De Board Approval - June 14, 2023  17 acre design development for APN 3066-261-10 (Plaza Design) and APN 3066-251-18 (Phelan Park Expansion) Phase A - Management & Schematic Refinement Task 1 - Project Management and Administration - \$32,120 Task 2 - Final Schematics (35%) & Completion of CUP Plans - \$83,083  Phase B - Draft and Final Design Development (50% and 65%) Task 3 - 50% Desgn Development (DD) - \$181,900 Task 4 - 65% DD Plans, Spec Outline and EOPCC - \$137,788  Project Reimbursables - \$920  Grand Total: \$426,993.47	C0078		22-2-0-17000	CIP - Parks & Rec	426,993.47

Requested By: George Cardenas

Date: 8/25/2023

<b>SUBTOTAL:</b>	426,993.47
<b>TOTAL TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	426,993.47

**PPHCSD (760) 868-1212 Fax (760) 868-2323**

Payment Approval Form - Contract/Consultant

Date: 4/29/2026

Name of Vendor: CPM - California Professional Management

Description of work: Civic Center Project

Purchase Order # PO-06324

Date of Board Approval May 14, 2025

Original Approved Amount: \$ 738,122.00

Total Contract Amount \$ 738,122.00

% Completed to Date 45%

Total Invoiced to Date \$333,708.45

Amount Paid to Date \$301,774.24

**Total Due this Invoice \$31,934.21**

Total Contract Amount After Invoice: \$ 404,413.55

Certification that the above work is completed as reflected on the invoice.

  
\_\_\_\_\_  
Engineering Manager

4/30/26  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
General Manager

1/30/24  
\_\_\_\_\_  
Date

Approved by Board of Directors:

\_\_\_\_\_  
Date



**California Professional Management**

10600 Trademark Parkway N.  
Suite 405  
Rancho Cucamonga, CA 91730

**Invoice**

Date: Invoice No.:

4/30/2026	10
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Bill To:

Phelan PHCSD  
Donald J. Bartz/General Manager  
P.O. Box 294049  
Phelan, CA 92329-4049

Project Name:

25503 - Civic Center Project - Phase 1

Description	Total % Complete	Total Fee	Amount Earned
CM Fee - \$525,000			0.00
Pre-Construction Phase	100.00%	78,750.00	0.00
Bid and Award Phase	100.00%	52,500.00	0.00
Course of Construction Phase	33.00%	367,500.00	20,212.50
Closeout Phase	0.00%	26,250.00	0.00
General Conditions - \$145,779			0.00
Special Inspections & Testing	33.00%	145,780.00	8,017.90
LCP Consulting Fee	33.00%	67,342.00	3,703.81
Purchase Order No. 06324			
<b>Total Due This Invoice</b>			<b>\$31,934.21</b>



**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT PURCHASE ORDER**

P.O. Box 294049  
 Phelan, CA 92329-4049  
 (760) 868-1212

**PO Number:** PO-06324

**Date:** 06/09/2025

**Request #:** PO-06324

**Vendor #:** CPM

**ISSUED TO:** California Professional Management  
 10600 Trademark Parkway N., Suite 405  
 Rancho Cucamonga, CA 91730-

**SHIP TO:** Phelan Pinon Hills Community Services Distric  
 4176 Warbler Road  
 Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		Construction Management Servic	C0002		01-0-0-17000	CIP Enterprise Fun	738,122.00
Civic Center Project - Phase 1 WLC Construction Services - DBA California Professional Management (CPM)  Management Fee: \$525,000 Special Inspections & Testing: \$145,779 LCP Consulting Fee: \$67,342  Preconstruction Phase: 2 Months (15%) Bid and Awarding Phase: 2 Months (10%) Construction Phase: 18 Months (70%) Closeout Phase: 2 Months (5%)  Total: \$738,122							

**Requested By:** George Cardenas **Date:** 6/9/2025

<b>SUBTOTAL:</b>	738,122.00
<b>TOTAL TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	738,122.00

**PPHCSD (760) 868-1212 Fax (760) 868-2323**

Payment Approval Form - Contract/Consultant

Date: 4/29/2026

Name of Vendor: Spec Construction Co., Inc.

Description of work: Civic Center Project - Construction

Purchase Order # PO-06720

Date of Board Approval October 22, 2025

Original Approved Amount: \$ 13,161,500.00

Total Contract Amount \$ 13,161,500.00

% Completed to Date 20.28%

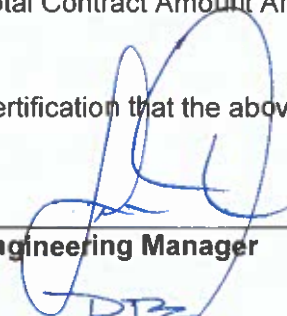
Total Invoiced to Date \$2,669,156.00

5% Retention of Invoice \$133,457.80

**Total Due this Invoice \$785,032.50**

Total Contract Amount After Invoice: \$ 10,492,344.00

Certification that the above work is completed as reflected on the invoice.

  
\_\_\_\_\_  
Engineering Manager 4/30/26  
Date

JDR  
\_\_\_\_\_  
General Manager 4/30/26  
Date

Approved by Board of Directors: \_\_\_\_\_  
Date

# APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702

TO: Phelan Pinon Hills Community Services District  
 4176 Warbler Road PO Box 294049  
 Phelan, CA 92329

PROJECT: PPHCSD Civic Center Development Phase 1

APPLICATION NO: 3

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR  
 CM  
 PI

FROM: Spec Construction Co., Inc.  
 115 W. Main St.  
 Ontario, CA 91762

Via (Architect): Sleeno Design Studios, Inc.  
 11774 Hesperia Road, Ste B1  
 Hesperia, CA 92345

PERIOD TO: 4/30/2026  
 ARCHITECT PROJECT NO.: C23-L60  
 CPM PROJECT NO.: 25503  
 CONTRACT DATE: 11/10/2025

CONTRACT FOR: General Contractor

## APPLICATION FOR PAYMENT SUMMARY

Application is made for Payment, as shown below, in connection with the Contract Continuation Sheet is attached

- 1. ORIGINAL CONTRACT SUM \$ 11,965,000.00
- 2. NET CHANGE BY CHANGE ORDERS \$ 567,659.08
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 12,532,659.08
- 4. TOTAL COMPLETED & STORED TO DATE \$ 2,669,156.00
- 5. RETAINAGE:
  - a 5% of Completed Work \$ 133,457.80

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:  Date: 4/29/26

- 6. TOTAL EARNED LESS RETAINAGE \$ 2,535,698.20  
(Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 1,750,665.70
- 8. CURRENT PAYMENT DUE \$ 785,032.50
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 9,996,960.88

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes in previous months by Owner	580,450.92	(139,926.41)
Total approved this month	127,134.57	
<b>TOTAL</b>	<b>707,585.49</b>	<b>(139,926.41)</b>

AMOUNT CERTIFIED \$ 785,032.50

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed conform to the amount certified.)

ARCHITECT:  Date: 4.29.26

By: \_\_\_\_\_ Date: \_\_\_\_\_

OWNER: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

CM: \_\_\_\_\_ Date: 4.29.26

By: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

Spec Construction Co.  
115 W Main St.  
Ontario, CA 91762  
(909) 947-4601

Project: PHCSD Civic Center Development Phase 1  
Project No. 25503  
Application No. 3  
Date: 4/30/2025

Agency: Phalan Phin Hills Community Services District  
Project: Civic Center Development Phase 1

PROGRESS PAYMENT

ITEM	DESCRIPTION	PREVIOUS EARNINGS		CURRENT EARNINGS		EARNINGS TO DATE		BALANCE TO FINISH		RETENTION
		Amount	%	Amount	%	Amount	%	Amount	%	
	<b>General</b>									
1	Performance & Payment Bond	\$120,000.00	100%	\$295,000.00	0%	\$0.00	100%	\$120,000.00	\$0.00	\$6,000.00
2	Mobilization	\$200,000.00	40%	\$80,000.00	0%	\$80,000.00	80%	\$160,000.00	\$0.00	\$8,000.00
3	General Conditions	\$250,000.00	20%	\$50,000.00	25%	\$62,500.00	45%	\$112,500.00	\$40,000.00	\$5,825.00
4	Submittals	\$55,000.00	50%	\$27,500.00	10%	\$55,000.00	60%	\$33,000.00	\$22,000.00	\$1,650.00
5	Punch List	\$30,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$0.00	\$0.00
6	Clean Up	\$85,000.00	5%	\$4,250.00	5%	\$4,250.00	10%	\$8,500.00	\$76,500.00	\$425.00
7	Closeouts/AS Builts	\$28,500.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$28,500.00	\$0.00
8	BMP/ SWFPS	\$39,000.00	30%	\$11,700.00	45%	\$5,850.00	45%	\$17,550.00	\$21,450.00	\$877.50
10	Supervision	\$175,000.00	20%	\$35,000.00	25%	\$43,750.00	45%	\$78,750.00	\$96,250.00	\$3,937.50
11	Survey	\$60,000.00	50%	\$30,000.00	5%	\$3,000.00	55%	\$33,000.00	\$27,000.00	\$1,650.00
12	Temp. Facilities	\$85,000.00	20%	\$17,000.00	20%	\$17,000.00	40%	\$34,000.00	\$51,000.00	\$1,700.00
	<b>Building</b>									
13	Footings	\$295,000.00	100%	\$295,000.00	0%	\$0.00	100%	\$295,000.00	\$0.00	\$14,750.00
14	SOQ	\$255,000.00	20%	\$51,000.00	80%	\$204,000.00	100%	\$255,000.00	\$0.00	\$12,750.00
15	Rebar	\$45,000.00	40%	\$18,000.00	10%	\$4,500.00	50%	\$22,500.00	\$22,500.00	\$1,125.00
16	Rough Framing	\$825,000.00	2%	\$16,500.00	48%	\$396,000.00	50%	\$412,500.00	\$412,500.00	\$20,625.00
17	Rough Framing- Glulam & Joist	\$150,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$150,000.00	\$0.00
18	Rough Frame Hardware	\$90,000.00	1%	\$9,000.00	0%	\$0.00	1%	\$9,000.00	\$89,100.00	\$45.00
19	Plaster	\$245,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$245,000.00	\$0.00
20	Drywall	\$320,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$320,000.00	\$0.00
21	Insulation	\$35,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$35,000.00	\$0.00
22	Veneer	\$30,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$30,000.00	\$0.00
23	Structural steel	\$155,000.00	1%	\$15,500.00	0%	\$0.00	1%	\$15,500.00	\$139,500.00	\$77.50
24	Roofing- TPO	\$155,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$155,000.00	\$0.00
25	Roofing - Standing Seam	\$165,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$165,000.00	\$0.00
26	Sheet Metal & Misc	\$55,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$55,000.00	\$0.00
27	Plumbing- Underground	\$65,000.00	100%	\$65,000.00	0%	\$0.00	100%	\$65,000.00	\$0.00	\$3,250.00
28	Plumbing- Top Out	\$150,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$150,000.00	\$0.00
29	Plumbing- Finish	\$55,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$55,000.00	\$0.00
30	Mechanical- Material	\$200,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$200,000.00	\$0.00
31	Mechanical- Labor	\$121,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$121,000.00	\$0.00
32	Electrical- Light Procurement	\$250,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$250,000.00	\$0.00
33	Electrical- Material	\$310,000.00	25%	\$77,500.00	0%	\$0.00	25%	\$77,500.00	\$232,500.00	\$3,875.00
34	Electrical- Labor	\$280,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$280,000.00	\$0.00
35	Low Voltage	\$90,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$90,000.00	\$0.00
36	Fire Alarm	\$179,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$179,000.00	\$0.00
37	Audio Visual	\$295,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$295,000.00	\$0.00
38	Fire Sprinkler- Material	\$75,500.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$75,500.00	\$0.00
39	Fire Sprinkler- Labor	\$75,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$75,000.00	\$0.00
40	Tile- material	\$90,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$90,000.00	\$0.00
41	Tile- Labor	\$85,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$85,000.00	\$0.00
42	Paint - Exterior	\$38,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$38,000.00	\$0.00
43	Paint - Interior	\$70,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$70,000.00	\$0.00
44	Resilient Flooring	\$98,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$98,000.00	\$0.00
45	Carpet Tile	\$30,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$30,000.00	\$0.00
46	Ceilings - T-Bar	\$140,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$140,000.00	\$0.00
47	Wood Ceilings	\$35,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$35,000.00	\$0.00
48	Casework	\$55,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$55,000.00	\$0.00
49	Countertops	\$125,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$125,000.00	\$0.00
50	Digital Wall- OFCI	\$8,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$8,000.00	\$0.00
51	FRP	\$5,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$5,000.00	\$0.00
52	Restroom Partitions	\$22,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$22,000.00	\$0.00
53	Restroom Accessories	\$25,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$25,000.00	\$0.00
54	Building Signage	\$35,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$35,000.00	\$0.00
55	Doors and Hardware	\$125,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$125,000.00	\$0.00
56	Storefront and Glass	\$25,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$25,000.00	\$0.00
57	Over Head Door	\$15,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$15,000.00	\$0.00
58	Residential Equipment Install - OFCI	\$4,500.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$4,500.00	\$0.00

59	Finish Work & Misc		\$55,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$55,000.00	\$0.00	\$0.00
60	Fire Cabinets		\$4,500.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$4,500.00	\$0.00	\$0.00
61	Final Clean		\$22,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$22,000.00	\$0.00	\$0.00
<b>Site Work</b>												
62	Demo		\$200,000.00	95%	\$190,000.00	0%	\$0.00	95%	\$190,000.00	\$10,000.00	\$9,500.00	\$0.00
63	Grading		\$450,000.00	75%	\$337,500.00	0%	\$0.00	75%	\$337,500.00	\$112,500.00	\$112,500.00	\$16,975.00
64	Concrete flatwork		\$425,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$425,000.00	\$0.00	\$0.00
65	Curb and Gutter		\$22,500.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$22,500.00	\$0.00	\$0.00
66	Site Rebar		\$45,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$45,000.00	\$0.00	\$0.00
67	Asphalt Paving		\$425,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$425,000.00	\$0.00	\$0.00
68	Stripe and Seal		\$53,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$53,000.00	\$0.00	\$0.00
69	Pavers		\$30,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$30,000.00	\$0.00	\$0.00
70	CMU- North wall		\$145,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$145,000.00	\$0.00	\$0.00
71	CMU- south wall		\$125,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$125,000.00	\$0.00	\$0.00
72	CMU rebar		\$8,500.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$8,500.00	\$0.00	\$0.00
73	Site Veneer		\$155,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$155,000.00	\$0.00	\$0.00
74	Site Fence		\$22,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$22,000.00	\$0.00	\$0.00
75	Site Chain Link		\$35,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$35,000.00	\$0.00	\$0.00
76	Site Gates		\$125,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$125,000.00	\$0.00	\$0.00
77	Site Landscap*		\$175,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$175,000.00	\$0.00	\$0.00
78	Site Irrigation		\$95,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$95,000.00	\$0.00	\$0.00
79	Site-DG and Cobble		\$45,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$45,000.00	\$0.00	\$0.00
80	Site Amenities		\$270,000.00	70%	\$189,000.00	0%	\$0.00	70%	\$189,000.00	\$81,000.00	\$9,450.00	\$0.00
81	Site Plumbing- Storm drain		\$86,000.00	70%	\$60,200.00	0%	\$0.00	70%	\$60,200.00	\$25,800.00	\$3,910.00	\$0.00
82	Site Plumbing- Sewer		\$129,500.00	70%	\$90,650.00	0%	\$0.00	70%	\$90,650.00	\$38,850.00	\$6,475.00	\$0.00
83	Site Plumbing- Domestic Water		\$85,000.00	70%	\$59,500.00	0%	\$0.00	70%	\$59,500.00	\$25,500.00	\$2,975.00	\$0.00
84	Site Plumbing- Fire Water		\$325,000.00	10%	\$32,500.00	0%	\$0.00	10%	\$32,500.00	\$292,500.00	\$1,825.00	\$0.00
85	Site Electrical- Material		\$350,000.00	10%	\$35,000.00	0%	\$0.00	10%	\$35,000.00	\$315,000.00	\$1,750.00	\$0.00
86	Site Electrical- Labor		\$40,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$40,000.00	\$0.00	\$0.00
87	Site Lighting and EV Chargers		\$35,970.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$35,970.00	\$0.00	\$0.00
88	Demo		\$42,510.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$42,510.00	\$0.00	\$0.00
89	Grading		\$75,210.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$75,210.00	\$0.00	\$0.00
90	Concrete		\$55,580.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$55,580.00	\$0.00	\$0.00
91	Asphalt		\$19,030.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$19,030.00	\$0.00	\$0.00
92	Demo		\$22,490.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$22,490.00	\$0.00	\$0.00
93	Grading		\$39,790.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$39,790.00	\$0.00	\$0.00
94	Concrete		\$29,410.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$29,410.00	\$0.00	\$0.00
95	Asphalt		\$11,965,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$11,965,000.00	\$0.00	\$0.00
-	Original Contract Amount		\$1,934,100.00		\$1,934,100.00		\$826,350.00		\$2,760,450.00	\$9,204,550.00	\$138,022.50	\$0.00
<b>COs / Adjustments</b>												
RCC 001.1 - Electrical Switchgear			\$373,786.38	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$373,786.38	\$0.00	\$0.00
RCC 001.2 - Emergency Backup Generator			\$150,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$150,000.00	\$0.00	\$0.00
RCC 002 - Duct for Domestic Water Line			(\$79,831.00)	100%	(\$79,831.00)	0%	\$0.00	100%	(\$79,831.00)	\$0.00	(\$3,991.55)	\$0.00
RCC 003 - Credit to allow MC Cable			(\$60,095.41)	0%	\$0.00	0%	\$0.00	0%	\$0.00	(\$60,095.41)	\$0.00	\$0.00
RCC 004.1 - Added Electrical & Low Voltage IB 001			\$16,283.63	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$16,283.63	\$0.00	\$0.00
RCC 004.2 - Switchboard Relocation RFI 035			\$17,598.87	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$17,598.87	\$0.00	\$0.00
RCC 004.3 - Added Floorboxes RFI 028			\$10,302.46	100%	\$10,302.46	0%	\$0.00	100%	\$10,302.46	\$0.00	\$0.00	\$515.12
RCC 004.4 - Grading Remediation Pending ITP for WJT			\$27,562.50	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$27,562.50	\$0.00	\$0.00
RCC 004.5 - Duct for Import Material Per RFI 006 Revised			(\$33,822.24)	100%	(\$33,822.24)	0%	\$0.00	100%	(\$33,822.24)	\$0.00	(\$1,891.11)	\$0.00
RCC 004.8 - Added Cleaning & Grubbing of Adjacent Parcel			\$12,056.78	100%	\$12,056.78	0%	\$0.00	100%	\$12,056.78	\$0.00	\$0.00	\$602.84
RCC 004.7 - Revised Roof Framing Per RFI 026			\$6,682.54	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$6,682.54	\$0.00	\$0.00
RCC 005 - Parking Lot Extension			\$127,134.57	0%	\$0.00	0%	\$0.00	0%	\$0.00	\$127,134.57	\$0.00	\$0.00
-	Adjusted Contract Amount		\$12,532,559.08		\$1,842,806.00		\$826,350.00		\$2,669,156.00	\$9,863,503.08	\$133,457.80	\$0.00

**CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT**

**NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.**

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**Identifying Information**

Name of Claimant: Spec Construction Co., Inc.

Name of Customer: Phelan Pinon Hills Community Services District

Job Location: PPHCSD Civic Center Development Phase 1

Owner: Phelan Pinon Hills Community Services District

Through Date: 04/30/2026

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**Conditional Waiver and Release**

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: Phelan Pinon Hills Community Services District

Amount of Check: \$ 785,032.50

Check Payable to: Spec Construction Co., Inc.

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**Exceptions**

This document does not affect any of the following:

- (1) Retentions.
  - (2) Extras for which the claimant has not received payment.
  - (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
    - Date(s) of waiver and release: \_\_\_\_\_
    - Amount(s) of unpaid progress payment(s): \$ \_\_\_\_\_
  - (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.
- 

**Signature**

Claimant's Signature: 

Claimant's Title: Office Manager

Date of Signature: 04/29/2026

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**UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT**

**NOTICE TO CLAIMANT: THIS DOCUMENT WAIVES AND RELEASES LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL WAIVER AND RELEASE FORM.**

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**Identifying Information**

Name of Claimant: Spec Construction Co., Inc.

Name of Customer: Phelan Pinon Hills Community Services District

Job Location: Phelan Pinon Hills Civic Center

Owner: Phelan Pinon Hills Community Services District

Through Date: 03/31/2026

---

**Unconditional Waiver and Release**

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. The claimant has received the following progress payment:

\$ 545,287.65

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**Exceptions**

This document does not affect any of the following:

- (1) Retentions.
  - (2) Extras for which the claimant has not received payment.
  - (3) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.
- 

**Signature**

Claimant's Signature:



Claimant's Title: Office Manager

Date of Signature: 04/29/2026

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Payment Approval Form - Contract/Consultant

Date: 4/30/2026

Name of Vendor: Best Drilling and Pump

Description of work: Well #18 Drilling, Casing, Development

Purchase Order # PO-06454

Date of Board Approval May 28, 2025

Original Approved Amount: \$ 1,023,276.00

Total Contract Amount \$ 1,023,276.00

% Completed to Date 85.97%

Total Invoiced to Date \$879,732.53

Total Retention (5%) \$43,986.63

**Total Due this Invoice \$305,360.90**

Total Contract Amount After Invoice: \$ 143,543.47

Certification that the above work is completed as reflected on the invoice.

Operations Manager \_\_\_\_\_ Date \_\_\_\_\_

 \_\_\_\_\_ 4/30/26  
General Manager Date

Approved by Board of Directors: \_\_\_\_\_  
Date \_\_\_\_\_

**Best Drilling and Pump**

1640 Pellisier Rd  
Colton, CA 92324  
PH: 951-684-1952 Fax: 951-684-3852  
License No. 826672

**TO:** Phelan Pinion Hills  
Community Services District  
4176 Warbler Rd  
Phelan, CA 92371

Well 18

PR # 11

Invoice No: 4910

Invoice Date: 4/15/2026

Pay Period Ending: 3/31/2026

Contract No:

Best Job Number: 31024

Project Name:

Terms: Net 30

*Well # 18*

Monthly Progress Billing No: 11

Total Earned This Period	\$	321,432.53
Retention This Period	\$	16,071.63
Total Completed to Date	\$	879,732.53
Retention 5% to Date	\$	43,986.63
Previous Billing	\$	558,300.00
<b>Amount Due</b>	<b>\$</b>	<b>305,360.90</b>

Prepared By: Connor Harmon

Date: 4/15/2026

Checked By: \_\_\_\_\_

Date: \_\_\_\_\_

Recommended By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: [Signature]

Date: 4-16-2026

**BEST DRILLING AND PUMP, INC.**  
**DETAILED INVOICE SUMMARY**

CLIENT: Phelan Pinton Hillis Community Services District		Attention:													
CONTRACT NO.:															
Invoice Dates:															
BEST JN: 31024															
SID ITEM NO	DESCRIPTION	UNIT	CONTRACT ESTIMATED QUANTITY	UNIT PRICE	CONTRACT ESTIMATED AMOUNT	PREVIOUSLY COMPLETED AMOUNT	PREVIOUSLY COMPLETED QUANTITY	QUANTITY THIS INVOICE	EXTENSION	PERCENT COMPLETE	PR NO 1	PR NO 7	PR NO 9	PR NO 11	
Well No. 18															
1	Mobilization and Demobilization	LS	1	\$ 100,000.00	\$ 100,000.00	\$ 75,000.00	0.75	0	\$ -	75%					
2	Drill 62" Dia. Conductor Bore	LF	50	\$ 750.00	\$ 37,500.00	\$ 37,500.00	50	0	\$ -	100%	50	0.5	0.25		
3	Furnish and Install 36" x 5/16" Wall Conductor Casing with cement grout	LF	50	\$ 750.00	\$ 37,500.00	\$ 37,500.00	50	0	\$ -	100%	50				
4	Drill minimum 12" pilot bore to 1100' with related work	LF	1050	\$ 150.00	\$ 157,500.00	\$ 157,500.00	1050	0	\$ -	100%		1050			
5	Drill 28" Dia. Final Bore to 1100'	LF	1050	\$ 135.00	\$ 141,750.00	\$ 13,500.00	100	950	\$ 128,250.00	100%			100	950	
5A	Provide Caliper and E-log	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00	0.5	0.5	\$ 2,000.00	100%		0.5		0.5	
6	Furnish and Install 16" x 5/16" Wall HSLA Blank Casing with End Plate	LF	600	\$ 232.00	\$ 139,200.00	\$ 92,800.00	400	200	\$ 46,400.00	100%	400			200	
6A	Furnish and Install HSLA 16" Roscoe Moss lowers	LF	600	\$ 302.00	\$ 181,200.00	\$ 120,800.00	400	75	\$ 22,650.00	79%	400			75	
7	Furnish and Install Gravel Envelope for well, consolidate by swabbing	TONS	120	\$ 341.00	\$ 40,920.00	\$ -	0	120	\$ 40,920.00	100%				120	
8	Furnish and install 4" Camera Tube Outside of well casing to 225'	LF	227	\$ 78.00	\$ 17,706.00	\$ 11,700.00	150	77	\$ 6,006.00	100%	150			77	
9	Develop by Swabbing and Air Surging for First 24 hours	LS	1	\$ 18,000.00	\$ 18,000.00	\$ -	0	1	\$ 18,000.00	100%				1	
10	Development by Swabbing and Air Surging in Excess of 24 total hours	HR	24	\$ 750.00	\$ 18,000.00	\$ -	0	24	\$ 18,000.00	100%				24	
11	Development by Pumping and Surging for first 24 hours	LS	1	\$ 46,000.00	\$ 46,000.00	\$ -	0	0	\$ -	0%					
12	Development by Pumping in excess of 24 hours	HR	24	\$ 500.00	\$ 12,000.00	\$ -	0	0	\$ -	0%					
13	Test Pumping for Yield and Drawdown (Include Records) for 3 steps	HR	9	\$ 500.00	\$ 4,500.00	\$ -	0	0	\$ -	0%					
14	Constant Yield Testing for a period of 72 hours	HR	72	\$ 500.00	\$ 36,000.00	\$ -	0	0	\$ -	0%					
15	Disinfect Well and Site Clean-up	LS	1	\$ 15,000.00	\$ 15,000.00	\$ -	0	0	\$ -	0%					
16	Provide Geophysical Logs for Well and interpretation of	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	1	0	\$ -	100%			1		
17	Video log Well	LS	1	\$ 6,000.00	\$ 6,000.00	\$ -	0	0	\$ -	0%					
18	Furnish & install two 4 inch Dia. Gravel Tubes to 5 feet (lgs)	LF	10	\$ 50.00	\$ 500.00	\$ -	0	10	\$ 500.00	100%				10	
COR #6	Well 18 PFD Installation	LS	1	\$ 23,083.03	\$ 23,083.03	\$ -	0	1	\$ 23,083.03	100%				1	
COR #7	Well 18 Design Rebalancing	LS	1	\$ 7,573.50	\$ 7,573.50	\$ -	0	1	\$ 7,573.50	100%				1	
COR #8	Well 18 Annular Cement Seal Installation	LS	1	\$ 8,050.00	\$ 8,050.00	\$ -	0	1	\$ 8,050.00	100%				1	
				<b>Total</b>	<b>CONTRACT</b>	<b>\$ 1,046,356.03</b>		<b>TOTAL</b>	<b>\$ 321,452.53</b>						
					Previous Invoice	\$ 556,300.00		Retainage	\$ 16,071.63						
					Total To date	\$ 879,732.53		Balance Due	\$ 305,360.90						
					Retainage to date	\$ 43,986.63									
					Total Less Ret.	\$ 835,745.90									



**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT**

P.O. Box 294049  
 Phelan, CA 92329-4049  
 (760) 868-1212

**PURCHASE ORDER**

**PO Number:** PO-06454

**Date:** 09/10/2025

**Request #:** PO-06454

**Vendor #:** BESDRI

**ISSUED TO:** Best Drilling and Pump Inc  
 1640 W. Pellisier Rd.  
 Colton, CA 92324-

**SHIP TO:** Service  
 Service  
 Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		well #18 drilling, casing, develop	C0115		01-0-0-17000	CIP Enterprise Fun	1,023,276.00

well #18 drilling, casing, development

Requested By: Sean Wright

Date: 9/10/2025

<b>SUBTOTAL:</b>	1,023,276.00
<b>TOTAL TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	1,023,276.00

PPHCSD (760) 868-1212 Fax (760) 868-2323

Payment Approval Form - Contract/Consultant

Date: 4/30/2026

Name of Vendor: Best Drilling and Pump

Description of work: Well #18 Drilling, Casing, Development

Purchase Order # PO-06454

Date of Board Approval May 28, 2025

Original Approved Amount:	\$ 1,023,276.00
C/O <u>Approved 4/22/26</u>	\$ 170,144.03

Total Contract Amount \$ 1,193,420.03

% Completed to Date 87.97%

Total Invoiced to Date \$1,049,876.56

Total Retention (5%) \$52,493.83

<b>Total Due this Invoice</b>	<b>\$124,865.63</b>
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Total Contract Amount After Invoice: \$ 143,543.47

Certification that the above work is completed as reflected on the invoice.

Operations Manager \_\_\_\_\_ Date \_\_\_\_\_

DPZ \_\_\_\_\_ 4/30/26  
General Manager \_\_\_\_\_ Date \_\_\_\_\_

Approved by Board of Directors: \_\_\_\_\_  
Date \_\_\_\_\_

**Best Drilling and Pump**

1640 Pellisier Rd  
Colton, CA 92324  
PH: 951-684-1952 Fax: 951-684-3852  
License No. 826672

TO: Phelan Pinion Hills CSD

Well 18 Additional Mechanical  
Development  
COR Subject  
COR # 9  
COR Date 4/16/2026  
Date of Work Related to COR 3/16 - 4/8/2026

Contract No:

Project Name: 31024 Phelan Pinion Hills CSD  
Well No. 16 & Well No. 18 ✓

Description of work

Additional mechanical development performed in excess of the 48 hours specified in the bid schedule. Total hours expended were 223.25, resulting in 175.25 additional hours beyond the original scope. COR charged at Bid Item No. 10 rate.

Terms: Net 30

Days Impacted

Labor Amount	\$	131,437.50
Subcontractor Amount	\$	-
Materials Amount	\$	-
Equipment Amount	\$	-
Design Changes	\$	-
Sub total	\$	131,437.50

*Retent. of (6,571.88)*  
*\$ 124,865.63*

Bond Costs (1%)

**Total** **\$ 131,437.50**

Prepared By: Nicholas Winsinger

Date: 4/16/2026

Checked By: \_\_\_\_\_

Date: \_\_\_\_\_

Recommended By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: [Signature]

Date: 4-16-2026

Summary
Well No. 16 - Additional Mechanical Development

Equipment/Labor	Description	UOM	Unit	Price	Total
N/A	Mechanical Development	HR	175.25	\$ 750.00	\$ 131,437.50

Sub Total	\$	131,437.50
Labor Markup		0%
Markup Amount	\$	-
<b>Total</b>	<b>\$</b>	<b>131,437.50</b>

**PHELAN WELL 18 - MECHANICAL DEVELOPMENT HOURS BREAKDOWN**

Page	Pg. 1	Pg. 2-2	Pg. 3-5	Pg. 6-8	Pg. 9-10	Pg. 11-15	Pg. 16-18	Pg. 19-22	Pg. 23-26	Pg. 27-29	Pg. 30-35	Pg. 36-40	Pg. 41-47	Pg. 48-51
Date	16-Mar	17-Mar	18-Mar	19-Mar	23-Mar	24-Mar	25-Mar	26-Mar	27-Mar	30-Mar	31-Mar	1-Apr	2-Apr	3-Apr
Hours	2	2	4	3.25	3.75	3.5	4	3.25	4	4	4	4	4	4
		1	4	4	2.5	4	4	4	4	3.5	4	4	4	4
		3.5	3.5	0.5		4	3.5	4	4	4	3.5	4	4	4
						3.5		4	3.5		4	4	4	0.5
						3					3.5	4	4	
											1.5		4	
													4	

**TOTAL HOURS PAGE 1-51: 186.75**

Page	Pg. 52-55	Pg. 56-60	Pg. 61 (1)
Date	6-Apr	7-Apr	8-Apr
Hours	4	4	4
	4	0.5	
	4	4	
	4	4	
		4	

**HOURS GRAND TOTAL: 223.25**

**TOTAL HOURS PAGE 1-61: 38.5**



**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT**

P.O. Box 294049  
 Phelan, CA 92329-4049  
 (760) 868-1212

**PURCHASE ORDER**

**PO Number:** PO-06454

**Date:** 09/10/2025

**Request #:** PO-06454

**Vendor #:** BESDRI

**ISSUED TO:** Best Drilling and Pump Inc  
 1640 W. Pellisier Rd.  
 Colton, CA 92324-

**SHIP TO:** Service  
 Service  
 Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		well #18 drilling, casing, develop	C0115		01-0-0-17000	CIP Enterprise Fun	1,023,276.00
2		C/O - Additional Mechanical Dev.	C0115		01-0-0-17000	CIP Enterprise Fun	170,144.03
Consent Item Approved 4/22/26							
well #18 drilling, casing, development							

Requested By: Sean Wright

Date: 9/10/2025

<b>SUBTOTAL:</b>	1,193,420.03
<b>TOTAL TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	1,193,420.03

**PPHCSD (760) 868-1212 Fax (760) 868-2323**

Payment Approval Form - Contract/Consultant

Date: 4/30/2026

Name of Vendor: Best Drilling and Pump

Description of work: Well #18 Drilling, Casing, Development

Purchase Order # PO-06454

Date of Board Approval May 28, 2025

Original Approved Amount:	<u>\$ 1,023,276.00</u>
C/O	<u>Approved 4/22/26</u> <u>\$ 170,144.03</u>

Total Contract Amount \$ 1,193,420.03

% Completed to Date 75.65%

Total Invoiced to Date \$902,815.56

Total Retention (5%) \$45,140.78

<b>Total Due this Invoice</b>	<b>\$21,928.88</b>
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Total Contract Amount After Invoice: \$ 290,604.47

Certification that the above work is completed as reflected on the invoice.

Operations Manager \_\_\_\_\_ Date \_\_\_\_\_

DPZ \_\_\_\_\_ 4/30/26  
General Manager Date

Approved by Board of Directors: \_\_\_\_\_  
Date \_\_\_\_\_

**Best Drilling and Pump**

1640 Pellisier Rd  
Colton, CA 92324  
PH: 951-684-1952 Fax: 951-684-3852  
License No. 826672

COR Subject Well 18 PFD Installation

COR # 6

COR Date

Date of Work Related to COR TBD

TO: Phelan Pinion Hills CSD

Contract No:

**Description of work**

Installation of PFD during Mechanical Development operations. Clay dispersant not included in project technical specifications. Price only includes installation of PFD and contact time standby. Hours spent removing PFD to be allocated to airlifting unit rate of invoice.

Project Name: 31024 Phelan Pinion Hills CSD

Well No. ~~18~~ & Well No. 18 *cto*

Terms: Net 30

**Days Impacted**

Labor Amount	\$	12,014.28
Subcontractor Amount	\$	-
Materials Amount	\$	3,018.75
Equipment Amount	\$	8,050.00
Design Changes	\$	-
Sub total	\$	23,083.03

*[Handwritten signature]*

Bond Costs (1%)

**Total**

Retention \$ 23,083.03  
*(1st. 15)*  
21,928.88

Prepared By: Nicholas Wincinger

Date: 3/10/2026

Checked By: \_\_\_\_\_

Date: \_\_\_\_\_

Recommended By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: *[Signature]*

Date: 4-16-2026

<b>Summary</b>
<b>Installation of PFD during Mechanical Development Operations</b>

Equipment/Labor	Description	UOM	Unit	Price	Total
Driller	Installation of Aqua Clear PFD	HR	10	\$ 114.61	\$ 1,146.10
Driller Helper	Installation of Aqua Clear PFD	HR	10	\$ 90.11	\$ 901.10
	24- Hours PFD Contact Time- Standby	HR	24	\$ 350.00	\$ 8,400.00

Sub Total	\$	10,447.20
Labor Markup		15%
Markup Amount	\$	1,567.08
<b>Total</b>	<b>\$</b>	<b>12,014.28</b>

**Well 18 PFD Installation**

Material	UOM	Unit	Price	Total
Aqua Clear PFD	Gallon	35	\$ 75.00	\$ 2,625.00

Sub Total	\$	2,625.00
Material Markup		15%
Markup Amount	\$	393.75
<b>Total</b>	<b>\$</b>	<b>3,018.75</b>

**Well 18 PFD Installation**

Material	UOM	Unit	Price	Total
Drill Rig	Hr	10	\$ 700.00	\$ 7,000.00

Sub Total	\$	7,000.00
Equipment Markup		15%
Markup Amount	\$	1,050.00
<b>Total</b>	<b>\$</b>	<b>8,050.00</b>



A. 4176 Warbler Road  
P.O. Box 294049  
Phelan, CA 92329  
P. (760) 868-1212  
F. (760) 868-2323  
W. www.pphcsd.org

## MEMORANDUM

**DATE:** April 15, 2026

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Chris Cummings Assistant Water Operations Manager

**SUBJECT:** Discussion & Possible Action Regarding Well 18 Change Orders-, Installation of 100' Annular Cement Seal, Installation of PFD during Mechanical Development Additional Mechanical Development and Design Balance.

### STAFF RECOMMENDATION

For the Board to authorize payment of change orders for Well 18- COR #6, COR #7, COR #8 and COR #9 to BEST Drilling and Pump.

### BACKGROUND

In April of 2025, the Board approved the modification of the 10-Year Capital Improvement Project schedule to construction (2) new wells under its hexavalent chromium (Cr6) mitigation projects, in response to the California State Water Resources Control Boards adoption of the new MCL of 10 parts per billion.

On May 14, 2025, the District held a proposal review and evaluation using the criteria set forth in the instructions to bidders. The scope of work includes the furnishing of all labor, material, transportation, tools, supplies, plant, equipment, appurtenances, and regulatory permits unless specifically excepted, necessary to the complete and satisfactory drilling, logging, casing, sealing, developing, disinfection, and testing for service of 2 gravel envelope wells as herein specified. On May 28, 2025, the Board approved a contract with Best Drilling and Pump to drill Well 18 located on APN 310-561-14 Beekley Rd. Best Drilling began drilling on January 20, 2026.

While drilling Well 18 it was determined that an additional 100' Annular Cement Seal be installed following the installation of the 16" casing and gravel pack. The Annular Cement Seal is installed between the well casing and the conductor casing. The additional of the Annular Cement Seal added an additional \$8,050.00 to the contract.

With the addition of the 100' Annular Cement Seal, rather than gravel pack to the surface, additional 112' of gravel tube was required and an additional 415' was added to the camera tube along with casing design changes. The additional gravel tube and camera tube add an additional \$7,573.50 to the contract.

As mechanical development begins, airlifting of heavy drilling mud and clays takes place to begin opening the gravel pack and formation allowing water to flow. It was determined that a PFD clay dispersant needed to be installed to assist in breaking down the drilling muds and clays. Additional time is necessary for removal of the installation and removal of the PFD. With the installation of the PFD clay dispersant, an additional \$23,083.03 to the contract.

With the first pass of mechanical development, it was determined by conditions encountered in the areas between 450' to 1010' below ground surface, greater mechanical development beyond what was in the original scope of work was necessary for the best producing and highest water quality possible. This additional mechanical development helped production significantly resulting in an additional 175.25 hours charged at bid line item #10 of \$750.00 dollars per hour for a total of \$131,437.50.

BEST Drilling and Pump, Inc. submitted the lowest responsive and responsible base bid in the amount of \$1,023,276, with the change orders bringing the total to \$1,193,420.03.

**FISCAL IMPACT**

- Well 18 COR #6 - \$23,083.03
- Well 18 COR #7 - \$7,573.5
- Well 18 COR #8 - \$8,050.00
- Well 18 COR #9 - \$131,437.50
- Total - \$170,144.03

**Attachments**

- Well 18 COR #6- Well 18 PFD Installation
- Well 18 COR #7- Well Design Balancing
- Well 18 COR #8- Well 18 Annular Cement Seal
- Well 18 COR #9- Additional Mechanical Development





**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT PURCHASE ORDER**

P.O. Box 294049  
 Phelan, CA 92329-4049  
 (760) 868-1212

**PO Number:** PO-06454

**Date:** 09/10/2025

**Request #:** PO-06454

**Vendor #:** BESDRI

**ISSUED TO:** Best Drilling and Pump Inc  
 1640 W. Pellisier Rd.  
 Colton, CA 92324-

**SHIP TO:** Service  
 Service  
 Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		well #18 drilling, casing, develop	C0115		01-0-0-17000	CIP Enterprise Fun	1,023,276.00
2		C/O - Additional Mechanical Dev. Consent Item Approved 4/22/26	C0115		01-0-0-17000	CIP Enterprise Fun	170,144.03

well #18 drilling, casing, development

**Requested By:** Sean Wright

**Date:** 9/10/2025

<b>SUBTOTAL:</b>	1,193,420.03
<b>TOTAL TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	1,193,420.03

**PPHCSD (760) 868-1212 Fax (760) 868-2323**

Payment Approval Form - Contract/Consultant

Date: 4/30/2026

Name of Vendor: Best Drilling and Pump

Description of work: Well #18 Drilling, Casing, Development

Purchase Order # PO-06454

Date of Board Approval May 28, 2025

Original Approved Amount:	<u>\$ 1,023,276.00</u>
C/O	<u>Approved 4/22/26</u> <u>\$ 170,144.03</u>

Total Contract Amount \$ 1,193,420.03

% Completed to Date 76.28%

Total Invoiced to Date \$910,389.06

Total Retention (5%) \$45,519.45

**Total Due this Invoice \$7,194.83**

Total Contract Amount After Invoice: \$ 283,030.97

Certification that the above work is completed as reflected on the invoice.

Operations Manager Date

DB 4/30/26  
General Manager Date

Approved by Board of Directors: Date

**Best Drilling and Pump**

1640 Pellisier Rd  
Colton, CA 92324  
PH: 951-684-1952 Fax: 951-684-3852  
License No. 826672

TO: Phelan Pinion Hills  
Community Services  
District

COR Subject Well Design Balancing  
COR # 7  
COR Date 3/23/2026  
Date of Work Related to COR

Contract No:

Project Name: Well 16 & 18 *elo*

Description of work

Well 18 Design Balancing from pre bid changes, includes items not used.

Terms: Net 30

Days Impacted

Labor Amount	\$	-
Subcontractor Amount	\$	-
Materials Amount	\$	-
Equipment Amount	\$	-
Design Changes	\$	7,573.50
Sub total	\$	7,573.50

Bond Costs (1%)

**Total**

\$ 7,573.50

*Retention (378.68)*

Prepared By: Connor Harmon

Date: 4/15/2026 *\$7194.83*

Checked By: \_\_\_\_\_

Date: \_\_\_\_\_

Recommended By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: *[Signature]*

Date: 4-16-2026

Item No.	Description of Work	Unit	Bid Qty	Unit Price	Extension	New QTY	Amount Billed for	Difference
6	Furnish and install 16" x 8'16" Wall HSLA Blank Casing with End Plate	LF	600	\$232.00	\$139,200.00	608	\$141,056.00	\$1,856.00
6A	Furnish and install HSLA 18" Roscoe Moss louvers	LF	600	\$302.00	\$181,200.00	475	\$143,450.00	-\$37,750.00
7	Furnish and install Gravel Envelope for well, consolidate by swabbing	TONS	120	\$341.00	\$40,920.00	130.5	\$44,500.50	\$3,580.50
8	Furnish and install 4" Camera Tube Outside of well casing to 225'	LF	227	\$78.00	\$17,706.00	642	\$50,076.00	\$32,370.00
COR	Decrease 4" Camera tube to 3" but upgrade material from Mild Steel to HSLA	LF	0		\$3.00	640	\$1,920.00	\$1,917.00
COR	Furnish & install two 4 inch Dia. Gravel Tubes to 5 feet (bgs)	LF	10	\$50.00	\$500.00	122	\$6,100.00	\$5,600.00

<b>Change in Contract Amount</b>	<b>\$7,573.50</b>
----------------------------------	-------------------



**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT PURCHASE ORDER**

P.O. Box 294049  
 Phelan, CA 92329-4049  
 (760) 868-1212

**PO Number:** PO-06454

**Date:** 09/10/2025

**Request #:** PO-06454

**Vendor #:** BESDRI

**ISSUED TO:** Best Drilling and Pump Inc  
 1640 W. Pellisier Rd.  
 Colton, CA 92324-

**SHIP TO:** Service  
 Service  
 Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		well #18 drilling, casing, develop	C0115		01-0-0-17000	CIP Enterprise Fun	1,023,276.00
2		C/O - Additional Mechanical Dev. Consent Item Approved 4/22/26	C0115		01-0-0-17000	CIP Enterprise Fun	170,144.03

well #18 drilling, casing, development

**Requested By:** Sean Wright

**Date:** 9/10/2025

<b>SUBTOTAL:</b>	1,193,420.03
<b>TOTAL TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	1,193,420.03

**PPHCSD (760) 868-1212 Fax (760) 868-2323**

Payment Approval Form - Contract/Consultant

Date: 4/30/2026

Name of Vendor: Best Drilling and Pump

Description of work: Well #18 Drilling, Casing, Development

Purchase Order # PO-06454

Date of Board Approval May 28, 2025

Original Approved Amount:	<u>\$ 1,023,276.00</u>
C/O	<u>Approved 4/22/26</u> <u>\$ 170,144.03</u>

Total Contract Amount \$ 1,193,420.03

% Completed to Date 76.96%

Total Invoiced to Date \$918,439.06

Total Retention (5%) \$45,921.95

**Total Due this Invoice \$7,647.50**

Total Contract Amount After Invoice: \$ 274,980.97

Certification that the above work is completed as reflected on the invoice.

Operations Manager Date

DR 4/30/26  
General Manager Date

Approved by Board of Directors: Date

**Best Drilling and Pump**

1640 Pellisier Rd  
Colton, CA 92324  
PH: 951-684-1952 Fax: 951-684-3852  
License No. 826672

TO: Phelan Pinion Hills CSD

**COR Subject** Well 18 Annular Cement Seal

**COR #** 8

**COR Date** 3/23/2026

**Date of Work Related to COR** 3/12/2026

**Contract No:**

**Project Name:** Phelan Pinion Hills ~~Well No. 16~~  
~~and Well No. 18 Construction~~

Description of work

Well No. 18 Annular Cement Seal Installation (0-100 ft bgs)

Terms: Net 30

**Days Impacted**

Labor Amount	\$	-
Subcontractor Amount	\$	2,875.00
Materials Amount	\$	5,175.00
Equipment Amount	\$	-
Design Changes	\$	-
Sub total	\$	8,050.00

Bond Costs (1%)

**Total** \$ 8,050.00

Prepared By: Nicholas Winsinger

Date: 3/23/2026 *Retention (402.50)*  
~~7767.50~~

Checked By: \_\_\_\_\_

Date: \_\_\_\_\_

Recommended By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: [Signature]

Date: 4-16-2026

**Well 18 Annular Cement Seal**

Work performed by	Description	Unit	Price	Total
Chris Gregory	Cement Pumping	1	\$ 2,500.00	\$ 2,500.00

Sub Total	\$ 2,500.00
Subcontractor Markup	15%
Markup Amount	\$ 375.00
<b>Total</b>	<b>\$ 2,875.00</b>

**Well 18 Annular Cement Seal**

Material	UOM	Unit	Price	Total
Cement	CU. YARD	18	\$ 250.00	\$ 4,500.00

Sub Total	\$	4,500.00
Material Markup		15%
Markup Amount	\$	675.00
<b>Total</b>	<b>\$</b>	<b>5,175.00</b>

CONTROL NUMBER 1925466

THIS IS NOT A TICKET NO.

# ROBERTSON'S

Phone 800/834-7557 San Diego 800/870-1220  
www.rmc.com  
OPEN 7 DAYS

PLANT 31 DATE 03/12/26 CUSTOMER NO: 99982 SOLD TO: BEST DRILLING & PUMP INC MAP PAGE 4382H2 TICKET NO. 1925466  
TX CD DELIVERY ADDRESS & INSTRUCTIONS PALMDALE RD PHELAN (951)684-1952 LAST TRS CUSTOMER PO / JOB#

14294 BEEKLEY RD  
PALMDALE RD PHELAN (951)684-1952 LAST TRS  
Job Phone : (909)680-1488

ORDER NO. 678 METER READING 1000.00 TIME TYPED 13:17 TRUCK LIC NO. 9587263  
LOAD NO. SLUMP TRUCK DRIVER

TO JOB 13:29 6.00 DRUM REVS: 1829 9297 ROSALES, ALEXIS TRENCHES  
Job-site Cylinder Test: 87  Yes : TIME ON JOB MIN CHECK #

ON JOB 14:30 Water added on job at Customer's request: STAND BY MIN CHECK  AMOUNT BY

START POUR 14:33 10 gals to Full Ld. RATE OF X \$ PER MIN. CASH  AMOUNT BY

FINISH POUR 14:47 RETURN CONC 5 gals to 2/3 Ld. PLANT MGR SIG  
LEAVE JOB  Y  N 300 ADJ. Meter \$ OVERTIME CHARGE 4 min. per yd. unloading time allowed. Additional unloading time charged at current hourly truck rate.

ARRIVE PLANT YDS 15 Additional water added to this concrete will reduce its strength. Any water added exceeding the design water is at customer's own risk.  
Signature certifying under penalty of perjury that the information contained in this written time record is true and correct.

EMP.# 9792 SIGNATURE [Signature]

**TERMS AND CONDITIONS OF SALE**  
Customer agrees that the described material has been chosen solely by Customer without Robertson's direction, or review of any plans or specifications relating to the project(s) where the material is to be used. Customer further agrees that it shall be solely responsible for the delivery location, and discharge/placement of material on the job site, including the on-site direction of Robertson's vehicles to the designated location. Customer's review and approval of the described material shall be evidenced by Customer's signature and/or placement of the described material on the job site. In consideration of the above, Customer releases and agrees to defend, indemnify and hold Robertson's and its employees and agents harmless from any and all losses, damages, liabilities, costs and claims asserted by Customer or any third party, arising from (i) material being inappropriate, incompatible, improper or inconsistent with plans and specifications, or with the ground soils or conditions on the land where the material is utilized, and (ii) the movement of Robertson's vehicles upon or about the delivery location. Solely to the extent Customer fails to timely pay for the described materials, in the event Robertson's retains the services of an attorney, Customer agrees to pay such reasonable attorney's fees incurred by Robertson's in furtherance of such collection efforts. Robertson's and Customer disclaim attorney's fees arising from any other context. Customer agrees to pay a time price differential of 1 1/2 % per month on any amounts owed to Robertson's for more than thirty (30) days. Color Disclaimer Due to irregularities and/or inconsistency of materials Robertson's is not responsible for the results of any concrete where the coloring agent has been added at the request of the customer, either at our plant or on the job site.

LD QTY	CUM QTY	ORD QTY	PROD CODE	MIX AND COMMODITY	UOM	UNIT PR	AMT
10.00	10.00	20.00	RC968N11	10.3 BK SLUR NO ASH	YD3		

H2O ALLOWED 600.0GAL  
H2O BATCHED 450.5GAL  
MOISTURE H2O 115.0GAL  
MAX ADD H2O 34.5GAL  
CEMENT 9730.0LB  
W SAND 22440.0LB

### WEIGHMASTER CERTIFICATE

THIS IS TO CERTIFY that the following described commodity was weighed, measured, or counted by a weighmaster, whose signature is on this certificate, who is a recognized authority of accuracy, as prescribed by Chapter 7 (commencing with Section 12700) of Division 5 of the California Business and Professions Code, administered by the Division of Measurement Standards of the California Department of Food and Agriculture

ROBERTSON'S WEIGHMASTER

BY DEPUTY

TAX  
PREVIOUS BALANCE  
SUB TOTAL  
STAND BY CHARGE  
TOTAL

UOM CONVERSION CY-YARDS3 #-POUNDS GL-GALLONS FO-OUNCES CU-METERS3 KG-KILOGRAM L-LITERS ML-MILLILITERS

**CONCRETE DELIVERY TICKET**  
PO BOX 3600 CORONA, CA 92378-3600



SCAN FOR LOCATIONS

AGREED TO AND RECEIVED BY CUSTOMER

CONTROL NUMBER 1925467

**ROBERTSON'S**  
 Phone 800/834-7557 San Diego 800/870-1220  
 www.rmca.com  
 OPEN 7 DAYS

PLANT 31 DATE 03/12/26 CUSTOMER NO 99982 SOLD TO BEST DRILLING & PUMP INC MAP PAGE 4382H2 TICKET NO. 1925467  
 TX CD DELIVERY ADDRESS & INSTRUCTIONS

14294 BEEKLEY RD PHELAN (951)684-1952 LAST TRS 1828  
 PALMDALE RD  
 Job Phone : (909)680-1488

ORDER NO. METER READING TIME TYPED TRUCK LIC NO.  
 LOAD NO. 678 SLUMP 1000.00 TRUCK 13:40 DRIVER 18567U1

TO JOB 2 6.00 1633 9692 LOZADA, ROBERTO TRENCHES  
 ON JOB 13:50 14:55 Job-site Cylinder Test: 87  Yes : TIME ON JOB 30:00 MIN. CHECK #  
 WATER ADDED: Water added on job at Customer's request: STAND BY MIN. CHECK  AMOUNT BY  
 START POUR RATE OF X \$ PER MIN CASH  AMOUNT BY  
 FINISH POUR 15:10 RETURN CONC gals to Full Ld. gals to 2/3 Ld. gals to 1/3 Ld.  
 LEAVE JOB  Y  N ADJ. Meter \$ OVERTIME CHARGE PLANT MGR SIG  
 4 min. per yd. unloading time allowed.  
 Additional unloading time charged at current hourly truck rate.

ARRIVE PLANT YDS Additional water added to this concrete will reduce its strength. Any water added exceeding the design water is at customer's own risk.  
 Signature certifying under penalty of perjury that the information contained in this written time record is true and correct.

EMP # 91092 SIGNATURE [Signature] TERMS AND CONDITIONS OF SALE  
 Customer agrees that the described material has been chosen solely by Customer without Robertson's direction, or review of any plans or specifications relating to the project(s) where the material is to be used. Customer further agrees that it shall be solely responsible for the delivery location, and discharge/placement of material on the job site, including the on-site direction of Robertson's vehicles to the designated location. Customer's review and approval of the described material shall be evidenced by Customer's signature and/or placement of the described material on the job site. In consideration of the above, Customer releases and agrees to defend, indemnify and hold Robertson's and its employees and agents harmless from any and all losses, damages, liabilities, costs and claims asserted by Customer or any third party, arising from (i) material being inappropriate, incompatible, improper or inconsistent with plans and specifications, or with the ground soils or conditions on the land where the material is utilized, and (ii) the movement of Robertson's vehicles upon or about the delivery location. Solely to the extent Customer fails to timely pay for the described materials, in the event Robertson's retains the services of an attorney, Customer agrees to pay such reasonable attorney's fees incurred by Robertson's in furtherance of such collection efforts. Robertson's and Customer disclaim attorney's fees arising from any other context. Customer agrees to pay a time price differential of 1 1/2 % per month on any amounts owed to Robertson's for more than thirty (30) days. Color Disclaimer Due to irregularities and/or inconsistency of materials Robertson's is not responsible for the results of any concrete where the coloring agent has been added at the request of the customer either at our plant or on the job site.

LD QTY	CUM QTY	ORD QTY	PROD CODE	MIX AND COMMODITY	UOM	UNIT PR	AMT
10.00	20.00	20.00	RC968N11	10.3 9K SLUR NO ASH	YD3		

H2O ALLOWED 600.0GAL  
 H2O BATCHED 439.0GAL  
 MOISTURE H2O 129.0GAL  
 MAX ADD H2O 32.0GAL  
 CEMENT 9640.0LB  
 W SAND 22680.0LB

**DEL. CHARGE**

**WEIGHMASTER CERTIFICATE**  
 THIS IS TO CERTIFY that the following described quantity was weighed, measured, or counted by a weighmaster whose signature is on this certificate, who is a recognized authority of accuracy as prescribed by Chapter 7 (commencing with Section 12700) of Division 5 of the California Business and Professions Code, administered by the Division of Measurement Standards of the California Department of Food and Agriculture

ROBERTSON'S  
 WEIGHMASTER

[Signature]  
 BY DEPUTY

TAX  
 PREVIOUS BALANCE  
 SUB TOTAL  
 STAND BY CHARGE  
 TOTAL

UOM CONVERSION CY-YARDS3 #-POUNDS GL-GALLONS FD-OUNCES CU-METERS3 KG-KILOGRAM L-LITERS ML-MILLILITERS

**CONCRETE DELIVERY TICKET**  
 PO BOX 3600 CORONA, CA 92878-3600



SCAN FOR LOCATIONS

AGREED TO AND RECEIVED BY CUSTOMER



**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT**

P.O. Box 294049  
 Phelan, CA 92329-4049  
 (760) 868-1212

**PURCHASE ORDER**

**PO Number:** PO-06454

**Date:** 09/10/2025

**Request #:** PO-06454

**Vendor #:** BESDRI

**ISSUED TO:** Best Drilling and Pump Inc  
 1640 W. Pellisier Rd.  
 Colton, CA 92324-

**SHIP TO:** Service  
 Service  
 Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		well #18 drilling, casing, develop	C0115		01-0-0-17000	CIP Enterprise Fun	1,023,276.00
2		C/O - Additional Mechanical Dev. Consent Item Approved 4/22/26	C0115		01-0-0-17000	CIP Enterprise Fun	170,144.03

well #18 drilling, casing, development

Requested By: Sean Wright

Date: 9/10/2025

<b>SUBTOTAL:</b>	1,193,420.03
<b>TOTAL TAX:</b>	0.00
<b>SHIPPING:</b>	0.00
<b>TOTAL</b>	1,193,420.03

**PPHCSD (760) 868-1212 Fax (760) 868-2323**

# Agenda Item 3d

Adoption of Resolution

No. 2026-09; Initiating  
Procedures to Fix, Adjust, Levy,  
and Collect Water Standby and  
Availability Fees for 2026/2027



A. 4176 Warbler Road  
P.O. Box 294049  
Phelan, CA 92329  
P. (760) 868-1212  
F. (760) 868-2323  
W. [www.pphcsd.org](http://www.pphcsd.org)

## MEMORANDUM

**DATE:** May 6, 2025

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Jennifer Oakes, Board Clerk/Parks Manager

**SUBJECT:** Adoption of Resolution No. 2026-09; Initiating Procedures to Fix, Levy, and Collect Water Standby Availability Fees for 2026/2027

---

### STAFF RECOMMENDATION

For the Board of Directors adopt Resolution No. 2026-09; Initiating Procedures to Fix, Levy, and Collect Water Standby Availability Fees for 2026/2027.

### BACKGROUND

In order to collect Standby Revenue, each year the District must take certain steps, in compliance with Water Code 31032.1 and Government Code 6066, including: 1) Initiate Proceedings to Fix, Levy, and Collect Water Standby Assessments For The Fiscal Year (establishing a hearing date, etc.); 2) Notify the general public with publications in the newspaper on two separate dates, and 3) Conduct the Public Hearing. This is the first step in the process.

A 45-day period must elapse between the adoption of the initiation resolution and the public hearing. Resolution No. 2026-09 states the hearing will take place on July 8, 2026. Staff requests for Board to adopt Resolution No. 2026-09; Initiating Procedures to Fix, Levy, and Collect Water Standby Availability Fees for 2026/2027. A copy of the Engineer's Report and affected parcels list will be available in the District office.

### FISCAL IMPACT

Publishing costs

### ATTACHMENT(S)

Resolution No. 2026-09

**RESOLUTION NO. 2026-09**  
**A RESOLUTION OF THE BOARD OF DIRECTORS**  
**OF THE PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT**  
**INITIATING PROCEDURES TO FIX, ADJUST, LEVY, AND COLLECT**  
**WATER STANDBY AND AVAILABILITY FEES FOR 2025/2026**

**WHEREAS**, the Phelan Pinon Hills Community Services District (“the District”) is a Community Services District organized and operating pursuant to Government Code 61000 et seq.

**WHEREAS**, the District is authorized by Government Code Section 61124(a) to impose standby charges for water services pursuant to the Uniform Standby Charge Procedures Act, Government Code Section 54984 et seq. (“the Act”).

**WHEREAS**, under the Act, the District is authorized to fix before August 10 of any given year a water standby charge on land within its jurisdiction to which water service is made available for any purpose by the District, whether the water services are actually used or not.

**WHEREAS**, under the Act, the District’s Board of Directors (“the Board”) may establish schedules varying the charge according to land uses, benefit derived or to be derived from the use, availability of facilities to provide water service, the degree of availability or quantity of the use of the water to the affected lands, and may restrict the assessment to one or more improvement districts or zones of benefit established within the jurisdiction of the District, and may impose the charge on an area, frontage, or parcel basis, or a combination thereof.

**WHEREAS**, pursuant to Resolution No. 2994 of the Local Agency Formation Commission of the County of San Bernardino (“LAFCO”), the District is the successor agency to County Service Area 9, County Service Area 56 Improvement Zone F-1, and County Service Area 70 Improvement Zones L and P-4 (“the CSAs”).

**WHEREAS**, Condition No. 14 of LAFCO Resolution No. 2994 expressly states that “[a]ll previously authorized charges, fees, assessments, and/or taxes of [the CSAs] in effect upon the effective date of this reorganization shall be continued and assumed by the [District], as the successor agency, in the same manner as provided in the original authorization pursuant to the provisions of Government Code Section 56886(t) ...”

**WHEREAS**, Government Code Section 56886(t) provides that LAFCO Resolution No. 2994 contains the exclusive terms and conditions for the change of organization from the CSAs to the District is it related to the “extension or continuation of any previously authorized charge, fee, assessment, or tax by [the District as the] successor local agency in the affected territory.”

**WHEREAS**, prior to the adoption of LAFCO Resolution No. 2994, the territory within the CSAs was subject to a water standby and availability charge that had been fixed, levied, and imposed upon such lands.

**WHEREAS**, the Board wishes to continue, extend, and assume all previously authorized water standby and availability charges that had been fixed, levied, and imposed upon lands within the CSAs.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Phelan Pinon Hills Community Services District as follows:

1. The public interest and necessity requires the Board to adopt this Resolution initiating proceedings to fix, levy, and collect water standby and availability charges on all properties within the District which are within six hundred sixty (660) feet of a water main from which water service is furnished by the District pursuant to applicable law, including but not limited to the pertinent provisions of the Act, Condition No. 14 of LAFCO Resolution No. 2994, and/or Government Code Section 56886(t).

2. The standby charge proposed to be adopted by the Board is based upon the report of a qualified engineer, IB Consulting, Inc., which will be on file with the District and available for review during regular business hours. The content of said report includes, but is not limited to, any and all statements and determinations specifically relating to each of the following:

a. A description of the charge and the method by which it is proposed to be imposed;

b. A compilation of the amount of the charge proposed for each parcel subject to the charge;

c. A statement of the methodology and rationale followed in determining the degree of benefit conferred by the service for which the proposed charge is made;

d. The District's legal ability to fix and adjust a standby charge, the amount of the proposed charge, and the properties affected thereby;

e. A description of the lands upon which the charge is proposed to be imposed; and

f. The amount of the proposed charge for each of the lands so described.

3. On July 8, 2026, at 5:00 p.m., at the Phelan Community Center located at 4128 Warbler Road, Phelan, California, the Board will hold a public protest hearing regarding the imposition of the charge, which hearing shall be conducted in the manner set forth in the Act. At the hearing, the Board may also consider whether to provide that if any charge so adopted becomes delinquent, the amount of the delinquency, together with any interest and penalties thereon, should constitute a lien on the affected property upon the filing of a certificate in the Office of the County Recorder, which lien may have the same force, effect, and priority as a judgment lien. At the hearing, the Board will hear and consider any and all objections or protests to

the proposed charges pursuant to the requirements of the Act.

4. The District's General Manager is hereby authorized and directed to cause notice of the date, time, and place of the public hearing on the proposed charges to be duly published prior thereto as may be required by the Act.

**ADOPTED** this 6th day of May 2026, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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President, Board of Directors  
Phelan Piñon Hills Community Services District

Attest:

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Clerk of the Board of Directors  
Phelan Piñon Hills Community Services District

# Agenda Item 3e

Approval to Set the Delinquent  
Water User Hearing Date



A. 4176 Warbler Road  
P.O. Box 294049  
Phelan, CA 92329  
P. (760) 868-1212  
F. (760) 868-2323  
W. [www.pphcsd.org](http://www.pphcsd.org)

## MEMORANDUM

**DATE:** May 6, 2026

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Jennifer Oakes, Board Clerk/Parks Manager

**SUBJECT:** Approval to Set the Hearing Date for the Delinquent Water User Charges for the Purpose of Collecting Said Charges on the San Bernardino County Tax Roll

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### STAFF RECOMMENDATION

For the Board of Directors to set the delinquent water user charges hearing date for July 8, 2026.

### BACKGROUND

Staff requests to set the delinquent water user charges hearing date in order to begin the notification process, including mailing all delinquent water users notice of hearing and publication per legal requirements.

Staff recommends for the Board set the delinquent water user charges hearing date for July 8, 2026.

### FISCAL IMPACT

Mailing costs  
Publishing costs

### ATTACHMENT(S)

None

# Agenda Item 4

Matters Removed from  
Consent Items

# Agenda Item 5

Presentations/Appointments

*None*

# Agenda Item 6a

Discussion and Possible Acceptance of the  
Proposed 2026/2027 Solid Waste Collection  
Rates

## M E M O R A N D U M

**DATE:** May 6, 2026

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Jennifer Oakes, Board Clerk/Parks Manager

**SUBJECT:** Discussion and Possible Acceptance of the Proposed 2026/2027 Solid Waste Collection Rates

### RECOMMENDATION

Staff recommends the Board review and accept the proposed 2026/2027 residential and commercial solid waste rate collection rates.

### BACKGROUND

On June 14, 2023, the Board adopted a new rate schedule for solid waste and recycling collection. Per the District's Franchise Agreement with CR&R, Inc., the maximum rates set forth shall be adjusted annually effective each July 1st as follows: (ii) during the remainder of the Term by an amount equal to the calendar year twelve-month change in the Consumer Price Index ("CPI") for All Urban Consumers (CPI-U) for the Riverside/San Bernardino/Ontario Area, (CUURS49CSA0LE).

CR&R submitted a request for a 3.6% rate adjustment which will be effective July 1, 2026, and will be reflected in CR&R's July invoices. Per San Bernardino County, there will not be an increase to tipping fees for 2026/2027. Below is a comparison between the current rates and the new rates for common service types:

#### RESIDENTIAL

Service Type	Current Rate (per month)	New Rate (per month)
3 Cart Service (T + R + O)	\$33.38	\$34.58
2 CY Bin + 1 R + 1 O Cart	\$130.58	\$135.28
Additional Cart	\$7.55	\$7.82

#### COMMERCIAL

Service Type	Current Rate (per month)	New Rate (per month)
3 Cart Service (T + R + O)	\$53.33	\$55.25
Additional Cart	\$8.57	\$8.88
2 CY Bin 1x/wk + 1 R + 1 O Cart	\$167.37	\$173.40

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2 CY Bin 1x/wk Recycling	\$159.00	\$164.72
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**FISCAL IMPACT**

Franchise revenue is anticipated to increase by 3.6%; actual franchise revenue is dependent upon the number of customers participating in collection.

**ATTACHMENT(S)**

- Letter from CR&R
- Proposed Rates





April 23, 2026

Phelan Pinon Hills Community Services District  
Attn: Jennifer Oaks  
Board Clerk/Parks Manager  
4176 Warbler Road,  
Phelan, Ca. 92371

Re: 2026-2027 Rate Adjustment

Dear Jennifer,

Pursuant to Section 9.04 of our current agreement to provide Solid Waste Handling and Recycling Services to the Phelan Pinon Hills Community Services District (PPHCSD), CR&R Incorporated (CR&R) respectfully submits the attached information which outlines our Annual Rate Adjustment request for fiscal year 2026-2027.

This correspondence, as well as the attached exhibits, will provide you with our current and proposed rates for both residential and commercial customers located within the PPHCSD. In reviewing the data from the Bureau of Labor Statistics (BLS) for the calendar 12 month change in the CPI Index (CUURS49CSA0LE) for 2025, the applicable CPI has increased by 3.60%.

We greatly appreciate our long-standing relationship with the PPHCSD, as well as the opportunity that we have had to be of service to your residents and businesses. It truly has been and continues to be an honor and a privilege to be of service. Please do not hesitate to call us if you should have any questions or comments. We look forward to any further assistance that we may be able to provide.

Respectfully,

J. Alex Braicovich  
Sr. Regional V.P.  
CR&R Incorporated

Cc: Don Bart, GM-PPHCSD  
Barbara Jimenez, CR&R  
Samantha Hughes, CR&R  
Chrystal Denning, CR&R

**Phelan Pinon Hills Community Services District**  
**Rate Adjustment for FY 2026-2027**

<b>CPI - Annual Average, All Items Less Energy</b>	<b>Previous</b>	<b>New</b>	<b>%</b>
CUURS49CSA0LE - Riverside/SB/Ontario	130.56	135.282	3.60%

<b>Fee Description</b>	<b>Current Rates</b>	<b>Change</b>	<b>Proposed Rate July 1, 2026</b>
<b>Residential Barrel Service</b>			
Carts – (64 Gallons) 3 Cart Set (Trash, Recycle, Organics)	\$33.38	\$1.20	\$34.58
Additional Carts (64 Gallons) (trash/recycle/organics)	\$7.55	\$0.27	\$7.82
Pull Out Service	\$11.30	\$0.41	\$11.71
<b>Residential Bin Service</b>			
Refuse – 1.5 CY	\$97.91	\$3.52	\$101.43
Refuse – 2 CY	\$130.58	\$4.70	\$135.28
Refuse – 2 CY 2 times per week	\$242.58	\$8.73	\$251.31
Refuse – 3 CY	\$195.90	\$7.05	\$202.95
Refuse – 3 CY 2 times per week	\$363.94	\$13.10	\$377.04
Refuse – 4 CY	\$261.11	\$9.40	\$270.51
Refuse – 4 CY 2 times per week	\$485.02	\$17.46	\$502.48
Recycling – 64 Gallon	\$7.55	\$0.27	\$7.82
Recycling – 2 CY	\$119.08	\$4.29	\$123.37
Recycling – 3 CY	\$178.60	\$6.43	\$185.03
Recycling – 4 CY	\$234.61	\$8.45	\$243.06
Organics - 64 Gallon	\$7.55	\$0.27	\$7.82
Organics - 2 CY / 1x wk	\$317.15	\$11.42	\$328.57
Extra Pickup/Occurrence	\$99.41	\$3.58	\$102.99
<b>Commercial Barrel Service</b>			
Carts – (64 Gallons) Trash / Recycle/Organics	\$53.33	\$1.92	\$55.25
Extra carts (trash/recycle/organics)	\$8.57	\$0.31	\$8.88
<b>Commercial Bin Service (Bundled, includes 1 recycle and 1 organics cart)</b>			
Refuse – 2 CY 1x/wk	\$167.37	\$6.03	\$173.40
Refuse – 2 CY 2x/wk	\$317.07	\$11.41	\$328.48
Refuse – 2 CY 3x/wk	\$466.84	\$16.81	\$483.65
Refuse – 2 CY 4x/wk	\$616.57	\$22.20	\$638.77
Refuse – 2 CY 5x/wk	\$766.32	\$27.59	\$793.91
Refuse – 2 CY 6x/wk	\$916.07	\$32.98	\$949.05
Refuse – 3 CY 1x/wk	\$259.67	\$9.35	\$269.02
Refuse – 3 CY 2x/wk	\$465.65	\$16.76	\$482.41
Refuse – 3 CY 3x/wk	\$680.19	\$24.49	\$704.68
Refuse – 3 CY 4x/wk	\$894.71	\$32.21	\$926.92
Refuse – 3 CY 5x/wk	\$1,109.20	\$39.93	\$1,149.13
Refuse – 3 CY 6x/wk	\$1,323.72	\$47.65	\$1,371.37
Refuse – 4 CY 1x/wk	\$332.86	\$11.98	\$344.84
Refuse – 4 CY 2x/wk	\$617.19	\$22.22	\$639.41
Refuse – 4 CY 3x/wk	\$901.44	\$32.45	\$933.89
Refuse – 4 CY 4x/wk	\$1,185.66	\$42.68	\$1,228.34
Refuse – 4 CY 5x/wk	\$1,469.90	\$52.92	\$1,522.82
Refuse – 4 CY 6x/wk	\$1,754.23	\$63.15	\$1,817.38

Fee Description	Current Rates	Change	Proposed Rate July 1, 2026
Recycling – 2 CY 1x/wk	\$159.00	\$5.72	\$164.72
Recycling – 2 CY 2x/wk	\$301.22	\$10.84	\$312.06
Recycling – 3 CY 1x/wk	\$246.69	\$8.88	\$255.57
Organics - 2 CY / 1x wk	\$317.15	\$11.42	\$328.57
Extra Pickup/Occurrence	\$91.54	\$3.30	\$94.84
3 CY Clean-up Bin	\$192.54	\$6.93	\$199.47
6 CY Clean-up Bin	\$385.07	\$13.86	\$398.93
<b>Roll Off Service</b>			
Refuse – 10 CY Box (up to 7.5 tons)	\$841.81	\$30.31	\$872.12
Refuse – 20 CY Box (up to 3.5 tons)	\$583.49	\$21.01	\$604.50
Refuse – 30 CY Box (up to 4 tons)	\$615.78	\$22.17	\$637.95
Refuse – 40 CY Box (up to 4 tons)	\$615.78	\$22.17	\$637.95
<b>Additional Commercial Fees</b>			
Account Set Up Fee - New Customer	\$29.12	\$1.05	\$30.17
Delivery Fee - Cart	\$29.12	\$1.05	\$30.17
Removal Fee - Cart	\$29.12	\$1.05	\$30.17
Delivery Fee - 2YD, 3YD, 4YD Bin	\$29.12	\$1.05	\$30.17
Overage Fee	\$58.26	\$2.10	\$60.36
Delinquent Account Removal Fee	\$64.08	\$2.31	\$66.39
Delinquent Account Re-Instatement fee	\$64.08	\$2.31	\$66.39
Extra Pick-up 2yd Refuse	\$30.81	\$1.11	\$31.92
Extra Pick-up 3yd Refuse	\$47.83	\$1.72	\$49.55
Extra Pick-up 4yd Refuse	\$61.30	\$2.21	\$63.51
Extra Pick-up Off Route Service Fee * added on route charge	\$58.26	\$2.10	\$60.36
Contamination of Recycle Bin	\$81.57	\$2.94	\$84.51
Additional P/U on Existing Recycling Bin	\$75.74	\$2.73	\$78.47
Bin Relocation Fee	\$58.26	\$2.10	\$60.36
Bin Rollout Fee	\$0.00	\$0.00	\$0.00
Bin Exchange - Once per year	\$0.00	\$0.00	\$0.00
Bin Exchange - More than once per year	\$87.38	\$3.15	\$90.53
Convert bin to locking lid	\$52.44	\$1.89	\$54.33
Replacement Bin Lock or Key	\$17.49	\$0.63	\$18.12
Enclosure Clean Out Fee	varies		varies
Replacement of Stolen or Burned Bin	\$640.80	\$23.07	\$663.87
Bulky Item Pickup, per item	\$29.12	\$1.05	\$30.17
Scout Service	\$52.44	\$1.89	\$54.33
Courtesy Pickup, per occurrence	\$0.00	\$0.00	\$0.00
Stinger - Pull Out Service, per bin	\$52.44	\$1.89	\$54.33
Roll Off Service Extra Charge per ton, per occurrence	\$69.84	\$2.51	\$72.35
Roll Off Service Steam Cleaning	\$43.32	\$1.56	\$44.88
Roll Off Service After 10 Days, per day	\$13.42	\$0.48	\$13.90
Roll Off Service - Pull Empty Bin	\$99.02	\$3.56	\$102.58
Roll-Off - New Account Set Up Fee	\$64.08	\$2.31	\$66.39
Roll Off - Compactor Haul Fee + Processing/Disposal	\$407.78	\$14.68	\$422.46
Roll Off - Container Delivery Fee	\$87.38	\$3.15	\$90.53
Roll Off - Container Removal Fee	\$87.38	\$3.15	\$90.53
Roll Off - False Run Fee	\$99.02	\$3.56	\$102.58
Roll Off - Relocation Box Fee	\$75.74	\$2.73	\$78.47

<b>Fee Description</b>	<b>Current Rates</b>	<b>Change</b>	<b>Proposed Rate July 1, 2026</b>
Roll Off - Delinquent Account Removal Fee	\$87.38	\$3.15	\$90.53
Roll Off - Del. Account Re-Instatement Fee	\$87.38	\$3.15	\$90.53
Permanent Roll Off – 10 CY Box	\$357.71	\$12.88	\$370.59
Permanent Roll Off – 20 CY Box	\$357.71	\$12.88	\$370.59
Permanent Roll Off – 40 CY Box	\$357.71	\$12.88	\$370.59
Clean-up Bin Trip Charge - 3YD/6YD	\$68.96	\$2.48	\$71.44
<b>Additional Residential Fees</b>			
Additional Pick-up 1.5CY Bin	\$17.54	\$0.63	\$18.17
Additional Pick-up 2CY Bin	\$23.04	\$0.83	\$23.87
Additional Pick-up 3CY Bin	\$35.05	\$1.26	\$36.31
Additional Pick-up 4CY Bin	\$46.75	\$1.68	\$48.43
Additional Pick-up Cart	\$7.22	\$0.26	\$7.48
Extra Pick-up Off Route Service Fee	\$58.26	\$2.10	\$60.36
Bin Exchange - Change in Service	\$29.12	\$1.05	\$30.17
New Account Set Up Fee	\$29.12	\$1.05	\$30.17
New Account Delivery Fee	\$29.12	\$1.05	\$30.17
Delivery Fee 1.5 yard/2 yard/3 yard/4 yard	\$29.12	\$1.05	\$30.17
Walk-In Service / Pull out Service	\$11.30	\$0.41	\$11.71
Special Event Box Delivery	\$0.00	\$0.00	\$0.00
Special Event Trash Box w/ Lid and Liner	\$3.49	\$0.13	\$3.62
Special Event Recycle Box w/ Lid and Liner	\$3.49	\$0.13	\$3.62
Cart Re-delivery New Customer	\$29.12	\$1.05	\$30.17
Cart Delivery - Lost Cart	\$58.26	\$2.10	\$60.36
Cart Re-instatement - Delinquent Account	\$40.78	\$1.47	\$42.25
Contamination of Recycle Cart	\$29.12	\$1.05	\$30.17
CFC Removal	\$0.00	\$0.00	\$0.00
Mail-In Sharps Kit	\$120.00	\$4.32	\$124.32
Additional Cart Delivery	\$17.49	\$0.63	\$18.12
Burned /Damaged Cart Replacement Fee	\$58.26	\$2.10	\$60.36
Cart Replacement (more than 1 per year)	\$17.49	\$0.63	\$18.12
Cart Removal - Delinquent Account	\$40.78	\$1.47	\$42.25
Unable to pull Cart for NonPayment	\$29.12	\$1.05	\$30.17
Pull Carts - Stop Serv	\$29.12	\$1.05	\$30.17
Pull Additional Cart	\$17.49	\$0.63	\$18.12
Pull Recycling Cart	\$17.49	\$0.63	\$18.12
Convert to locking bin	\$52.44	\$1.89	\$54.33
Bin Re-delivery Fee - due to nonpayment	\$29.12	\$1.05	\$30.17
Steam Cleaning	\$40.78	\$1.47	\$42.25
Bulky Item Pickup - 2x per year, 4 items	\$0.00	\$0.00	\$0.00
Additional Bulky Item Pickup, per item	\$23.30	\$0.84	\$24.14
Additional Trash Bags - per 32gal bag	\$1.46	\$0.05	\$1.51
Non-Customer Special - 3 carts or 6 bags	\$40.78	\$1.47	\$42.25
Christmas Tree Collection - Dec 26- Jan 15	\$0.00	\$0.00	\$0.00
Illegal Roadside Cleanup Service (District Request)	\$149.76	\$5.39	\$155.15

## Databases, Tables & Calculators by Subject

 [Special Notices](#) 1/14/2026

Change Output Options:

From:  To:  

include graphs  include annual averages

[More Formatting Options](#) 

Data extracted on: April 22, 2026 (3:03:02 PM)

### Consumer Price Index for All Urban Consumers (CPI-U)

**Series Id:** CUURS49CSA0LE  
 Not Seasonally Adjusted  
**Series Title:** All items less energy in Riverside-San Bernardino-Ontario, CA, all urban consumers, not seasonally adjusted  
**Area:** Riverside-San Bernardino-Ontario, CA  
**Item:** All items less energy  
**Base Period:** DECEMBER 2017=100

Download:  [.xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2017												100.000			
2018	100.637		101.322		101.848		102.309		102.748		102.684		101.976	101.314	102.637
2019	103.737		104.316		104.365		105.153		105.898		105.305		104.884	104.231	105.537
2020	106.515		106.975		107.361		107.667		108.151		108.490		107.618	107.065	108.171
2021	109.243		109.573		111.402		112.816		113.596		114.398		112.063	110.296	113.830
2022	116.006		117.341		118.800		120.540		121.280		122.322		119.634	117.659	121.609
2023	123.884		124.805		126.035		126.738		127.595		128.300		126.449	125.146	127.751
2024	128.988		130.228		130.896		130.957		131.233		130.908		130.560	130.063	131.057
2025	133.349		134.395		135.202		136.032		136.109		136.484		135.282	134.430	136.304
2026	137.857		137.385												

### 12-Month Percent Change

**Series Id:** CUURS49CSA0LE  
 Not Seasonally Adjusted  
**Series Title:** All items less energy in Riverside-San Bernardino-Ontario, CA, all urban consumers, not seasonally adjusted  
**Area:** Riverside-San Bernardino-Ontario, CA  
**Item:** All items less energy  
**Base Period:** DECEMBER 2017=100

Download:  [.xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2019	3.1	3.0	2.5	2.8	3.1	2.6	2.9	2.9	2.8				2.9	2.9	2.8
2020	2.7	2.5	2.9	2.4	2.1	3.0							2.6	2.7	2.5
2021	2.6	2.4	3.8	4.8	5.0	5.4							4.1	3.0	5.2
2022	6.2	7.1	6.6	6.8	6.8	6.9							6.8	6.7	6.8
2023	6.8	6.4	6.1	5.1	5.2	4.9							5.7	6.4	5.1
2024	4.1	4.3	3.9	3.3	2.9	2.0							3.3	3.9	2.6
2025	3.4	3.2	3.3	3.9	3.7	4.3							3.6	3.4	4.0
2026	3.4	2.2													

**Phelan Pinon Hills Community Services District**  
**Rate Adjustment for FY 2026-2027**

<b>CPI - Annual Average, All Items Less Energy</b>	<b>Previous</b>	<b>New</b>	<b>%</b>
CUURS49CSA0LE - Riverside/SB/Ontario	130.56	135.282	3.60%

<b>Fee Description</b>	<b>Current Rates</b>	<b>Change</b>	<b>Proposed Rate July 1, 2026</b>
<b>Residential Barrel Service</b>			
Carts – (64 Gallons) 3 Cart Set (Trash, Recycle, Organics)	\$33.38	\$1.20	\$34.58
Additional Carts (64 Gallons) (trash/recycle/organics)	\$7.55	\$0.27	\$7.82
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<b>Residential Bin Service</b>			
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Recycling – 3 CY	\$178.60	\$6.43	\$185.03
Recycling – 4 CY	\$234.61	\$8.45	\$243.06
Organics - 64 Gallon	\$7.55	\$0.27	\$7.82
Organics - 2 CY / 1x wk	\$317.15	\$11.42	\$328.57
Extra Pickup/Occurrence	\$99.41	\$3.58	\$102.99
<b>Commercial Barrel Service</b>			
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Refuse – 2 CY 1x/wk	\$167.37	\$6.03	\$173.40
Refuse – 2 CY 2x/wk	\$317.07	\$11.41	\$328.48
Refuse – 2 CY 3x/wk	\$466.84	\$16.81	\$483.65
Refuse – 2 CY 4x/wk	\$616.57	\$22.20	\$638.77
Refuse – 2 CY 5x/wk	\$766.32	\$27.59	\$793.91
Refuse – 2 CY 6x/wk	\$916.07	\$32.98	\$949.05
Refuse – 3 CY 1x/wk	\$259.67	\$9.35	\$269.02
Refuse – 3 CY 2x/wk	\$465.65	\$16.76	\$482.41
Refuse – 3 CY 3x/wk	\$680.19	\$24.49	\$704.68
Refuse – 3 CY 4x/wk	\$894.71	\$32.21	\$926.92
Refuse – 3 CY 5x/wk	\$1,109.20	\$39.93	\$1,149.13
Refuse – 3 CY 6x/wk	\$1,323.72	\$47.65	\$1,371.37
Refuse – 4 CY 1x/wk	\$332.86	\$11.98	\$344.84
Refuse – 4 CY 2x/wk	\$617.19	\$22.22	\$639.41
Refuse – 4 CY 3x/wk	\$901.44	\$32.45	\$933.89
Refuse – 4 CY 4x/wk	\$1,185.66	\$42.68	\$1,228.34
Refuse – 4 CY 5x/wk	\$1,469.90	\$52.92	\$1,522.82
Refuse – 4 CY 6x/wk	\$1,754.23	\$63.15	\$1,817.38

<b>Fee Description</b>	<b>Current Rates</b>	<b>Change</b>	<b>Proposed Rate July 1, 2026</b>
Recycling – 2 CY 1x/wk	\$159.00	\$5.72	\$164.72
Recycling – 2 CY 2x/wk	\$301.22	\$10.84	\$312.06
Recycling – 3 CY 1x/wk	\$246.69	\$8.88	\$255.57
Organics - 2 CY / 1x wk	\$317.15	\$11.42	\$328.57
Extra Pickup/Occurrence	\$91.54	\$3.30	\$94.84
3 CY Clean-up Bin	\$192.54	\$6.93	\$199.47
6 CY Clean-up Bin	\$385.07	\$13.86	\$398.93
<b>Roll Off Service</b>			
Refuse – 10 CY Box (up to 7.5 tons)	\$841.81	\$30.31	\$872.12
Refuse – 20 CY Box (up to 3.5 tons)	\$583.49	\$21.01	\$604.50
Refuse – 30 CY Box (up to 4 tons)	\$615.78	\$22.17	\$637.95
Refuse – 40 CY Box (up to 4 tons)	\$615.78	\$22.17	\$637.95
<b>Additional Commercial Fees</b>			
Account Set Up Fee - New Customer	\$29.12	\$1.05	\$30.17
Delivery Fee - Cart	\$29.12	\$1.05	\$30.17
Removal Fee - Cart	\$29.12	\$1.05	\$30.17
Delivery Fee - 2YD, 3YD, 4YD Bin	\$29.12	\$1.05	\$30.17
Overage Fee	\$58.26	\$2.10	\$60.36
Delinquent Account Removal Fee	\$64.08	\$2.31	\$66.39
Delinquent Account Re-Instatement fee	\$64.08	\$2.31	\$66.39
Extra Pick-up 2yd Refuse	\$30.81	\$1.11	\$31.92
Extra Pick-up 3yd Refuse	\$47.83	\$1.72	\$49.55
Extra Pick-up 4yd Refuse	\$61.30	\$2.21	\$63.51
Extra Pick-up Off Route Service Fee * added on route charge	\$58.26	\$2.10	\$60.36
Contamination of Recycle Bin	\$81.57	\$2.94	\$84.51
Additional P/U on Existing Recycling Bin	\$75.74	\$2.73	\$78.47
Bin Relocation Fee	\$58.26	\$2.10	\$60.36
Bin Rollout Fee	\$0.00	\$0.00	\$0.00
Bin Exchange - Once per year	\$0.00	\$0.00	\$0.00
Bin Exchange - More than once per year	\$87.38	\$3.15	\$90.53
Convert bin to locking lid	\$52.44	\$1.89	\$54.33
Replacement Bin Lock or Key	\$17.49	\$0.63	\$18.12
Enclosure Clean Out Fee	varies		varies
Replacement of Stolen or Burned Bin	\$640.80	\$23.07	\$663.87
Bulky Item Pickup, per item	\$29.12	\$1.05	\$30.17
Scout Service	\$52.44	\$1.89	\$54.33
Courtesy Pickup, per occurrence	\$0.00	\$0.00	\$0.00
Stinger - Pull Out Service, per bin	\$52.44	\$1.89	\$54.33
Roll Off Service Extra Charge per ton, per occurrence	\$69.84	\$2.51	\$72.35
Roll Off Service Steam Cleaning	\$43.32	\$1.56	\$44.88
Roll Off Service After 10 Days, per day	\$13.42	\$0.48	\$13.90
Roll Off Service - Pull Empty Bin	\$99.02	\$3.56	\$102.58
Roll-Off - New Account Set Up Fee	\$64.08	\$2.31	\$66.39
Roll Off - Compactor Haul Fee + Processing/Disposal	\$407.78	\$14.68	\$422.46
Roll Off - Container Delivery Fee	\$87.38	\$3.15	\$90.53
Roll Off - Container Removal Fee	\$87.38	\$3.15	\$90.53
Roll Off - False Run Fee	\$99.02	\$3.56	\$102.58
Roll Off - Relocation Box Fee	\$75.74	\$2.73	\$78.47

Fee Description	Current Rates	Change	Proposed Rate July 1, 2026
Roll Off - Delinquent Account Removal Fee	\$87.38	\$3.15	\$90.53
Roll Off - Del. Account Re-Instatement Fee	\$87.38	\$3.15	\$90.53
Permanent Roll Off – 10 CY Box	\$357.71	\$12.88	\$370.59
Permanent Roll Off – 20 CY Box	\$357.71	\$12.88	\$370.59
Permanent Roll Off – 40 CY Box	\$357.71	\$12.88	\$370.59
Clean-up Bin Trip Charge - 3YD/6YD	\$68.96	\$2.48	\$71.44
<b>Additional Residential Fees</b>			
Additional Pick-up 1.5CY Bin	\$17.54	\$0.63	\$18.17
Additional Pick-up 2CY Bin	\$23.04	\$0.83	\$23.87
Additional Pick-up 3CY Bin	\$35.05	\$1.26	\$36.31
Additional Pick-up 4CY Bin	\$46.75	\$1.68	\$48.43
Additional Pick-up Cart	\$7.22	\$0.26	\$7.48
Extra Pick-up Off Route Service Fee	\$58.26	\$2.10	\$60.36
Bin Exchange - Change in Service	\$29.12	\$1.05	\$30.17
New Account Set Up Fee	\$29.12	\$1.05	\$30.17
New Account Delivery Fee	\$29.12	\$1.05	\$30.17
Delivery Fee 1.5 yard/2 yard/3 yard/4 yard	\$29.12	\$1.05	\$30.17
Walk-In Service / Pull out Service	\$11.30	\$0.41	\$11.71
Special Event Box Delivery	\$0.00	\$0.00	\$0.00
Special Event Trash Box w/ Lid and Liner	\$3.49	\$0.13	\$3.62
Special Event Recycle Box w/ Lid and Liner	\$3.49	\$0.13	\$3.62
Cart Re-delivery New Customer	\$29.12	\$1.05	\$30.17
Cart Delivery - Lost Cart	\$58.26	\$2.10	\$60.36
Cart Re-instatement - Delinquent Account	\$40.78	\$1.47	\$42.25
Contamination of Recycle Cart	\$29.12	\$1.05	\$30.17
CFC Removal	\$0.00	\$0.00	\$0.00
Mail-In Sharps Kit	\$120.00	\$4.32	\$124.32
Additional Cart Delivery	\$17.49	\$0.63	\$18.12
Burned /Damaged Cart Replacement Fee	\$58.26	\$2.10	\$60.36
Cart Replacement (more than 1 per year)	\$17.49	\$0.63	\$18.12
Cart Removal - Delinquent Account	\$40.78	\$1.47	\$42.25
Unable to pull Cart for NonPayment	\$29.12	\$1.05	\$30.17
Pull Carts - Stop Serv	\$29.12	\$1.05	\$30.17
Pull Additional Cart	\$17.49	\$0.63	\$18.12
Pull Recycling Cart	\$17.49	\$0.63	\$18.12
Convert to locking bin	\$52.44	\$1.89	\$54.33
Bin Re-delivery Fee - due to nonpayment	\$29.12	\$1.05	\$30.17
Steam Cleaning	\$40.78	\$1.47	\$42.25
Bulky Item Pickup - 2x per year, 4 items	\$0.00	\$0.00	\$0.00
Additional Bulky Item Pickup, per item	\$23.30	\$0.84	\$24.14
Additional Trash Bags - per 32gal bag	\$1.46	\$0.05	\$1.51
Non-Customer Special - 3 carts or 6 bags	\$40.78	\$1.47	\$42.25
Christmas Tree Collection - Dec 26- Jan 15	\$0.00	\$0.00	\$0.00
Illegal Roadside Cleanup Service (District Request)	\$149.76	\$5.39	\$155.15

# Databases, Tables & Calculators by Subject

 [Special Notices](#) 1/14/2026

Change Output Options:

From:  To:  

include graphs  include annual averages

[More Formatting Options](#) 

Data extracted on: April 22, 2026 (3:03:02 PM)

## Consumer Price Index for All Urban Consumers (CPI-U)

**Series Id:** CUURS49CSA0LE  
 Not Seasonally Adjusted  
**Series Title:** All items less energy in Riverside-San Bernardino-Ontario, CA, all urban consumers, not seasonally adjusted  
**Area:** Riverside-San Bernardino-Ontario, CA  
**Item:** All items less energy  
**Base Period:** DECEMBER 2017=100

Download:  [.xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2017												100.000			
2018	100.637		101.322		101.848		102.309		102.748		102.684		101.976	101.314	102.637
2019	103.737		104.316		104.365		105.153		105.898		105.305		104.884	104.231	105.537
2020	106.515		106.975		107.361		107.667		108.151		108.490		107.618	107.065	108.171
2021	109.243		109.573		111.402		112.816		113.596		114.398		112.063	110.296	113.830
2022	116.006		117.341		118.800		120.540		121.280		122.322		119.634	117.659	121.609
2023	123.884		124.805		126.035		126.738		127.595		128.300		126.449	125.146	127.751
2024	128.988		130.228		130.896		130.957		131.233		130.908		130.560	130.063	131.057
2025	133.349		134.395		135.202		136.032		136.109		136.484		135.282	134.430	136.304
2026	137.857		137.385												

## 12-Month Percent Change

**Series Id:** CUURS49CSA0LE  
 Not Seasonally Adjusted  
**Series Title:** All items less energy in Riverside-San Bernardino-Ontario, CA, all urban consumers, not seasonally adjusted  
**Area:** Riverside-San Bernardino-Ontario, CA  
**Item:** All items less energy  
**Base Period:** DECEMBER 2017=100

Download:  [.xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2019	3.1	3.0	2.5	2.8	3.1	2.6	2.9	2.9	2.8				2.9	2.9	2.8
2020	2.7	2.5	2.9	2.4	2.1	3.0			2.6	2.7	2.5				
2021	2.6	2.4	3.8	4.8	5.0	5.4			4.1	3.0	5.2				
2022	6.2	7.1	6.6	6.8	6.8	6.9			6.8	6.7	6.8				
2023	6.8	6.4	6.1	5.1	5.2	4.9			5.7	6.4	5.1				
2024	4.1	4.3	3.9	3.3	2.9	2.0			3.3	3.9	2.6				
2025	3.4	3.2	3.3	3.9	3.7	4.3			3.6	3.4	4.0				
2026	3.4	2.2													

# Agenda Item 6b

Discussion and Possible Action to Approve  
Civic Center Project Request Change Order  
005: Parking Lot Rehabilitation Extension

## MEMORANDUM

**DATE:** May 6, 2026

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By George Cardenas, Engineering Manager

**SUBJECT:** Discussion and Possible Action to approve Civic Center Project Request Change Order 005: Parking Lot Rehabilitation Extension

---

### STAFF RECOMMENDATION

Staff recommends that the Board of Directors approve a change order to the Civic Center Project construction contract to extend the rehabilitation of the Phelan Park parking lot to the current limits of the Phelan Park Enhancement Project for \$127,134.57.

### BACKGROUND

The Civic Center Project is currently under construction and includes new administrative offices, a community room, an Emergency Operations Center, a boardroom, and associated site improvements, including partial improvements to the existing Phelan Park parking lot. The project is being constructed under contract with Spec Construction.

Separately, the District has initiated the Phelan Park Enhancement Project, which includes improvements to park amenities and site infrastructure, with defined limits for parking lot improvements. The existing parking lot serving Phelan Park has experienced deterioration, including cracking, surface wear, and localized base failures, and does not meet long-term operational needs for park visitors.

The proposed improvements will close the gap between the Enhancement Project work and the Civic Center Project parking lot rehabilitation. This coordinated approach will ensure consistency in design, grading, and accessibility across both projects.

### FISCAL IMPACT:

Not to Exceed \$127,134.57

### ATTACHMENTS:

RCO No.: 005





CHANGE ORDER

RCO NO.: 005

OWNER: D. Bartz, Phelan Pinon Hills Community Services District
ARCHITECT: T. Steeno, Steeno Design Studio, Inc.
CONSTRUCTION MANAGER: C. Cooper, California Professional Management
CONTRACTOR: C. DeLaFosse, Spec Construction Co., Inc.

PROJECT: PPHCSD - Civic Center Development - Phase 1
Date: April 15, 2026
Project No.: 25503.054
Category No.: GC
CONTRACTOR: Spec Construction Co., Inc.
115 W. Main Street
Architect Project No.: C23-L60
Cal OES ID No. 071-91095

Written Description of Change or Reference Document:

5.1 This Change Order reflects the additional costs associated with Owner-requested work performed outside the original contract scope. The additional work includes: \$ 127,134.57

Sawcutting, removing, hauling, and legally disposing of the remaining existing asphalt parking lot located between the contract limits of work and the improvements completed during the prior construction phase (approximately 6,750 sq. ft.).

Infilling the existing drywell in accordance with the Geotechnical Engineer's requirements.

Excavating subgrade to accommodate the new asphalt section consisting of 4" AC paving over 5" Class 2 base.

Installing approximately 221 linear feet of 6" A-Curb in compliance with County standards.

Placing 5" Class 2 base under new asphalt areas to achieve the compaction requirements specified in the Contract Documents (approximately 7,954 sq. ft.).

Applying weed control treatment to all asphalt subgrade prior to paving.

Installing 4" AC paving to meet the compaction requirements outlined in the Contract Documents (approximately 7,954 sq. ft.).

Backfilling curbs and performing cleanup of adjacent planter areas.

Applying seal coat to the new asphalt paving (approximately 7,954 sq. ft.).

Installing ten (10) new wheel stops along the east side of the parking lot.

Restriping the parking lot to match the existing layout.

All additional mobilizations required to complete this work ahead of the related contract scope—per the Owner's request—are included in this Change Order.

TOTAL \$ 127,134.57

- X The proposed change does NOT affect the final completion date required by the contract.
The proposed change will DECREASE the final completion date by \_\_\_ calendar days.
The proposed change will INCREASE the final completion date by \_\_\_ calendar days.
Structural Change Non-Structural Change X
X Non-Fire / Life & Safety / Access Compliance Change

The original contract sum was: \$ 11,965,000.00
Net changes by previously authorized change orders: 440,524.51
The contract sum prior to this change order was: 12,405,524.51
The contract sum will be changed by this change order in the amount of: 127,134.57

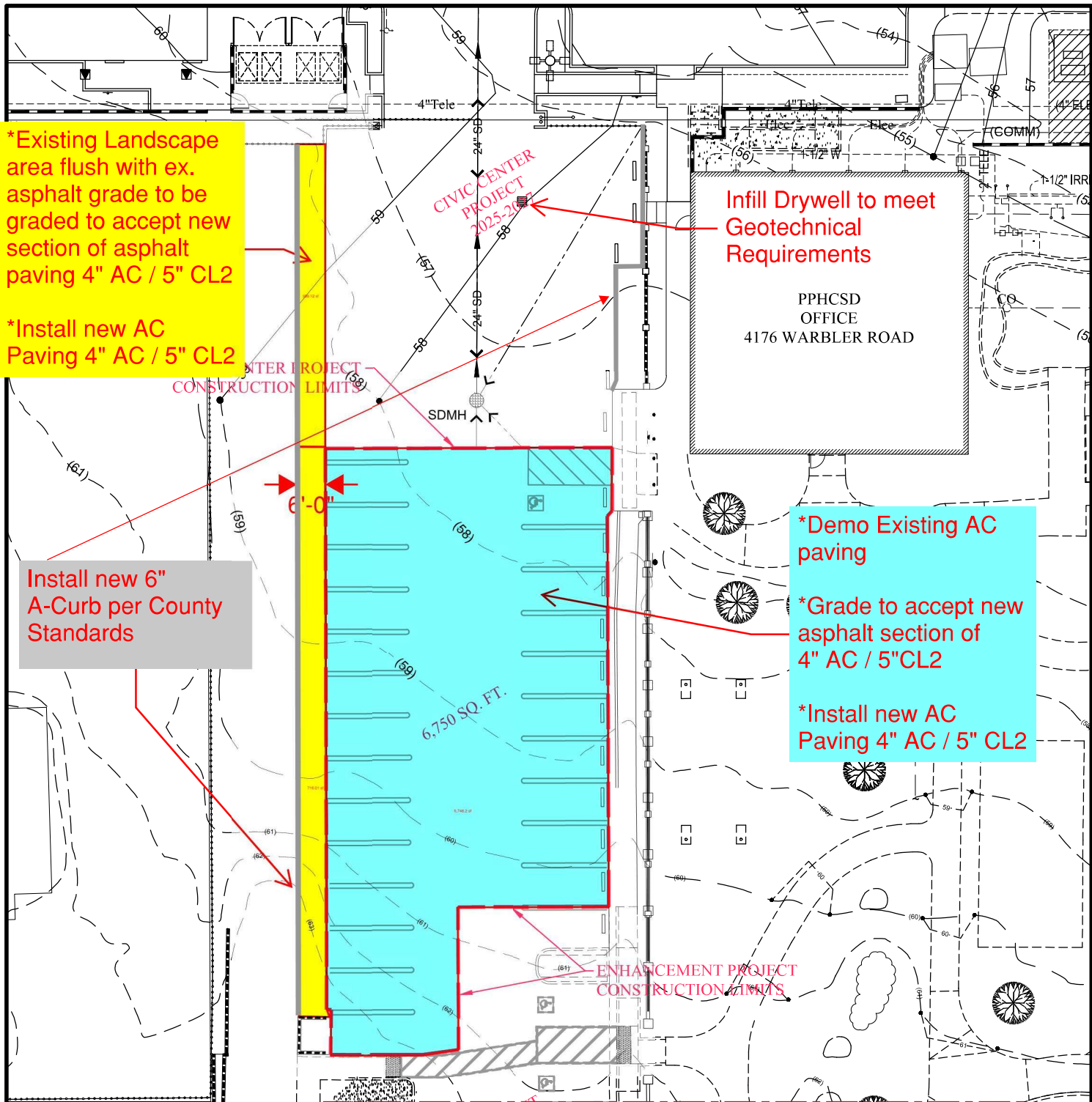
New Contract Sum Including This Request for Change Order \$ 12,532,659.08

Pursuant to the General Conditions, this change order request form shall be used for all change orders associated with the work. No additions or deletions to this form shall be allowed.

Contractor accepts the terms and conditions stated as full and final settlement of any and all claims arising from this change order. Contractor agrees to perform the above described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This change order is hereby agreed to, accepted, and approved, all in accordance with the General Conditions of the Contract Documents.

This change order is not valid until signed by the Contractor, Construction Manager, Architect, and Owner.

CONTRACTOR (Not Accepted) Spec Construction Co., Inc. 115 W. Main Street Ontario, CA 91762
CONSTRUCTION MANAGER (Not Accepted) California Professional Management 19153 Town Center Dr., Ste. 105 Apple Valley, CA 92308
ARCHITECT (Not Accepted) Steeno Design Studio, Inc. 11774 Hesperia Rd. Ste B1 Hesperia, CA 92345
OWNER (Not Accepted) Phelan Pinon Hills Community Services District 4176 Warbler Rd. Phelan, CA 92371
Signatures and dates for each party.



\*Existing Landscape area flush with ex. asphalt grade to be graded to accept new section of asphalt paving 4" AC / 5" CL2

\*Install new AC Paving 4" AC / 5" CL2

Infill Drywell to meet Geotechnical Requirements

PPHCSD OFFICE  
4176 WARBLER ROAD

Install new 6" A-Curb per County Standards

\*Demo Existing AC paving

\*Grade to accept new asphalt section of 4" AC / 5" CL2

\*Install new AC Paving 4" AC / 5" CL2

ENHANCEMENT PROJECT CONSTRUCTION LIMITS

The attached Exhibit for review showing the area of existing asphalt paving that the District has requested be removed and replaced. This also includes expanding the parking lot to the West approx. 6'. I have discussed with the District that the parking lot would need to be closed on Monday February 16th, 2026 for demo. During this discussion, the District's preference was to demo all of the parking lot to the limits as shown on the attached Exhibit. I am requesting a cost proposal for the following:

- Provide cost for additional demo of the existing 6,750 SF. asphalt paving.
- Cost for earthwork to achieve subgrade section to accept 4" AC / 5" CL2.
- Cost for 6" A-Curb per County Standards
- Placing 4" AC paving over 5" CL2 base
- Seal Coat & Restriping the parking lot
- Providing and installing new wheel stops on the East Side of parking lot (10 new wheel stops)



# Agenda Item 6c

Consideration and Possible Approval of Board  
Member Travel/Training Requests



A. 4176 Warbler Road  
P.O. Box 294049  
Phelan, CA 92329  
P. (760) 868-1212  
F. (760) 868-2323  
W. [www.pphcsd.org](http://www.pphcsd.org)

## MEMORANDUM

**DATE:** April 22, 2026

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Jennifer Oakes, Board Clerk/Parks Manager

**SUBJECT:** Consideration and Possible Approval of Board Member Travel/Training Requests Exceeding Annual Limit

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### STAFF RECOMMENDATION

Staff recommends that the Board of Directors review and consider the submitted Board Member Travel/Training Requests and provide direction regarding approval of expenses exceeding the annual reimbursement limit established by District policy.

### BACKGROUND

The District's Board Member Compensation, Reimbursement, and Ethics Training Policy establishes guidelines for reimbursement of travel and training expenses incurred by Board members in the performance of official duties, including attendance at conferences, seminars, and other educational activities related to District operations and governance. The policy further establishes an annual limit of \$7,500 in District-paid expenses per Board member, unless additional expenses are approved by the Board in a public meeting.

A Board member has submitted multiple Travel/Training Requests, including attendance at the California Special District Association's Annual Conference and two upcoming Association of San Bernardino County Special Districts (ASBCSD) dinner events in May and June of 2026. Although the conference will occur in August 2026, associated expenses, such as registration, is incurred in advance and therefore applied to the current fiscal year in accordance with District financial practices.

The conference request was submitted first. Due to proximity to the annual reimbursement limit, the Board subsequently directed that any additional Travel/Training Requests be submitted at this time. While the costs associated with the ASBCSD events remain within the available annual budget, inclusion of the conference related expenses, incurred in advance of the August event, results in the total costs exceeding the established annual reimbursement limit for the current fiscal year.

Board consideration is required due to the requests exceeding the annual limit established by policy. The Board may consider whether participation in these training and professional development activities, and the associated costs, are appropriate and consistent with District policy.

**FISCAL IMPACT**

Approval of this request would result in payment of/or reimbursable expenses beyond the standard annual limit for the requesting Board member.

**ATTACHMENTS**

- Summary of Submitted Travel/Training Requests
- Original Travel/Training Requests

**Over-Budget Request Summary – Deborah Philips**

**1. May 18, 2026 - ASBCSD Membership Meeting**

Cara Mia Italian Restaurant  
 7945 Vineyard Ave. Suite D-7  
 Rancho Cucamonga, CA 91730

<b>Cost</b>	
Dinner Cost	\$40.00
Dinner Cost (Guest)	\$40.00
Mileage – 80 miles	\$ 58.00
<b>Total</b>	<b>\$138.00</b>

**2. June 15, 2026 - ASBCSD Membership Meeting**

Information on location and cost has not been provided yet. Based on the hosting agency, past events were held in Chino, CA and cost \$39.00 per person.

<b>Cost</b>	
Estimated Dinner Cost	\$39.00
Estimated Dinner Cost (Guest)	\$39.00
Estimated Mileage – 100 miles	\$ 72.50
<b>Total</b>	<b>\$150.50</b>

**3. August 24-27, 2026 - 2026 CSDA Annual Conference & Exhibitor Showcase**

JW Marriott Desert Hot Springs Resort & Spa  
 74-855 Country Club Dr.  
 Palm Desert, CA 92260

**Travel Preferences and Conference Schedule**

- Sunday, 8/23 – Requested rental car pick up at 8:00 am
- Monday, 8/24 – Conference Opening Reception at 5:15 pm
- Tuesday, 8/25 – All-day conference and evening reception
- Wednesday, 8/26 – All-day conference and Taste of the City evening event
- Thursday, 8/27 – Conference adjourns at 10:00 am
- Friday, 8/28 – Requested rental car return at 10:00 am

<b>Cost (Does not include meals and fuel)</b>	
Conference Registration	\$890.00
Hotel	\$ 701.13
Rental Car	\$ 218.60
Mobility Scooter Rental	\$345.81
<b>Total</b>	<b>\$2,155.54</b>

**Phelan Piñon Hills Community Services District**  
Board Travel/Training Request Form

Select One:	New Request
Today's Date:	April 23, 2026
Director Name:	Deborah Philips
Title:	Director
Email Address:	<a href="mailto:dphilips@pphcsd.org">dphilips@pphcsd.org</a>
Seminar/Conference/Class:	<b>ASBCSD</b>
Date(s) of Travel/Training:	5/18/2026
Conference Preferences:	
Please Select Options:	I would like to attend the full conference
Days/Sessions:	
Select an Option for the Conference Sessions:	None - Does not apply
Meal Options:	
Meal Preferences (Please select/Fill in Options Below):	Entree selection (provide choice below, if required)
Prepaid Meals:	
Entree Choice:	Beef Lasagna for both
Travel Preferences (Please Select/Fill in Options Below):	I will drive myself to the conference/class
Flight Information:	
Preferred Outgoing Flight Date:	
Preferred Outgoing Flight Time:	
Preferred Return Flight Date:	
Preferred Return Flight Time:	
Ground Transportation Preferences:	
Select an option:	None - Does not apply
Other Explanation:	
Rental Car Information:	
Rental Car Pickup Date:	
Rental Car Pickup Time:	
Rental Car Return Date:	
Rental Car Return Time:	
Hotel Information:	
Lodging Preferences:	I do not need a hotel for this conference/class
Preferred Arrival Day:	
Preferred Departure Day:	
Miscellaneous Requests:	2nd person for my transportation
Director Signature:	<i>Deborah Philips</i> Date: <i>4/23/2026</i>



**Association of San Bernardino County Special Districts Board**  
will be hosting the May 18, 2026 General Membership Meeting at:

**Cara Mia Italian Restaurant**  
7945 Vinyard Ave. Suite D-7  
Rancho Cucamonga, CA 91730

**5:30 p.m. – Registration & Social Hour**  
**6:30 p.m. – Call to Order**

**Menu**

**Entrée Choices:** Beef Lasagna, Spaghetti with Marinara or Meat Sauce,  
Fettucine Alfredo, or Chicken Vaneziano  
Bruschetta, Salad, & Bread  
Coffee, Tea, & Soft Drinks  
Dessert  
Cash Bar Available

**Cost: \$40.00 per person**

**Speaker:**

**San Bernardino County Sheriff Shannon D. Dicus**

**RSVP your entrée choice by Monday, May 11, 2026, to  
Natalie at [sec.asbcscd@gmail.com](mailto:sec.asbcscd@gmail.com)**

**District/Associate Attendee**

- ✓ Payment Due – June 1, 2026
- ✓ Please make your reservation by the deadline.
- ✓ Check payment to ASBCSD, mail to ASBCSD, 11081 Muirfield Dr., Rancho Cucamonga, CA 91730
- ✓ Credit Card payment, visit our website [asbcscd.specialdistrict.org](http://asbcscd.specialdistrict.org) and click on the Purchase tab.
- ✓ Zelle payment send to account [sec.asbcscd@gmail.com](mailto:sec.asbcscd@gmail.com)
- ✓ You will be billed for the dinner if your cancellation is not received by the deadline and for no-shows.

**[asbcscd.specialdistrict.org](http://asbcscd.specialdistrict.org)**

**ASBCSD      11081 Muirfield Dr.      Rancho Cucamonga, CA 91730      562-433-9448**  
**President – Ron L. Coats, Vice-President – Kati Parker, Secretary/Treasurer – Randall J. Reed, Director –  
Melody McDonald, Director - T. Milford Harrison, Director – Rebecca Kujawa, & Director Kathy Hoffman**

**Phelan Piñon Hills Community Services District**  
Board Travel/Training Request Form

Select One:	Over Budget Limit - Needs Board Approval
Today's Date:	April 23rd 2026
Director Name:	Deborah Philips
Title:	Director
Email Address:	<a href="mailto:dphilips@pphcsd.org">dphilips@pphcsd.org</a>
Seminar/Conference/Class:	<b>ASBCSD June 2026</b>
Date(s) of Travel/Training:	June 15th 2026
Conference Preferences:	
Please Select Options:	I would like to attend a class/meeting
Days/Sessions:	
Select an Option for the Conference Sessions:	None - Does not apply
Meal Options:	
Meal Preferences (Please select/Fill in Options Below):	I would like to register for the full meal package
Prepaid Meals:	
Entree Choice:	
Travel Preferences (Please Select/Fill in Options Below):	I will drive myself to the conference/class
Flight Information:	
Preferred Outgoing Flight Date:	
Preferred Outgoing Flight Time:	
Preferred Return Flight Date:	
Preferred Return Flight Time:	
Ground Transportation Preferences:	
Select an option:	None - Does not apply
Other Explanation:	
Rental Car Information:	
Rental Car Pickup Date:	
Rental Car Pickup Time:	
Rental Car Return Date:	
Rental Car Return Time:	
Hotel Information:	
Lodging Preferences:	I do not need a hotel for this conference/class
Preferred Arrival Day:	
Preferred Departure Day:	
Miscellaneous Requests:	2nd person for my transportation
Director Signature:	<i>Deborah Philips</i> Date: <i>April 23rd 2026</i>

THIS ITEM APPEARS ON  
ASBCSD MEETING



## ASBCSD Meeting June

Inland Empire Utilities Agency

**Phelan Piñon Hills Community Services District**  
Board Travel/Training Request Form

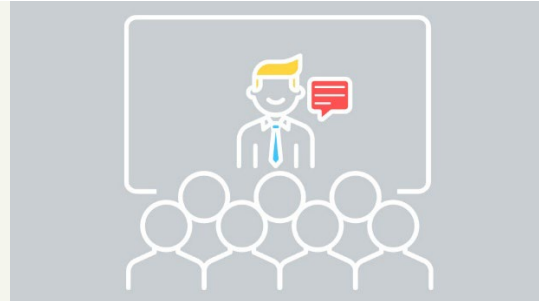
<b>Select One:</b>	Over Budget Limit - Needs Board Approval
<b>Today's Date:</b>	April 7, 2026
<b>Director Name:</b>	Deborah Philips
<b>Title:</b>	Director
<b>Email Address:</b>	<a href="mailto:dphilips@pphcsd.org">dphilips@pphcsd.org</a>
<b>Seminar/Conference/Class:</b>	<b>CSDA 2026 Conference</b>
<b>Date(s) of Travel/Training:</b>	August 24, 2026 - August 27, 2026
<b>Conference Preferences:</b>	
<b>Please Select Options:</b>	I would like to attend the full conference
<b>Days/Sessions:</b>	
<b>Select an Option for the Conference Sessions:</b>	None - Does not apply
<b>Meal Options:</b>	
<b>Meal Preferences (Please select/Fill in Options Below):</b>	I will purchase meals on my own with my District credit card
<b>Prepaid Meals:</b>	
<b>Entree Choice:</b>	
<b>Travel Preferences (Please Select/Fill in Options Below):</b>	I will drive myself to the conference/class
<b>Flight Information:</b>	
<b>Preferred Outgoing Flight Date:</b>	
<b>Preferred Outgoing Flight Time:</b>	
<b>Preferred Return Flight Date:</b>	
<b>Preferred Return Flight Time:</b>	
<b>Ground Transportation Preferences:</b>	
<b>Select an option:</b>	I need a rental car booked locally to complete travel
<b>Other Explanation:</b>	
<b>Rental Car Information:</b>	
<b>Rental Car Pickup Date:</b>	August 23, 2026
<b>Rental Car Pickup Time:</b>	8:00 AM
<b>Rental Car Return Date:</b>	August 28, 2026
<b>Rental Car Return Time:</b>	10:00 AM
<b>Hotel Information:</b>	
<b>Lodging Preferences:</b>	I need a hotel booked for me
<b>Preferred Arrival Day:</b>	August 24, 2026
<b>Preferred Departure Day:</b>	August 27, 2026
<b>Miscellaneous Requests:</b>	Power scooter for duration of conference, handicap accessible room,
<b>Director Signature:</b>	<i>Deborah Philips</i> <span style="float: right;"><b>Date:</b> 4/7/2026</span>



## California Special Districts Association

*Districts Stronger Together*

### 2026 Annual Conference & Exhibitor Showcase



The 2026 CSDA Annual Conference & Exhibitor Showcase is the premier gathering for California’s special district leaders, taking place August 24–27 at the JW Marriott Desert Springs Resort & Spa in Palm Desert. This year’s event promises an inspiring lineup of keynote speakers, over 30 breakout sessions tailored to today’s governance and operational challenges, and a vibrant exhibitor showcase featuring the latest innovations and services for special districts. Attendees will enjoy dynamic networking opportunities, energizing meal functions—including the President’s Reception, continental breakfasts, and lunch in the exhibit hall—and engaging social events like the Mix & Mingle and Taste of the City receptions. Whether you're a seasoned board member or a new district professional, this conference will sharpen your skills, expand your knowledge, and connect you with peers and experts who share your commitment to public service.

\$890 Early Registration / \$990 Regular Registration CSDA Member  
\$1,780 Early Registration / \$1,980 Regular Registration Non-member  
Early bird registration is available through Friday, July 22, 2026

**HOTEL ROOM RESERVATIONS:** Room reservations are available starting at the rate of \$159 plus discounted \$20 resort fee plus taxes and fees per room per night. The room reservation cut-off is July 22, 2026; however, space is limited and may sell out before this date.

One night’s non-refundable room and tax will be charged on 7/22/26 for rooms reserved in the CSDA room block.

## ***Schedule Overview***

### **Monday 8/24**

Pre-Conference Workshops 9:00 – 3:30 (additional fee required)

Opening Reception 5:15 – 7:30

### **Tuesday 8/25**

Opening General Session 8:45 – 10:45

Breakout Sessions 11:00 – 4:45

Reception 5:00 – 6:30

### **Wednesday 8/26**

General Session 8:30 – 10:30

Breakout Sessions 10:45 – 5:00

Taste of the City 6:00 – 8:30

### **Thursday 8/27**

Closing Program 8:00 – 10:00

**Interested in Exhibiting/Sponsoring? Check out all of the opportunities and register [here](#).**

Need help paying for this Conference? Scholarship funds are available from the Special District Leadership Foundation (SDLF).

Apply [here](#)

Please be cautious of unauthorized third-party agencies, known as “room pirates,” who might reach out to you offering discounted hotel accommodations. These unauthorized solicitors often misrepresent themselves as being associated with our event or hotel partners and may offer rooms that do not actually exist, leaving you without a valid reservation. Please book your room directly through the link provided that CSDA provides within 24 hours of registering. Also, avoid sharing your personal or payment information with unofficial agencies and report any suspicious contact to our team immediately.

Eligible for SDRMA Credit Incentive Points.

#### **Cancellation Policy:**

Cancellations must be in writing and received by CSDA no later than July 22, 2026. All cancellations received by this date will be refunded less a \$100 processing fee. There will be no refunds for cancellations made after July 22, 2026. Substitutions to another attendee are possible but only for Annual Conference (not transferable to another

conference) and must be done in writing no later than August 12, 2026. Please submit any cancellation notice or substitution request to [meganh@csda.net](mailto:meganh@csda.net) or fax to 916-520-2465.

**When**

8/24/2026 7:00 AM - 8/27/2026 10:00 AM

Pacific Daylight Time


**Where**

JW Marriott Desert Springs Resort & Spa 74-855 Country Club Dr Palm Desert, CA  
92260 UNITED STATES

# Review Your Reservation



**JW Marriott Desert Springs Resort & Spa**  
74855 Country Club Drive  
Palm Desert, CA 92260, United States of America



**STANDARD RESORT ROOM** Change room  
1 adult, 3 nights

CHECK-IN                      CHECKOUT  
Mon, Aug 24, 2026            Thu, Aug 27, 2026
Edit stay dates

**Personal Information** Edit guest information

**REWARDS PROGRAM**  
None

**GUEST 1**  
Deborah Philips  
Director  
Phelan Pinon Hills CSD  
awilliams@pphcsd.org  
760-868-1212  
Aug 24, 2026 02:00 AM - Aug 27, 2026 12:00 AM

**PERSONAL ADDRESS**  
United States of America  
P.O. Box 294049  
Phelan, CA, 92329

**Reservation Charges**

Night	Rate
Monday, 08/24/26	USD 159.00
Tuesday, 08/25/26	USD 159.00
Wednesday, 08/26/26	USD 159.00
<b>Subtotal</b>	<b>USD 477.00</b>
<b>ADDITIONAL TAXES</b>	
CTA Fee <small>USD 1.15 / night</small>	USD 3.45
Occupancy Tax <small>14% / night</small>	USD 66.78
Resort Fee with Tax <small>USD 51.30 / night</small>	USD 153.90
<b>Grand Total</b>	<b>USD 701.13</b>

**Payment Information** Edit payment information

**GUEST 1**

PAYMENT INFORMATION BILLING ADDRESS

**Reservation Summary**

Check-in Mon, Aug 24, 2026

---

Checkout Thu, Aug 27, 2026

---

**ROOM 1**

STANDARD RESORT ROOM USD 477.00  
1 adult, 3 nights

---

**Subtotal** **USD 477.00**

---

**ADDITIONAL TAXES**

CTA Fee USD 3.45  
(USD 1.15 per night)

Occupancy Tax USD 66.78  
(14% per night)

Resort Fee with Tax USD 153.90  
(USD 51.30 per night)

---

**Grand Total** **USD 701.13**

\* I have read and accept the Reservation Policies

[Confirm reservation](#)

Credit Card : VISA  
\*\*\*\*\*1917  
\*\* / \*\*

Deborah Philips  
P.O. Box 294049  
Phelan , CA, 92329  
United States of America  
760-868-1212

## Requests

[Edit requests](#)

**Accessible room:** Yes

**Additional Requests:** Will have a mobility scooter and need an accessible room

## Reservation Policies

### TAX POLICY

Room Rate shown excludes 14% Occupancy Tax Per Night, the \$1.15 per night California Tourism Act charge, and \$20 Resort Fee. Total room charges will include all room fees and taxes (Subject to change).

### CANCELLATION POLICY

(3) days prior to arrival to avoid a (1) nights room & tax charge to your credit card.

Resort has a fee of \$20 (+ tax) daily resort fee which includes:

Daily In-Room Enhanced Wireless Internet Access

Daily Wellness Experience

Instructional Led Fitness Classes

Mini Golf

Daily Golf Bag Storage

Complimentary Driving Range

One hour hard court tennis, pickleball, and racquet rental

All Lawn Games

This is a value of \$153.00 per night.



### Unlock an Extraordinary Stay

As a Marriott Bonvoy member, your upcoming stay will be even better. Before you arrive, download o...

[Show details](#)



### Secure your Early Arrival, Late...

Starting at \$50.00+ tax, unlock the convenience and flexibility of early check-in, late check-out, or...

[Show details](#)



**CSD CA SPECIAL DISTRICTS ASSOC**  
**Terms & Conditions / Policies**  
**Total \$218.60**

## Rental Details

### Dates & Times

- Sun, Aug 23, 2026 @ 9:00 AM
- Fri, Aug 28, 2026 @ 10:00 AM

### Pick-up & Return Location

- Victorville Civic Dr.
- 14673 Civic Dr
- Victorville, CA 92394

### Additional Details

- Renter Age: 25+
- Corporate Account Number or Promotional Code: CSD CA SPECIAL DISTRICTS ASSOC

## Vehicle Details

### Full Size

Chevrolet Malibu or similar  
Automatic



### Vehicle

- Time & distance 1 Week(s) @ \$ 189.32 / week \$ 189.32\*
- Unlimited Mileage

Included

**Extras**

- 9 Additional drivers 1 Day(s) @ \$ 0.00 / Day Included
- Roadside protection 4 Day(s) @ \$ 0.00 / Day Included
- Damage waiver 4 Day(s) @ \$ 0.00 / Day Included

Taxes and Fees

\$ 29.28\*

**Estimated Total \$218.60\***

**Custom Rate**

\*Rates, taxes and fees do not reflect rates, taxes and fees applicable to non-included optional coverages or extras added later.

# ESTIMATE

## ZMI Mobility Inc

68895 Perez Rd Ste I4  
Ste I4  
Cathedral City, CA 92234-7255

support@zmimobility.com  
+1 (760) 992-0182  
zmimobility.com



### Bill to

Deborah philips

### Estimate details

Estimate no.: 1231

Estimate date: 04/15/2026

#	Date	Product or service	SKU	Description	Qty	Rate	Amount
1.		<b>Daily Mobility Scooter Rental</b>		Heavy Duty Mobility scooter rental per day 8/24/2026 - 8/27/2026 @11AM	3	\$75.00	\$225.00
2.		<b>Rental Delivery</b>		Delivered to: JW Marriott Picked up from: JW Marriott	1	\$100.00	\$100.00
Subtotal							\$325.00
Sales tax							\$20.81
<b>Total</b>							<b>\$345.81</b>

Accepted date

Accepted by

# Agenda Item 6d

Update on District Projects



A. 4176 Warbler Road  
P.O. Box 294049  
Phelan, CA 92329  
P. (760) 868-1212  
F. (760) 868-2323  
W. [www.pphcsd.org](http://www.pphcsd.org)

## MEMORANDUM

**DATE:** May 6, 2026

**TO:** Board of Directors

**FROM:** Don Bartz, General Manager  
By: Jennifer Oakes, Parks Manager/Board Clerk

**SUBJECT:** Update on District Projects

---

### STAFF RECOMMENDATION

None

### BACKGROUND

Staff will update the Board on the current PPHCSD Projects.

### FISCAL IMPACT

None

### ATTACHMENT(S)

None



# Agenda Item 7

Committee Reports/Comments

# Agenda Item 8

Staff and

General Manager's Report



## Water Operations Manager's Report March 2026

### Introduction

The District's water supply is over 2,000 years old according to a report from the United States Geological Survey (USGS). Our water supply is primarily from the Oeste aquifer, and partially from the Alto aquifer. The water is supplied to the District's distribution system through fourteen groundwater wells which have an average depth of approximately 1,000 feet. The District's water system also consists of 35 reservoirs with a combined capacity of approximately 12,000,000 gallons; 32 pressure reducing stations in 17 pressure zones; 69 booster pumps; and approximately 348 miles of water lines. The District currently serves over 7,359 metered accounts.

The District's goal is to provide safe, reliable drinking water to our customers. As required, Sodium Hypochlorite is added to the water for disinfecting purposes; Running Annual Average (RAA) for 2025 was .77 mg/L.

### Summary

The District's water distribution system is in compliance with the State Water Resources Control Board- Division of Drinking Water, The Environmental Protection Agency, the Safe Drinking Water Act, Cal OSHA, and all other governing agencies.

Current chlorine demand has remained low and steady due to routine maintenance and flushing. Chlorine demand is found by subtracting the chlorine residual from the total chlorine added to the water system. A low chlorine demand indicates water-free or nearly free of pathogenic microorganisms.

### Water Quality Samples

The following is a summary of all water quality samples collected this month and any pertinent information related to said samples.

TEST TYPE	NO. OF COLLECTIONS THIS MONTH	TESTING SCHEDULE	NOTES
Raw water and Bac-t samples	42 samples	Monthly	All in compliance, Sampled Weekly
General physical samples	5 samples	Monthly	All in compliance, Sampled Weekly
TTHM/HAA5	0 samples sets	Quarterly	All in compliance.
Title 22	0 sample sets	TBD	All in Compliance.
Inorganics	0 samples	Yearly	All in compliance.
Radiological (Gross Alpha)	0 samples	Every 3 Years	All in compliance.
Per- and polyfluoroalkyl substances (PFAS) and perfluorooctane sulfonate (PFOS)	0 samples	3 Years by 2027	All in compliance.
Regulated VOC	0 samples	As needed	All in compliance.
Nitrate as N	samples	As needed	All in Compliance.
Chromium 6	0 samples	Quarterly	All in Compliance.
Secondary GP'S	0 samples	As needed	All in Compliance.
Lead & Copper	0 samples	Every 3 Years	All in Compliance

## **Production and Service Order Report**

The following is a summary of the District's water production and service orders for the current month.

<b>Total Monthly Production</b>	221.517 A. F. 17.45 % more than 2025
<b>2025 Monthly Production</b>	182.895 A. F.
<b>USA's Marked</b>	420
<b>Service Orders Completed</b>	140 service orders completed
<b>Main/Service Line Leaks</b>	15 service line leaks were repaired. 1 Main line leak/ breaks repaired
<b>Hydrant Repairs/Replacements</b>	0 hydrants repaired/ 2 replaced
<b>Residential Meters Sold</b>	5
<b>Commercial Meters Sold</b>	0
<b>YTD Total Meters Sold (Calendar)</b>	21 (60 in 2025) (64 in 2024) (56 in 2023) (86 in 2022) (95 in 2021)
<b>Construction Meters Out</b>	5
<b>Service Lines Replaced</b>	3

### **Job Code Summary**

<b>Job Code</b>	<b>Total Completed</b>
C-Lock - Lock	114
C-Read & Unlock-Open - Read & Unlock - Opening	0
C-Read & Unlock-OC-DM - Read & Unlock - Opening-OC-DM	0
D-Closing Read & Lck - Closing Read & Lock DO NOT USE	0
D-Closing Read-OC-DM - Closing Read & Lock-OC-DM DO NOT USE	0
M- Investigate Lock - Verify Meter Still Locked	12
M- Verify Acct Class - Verify Account Class	0
M- Water Audit - Audit Water Usage	5
M-Backflow - Backflow Information	5
M-Cost Estimate Req - Cost Estimate Request	3
M-Data - Data Log	0
M-Bees- Bees	0
M-Investigate Leak - Investigate Leak	2
M-Investigate No Wtr - Investigate No Water	0
M-Lock No N/O Info - Meter Locked No New Owner Info	7
M-Low/No Consumption - Investigate Low/No Consumption	0
M-Meter Leaking - Meter Leaking	0
M-Meter UTL - Buried - Meter UTL - Buried	4
M-Pressure Ck Hi-Low - Pressure Check Hi-Low	1
M-R/R Angle Stop - Repair/ Replace Angle Stop	5
M-R/R Gate Valve - Repair/ Replace Gate Valve	2
M-Read - Read (do not update Read)	0
M-Repair Svc Line - Repair Service Line	7

M-Repair/Install Box - Meter Box	2
M-Replace Serv Line - Replace Service Line	3
M-Stake Meter Loc - Stake Meter Location	1
M-Status	0
M-Turn off-Cust Req - Turn off - Customer Request	8
M-UNLOCK – UNLOCK	40
M-Verify Leak Repair - Verify Leak Repaired	0
M-Water Loss Leak - Door Hanger Water Loss Leak	10
M-Water Quality Taste - Water Quality - Taste	1
M-Sensu Equipment Failure	9
S- Meter Downsize - Meter Downsizing	0
Service Change - Service Status Change	0
S-Manual Meter Swap Concord	0
S-Replace Reg Hotrod - Replace Register Hotrod Died	0
S-MXU Change Out	0
Grand Totals	241

---

### **Summary of Current Projects- As of April 9, 2026**

The following is a summary of all current and completed projects for the reported period

#### **Current Projects**

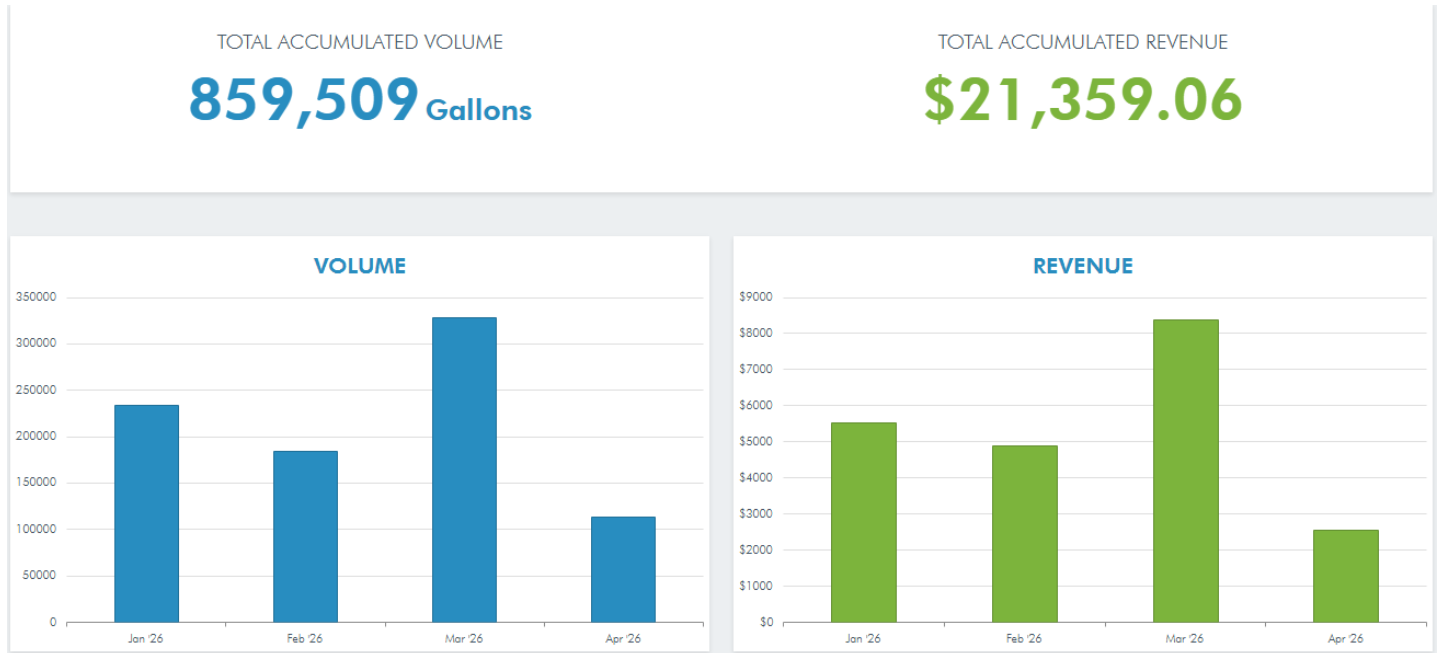
- Well Soundings at all wells are being completed monthly
- Well 14 Production for January 0.00 AF, YTD 0.29 AF @ \$1,224 per AF replacement C/Y 2025
- Valves and Hydrants Maintenance: 4 hydrants flushed and painted YTD Total- 4
  - 2 hydrants replaced YTD Total- 3
- Service line replacement program. 15 Replaced Calendar Year to Date, 90 Replaced Fiscal Year to Date
- Air-Vac maintenance & flushing program- 0 Flushed & Maintenance YTD-0 of 336
- Cla-Val control valves (PRV'S) inspected/set to hyd. model as a water conservation measure- 100% Complete
- Insertion Meters on Booster Station Effluent at sites 5B remaining – to be scheduled
- Well #16- Site fenced, water main for well effluent installed, conductor casing installed, pilot hole to 1100' Total Depth, sieve analysis complete, casing ordered, reamed to 1,140' and counting, mechanical development completed, test pump & development completed, 32-hour continuous pump 900 GPM
- Well #18- Site fenced, water main for well effluent installed, conductor casing installed, pilot hole to 1100', reamed to 1,100', casing & gravel pack installed, mechanical development completed
- Storm damage at Sheep Creek Wash Crossing repair (5 Crossings)- 20% Complete
  - Trinity Rd crossing 612' of 8" line replaced, 2 fire hydrants installed, 6 gate valves installed, chlorinated, flushed and bac-t sample- completed
  - Calaveras Rd crossing 522' of 8" line replaced, 2 fire hydrants installed, 6 gate valves installed, chlorinated, flushed and bac-t sample- completed
  - Smoke Tree Rd & Del Rosa Rd crossings scheduled for replacement April 2026

#### **Projects Completed**

- PRV at Station #22 overhauled and replaced with the addition of isolation valves- 100% Complete
- Smithson Springs Reservoirs 1 & 2 inspection, cleaned with divers- 100 % Complete
- Tank washouts of Site W10, 7A-1, 2-1, 2-2 (Contract Scope is 10 per year) Remaining Washouts Pending
- Reservoir 10-1, 10-2, 1A-1,2B, 2-1, 2-2 Exteriors painted in-house by staff- 100% Complete
- Vegetation is being mitigated and disposed of on all Water Operations Facilities- Ongoing

- Insertion Meters on Booster Station Effluent at sites 3A, 2B, 3C, 1C, - 100% Complete
- 251 Dead ends flushed of 317 = every year no matter what < No goal, this is mandatory
- Electrical Efficiency test performed at all boosters and wells within the District- 100%
- 0 Valves Turned this month as part of the district Valve Exercising Program, 155 Year to Date Turned of 4291
- 1936 hydrants = 79 flushed this Year to Date 53 Painted Goal is 968 annually, this is done Bi-Annual
- Boil notice for District System # 3610120 Lifted after Bacteriological confirmation
- Civic Center water main- 800 feet installed, 5 valve & tee setups, one fire hydrant relocated. 100% Complete
- Site 1C SCE 600amp service panel and transfer switch replacement- 100% Complete

The Fill Station Year to Date Statistics





DATE: April 22, 2026  
 TO: Board of Directors  
 FROM: Don Bartz, General Manager/Treasurer  
 BY: David Noland, Finance Supervisor

## Cash / Investment Report

As of 3/31/26

Institution	Account Type	Amount	Interest Rate	Maturity Date	Market Value	% of total Funds
<b><u>CHECKING ACCOUNTS</u></b>						
Flagstar Bank (DCB)	Checking / Sweep	\$ 217,096.77	2.50%	N/A	\$ 217,096.77	0.60%
<b><u>INVESTMENT ACCOUNTS</u></b>						
State of California	LAIF	\$45,201.13	4.24%	N/A	\$ 45,719.86	0.12%
California CLASS	JP Investment Pool	\$18,163,808.54	4.27%	N/A	\$ 18,163,808.54	50.05%
Flagstar Bank (DCB)	Savings	\$842,725.78	2.90%	N/A	\$ 842,725.78	2.32%
Flagstar Bank (DCB)	CD (3 yr.)	\$1,000,000.00	4.70%	11/9/2026	\$ 1,000,000.00	2.76%
Flagstar Bank (DCB)	CD (4 yr.)	\$1,000,000.00	4.15%	11/29/2026	\$ 1,000,000.00	2.76%
Flagstar Bank (DCB)	CD (3 yr.)	\$1,000,000.00	3.80%	12/9/2027	\$ 1,000,000.00	2.76%
Flagstar Bank (DCB)	CD (3 yr.)	\$2,000,000.00	4.25%	12/17/2027	\$ 2,000,000.00	5.51%
Flagstar Bank (DCB)	CD (5 yr.)	\$1,000,000.00	4.50%	11/9/2028	\$ 1,000,000.00	2.76%
Flagstar Bank (DCB)	CD (4 yr.)	\$1,000,000.00	3.80%	12/9/2028	\$ 1,000,000.00	2.76%
Flagstar Bank (DCB)	CD (4 yr.)	\$1,000,000.00	4.25%	12/17/2028	\$ 1,000,000.00	2.76%
Flagstar Bank (DCB)	CD (5 yr.)	\$1,000,000.00	3.80%	12/9/2029	\$ 1,000,000.00	2.76%
Flagstar Bank (DCB)	CD (5 yr.)	\$2,000,000.00	4.25%	12/17/2029	\$ 2,000,000.00	5.51%
Flagstar Bank (DCB)	CD (5 yr.)	\$2,000,000.00	3.85%	4/21/2030	\$ 2,000,000.00	5.51%
Flagstar Bank (DCB)	CD (5 yr.)	\$1,000,000.00	3.95%	5/9/2030	\$ 1,000,000.00	2.76%
Flagstar Bank (DCB)	CD (5 yr.)	\$1,000,000.00	3.63%	12/1/2030	\$ 1,000,000.00	2.76%
Charles Schwab	CD (3 yr.)	\$250,000.00	4.60%	5/15/2026	\$ 250,233.50	0.69%
Charles Schwab	CD (3 yr.)	\$250,000.00	4.65%	5/19/2026	\$ 250,270.25	0.69%
Charles Schwab	CD (3 yr.)	\$21,000.00	4.50%	5/29/2026	\$ 21,023.58	0.06%
Charles Schwab	CD (3 yr.)	\$250,000.00	4.65%	12/14/2026	\$ 251,467.75	0.69%
Charles Schwab	CD (3 yr.)	\$250,000.00	4.60%	12/14/2026	\$ 251,381.50	0.69%
Charles Schwab	CD (4 yr.)	\$250,000.00	4.50%	5/17/2027	\$ 252,024.50	0.69%
Charles Schwab	CD (4 yr.)	\$250,000.00	4.50%	12/13/2027	\$ 253,145.50	0.69%
Charles Schwab	CD (4 yr.)	\$250,000.00	4.55%	12/13/2027	\$ 253,351.50	0.69%
Charles Schwab	CD (4 yr.)	\$250,000.00	4.20%	5/21/2029	\$ 253,100.50	0.69%
<b><u>MISC ACCOUNTS</u></b>						
Change Fund/Petty Cash		\$ 2,000.00		N/A	\$ 2,000.00	0.01%
<b>TOTAL</b>		<b>\$ 36,291,832.22</b>			<b>\$ 36,307,349.53</b>	<b>100%</b>

**Statement on Compliance with Investment Policy**

The District is in compliance with the adopted Investment Policy

**Statement of Ability to Meet Required Expenditures for the Next Six Months**

Based upon currently budgeted revenues and expenditures, the District has sufficient financial resources to meet the anticipated expenditures for the next six months of 4/1/2026 through 10/1/2026

# Agenda Item 9

Director Reports

# Agenda Item 10

Correspondence/Information

2026  
SPRING

PHELAN PIÑON HILLS CSD PRESENTS

# EARTH DAY

# ART CONTEST

Prizes (Per Category)

1st Place: \$100

2nd Place: \$75

3rd Place: \$50

Deadline: May 30, 2026

Full contest rules are located on the  
back of this flyer.

PHELAN PIÑON HILLS CSD  
SOLID WASTE  
SERVICES

CONSERVATION  
IT'S OUR WAY OF LIFE

4176 Warbler Road  
Phelan, CA 92371  
[www.pphcsd.org](http://www.pphcsd.org)  
760-868-1212



# Contest Rules and How to Enter

## How to Enter

1. Create a piece of artwork reminding everyone to recycle or conserve water.
2. Attach the form at the bottom of this sheet to your artwork. The entry form at the bottom of this paper must be included with your artwork. You may be disqualified if the form is not included.
3. Mail or drop off your artwork by May 30, 2026 to the PPHCSD office at: 4176 Warbler Road, Phelan, CA 92371.
4. Winners will be awarded in June and will be featured in our 2027 District calendar, as well as on our website and social media.

## Eligibility

Participating students must attend a school located in Phelan or Piñon Hills. All entries must be delivered to the Phelan Piñon Hills Community Services District (District) office before 5 PM on May 30, 2026. Any entries submitted after this date and time may not be accepted or considered. Only one artwork entry may be submitted per student. ALL ENTRIES MUST INCLUDE THE BELOW ENTRY FORM. Entries not containing this information may be disqualified. Artwork must be submitted on 8.5"x11" paper. Larger or smaller artwork will not be considered for the contest. The purpose of this contest is to help students understand the importance of recycling and conserving water and the positive effect it has on the environment and our community.

## Judging Procedure

The artwork will be grouped into one of the following categories:

- Kindergarten through 2nd grade
- 3rd grade through 5th grade
- 6th grade through 12th grade

The top three (3) works of art in each grade category will be selected based on the Judging Criteria listed. The winners will be notified by June 15, 2026.

- First place: \$100.00
- Second place: \$75.00
- Third place: \$50.00

## Judging Criteria

- Conveys clear messages through text and artwork.
- Exhibits creativity, originality, and artistic quality.
- Displays visual clarity and correct spelling - easy to read and understand.
- Accurately represents the contest theme.

## Please Note:

- All artwork submitted becomes the property of the District and may be reproduced.
- The District has the exclusive right to use the artwork for promotional materials in various collateral formats. Artwork may also be displayed on the District website, as an exhibit, or displayed in any and all formats for promotional purposes and purposes of community recycling, community water conservation, and environmental education. Non-winning entries used for other promotional material will not be compensated or receive any prizes.
- Once the prizes are distributed, no further compensation will be given. All entries will be evaluated by a panel of judges selected by District management. The District is not responsible for any lost or damaged contest entry submissions. Contest artwork entries will not be returned to students. The contest artwork entry winners will be notified by June 15, 2026 and invited to attend an award presentation at the upcoming board meeting on June 24, 2026.

**For further information call 760-868-1212.**

**Artwork can be submitted by mail or in-person to:  
4176 Warbler Road  
Phelan, CA 92371**

**Entry Form - All entries must include this form.**

Student's Name

Guardian Name

School

Grade

Guardian Contact Email Address

Guardian Contact Mailing Address:

Guardian Contact Phone Number

**Insurance/ Cost**

Uninsured and underinsured patients are welcome. We have programs that may cover rendered services at no cost, or a discounted cost based on the individual financial situation. If you do not qualify for any financial programs, you would be responsible for payment. Not all insurance plans accepted. Please verify plan coverage before scheduling an appointment.

**Billing Inquiries**

All billing and financial assistance inquiries should be made to the Patient Accounts Department at ARMC or call 877-818-0672.

**Hours of Operation**

The Mobile Medical Clinic is available: Monday through Thursday from 6:00 a.m. to 4:30 p.m.

**Appointments**

For your convenience, appointments may be scheduled for the Mobile Medical Clinic by calling 909-520-1207. Please bring a photo I.D. and your medications to your appointment.



**Mobile Medical Clinic**

**HOURS**

Monday – Thursday: 6 a.m. – 4:30 p.m.  
Clinic Days: Monday and Tuesday  
Office Days: Wednesday and Thursday

**OFFICE ADDRESS**

Arrowhead Family Health Center – Fontana  
16888 Baseline Avenue, Fontana

Clinic Direct Phone Number: 909-520-1207  
Call Center for Appointments: 855-422-8029  
Fax Number: 909-347-1758



**Arrowhead Regional  
Medical Center**

**Mobile  
Medical Clinic**



## Care Where You Need It

Arrowhead Regional Medical Center’s (ARMC) Mobile Medical Clinic provides a variety of health care services in underserved neighborhoods and more remote areas of San Bernardino County.

The clinic is a patient-centered mobile medical unit. Our model of care is focused on the health of the community.

The 30-foot clinic on wheels features two fully functional private exam rooms and a health education area.

The Mobile Medical Clinic provides the following services:

- Physicals
- Lab Tests
- Well-Child Checks
- Immunizations
- Diabetic Follow-Up
- Family Planning
- Mammograms
- Pap Smears
- Patient Education
- Referral Services

## Programs Offered

**Family PACT:** Family PACT is a program that provides family planning and related services to people who qualify.

**Every Woman Counts (EWC):** Every Woman Counts (EWC) provides free breast and cervical cancer screening and diagnostic services to California’s underserved populations.

**Financial Assistance Program (FAP):** Arrowhead Regional Medical Center (ARMC) is committed to providing quality health care to the community and aiding persons who have health care needs and are uninsured, underinsured, ineligible for government programs, the California Health Benefit Exchange and are otherwise unable to pay for medically necessary care based on their individual financial situations.

## Locations

The Mobile Medical Clinic travels to 17 different locations in San Bernardino County.

<p style="text-align: center;"><b>Apple Valley</b></p> <p>.....</p> <p><b>AVUSD</b> 12555 Navajo Road</p> <p style="text-align: center;"><b>Barstow</b></p> <p>.....</p> <p><b>Barstow Unified School District</b> 551 S. Avenue H</p> <p style="text-align: center;"><b>Colton</b></p> <p>.....</p> <p><b>Centerpoint Church</b> 170 W. F Street</p> <p><b>Inland Community Center</b> (Inland Spanish Seventh-Day Adventist Church) 710 W. Citrus Street</p>	<p style="text-align: center;"><b>Fontana</b></p> <p>.....</p> <p><b>Fontana De La Esperanza</b> 15514 Slover Avenue</p> <p><b>Westside Baptist Church</b> 15006 Randall Avenue</p> <p style="text-align: center;"><b>Loma Linda</b></p> <p>.....</p> <p><b>ALSAD</b> 11135 S. Mountain View Avenue</p> <p style="text-align: center;"><b>Newberry Springs</b></p> <p>.....</p> <p><b>Newberry Elementary School</b> 33713 Newberry Road</p> <p style="text-align: center;"><b>Phelan Pinon Hills</b></p> <p>.....</p> <p><b>Community Services District</b> 4176 Warbler Road Phelan, CA 92371</p>	<p style="text-align: center;"><b>Redlands</b></p> <p>.....</p> <p><b>Family Service Association of Redlands</b> 612 Lawton Street</p> <p style="text-align: center;"><b>San Bernardino</b></p> <p>.....</p> <p><b>City of San Bernardino</b> 201 N. E Street</p> <p><b>Muscoy Elementary School</b> 2119 Blake Street</p> <p><b>Sandals Church</b> 3701 N. Sierra Way</p> <p style="text-align: center;"><b>Upland</b></p> <p>.....</p> <p><b>Pacific Community Center</b> 814 Alpine Street</p>	<p style="text-align: center;"><b>Victorville</b></p> <p>.....</p> <p><b>Burning Bush</b> 14849 7th Street</p> <p style="text-align: center;"><b>Yermo</b></p> <p>.....</p> <p><b>Yermo School</b> 38280 Gleason Street</p> <p style="text-align: center;"><b>Yucaipa</b></p> <p>.....</p> <p><b>Yucaipa-Health and Wellness Center</b> 12504 4th Street</p> <p>.....</p> <p><i>Nurse Visits take place at the Arrowhead Family Health Center – Fontana located at 16888 Baseline Avenue in Fontana.</i></p>
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Learn How To:

# Find Leaks In Your Irrigation System



## Three Steps to Take if You Have a Leak in Your Irrigation System

### 1. Check for Irrigation Controller Problems

- Although irrigation controllers do not leak, they contain an electrical clock that controls your spring valves.
- The clock triggers the release of water through sprinkler/drip valves and keeps the valves open for a predetermined time period.
- Check the controller's programming to make sure it hasn't changed or returned to a default setting that increases water usage.
- In some cases, irrigation controllers may keep sprinkler/drip systems running for hours if misprogrammed.

### 2. Check Your Irrigation Valves

- Valve boxes should be dry, not flooded.
- Wet valve boxes may indicate loose wiring, water leaking due to damaged fittings, or worn parts.

### 3. Leaky Sprinklers and Drip Lines

- Look for flooding around the base of sprinklers.
- Water sprays/geysers usually indicate missing spray heads.
- Water spraying between sprinklers or drip heads could mean you have a cracked lateral line.
- Water pooling on the ground usually indicates a steady leak coming from an underground line.
  - Water spurting from a sprinkler or drip valve could mean that a seal is broken where the riser or nozzle connects to the underground supply line.

### Pro Tip:

It's a good idea to check your irrigation controller first, valves second, and sprinklers last. Use brightly colored irrigation flags to mark areas you suspect may be leaking.

### Helpful Links to Irrigation System Repair Videos

Use your phone to scan these QR codes to view helpful repair videos.



*Program a  
Timer*



*Sprinkler  
Valve  
Repair*



*Fix Poly  
Pipe*

*Still need  
help? Give us  
a call at  
760-868-1212.*

4176 Warbler Rd.  
Phelan, CA 92371  
760-868-1212  
www.pphcsd.org



EVERY FRIDAY NIGHT

PPHCSD AND KIWANIS PRESENT

# Movies In the Park



MOVIES EVERY WEEK - ALL SUMMER LONG

**June 12**  
Migration - PG

**June 19**  
Ghostbusters: Frozen  
Empire - PG13

**June 26**  
The Tiger's Apprentice -  
PG

**July 3**  
Free Guy - PG-13

**July 10**  
Abominable - PG

**July 17**  
Dungeons & Dragons -  
PG-13

**July 24**  
The Mitchells vs. The  
Machines - PG

**July 31**  
Twisters - PG-13

AT PHELAN COMMUNITY PARK

Movie begins at DUSK - . Bring your own chair and blanket. The Kiwanis and Serrano Key Club will have snacks for sale.

For more information: [www.pphcsd.org](http://www.pphcsd.org)

 **Go Play  
at the Park** 124  
Phelan Piñon Hills CSD Parks and Recreation



# SUMMER FUN

## Kids Archery Lessons

With the Mojave Archers  
West Corner of Cayucos Dr and Sheep Creek Road  
Thursdays 9-11 AM: June 18th & 25th and July 2<sup>nd</sup> & 9th  
Ages 5-17

## Kids Painting Classes

With Shine Bright Paint  
Phelan Community Center, Unit A  
Thursdays - June 11th, 18th, 25th and  
July 2nd, 9th, 16th  
Ages 5-12: 9 AM  
Ages 13+: 11 AM

## Creative Lab: Kids Maker Series

With Drawing Together  
Phelan Community Center, Unit A  
Tuesdays - June 16, 23, 30 and July 7, 14, 21, 28  
Ages 7 - 17

## Judo Classes - Ages 10+

With Chase- 2<sup>nd</sup> Degree Black Belt  
Phelan Community Center, Unit A  
Every Friday: 4 PM - 5:30 PM  
Ages 10 to 110

## Kids Baking Classes

With Lindsey  
Phelan Community Center, Unit A  
June 6<sup>th</sup> and July 11th: 10 AM-12 PM  
Ages 5-17

REGISTRATION OPENS MAY 11TH

For questions, please call  
760-868-1212 or visit our  
website at [pphcsd.org](http://pphcsd.org)



Scan the QR  
Code to  
Register



Go Play  
at the Park

Phelan Piñon Hills CSD Parks and Recreation

# Agenda Item 11

Review of Action Items

# Agenda Item 12

Set Agenda for Next Meeting