



BOARD PACKAGE

July 26, 2023

Regular Board Meeting – 5:00 p.m.

REGULAR BOARD MEETING AGENDA

July 26, 2023 – 5:00 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Via Conference Call (see below)

REGULAR BOARD MEETING – 5:00 P.M.

Call to Order – Pledge of Allegiance

Roll Call

1) **Approval of Agenda**

- 2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.

a) **General Public**

b) **Community Reports**

- C.E.R.T.
- County Supervisor
- Federal Representatives
- Fire
- Mojave Water Agency
- School District
- Sheriff
- State Representatives

3) **Consent Items**

- a) Approval of Minutes
- b) Approval of Board Stipends/Reimbursements
- c) Approval of Contractor Payments
- d) Acceptance of June Disbursements
- e) Acceptance of Quarterly Financials
- f) Acceptance of Quarterly Director Expenses

4) **Matters Removed from Consent Items**

5) **Presentations/Appointments**

6) **Continued/New Agenda Items**

- a) First Reading of Ordinance No. 2023-04; Establishing Uniform Solid Waste, Recycling, & Organic Disposal Requirements



Mission Statement:

The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.

Authorized Services:

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

- b) Discussion & Possible Action Regarding Memorandum of Understanding with San Bernardino County Fire Protection District for Use of Pinon Hills Community Center
- c) Discussion & Possible Action Regarding General Manager Evaluation Process
- d) Update on Solid Waste Program Implementation
- e) Update on the Proposed Civic Center & Phelan Park Expansion Projects
- 7) **Committee Reports/Comments**
 - a) Engineering Committee (Standing)
 - b) Finance Committee (Standing)
 - c) Legislative Committee (Standing)
 - d) Parks, Recreation & Street Lighting Committee (Standing)
 - e) Waste & Recycling Committee (Standing)
- 8) **Staff and General Manager's Report**
- 9) **Reports**
 - a) Director's Report
 - b) President's Report
- 10) **Correspondence/Information**
- 11) **Review of Action Items**
 - a) Prior Meeting Action Items
 - b) Current Meeting Action Items
- 12) **Set Agenda for Next Meeting**
 - Regular Board Meeting – August 9, 2023
- 13) **Recess to Closed Session**
- 14) **Return to Open Session** – Announcement of Reportable Action
- 15) **Adjournment**

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.

Agenda materials can be viewed online at www.pphcsd.org

Remote Viewing:

To watch the livestream (view only – nonparticipating), visit our YouTube channel:

[PPHCSD YouTube Channel Link](#)

Remote Participation:

To provide public comment, or otherwise participate remotely, select the meeting you wish to attend on the District's website and then click the "Join Remote Meeting" option.

<https://www.pphcsd.org/meetings>

Please be advised that remote participation and livestreaming options are provided as a courtesy to the public and technical issues could occur, resulting in delays or the inability to participate remotely or livestream. It is recommended that you attend in person to ensure you are able to participate.

Written Comments:

You may also email your public comment to the Board Secretary at ksevy@pphcsd.org by the meeting start time listed on this agenda. Your comment will be added to the record by the Board Secretary.

Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing ksevy@pphcsd.org or by visiting our website and completing the signup form at www.pphcsd.org under the “Agendas and Minutes” tab.

Agenda Item 3a

Approval of Board Minutes

REGULAR BOARD MEETING MINUTES

July 12, 2023

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, President
Mark Roberts, Vice President
Chuck Hays, Director
Deborah Philips, Director

Board Members Absent: Greg Snyder, Director

Staff Present: Don Bartz, General Manager
Kim Sevy, HR & Solid Waste Manager/District Clerk
Sean Wright, Water Operations Manager
Chris Cummings, Assistant Water Operations Manager
Jen Oakes, Executive Management Analyst

District Counsel: Steve Kennedy, General Counsel

REGULAR BOARD MEETING – 5:00 P.M.

Call to Order

President Kujawa called the meeting to order at 5:00 p.m. and the Pledge of Allegiance was conducted.

Roll Call

Director Snyder was absent. Vice President Roberts was absent at Roll Call; he arrived at 5:05 p.m.

1) Approval of Agenda

Mr. Bartz requested to move Item 6g after Item 6d. Director Hays moved to approve the Agenda as amended. Director Philips seconded the motion. Motion carried 3-0.

2) Public Comment

a) **General Public** – None

b) **Community Reports**

- **State Senate** – Victor Hernandez, Field Representative for Senator Rosilicie Ochoa-Bogh, provided an update on pending legislation.

3) Consent Items

Director Philips moved to approve the consent items. Director Hays seconded the motion. Motion carried 3-0.

4) **Matters Removed from Consent Items** – None

5) **Presentations/Appointments** – None

6) **Continued/New Agenda Items**

a) **Public Hearing on Water Standby & Availability Fees for 2023/2024**

President Kujawa declared the public hearing open at 5:06 p.m.

1. **Secretary's Report**

Ms. Sevy reported the District received zero written protests, objections, or comments relating to the water standby and availability fees.

2. **Attorney's Report on Action Taken Prior to this Hearing**

Mr. Kennedy reported that on May 10, 2023, the Board adopted Resolution No. 2023-11; Initiating Proceedings to Fix, Levy and Collect Water Standby Assessments for the Fiscal Year 2023/2024, and the hearing was scheduled for July 12, 2023. Notice of Public Hearing was posted in the District office and District's website beginning June 22, 2023. Notice of Hearing was published in the Mountaineer Progress on June 22, June 29, and July 6, 2023. Copies of the report were made available in the District office for public review.

Compliance with all legal requirements for the hearing were within the manner and time specified with applicable law.

3. **Staff's Report**

Mr. Bartz reported the water standby charge report reflects each parcel of land within the District's boundaries for acreage within 660 feet of water line. The preliminary standby charge report was filed with the Secretary on June 30, 2023. The updated report details 3,569 parcels for a total assessment of \$283,419.10. This amount may change as parcels connect to the system before the final report is filed with the county by the August 2023 deadline.

4. **Public Comments, Protests, and Objections**

There were no public comments, protests, or objections.

Director Philips moved to closed the public hearing. Director Hays seconded the motion. Motion carried 4-0 and the hearing closed at 5:08 p.m.

b) **Discussion & Possible Adoption of Resolution No. 2023-18; Establishing Water Standby and Availability Fees for 2023/2024**

Staff Recommendation: For the Board to adopt Resolution 2023-18; Establishing Water Standby and Availability Fees for 2023/2024.

Mr. Bartz introduced this item.

Vice President Roberts moved to adopt Resolution No. 2023-18. Director Philips seconded the motion. Motion carried 4-0.

c) **Public Hearing on Delinquent Water User Charges**

President Kujawa declared the public hearing open at 5:12 p.m.

1. **Secretary's Report**

Ms. Sevy reported the District received zero written protests, objections, or comments relating to the delinquent water user charges.

2. **Attorney's Report on Action Taken Prior to this Hearing**

Mr. Kennedy reported notice of Public Hearing was posted in the District office and District's website beginning June 22, 2023. Notice of Hearing was published in the Mountaineer Progress on June 22, June 29, and July 6, 2023. Notice of delinquency and hearing were also mailed to delinquent users on June 20, 2023. Copies of the report were made available in the District office for public review.

Compliance with all legal requirements for the hearing were within the manner and time specified with applicable law.

3. **Staff's Report**

Mr. Bartz reported the Delinquent Water User Charges Report was filed with the Secretary on July 7, 2023, and details 829 customer accounts amounting to a total of \$144,609.43.

The Delinquent Water User Charges Report reflects each affected parcel of real property and the total amount of charges and delinquencies for each affected parcel as of June 30, 2023. The final list will be submitted to the County of San Bernardino for collection not later than August 10, 2023, and will be updated as necessary until submittal.

4. **Public Comments, Protests, and Objections**

Ms. Tawil provided a public comment.

Director Philips moved to close the public hearing. Vice President Roberts seconded the motion. Motion carried 4-0 and the hearing closed at 5:16 p.m.

d) **Discussion & Possible Adoption of Resolution No. 2023-19; Confirming, or Modifying and then Confirming, the Report of Delinquent Water User Charges for the Purpose of Collecting Said Charges on the San Bernardino County Tax Roll**

Staff Recommendation: For the Board to adopt Resolution No. 2023-19; Confirming, or Modifying and then Confirming, the Report of Delinquent Water User Charges for the Purpose of Collecting Said Charges on the San Bernardino County Tax Roll.

Mr. Bartz introduced this item.

Director Hays moved to adopt Resolution No. 2023-19. Director Philips seconded the motion. Motion carried 4-0.

e) **Discussion & Possible Action Regarding Purchase and Installation of Well No. 15 Production Pump Equipment and Variable Frequency Drive**

Staff Recommendation: For the Board to approve the purchase and installation of Well No. 15's production pump equipment and the variable frequency drive with electrical cabinets and motor control center.

Mr. Wright introduced this item.

Director Philips moved to approve the staff recommendation. Director Hays seconded the motion. Motion carried 4-0.

f) **Update on Solid Waste Program Implementation**

Staff Recommendation: None.

Ms. Sevy provided a presentation on the status of solid waste program implementation.

No action taken; not an action item.

g) **Update on Proposed Civic Center & Phelan Park Expansion Projects**

Staff Recommendation: None

Sophie Steeno provided an update on the status of the Civic Center Project.

No action taken; not an action item.

7) **Committee Reports/Comments**

- a) **Engineering Committee (Standing)** – Meets next Wednesday.
- b) **Finance Committee (Standing)** – Meets next week.
- c) **Legislative Committee (Standing)** – Meets again in September.
- d) **Parks, Recreation & Street Lighting Committee (Standing)** – Meets in August.
- e) **Waste & Recycling Committee (Standing)** – Meets next week.

8) **Staff and General Manager's Report**

Mr. Bartz reported that he met with the county on well permits and illegal grow cleanup.

9) **Reports**

a) **Director's Report**

Philips – Nothing to report.

Roberts – Nothing to report.

Hays – Nothing to report.

b) **President's Report** – Nothing to report.

10) **Correspondence/Information** – The items in the packet were noted.

11) **Review of Action Items**

- a) **Prior Meeting Action Items** – Fuel station capacity upgrade research is in progress.

b) **Current Meeting Action Items** – None

12) **Set Agenda for Next Meeting**

- Regular Board Meeting – July 26, 2023, 5:00 p.m.

13) **Adjournment**

With no further business before the Board, the meeting was adjourned at 5:31 p.m.

Agenda materials can be viewed online at www.pphcsd.org

Rebecca Kujawa, President of the Board

Date

Kim Sevy, HR & Solid Waste Manager/District Clerk

Date

Agenda Item 3b

Approval of Board
Stipends/Reimbursements

Phelan Piñon Hills Community Services District

BOARD STIPEND & EXPENSE VOUCHER/REPORT

2023					AB1234 Compliant					Report of items paid for with District Credit Card***																										
*MAXIMUM PAID @ \$120 PER MEETING DAY AND LIMITED TO 10 MEETINGS PER MONTH																																				
Name: Chuck Hays					Date: July 10, 2023																															
Reimbursed @ 0.625					REIMBURSEMENT REQUESTED					CREDIT CARD EXPENSES																										
Date of mtg. or event	A	Expense Description / Business Purpose	*Meeting (\$120 or N/C)	Miles	Mileage**	Meals	Lodging	Other	Meals	Lodging	Other																									
06/14/23		Board Meeting	120.00	6.20	4.06																															
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Totals			120.00	6.20	4.06	-	-	-	-	-	-																									
A: Board Approved? (section 2.4) I certify the expenses listed above are related to my authorized travel according to the Phelan Piñon Hills Community Services District Policies. Board member's signature below <i>Charles Hays</i> Signature			Totals:		Acct # <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Meetings</td> <td style="width: 50%; text-align: right;">120.00</td> </tr> <tr> <td>Mileage</td> <td style="text-align: right;">4.06</td> </tr> <tr> <td>Meals</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Lodging</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Other</td> <td style="text-align: right;">-</td> </tr> <tr> <td style="border-top: 1px solid black; font-weight: bold;">Grand Total</td> <td style="border-top: 1px solid black; text-align: right; background-color: #d9ead3;">124.06</td> </tr> </table>		Meetings	120.00	Mileage	4.06	Meals	-	Lodging	-	Other	-	Grand Total	124.06	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">Date</td> </tr> <tr> <td>Payroll</td> <td></td> </tr> <tr> <td>Board Mtg</td> <td></td> </tr> </table>			Date	Payroll		Board Mtg		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Meals</td> <td style="width: 50%; text-align: right;">-</td> </tr> <tr> <td>Lodging</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Other</td> <td style="text-align: right;">-</td> </tr> <tr> <td style="border-top: 1px solid black; font-weight: bold;">Grand Total</td> <td style="border-top: 1px solid black; text-align: right; background-color: #d9ead3;">-</td> </tr> </table>		Meals	-	Lodging	-	Other	-	Grand Total	-
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**Mileage is automatically calculated based on the number of miles entered.

***Credit card receipts must be turned in to the office within 24 hours of the charge or return to the District.

Agenda Item 3c

Approval of Contractor
Payments

Payment Approval Form - Contractor/Consultant

Date: 07/10/2023

Name of Vendor: IB Consulting, LLC

Description of work: Water Rate Study 2023

Purchase Order # PO-05483

Date of Board Approval November 2, 2023

Original Approved Amount:	\$	43,640.00
PO-05441		<u>\$6,090.00</u>
PO-05483		<u>\$37,550.00</u>

Total Contract Amount	\$	<u>43,640.00</u>
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% Completed to Date	76%
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Total Invoiced to Date	\$	<u>33,240.00</u>
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Amount Paid to Date	<u>29,920.00</u>
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Total Due this Invoice	\$3,320.00
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Total Contract Amount After Invoice:	\$	<u>10,400.00</u>
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Certification that the above work is completed as reflected on the invoice.

	Date
Assistant General Manager / CFO	

	<u>7/18/23</u>
General Manager	Date

Approved by Board of Directors:	
	Date

this year November 9, 2022, at Serrano High School. Reminded everyone to vote. Thanked the Sheriff's Department for their assistance with recent events.

- **County Supervisor** – Sam Shoup, Field Representative for Supervisor Cook, provided an update on upcoming county events. A resource fair will be held in the High Desert. Fire Station No. 10 is holding an open house from 9:00 a.m. to 3:00 p.m. Thanked the Sheriff's Department for their work with Operation Hammer Strike. Encouraged everyone to vote.

3) Consent Items

Director Roberts moved to approve the Consent Items. Vice President Philips seconded the motion. Motion carried 4-0.

4) Matters Removed from Consent Items

None

5) Presentations/Appointments

Presentation of the District's Audit Report for Fiscal Year Ended June 30, 2022
By: Chris Brown, Fedak & Brown, LLP

6) Continued/New Agenda Items

a) Discussion & Possible Acceptance of the Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2022

Staff Recommendation: For the Board to Board accept the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2022, as presented by Fedak & Brown, LLP.

Mr. Bartz presented this item.

Vice President Philips moved to approve the staff recommendation. Director Hoffman seconded the motion. Motion carried 4-0.

b) Discussion & Possible Action Regarding Entering into a Professional Services Agreement for the District's Water Rates Study with IB Consulting, Inc.

Staff Recommendation: For the Board to approve entering into a PSA with IB Consulting, Inc. to prepare the District's Water Rate Study.

Mr. Bartz presented this item.

Director Hoffman moved to approve the staff recommendation. Vice President Philips seconded the motion. Motion carried 3-1 with Director Roberts opposed.

c) Discussion & Possible Action Regarding Potential Financing Options for the Civic Center

Staff Recommendation: For the Board to review and discuss possible financing options for the Civic Center Building (Phase I of the Civic Center Project) and give staff direction to pursue the financing process.

Mr. Bartz and Ms. Lowrance presented this item.

IB Consulting, LLC

31938 Temecula Parkway, Suite A #350
Temecula, CA 92592
(615) 870-9371
aboehling@ibconsultinginc.com

**INVOICE****BILL TO**

Lori Lowrance
Phelan Pinion Hills CSD
4176 Warbler Rd
Phelan, CA 92371

INVOICE 19474
DATE 07/07/2023
TERMS Net 30
DUE DATE 08/06/2023

TIME PERIOD
June 2023

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Consulting Services	Principals: Internal Discussion regarding rates, tiers, and water supplies, Webinar with Staff	8	225.00	1,800.00
Sr Consultant	Sr. Consultant: Conference calls, Add FY 2024 Budget, Replaced FY 2023 budget with Actuals, updated water supply tab, and add carryover. Revisions to COS based on GW availability and replacement water in out-years	8	190.00	1,520.00

FY 2023 Rate Study

BALANCE DUE \$3,320.00

Estimate Summary

Estimate 1082	43,640.00
Invoice 19458	18,540.00
Invoice 19443	5,290.00
Invoice 19426	6,090.00
This invoice 19474	\$3,320.00
Total invoiced	33,240.00

**PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT**

P.O. Box 294049

Phelan, CA 92329-4049

(760) 868-1212

PURCHASE ORDER**PO Number:** PO-05483**Date:** 04/30/2023**Request #:** PO-05483**Vendor #:** IB CON**ISSUED TO:** IB Consulting, LLC
31938 Temecula Parkway, Suite 350
Temecula, CA 92592-**SHIP TO:** Service
Service
Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		Consulting Svcs. - Budget, Water			01-0-1-53150	Outside Service	37,550.00

Requested By: Angelica Romero**Date:** 4/30/2023

SUBTOTAL:	37,550.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	37,550.00

PPHCSD (760) 868-1212 Fax (760) 868-2323

Payment Approval Form - Contract/Consultant

Date: 07/10/2023

Name of Vendor: KTUA

Description of work: Phelan Community Park Design Dev. 65%

Purchase Order # PO-05210

Date of Board Approval September 21, 2022

Original Approved Amount: \$ 464,905.00

Total Contract Amount \$ 464,905.00

% Completed to Date 6%

Total Invoiced to Date \$ 27,266.25

Amount Paid to Date 19,267.00

Total Due this Invoice	\$7,999.25
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Total Contract Amount After Invoice: \$ 437,638.75

Certification that the above work is completed as reflected on the invoice.



Engineering Manager

7/18/2023
Date

General Manager

Date

Approved by Board of Directors:

7/18/22
Date



PHELAN PIÑON HILLS COMMUNITY SERVICES DISTRICT PURCHASE ORDER

P.O. Box 294049
Phelan, CA 92329-4049
(760) 868-1212

PO Number: PO-05210

Date: 09/23/2022

Request #: PO-05210

Vendor #: KTUA

ISSUED TO: KTUA
3916 Normal Street
San Diego, CA 92103-

SHIP TO: Phelan Pinon Hills Community Services District
4176 Warbler Road
Phelan, CA 92371

ITEM	UNITS	DESCRIPTION	PROJECT	PRICE	GL ACCOUNT #	GL ACCOUNT NAM	AMOUNT
1		Phelan Community Park - 65% d	C0078		22-2-0-17000	CIP - Parks & Rec	464,905.00
Design Development Phases - Prepare 65% construction documents for County CUP approval.							
Consultants include:							
KTUA - Landscape / Park design							
TRLS Engineering - Site grading / WQMP							
EDI - Skate Park design							
ARC - Electrical design							
RLB - Cost esitimations							
Total: \$464.905							

Requested By: George Cardenas

Date: 9/23/2022

SUBTOTAL:	464,905.00
TOTAL TAX:	0.00
SHIPPING:	0.00
TOTAL	464,905.00

PPHCSD (760) 868-1212 Fax (760) 868-2323

RLB	19,100.00	0.00	0.00	0.00	0.00
Total Design Development Draft (50%)	177,985.00		175.00	0.00	175.00

Design Development Final (65%)

KTUA	66,005.00	0.00	0.00	0.00	0.00
TRLS	29,160.00	0.00	0.00	0.00	0.00
EDI	7,380.00	0.00	0.00	0.00	0.00
ARC	13,990.00	0.00	0.00	0.00	0.00
RLB	12,100.00	0.00	0.00	0.00	0.00
Total Design Development Final (65%)	128,635.00		0.00	0.00	0.00

Structural Engineering

Structural Engineering	5,000.00	0.00	0.00	0.00	0.00
Total Structural Engineering	5,000.00		0.00	0.00	0.00

Total Fee	464,905.00		27,266.25	19,267.00	7,999.25
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Total Fixed Fee

7,999.25

Total this Invoice \$7,999.25

Billings to Date

	Current	Prior	Total	Received
Fee	7,999.25	19,267.00	27,266.25	
Totals	7,999.25	19,267.00	27,266.25	19,267.00

PO 5210
APPROVED FOR PAYMENT
6/30/23
FINAL INVOICE



3916 Normal Street
San Diego, CA 92103
619.294.4477
www.ktua.com
PLA 2342 • 2386 • 2500

George Cardenas
Phelan Pinon Hills Community Services District
Mr. George Cardenas
4176 Warbler Road
Phelan, CA 92371

June 29, 2023

Project No: 2020-023.06

Invoice No: 35079

Project 2020-023.06 Phelan Park CUP/DD
For professional services for the period May 01, 2023 to May 31, 2023
Fee Charges

Description	Contract Amount	% Work To Date	Amount Billed	Previous Billed	This Inv Billed
Project Management/Administration					
KTUA-A Meetings	3,150.00	100.00	3,150.00	1,102.50	2,047.50
KTUA-B CEQA Administration/Support	9,660.00	49.40	4,772.50	1,932.00	2,840.50
KTUA-C Team Management	8,220.00	27.45	2,256.50	1,644.00	612.50
KTUA - D Project Time Line Support	1,630.00	9.14	149.00	81.50	67.50
KTUA - E Rendered Site Plan/ Graphics	9,280.00	15.88	1,474.50	1,392.00	82.50
KTUA - F Project Management/Admin	15,790.00	45.02	7,109.75	6,316.00	793.75
Total Project Management/Administration	47,730.00		18,912.25	12,468.00	6,444.25
Final Schematic (35%)/CUP					
KTUA	33,995.00	24.0594	8,179.00	6,799.00	1,380.00
TRLS	61,720.00	0.00	0.00	0.00	0.00
EDI	9,840.00	0.00	0.00	0.00	0.00
Total Final Schematic (35%)/CUP	105,555.00		8,179.00	6,799.00	1,380.00
Design Development Draft (50%)					
KTUA	73,605.00	0.2378	175.00	0.00	175.00
TRLS	45,080.00	0.00	0.00	0.00	0.00
EDI	9,180.00	0.00	0.00	0.00	0.00
ARC	31,020.00	0.00	0.00	0.00	0.00

Agenda Item 3d

Acceptance of June
Disbursements



Phelan Pinon Hills Community Services Dis

Cash Disbursements Report

By Payment Number

Payment Dates 06/01/2023 - 06/30/2023

Payment Number	Payment Date	Vendor #	Vendor Name	Account Number	Project Account Key	Payment Amount
Payment Number	Payable Number	Description	Vendor Name	Account Number		Item Amount
538	6/6/2023	CHA HAY	Charles Hays			16.24
	053123	May Mileage - Auto Exp. Cr for Solid ...		01-0-1-52210		-4.06
	053123	May Mileage - Finance, Board, SW		01-0-1-52214		16.24
	053123	May Mileage - Solid Waste		25-5-1-52210		4.06
539	6/6/2023	DEBPHI	Deborah Jeanne Philips			119.87
	053123	May Mileage - Solid Waste Auto Exp. ...		01-0-1-52210		-6.55
	053123	May Mileage - Board, SW, ASBCSD, ...		01-0-1-52219		119.87
	053123	May Mileage - Solid Waste		25-5-1-52210		6.55
540	6/6/2023	KIMSEV	Kimberly Sevy			75.64
	041323	Reimb. - MWA Meeting Miles		01-0-1-54140		39.04
	051623	Reimb. - Conference Dinner		01-0-1-54470		36.60
541	6/6/2023	MIDAME	MidAmerica Administrative & Retirement Solutions, LLC			225.00
	0209424	HRA Admin Q1 2023		01-0-1-51230		225.00
542	6/6/2023	REBKUJ	Rebecca A. Kujawa			101.00
	040123	April Mileage - ASBCSD Meeting		01-0-1-52212		44.54
	053123	May Mileage - ASBCSD Meeting		01-0-1-52212		56.46
543	6/21/2023	MUN DEN	Municipal Dental Pool			3,091.62
	070123	Dental Premium - July		01-0-0-14130		3,091.62
33920	6/6/2023	ADD HEA	Addison Heating & Air Conditioning			738.00
	1543	AC Unit Repairs at Oasis Yard		01-1-1-53150		738.00
33921	6/6/2023	APEREN	Apex Rentals			68,938.45
	052423	Mini Excavator Purchase		01-1-0-16640		68,938.45
33922	6/6/2023	APEREN	Apex Rentals			44,142.70
	87069	Equipment Rental for Well #15 Pipeli...		01-0-0-17000	C0095 OUTSIDE SVCS	35,950.00
	87069A	Equipment Rental for Well #15 Pipeli...		01-0-0-17000	C0095 OUTSIDE SVCS	8,192.70
33923	6/6/2023	ASBCSD	Assn of SB County Special Districts			37.00
	061923	June Meeting - Deborah		01-0-1-52239		37.00
33924	6/6/2023	AVCOM	AVCOM Services Inc.			70.00
	27278	Answering Svc. May		01-0-1-53150		70.00
33925	6/6/2023	CALTOO	C.T.W.S., LLC			46.75
	792394	Cutting Gas for Well #15		01-0-0-17000	C0095 OUTSIDE SVCS	46.75
33928	6/6/2023	CONUTI	Concord Environmental Energy, Inc			10,140.00
	4288	Meter Change Outs 3/4" (36), 1" (47)		01-0-0-17000	C0084 OUTSIDE SVCS	7,013.50
	4299	Meter Change Outs 3/4" (10), 1" (27)		01-0-0-17000	C0084 OUTSIDE SVCS	3,126.50
33929	6/6/2023	CED	Consolidated Electrical Distributors Inc			475.10
	9085-1035301	Wiring for 3A Booster A Repairs		01-1-5-54620		119.30
	9085-1035852	Coding Tape & Lug for 3A Booster A R...		01-1-5-54620		63.03
	9085-1036195	In-Line Splice for Site 1C Electric Repai...		01-1-5-54620		221.20
	9085-1036258	Conduit & Galv. Nipples for Well #17		01-0-0-17000	C0072 OUTSIDE SVCS	71.57
33930	6/6/2023	CORE	Core & Main			9,324.46
	S843149	Well 15 Pump & Valves to Waste Mat...		01-0-0-17000	C0095 OUTSIDE SVCS	9,013.43
	S866977	Fittings for Pump to Waste Well #15		01-0-0-17000	C0095 OUTSIDE SVCS	311.03

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	053123	Inv # 312873 - Stake Flag		22-2-2-54620		4.30
	053123	Inv # 312860 - Nozzle, Plug, Fan Spray		22-2-2-54620		44.44
	053123	Inv # 312894 - Deadbolt Brass & Adhe...		22-2-2-54620		30.14
	053123	Inv # 312920 - Bolts, Nuts, Washers		22-2-2-54620		29.71
	053123	Inv # 312855 - Toilet Flapper & Valve		22-2-2-54620		33.37
	053123	Inv # 312846 - Garden Soil		22-2-2-54620		96.87
	053123	Inv # 312978 - Concrete Block		22-2-2-54620		4.73
	053123	Inv # 312923 - Hinge		22-2-2-54620		18.31
33946	6/6/2023	OFFSOL	Office Solutions			421.36
	I-02129858	Paper, Toner, Binder Clips, Pens, Sharp..		01-0-1-54530		421.36
33947	6/6/2023	PAP REC	Paper Recycling & Shredding Specialist			68.00
	546590	On-Site Shredding		01-0-1-53150		68.00
33948	6/6/2023	PATSAL	Patton Sales Corp			1,553.31
	4617178	12" Steel Pipe for Well #12 Spool to T...		01-1-3-54620		1,553.31
33949	6/6/2023	PHEEXP	Phelan Express, Inc.			85.72
	45636	Trk #18 - Oil Change		01-1-8-54710		85.72
33950	6/6/2023	REBEL	Rebel Oil Company, Inc.			3,019.53
	3049496	Fuel - 250 Gl.		01-1-8-54410		1,142.73
	7068549	Fuel - 319 Gl., DSL-86 Gl.		01-1-8-54410		1,876.80
33951	6/6/2023	ARMELE	Rodger Ashby			4,325.00
	501172023	Electric Repairs-Well #14, 8, 5B, 1C, 9B..		01-1-5-54620		4,325.00
33952	6/6/2023	SDRMA	Special District Risk Management Authority			81,709.97
	73554	Workers Compensation YR 2023-24 ...		01-0-0-14100		-4,300.52
	73554	Workers Compensation YR 2023 - 24 ...		01-0-0-14100		-4,538.00
	73554	Workers Compensation YR 2023 - 24		01-0-0-14100		90,548.49
33953	6/6/2023	STAINS	Standard Insurance Company			1,149.29
	060123	LTD/Life/AD&D - June		01-0-1-51230		968.82
	060123	LTD/Life/AD&D - June		01-7-7-51230		107.54
	060123	LTD/Life/AD&D - June		22-0-1-51230		72.93
33954	6/6/2023	STE FIL	Steve A. Filarsky			87.50
	042823	Legal Svcs. - Apr.		01-0-1-53120		87.50
33955	6/6/2023	STEENT	Steven Enterprises Inc			42.98
	0462855	3" Core Adaptor Kit		01-7-7-54530		42.98
33956	6/6/2023	TIMLOC	Steven M. Zemba			234.82
	20650	Locksets & Filler Plate for Senior Cent...		22-2-2-54620		234.82
33957	6/6/2023	TOMDOD	Tom Dodson & Associates			1,510.00
	PPH-126-1	Well 15 Site Survey		01-0-0-17000	C0095 OUTSIDE SVCS	1,510.00
33958	6/6/2023	TURSEC	Turner Security, Inc			2,268.60
	222824	Monitoring Svc.- June		01-0-1-53150		46.95
	222824	Monitoring Svc.- June		01-1-2-53150		167.80
	222824	Monitoring Svc.- June		22-2-2-53150		158.85
	223196	Fill Station Security Camera		01-1-2-54620		1,895.00
33959	6/6/2023	TYLTEC	Tyler Technologies, Inc			2,515.00
	025-4199752	UB Online Support - June		01-1-6-53170		265.00
	025-423025	1000 Licences for Mass Meter Swap		01-0-1-54530		2,000.00
	025-425058	Mtr. Swap Project Mgmt Fee		01-0-1-54530		250.00
33960	6/6/2023	USA	Underground Service Alert of So. Cal.			853.30
	22-2304279	Dig Safe Regulatory Fee		01-1-1-53160		111.80
	520230552	(418)Tickets		01-1-2-53150		741.50

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
33961	6/6/2023 470373	VALCON Stakes for Marking Meters	Valley Construction Supply	01-1-6-54500		240.20 240.20
33962	6/21/2023 683738 683738	ATK Mojave Adjudication Lahontan Water Quality	Atkinson, Andelson, Loya, Ruud & Romo Professional Corp. Attorneys at Law	01-0-1-53120 01-0-1-53120	C0057 LEGAL C0099 LEGAL	359.99 284.28 75.71
33963	6/21/2023 2349 2349	BRE EDW Eco Hero Presentation at Phelan Elem... Eco Hero Presentation at Phelan Elem...	Brett Edwards	01-1-9-54800 25-5-1-54800		300.00 150.00 150.00
33964	6/21/2023 15003515035 15003515035	CALTRANS Loan Pmt #35 Loan Interest Pmt #35	California Department of Transportation	01-1-0-29740 01-1-1-91010		6,615.38 6,525.60 89.78
33965	6/21/2023 9085-1034558	CED Electrical Parts for Well #17	Consolidated Electrical Distributors Inc	01-0-0-17000	C0072 OUTSIDE SVCS	175.44 175.44
33966	6/21/2023 in0403101	SBC PUBHLT Health Permint Pinon Hills CC	County of San Bernardino	22-2-2-53160		571.00 571.00
33967	6/21/2023 771079-4538 771343-1564 771601-8478 771601-8478	CR&R Trash - Oasis Yard June Trash - Pinon Hills Park June Trash - Phelan CSD June Trash - Phelan CC June	CR&R Incorporated	01-0-2-58110 22-0-2-58110 01-0-1-58110 22-0-2-58110		1,006.02 377.82 194.88 216.66 216.66
33968	6/21/2023 12652	DVMG Medical Screening - K. Lee & DOT - Se...	Desert Valley Medical Group Inc	01-0-1-54200		205.00 205.00
33969	6/21/2023 043023 053123	DONBAR Mileage Reimb. - Apr. Mileage Reimb. - May	Don Bartz	01-0-1-54140 01-0-1-54140		789.50 433.50 356.00
33970	6/21/2023 7366	FAUPRI 2022 Consumer Confidence Report Pr...	Faust Media Services LLC	01-1-1-54890		4,272.61 4,272.61
33971	6/21/2023 30	GREE SVCS Landscape maintenance Phelan & Pin...	Greenstone Services Inc.	22-2-2-53150		720.00 720.00
33972	6/21/2023 19443 19457 19458	IB CON FY 2023 Rate Study Consulting Svcs. Capacity Report - Consulting Svcs. FY 2023 Rate Study Consulting Svcs.	IB Consulting, LLC	01-0-1-53150 01-1-1-53150 01-0-1-53150		24,309.17 5,290.00 479.17 18,540.00
33973	6/21/2023 23-0518	LILBURN Civic Center Park Env. Project	Lilburn Corp.	01-0-0-17000	C0002 OUTSIDE SVCS	2,786.25 2,786.25
33974	6/21/2023 2023062 2023062 2023062	LIN SVC Janitorial Svcs. - CSD Janitorial Svcs. - Oasis Janitorial Svcs. - CC Windows	Richard J. Linsalato	01-0-1-54320 01-1-1-54320 22-0-1-54320		595.00 340.00 225.00 30.00
33975	6/21/2023 053123 053123 053123 053123	LOWES Inv #85187163 Items to Fix CSD Toilet Inv #85909993-Parts to Install Fill Stat... Inv #85114950-Light & Camera Items ... 50670985 - Concrete Mix	Lowe's Credit	01-0-1-54620 01-1-2-54620 01-1-2-54620 01-1-2-54620		434.14 10.33 91.67 86.87 245.27
33976	6/21/2023 390	SHINE 6/15 Painting Class	Mary Gabriel	22-2-2-54800		872.00 872.00
33977	6/21/2023 315024859001	OFFDEP (3) Toners	ODP Business Solutions, Inc.	01-0-1-54530		369.00 369.00

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
33978	6/21/2023 I-02134370	OFFSOL Binder Clips, Flags & Paper	Office Solutions	01-0-1-54530		144.79 144.79
33979	6/21/2023 45913	PHEEXP Trk #26 - Oil Change	Phelan Express, Inc.	22-2-8-54710		91.09 91.09
33980	6/21/2023 7068861 7069162	REBEL Fuel - 510 Gl. Fuel - 200 Gl.	Rebel Oil Company, Inc.	01-1-8-54410 01-1-8-54410		3,279.96 2,340.79 939.17
33981	6/21/2023 INv #4	SOUWES Well #15 Ream, Case, Gravel, Air Lift	South West Pump & Drilling	01-0-0-17000	C0095 OUTSIDE SVCS	42,538.72 42,538.72
33982	6/21/2023 025-425803	TYLTEC Solid Waste Implementation	Tyler Technologies, Inc	25-0-1-53170	C0076 OUTSIDE SVCS	580.00 580.00
33983	6/21/2023 81764102 81764102 81764102 81764102 81764102 81764102 81764102 81764102 81776962	WAXIE HANDSOAP FOR FIELD & PARKS TRASH BAGS TOILET PAPER FOR OFFICE TRANSPORTATION SURCHARGE WAXIE GENERAL PURPOSE CLEANER TOILET PAPER FOR PARKS HANDSOAP FOR FIELD & PARKS Op Supplies - (2) Brooms	Waxie Enterprises, Inc	01-1-2-54500 22-2-2-54500 22-2-2-54500 22-2-2-54500 22-2-2-54500 22-2-2-54500 22-2-2-54500 22-2-2-54500 22-2-2-54500		911.87 142.91 128.74 115.18 9.80 187.36 156.24 142.91 28.73
DFT0011985	6/6/2023 302000041705	VER FLEET Fleet GPS - May	Verizon Connect Fleet USA, LLC	01-1-8-54300		341.10 341.10
DFT0011986	6/6/2023 910145 910145 910145 910145 910145 910145	RACE Phones-Internet CSD May Phones-Internet Credit CSD May Phones-Internet Shop Phones-Internet Credit Phelan CC Phones-Internet Pinon Hills CC May Phones-Internet Phelan CC May	Race Communications	01-0-1-58010 01-0-1-58010 01-1-1-58010 22-0-1-58010 22-0-1-58010 22-0-1-58010		618.00 254.50 -100.00 204.50 -200.00 204.50 254.50
DFT0011987	6/6/2023 052923	SCE 4241-7012 Electricity - S. Dairy Mobile 4/28 - 5/29	Southern California Edison	01-1-3-58110		236.78 236.78
DFT0011988	6/6/2023 052923	SCE 3752-2894 Electricity - N. Dairy Mobile 4/28 - 5/29	Southern California Edison	01-1-3-58110		145.87 145.87
DFT0011989	6/6/2023 062423	FRO 5072 Phones - Oasis Yard 5/25 - 6/24	Frontier Communications	01-1-1-58010		145.37 145.37
DFT0011990	6/6/2023 060923	FRO 3434 Phones - Telemetry 5/10 - 6/9	Frontier Communications	01-1-5-58010		201.99 201.99
DFT0011991	6/6/2023 061823	FRO 8637 Phones - Sr. Ctr. 5/19 - 6/18	Frontier Communications	22-0-1-58010		61.02 61.02
DFT0011992	6/6/2023 052623-6056	THEGAS Gas - Pinon Hills CC 4/27 - 5/26	The Gas Company	22-0-2-58110		66.85 66.85
DFT0011993	6/6/2023 052623-6781	THEGAS Gas - Pinon Hills Fire 4/27 - 5/26	The Gas Company	22-0-2-58110		14.30 14.30
DFT0011994	6/6/2023 053123 053123 053123 053123 053123	FBC-HEATHER PTI - Cashiering Training for Kevin & T... Amazon - Paper Amazon - USB Flsh Drive Amazon - Batteries Amazon - Zip Bags	First Bank Card	01-0-1-54260 01-0-1-54530 01-0-1-54530 01-0-1-54530 01-0-1-54530		678.71 210.00 24.43 28.54 15.51 9.04

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	053123	Amazon - USB Charger, Stamp		01-0-1-54530		55.16
	053123	Amazon - Foot Rest & Mouse		01-0-1-54530		37.08
	053123	Amazon - Keyboard		01-0-1-54530		35.55
	053123	Amazon - Stamp		01-0-1-54530		30.06
	053123	Amazon Refund - Foot Stool Returned		01-0-1-54530		-26.85
	053123	Amazon - Paper Towels		01-0-1-54530		74.59
	053123	Cert Mail for Backflow Letters		01-1-6-54860		150.80
	053123	Cert Mail for Leak Letters		01-1-6-54860		29.00
	053123	Cert Mail for Leak Letters		01-1-6-54860		5.80
DFT0011995	6/6/2023	FBC-STEVE	First Bank Card			1,899.83
	053123	Amazon - Cleaner		22-2-2-54500		75.41
	053123	Lowes - Rotor, Spray, Knife, Flapper		22-2-2-54620		268.63
	053123	Amazon - (2) Mop Racks		22-2-2-54620		143.58
	053123	Webstaurant - (21) Trash Cans		22-2-2-54620		323.75
	053123	Webstaurant - (2) Trash Cans		22-2-2-54620		355.67
	053123	Uline - (2) Trash Cans with Lids		22-2-2-54620		377.50
	053123	Webstaurant - Towels & Cloth Rags		22-2-2-54620		185.24
	053123	Amazon - Flashlight		22-2-2-54650		29.90
	053123	Amazon - Snacks		22-2-2-54800		140.15
DFT0011996	6/6/2023	FBC-LORI	First Bank Card			1,731.70
	053123	Mexico Lindo - Staff Meeting		01-0-1-54440		99.99
	053123	Southwest AirlinesCredit- Cancelled Fl...		01-0-1-54470		-203.97
	053123	Grand Hyatt - Tyler Connect Conf. Stay..		01-0-1-54470		917.84
	053123	Grand Hyatt - Tyler Connect Conf. Stay..		01-0-1-54470		917.84
DFT0011997	6/6/2023	FBC-GEORGE	First Bank Card			1,549.86
	053123	Adobe Subscription		01-0-1-53170		263.89
	053123	Mexico Lindo - Meeting with IT		01-0-1-54440		90.37
	053123	Amazon - Ipad Cable		01-0-1-54530		10.76
	053123	Amazon - Ipad Case		01-0-1-54530		77.57
	053123	Adobe Subscription		01-1-1-53170		47.98
	053123	Ricks Cafe - Meeting Reg. Well #15		01-1-1-54440		63.28
	053123	Ricks Cafe - Meeting Re: Well #15 Up...		01-1-1-54440		63.34
	053123	Apple - iCloud Storage		01-1-2-53170		0.99
	053123	United Pacific - Fuel		01-1-8-54410		98.03
	053123	Shell - Trk #28 Fuel		01-1-8-54410		96.89
	053123	76 - Trk #28 Fuel		01-1-8-54410		99.01
	053123	Mister- Trk #28 Carwash		01-1-8-54710		10.00
	053123	Adobe Subscription		01-7-7-53170		47.98
	053123	Tri-State Seminar Registration for Geo...		01-7-7-54260		99.00
	053123	ESRI Cafe - GPS Meeting Lunch		01-7-7-54440		39.80
	053123	SO PT Hotel - Tri-State Hotel Deposit		01-7-7-54470		96.05
	053123	Hyatt - ESRI Conf. Stay Deposit		01-7-7-54470		297.53
	053123	Amazon - Phone Holder, Laptop Holder		01-7-7-54530		47.39
DFT0011998	6/6/2023	FBC-JENNIFER	First Bank Card			886.86
	053123	Zoom - Cloud Recording		01-0-1-53170		100.00
	053123	HDMWA - Meeting Dinner (Kim)		01-0-1-54440		30.00
	053123	Zazzle - Name Tags for Directors		01-0-1-54530		43.65
	053123	Zazzle - Name Plate for Deborah		01-0-1-54530		26.78
	053123	Carhatt - Jacket for M. Roberts		01-0-1-54680		140.06
	053123	Amazon - Batteries for Field		01-1-1-54500		31.09
	053123	CA BAtteries - for Solar Site		01-1-1-54500		40.71
	053123	Mailchimp - Customers E-Bills		01-1-6-53170		120.00
	053123	VV Chevrolet - Trk #28 Fuse		01-1-8-54710		14.99
	053123	1 Stop Fix- Iphone Screen Replace for ...		22-0-1-54500		97.93
	053123	Amazon - (2) Movies Purchase		22-2-2-54800		77.82
	053123	Amazon - Projector Screen for Movies ..		22-2-2-54800		134.08
	053123	Best Buy - Movie Purchase		22-2-2-54800		20.06

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Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	053123	Amazon - Movie Purchase		22-2-2-54800		9.69
DFT0011999	6/6/2023	FBC-SEAN	First Bank Card			3,730.58
	053123	Mago Grill - Well #15 Appreciation Lu...		01-0-0-17000	C0095 OUTSIDE SVCS	330.43
	053123	Del Taco - for Well #15 Job Site		01-0-0-17000	C0095 OUTSIDE SVCS	71.07
	053123	Calr's Jr - for Sheep Creek Crossing Job		01-0-0-17000	C0095 OUTSIDE SVCS	77.86
	053123	S. Utah University - Spring Semester Er..		01-1-1-54260		2,995.85
	053123	State Bros		01-1-1-54440		120.27
	053123	El Patron - for Site 2 Emerg. Repairs		01-1-5-54500		75.60
	053123	7-Eleven Trk #16 Fuel		01-1-8-54410		59.50
DFT0012000	6/6/2023	SCE 7441-5755	Southern California Edison			210.77
	053123	Electricity-Pinon Hills CC 5/2 - 5/31		22-0-2-58110		210.77
DFT0012001	6/6/2023	SCE 5917-6455	Southern California Edison			27.69
	053123	Electricity-Phelan Park St. Lights 5/1 - ...		22-2-2-58110		27.69
DFT0012002	6/6/2023	SCE 1613-6373	Southern California Edison			17.88
	053123	Electricity-R/R Crossings 5/1 - 5/31		23-0-2-58210		17.88
DFT0012003	6/6/2023	CINFIR	Cintas			480.28
	5160833769	First Aid Supplies - Shop		01-1-1-54500		480.28
DFT0012004	6/6/2023	FBC-KIM	First Bank Card			3,294.40
	053123	Calendar Wiz		01-0-1-53170		14.00
	053123	CSDA Annual Conference Registration ..		01-0-1-54260		675.00
	053123	CSDA - Spec. Dist. Law Workshop (Kim)		01-0-1-54260		200.00
	053123	CSDA Leg. Days Registration (Kim)		01-0-1-54260		375.00
	053123	Southwest Airlines - CSDA Leg. Days (k...		01-0-1-54470		421.96
	053123	Sheraton Grand - Starbucks for CSDA ...		01-0-1-54470		6.53
	053123	Hyatt - CSDA Legislative Conference L...		01-0-1-54470		30.01
	053123	HP Cab - Legislative Days Conference ...		01-0-1-54470		44.85
	053123	Sheraton - CSDA Legislative Days Stay		01-0-1-54470		776.45
	053123	My Hero - Board Meeting Closed Sess...		01-0-1-54530		59.21
	053123	Hesperia Flowers - for Mike		01-0-1-54530		110.37
	053123	Canvas - Business Cards		01-0-1-54530		50.00
	053123	UPS - Legal Mail (Signature Required)		01-0-1-54860		71.63
	053123	USPS - Postage for Legal (Required Sig...		01-0-1-54860		14.60
	053123	The Home Depot-(30) Eco Green Kitc...		25-5-1-54500		444.79
DFT0012005	6/6/2023	CINFIR	Cintas			434.72
	5157158495	First Aid Supplies - CSD		01-0-1-54500		426.03
	5157158495	First Aid Supplies - CSD		22-0-1-54500		8.69
DFT0012006	6/6/2023	CIN UNI	Cintas Corporation			39.08
	4154093928	Vehicle Wash Station Supplies		01-1-8-54710		39.08
DFT0012007	6/6/2023	FBC-DON	First Bank Card			4,951.98
	053123	Microsoft 365		01-0-1-53170		99.99
	053123	Shell - Fuel		01-0-1-54140		105.29
	053123	Shell - Fuel		01-0-1-54140		48.27
	053123	Shell - Fuel		01-0-1-54140		167.63
	053123	Shell - Fuel		01-0-1-54140		168.07
	053123	IPM		01-0-1-54260		1,025.00
	053123	IPM		01-0-1-54260		1,025.00
	053123	Ricks Cafe		01-0-1-54440		40.35
	053123	Ricks Cafe - Meeting		01-0-1-54440		40.75
	053123	Ricks Cafe -Agenda Related Meeting		01-0-1-54440		40.86
	053123	SQ Kesh		01-0-1-54470		41.04
	053123	SQ Kesh		01-0-1-54470		82.08
	053123	SMF Cafeteria		01-0-1-54470		87.71
	053123	SMF Cafeteria - CSDA		01-0-1-54470		103.11

Cash Disbursements Report

Payment Dates: 06/01/2023 - 06/30/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
	053123	Ontario Aiport Parking Fee		01-0-1-54470		108.00
	053123	Hyatt - CSDA		01-0-1-54470		914.71
	053123	Hyatt - CSDA Conference		01-0-1-54470		361.29
	053123	Hyatt Everline - ESRI Conference Stay		01-0-1-54470		297.53
	053123	Urban Crave		01-0-1-54470		38.31
	053123	Southwest Airlines		01-0-1-54470		114.99
	053123	Ontario Airport- CSDA Parking Fee		01-0-1-54470		42.00
DFT0012008	6/6/2023 10985R	ACT IT	David Shay			4,257.60
		Software Support - June		01-0-1-53170		4,257.60
DFT0012009	6/6/2023 5118606	FBC-GEORGE	First Bank Card			591.55
		Amazon - Drone DJI Mini 2		01-0-1-54500		591.55
DFT0012010	6/6/2023 522894604 522967326	FBC-SEAN	First Bank Card			1,442.03
		Blue Diamond-Asphalt for Sheep Cree...		01-0-0-17000	C0095 OUTSIDE SVCS	776.48
		Blue Diamond-Asphalt for Sheep Cree...		01-0-0-17000	C0095 OUTSIDE SVCS	665.55
DFT0012011	6/6/2023 121798 680242 7043447	FBC-CHRIS	First Bank Card			4,527.96
		12" Weld Flanges for Well 15 Well He...		01-0-0-17000	C0095 OUTSIDE SVCS	2,921.62
		Cutter Set for Well 15 Connections		01-0-0-17000	C0095 OUTSIDE SVCS	205.59
		Milwaukee Mag Drill & Bits for Well 1...		01-0-0-17000	C0095 OUTSIDE SVCS	1,400.75
DFT0012012	6/9/2023 INV0005325 INV0005325 INV0005325	CALPERS 457	California Public Employees' Deferred Compensation Plan			175.00
		Cal PERS 457/ Employer Plan: 450 717...		01-1-0-24560		129.60
		Cal PERS 457/ Employer Plan: 450 717...		22-2-0-24560		5.48
		Cal PERS 457/ Employer Plan: 450 717...		25-5-0-24560		39.92
DFT0012013	6/9/2023 INV0005326 INV0005326 INV0005326 INV0005326	CALPERS	Calif Public Employees' Retirement System			3,214.41
		CalPERS/Employee Portion(E)		01-1-0-24530		2,329.82
		CalPERS/Employee Portion(E)		01-7-0-24530		307.59
		CalPERS/Employee Portion(E)		22-2-0-24530		189.05
		CalPERS/Employee Portion(E)		25-5-0-24530		387.95
DFT0012014	6/9/2023 INV0005327 INV0005327 INV0005327 INV0005327	CALPERS	Calif Public Employees' Retirement System			3,638.54
		CalPERS/Employee Portion(ER)		01-1-0-24530		2,794.32
		CalPERS/Employee Portion(ER)		01-7-0-24530		420.10
		CalPERS/Employee Portion(ER)		22-2-0-24530		355.82
		CalPERS/Employee Portion(ER)		25-5-0-24530		68.30
DFT0012015	6/9/2023 INV0005328 INV0005328 INV0005328 INV0005328	CALPERS	Calif Public Employees' Retirement System			8,615.31
		CalPERS/Employer Portion		01-1-0-24530		6,415.38
		CalPERS/Employer Portion		01-7-0-24530		949.00
		CalPERS/Employer Portion		22-2-0-24530		723.47
		CalPERS/Employer Portion		25-5-0-24530		527.46
DFT0012016	6/9/2023 INV0005329 INV0005329 INV0005329 INV0005329	CALPERS	Calif Public Employees' Retirement System			23.25
		CalPERS Retirement/ Survivor Benefits		01-1-0-24530		17.22
		CalPERS Retirement/ Survivor Benefits		01-7-0-24530		2.21
		CalPERS Retirement/ Survivor Benefits		22-2-0-24530		2.32
		CalPERS Retirement/ Survivor Benefits		25-5-0-24530		1.50
DFT0012017	6/9/2023 INV0005330	EDD	Employment Development Department			896.35
		State Disability Ins - Payroll Taxes		01-0-0-24510		896.35
DFT0012018	6/9/2023 INV0005331	IRS	Internal Revenue Service			469.92
		Social Security - Payroll Taxes		01-0-0-24510		469.92
DFT0012019	6/9/2023 INV0005332	EDD	Employment Development Department			3.78
		State Employer Training Tax - Payroll ...		01-0-0-24510		3.78
DFT0012020	6/9/2023 INV0005333	EDD	Employment Development Department			109.88
		State Unemployment Ins - Payroll Tax...		01-0-0-24510		109.88

Cash Disbursements Report

Payment Dates: 06/01/2023 - 06/30/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
DFT0012021	6/9/2023 INV0005334	EDD CA State Income Tax - Payroll Taxes	Employment Development Department	01-0-0-24510		4,017.62 4,017.62
DFT0012022	6/9/2023 INV0005335	IRS Medicare - Payroll Taxes	Internal Revenue Service	01-0-0-24510		2,947.34 2,947.34
DFT0012023	6/9/2023 INV0005336	IRS Federal Income Tax - Payroll Taxes	Internal Revenue Service	01-0-0-24510		10,973.56 10,973.56
DFT0012024	6/20/2023 2160907A	AME FID Flex Spending 4/15	American Fidelity Assurance Company	01-0-0-24580		187.49 187.49
DFT0012025	6/29/2023 070123 NonPERS 070123 NonPERS	CalPERS Health NonPERS Health Premium - July NonPERS Health Premium Admin Fee -..	California Public Employees' Retirement System	01-0-0-14130 01-0-1-51230		3,333.77 3,322.80 10.97
DFT0012026	6/29/2023 070123 PERS 070123 PERS	CalPERS Health PERS Health Premium - July PERS Health Premium Admin Fee - July	California Public Employees' Retirement System	01-0-0-14130 01-0-1-51230		38,713.42 38,586.09 127.33
DFT0012027	6/22/2023 053123 053123 053123 053123	NAPA Inv #583671 - Trk #113 Coconnector for ... Inv #583786 - Trk #113 - Def Inv #584557 - Trk #113 DEF Fluid Inv #584066 - Trk #113 - DOT Windshi...	NAPA Auto Parts	01-1-8-54710 01-1-8-54710 01-1-8-54710 01-1-8-54710		148.56 23.14 29.07 87.21 9.14
DFT0012028	6/22/2023 043023 043023	SCE 8362-7804 Electricity-Solar Meter 4/1-4/30 Electricity-Solar Credits 3/30-4/27	Southern California Edison	01-1-3-58110 01-1-3-58115		594.01 634.68 -40.67
DFT0012029	6/21/2023 033123 -1 033123 -1	SCE 9515-2666 Electricity-Wells, Boosters, Tanks Electricity-Solar Credits	Southern California Edison	01-1-3-58110 01-1-3-58115		38,005.18 52,774.08 -14,768.90
DFT0012030	6/21/2023 043123 043123 043123	SCE 9515-2666 Electricity-Wells, Boosters, Tanks Electricity-Solar Credit Electricity-St. Lights	Southern California Edison	01-1-3-58110 01-1-3-58115 23-3-2-58210		64,049.57 92,474.39 -30,070.12 1,645.30
DFT0012031	6/21/2023 053123 053123 053123	SCE 9515-2666 Electricity-Wells, Boosters, Tanks Electricity-Solar Credits Electricity-St. Lights	Southern California Edison	01-1-3-58110 01-1-3-58115 23-3-2-58210		9,712.09 9,472.79 -1,406.00 1,645.30
DFT0012032	6/21/2023 060623	SCE 1078-5254 Electricity-CC & CSD 5/8 - 6/6	Southern California Edison	22-0-2-58110		409.11 409.11
DFT0012034	6/21/2023 4362741	XEROX Copier Lease 6/12 - 7/11	Xerox Corporation	01-0-1-54300		280.55 280.55
DFT0012035	6/21/2023 060723	FRO 5743 Phones - Office 6/7 - 7/6	Frontier Communications	01-0-1-58010		95.71 95.71
DFT0012036	6/21/2023 061023	FRO 3434 Phones - Telemetry 6/10 - 7/9	Frontier Communications	01-1-5-58010		194.69 194.69
DFT0012038	6/8/2023 4156977649-Re-Ent...	CIN UNI Vehicle Wash Station Supplies	Cintas Corporation	01-1-8-54710		39.08 39.08
DFT0012040	6/8/2023 5160833746 Re-Ent... 5160833746 Re-Ent...	CINFIR First Aid Supplies - CSD First Aid Supplies - CSD	Cintas	01-0-1-54500 22-0-1-54500		345.52 338.61 6.91

Cash Disbursements Report

Payment Dates: 06/01/2023 - 06/30/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
DFT0012041	6/16/2023 060823	CIN UNI Early Pmt Discount	Cintas Corporation	01-1-1-54680		-6.15 -6.15
DFT0012042	6/21/2023 9936268777	VER AIR Phones - Jet Packs, Tablets, On-Call M...	Verizon Wireless	01-1-1-58010		1,186.63 1,186.63
DFT0012043	6/19/2023 818178872	VSP Vision Insurance - July	Vision Service Plan	01-0-0-14130		489.51 489.51
DFT0012044	6/27/2023 D604258	AME SUP Supplemental Life Insurance - June	American Fidelity Assurance	01-0-0-24580		663.24 663.24
DFT0012045	6/20/2023 053123 Re-Enter 053123 Re-Enter 061223 061223	CIN UNI Uniform Rental Svcs. - May Uniform Rental Svcs. - May Uniform Rental Svcs. 6/5 & 6/12 Uniform Rental Svcs. 6/5 & 6/12	Cintas Corporation	01-1-1-54680 22-2-1-54680 01-1-1-54680 22-2-1-54680		949.61 627.74 50.55 251.10 20.22
DFT0012046	6/19/2023 061923 061923 061923	PIT RES Postage Refill Postage Refill Postage Refill	Pitney Bowes Bank Inc. Reserve Account	01-0-1-54860 01-1-6-54860 25-5-1-54860		1,500.00 500.00 500.00 500.00
DFT0012047	6/23/2023 INV0005337 INV0005337 INV0005337	CALPERS 457 Cal PERS 457/ Employer Plan: 450 717... Cal PERS 457/ Employer Plan: 450 717... Cal PERS 457/ Employer Plan: 450 717...	California Public Employees' Deferred Compensation Plan	01-1-0-24560 22-2-0-24560 25-5-0-24560		175.00 127.20 1.73 46.07
DFT0012048	6/23/2023 INV0005338 INV0005338 INV0005338 INV0005338	CALPERS CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE) CalPERS/Employee Portion(EE)	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530 25-5-0-24530		3,214.41 2,310.88 352.01 214.87 336.65
DFT0012049	6/23/2023 INV0005339 INV0005339 INV0005339 INV0005339	CALPERS CalPERS/Employee Portion(ER) CalPERS/Employee Portion(ER) CalPERS/Employee Portion(ER) CalPERS/Employee Portion(ER)	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530 25-5-0-24530		3,638.54 2,519.93 420.10 444.27 254.24
DFT0012050	6/23/2023 INV0005340 INV0005340 INV0005340 INV0005340	CALPERS CalPERS/Employer Portion CalPERS/Employer Portion CalPERS/Employer Portion CalPERS/Employer Portion	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530 25-5-0-24530		8,615.31 6,007.07 998.17 875.74 734.33
DFT0012051	6/23/2023 INV0005341 INV0005341 INV0005341 INV0005341	CALPERS CalPERS Retirement/ Survivor Benefits CalPERS Retirement/ Survivor Benefits CalPERS Retirement/ Survivor Benefits CalPERS Retirement/ Survivor Benefits	Calif Public Employees' Retirement System	01-1-0-24530 01-7-0-24530 22-2-0-24530 25-5-0-24530		23.25 16.10 2.39 2.62 2.14
DFT0012052	6/23/2023 INV0005342	EDD State Disability Ins - Payroll Taxes	Employment Development Department	01-0-0-24510		904.18 904.18
DFT0012053	6/23/2023 INV0005343	IRS Social Security - Payroll Taxes	Internal Revenue Service	01-0-0-24510		241.06 241.06
DFT0012054	6/23/2023 INV0005344	EDD State Employer Training Tax - Payroll ...	Employment Development Department	01-0-0-24510		1.94 1.94
DFT0012055	6/23/2023 INV0005345	EDD State Unemployment Ins - Payroll Tax...	Employment Development Department	01-0-0-24510		56.38 56.38

Cash Disbursements Report

Payment Dates: 06/01/2023 - 06/30/2023

Payment Number	Payment Date Payable Number	Vendor # Description	Vendor Name	Account Number	Project Account Key	Payment Amount Item Amount
DFT0012056	6/23/2023 INV0005346	EDD CA State Income Tax - Payroll Taxes	Employment Development Department	01-0-0-24510		4,041.54 4,041.54
DFT0012057	6/23/2023 INV0005347	IRS Medicare - Payroll Taxes	Internal Revenue Service	01-0-0-24510		2,913.46 2,913.46
DFT0012058	6/23/2023 INV0005348	IRS Federal Income Tax - Payroll Taxes	Internal Revenue Service	01-0-0-24510		11,117.94 11,117.94
DFT0012059	6/29/2023 2160917	AME FID Flex Spending 5/1	American Fidelity Assurance Company	01-0-0-24580		187.49 187.49
DFT0012123	6/30/2023 063023	CIN UNI Early Pmt Discount	Cintas Corporation	01-1-1-54680		-5.40 -5.40
Payment Total:						712,727.83

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	683,267.09
22 - PARKS & RECREATION	22,068.30
23 - STREET LIGHTING	3,308.48
25 - SOLID WASTE	4,083.96
Grand Total:	712,727.83

Account Summary

Account Number	Account Name	Payment Amount
01-0-0-14100	Prepaid Expense	81,709.97
01-0-0-14130	Prepaid Benefit	45,490.02
01-0-0-17000	CIP Enterprise Funds	126,852.90
01-0-0-24510	Payroll Tax Payable	38,694.95
01-0-0-24580	Supplemental Ins W/H P...	1,038.22
01-0-1-51230	Employee Group Insuran...	1,332.12
01-0-1-52210	Board Exp - Auto Expense	-10.61
01-0-1-52212	Board - Auto Expense/Ku...	101.00
01-0-1-52214	Board - Auto Expense/H...	16.24
01-0-1-52219	Board - Auto Expense/Ph...	119.87
01-0-1-52239	Board - Education, Traini...	37.00
01-0-1-53120	Legal Services	447.49
01-0-1-53150	Outside Service	31,764.95
01-0-1-53170	Software Support	5,035.48
01-0-1-54140	Auto Expense	1,317.80
01-0-1-54200	Credit Card Fee & Bank ...	703.55
01-0-1-54260	Education & Training	3,510.00
01-0-1-54300	Equipment Rental / Lease	280.55
01-0-1-54320	General Maintenance	340.00
01-0-1-54440	Meeting, Seminar & Sup...	342.32
01-0-1-54470	Travel Expense	5,138.88
01-0-1-54500	Operating Supplies	1,356.19
01-0-1-54530	Office Supplies	3,846.60
01-0-1-54620	Repair & Maintenance	10.33
01-0-1-54680	Uniforms	140.06
01-0-1-54860	Postage & Mailing	586.23
01-0-1-58010	Telephone	952.68
01-0-1-58110	Utilities	216.66
01-0-2-58110	Utilities	377.82
01-1-0-16640	Equipment - Operation	80,142.75
01-1-0-24530	Retirement W/H Payable	22,410.72
01-1-0-24560	Retirement 457 W/H Pa...	256.80
01-1-0-29740	Loan Payable - CalTrans	6,525.60
01-1-1-53150	Outside Service	1,217.17
01-1-1-53160	Permits & Fees	111.80
01-1-1-53170	Software Support	47.98
01-1-1-54260	Education & Training	2,995.85
01-1-1-54320	General Maintenance	225.00
01-1-1-54440	Meeting, Seminar & Sup...	246.89
01-1-1-54500	Operating Supplies	552.08
01-1-1-54680	Uniforms	867.29
01-1-1-54830	State & County Fees & S...	560.00
01-1-1-54890	Printing	4,272.61
01-1-1-58010	Telephone	1,536.50
01-1-1-91010	Interest Expense	89.78
01-1-2-53150	Outside Service	2,001.85
01-1-2-53170	Software Support	0.99
01-1-2-54500	Operating Supplies	142.91
01-1-2-54620	Repair & Maintenance	2,458.85

Account Summary

Account Number	Account Name	Payment Amount
01-1-3-54620	Repair & Maintenance	73,124.13
01-1-3-58110	Utilities	155,738.59
01-1-3-58115	Utilities - Solar Credits	-46,285.69
01-1-4-53140	Laboratory Analysis	3,606.00
01-1-5-54500	Operating Supplies	75.60
01-1-5-54620	Repair & Maintenance	5,080.07
01-1-5-58010	Telephone	396.68
01-1-6-53170	Software Support	385.00
01-1-6-54500	Operating Supplies	240.20
01-1-6-54860	Postage & Mailing	685.60
01-1-8-54300	Equipment Rental / Lease	341.10
01-1-8-54410	Fuel Costs	6,652.92
01-1-8-54710	Vehicle Maintenance	337.43
01-1-9-54800	Programs (Wtr Conservat..	150.00
01-7-0-24530	Retirement W/H Payable	3,451.57
01-7-7-51230	Employee Group Insuran...	107.54
01-7-7-53170	Software Support	47.98
01-7-7-54260	Education & Training	99.00
01-7-7-54440	Meeting, Seminar & Sup...	39.80
01-7-7-54470	Travel Expense	393.58
01-7-7-54500	Operating Supplies	96.93
01-7-7-54530	Office Supplies	90.37
22-0-1-51230	Employee Group Insuran...	72.93
22-0-1-54320	General Maintenance	30.00
22-0-1-54500	Operating Supplies	113.53
22-0-1-58010	Telephone	320.02
22-0-2-58110	Utilities	1,112.57
22-2-0-24530	Retirement W/H Payable	2,808.16
22-2-0-24560	Retirement 457 W/H Pa...	7.21
22-2-1-53150	Outside Service	10,007.00
22-2-1-54680	Uniforms	70.77
22-2-2-53150	Outside Service	878.85
22-2-2-53160	Permits & Fees	571.00
22-2-2-54500	Operating Supplies	844.37
22-2-2-54620	Repair & Maintenance	2,254.41
22-2-2-54650	Small Tools	29.90
22-2-2-54800	Programs (Park & Rec)	2,828.80
22-2-2-58110	Utilities	27.69
22-2-8-54710	Vehicle Maintenance	91.09
23-0-2-58210	Utilities - Street Lights	17.88
23-3-2-58210	Utilities - Street Lights	3,290.60
25-0-1-53170	Software Support	580.00
25-5-0-24530	Retirement W/H Payable	2,312.57
25-5-0-24560	Retirement 457 W/H Pa...	85.99
25-5-1-52210	Board Exp - Auto Expense	10.61
25-5-1-54500	Operating Supplies	444.79
25-5-1-54800	Programs (Solid Waste)	150.00
25-5-1-54860	Postage & Mailing	500.00
Grand Total:		712,727.83

Project Account Summary

Project Account Key	Payment Amount
None	577,184.94
C0002 OUTSIDE SVCS	2,786.25
C0057 LEGAL	284.28
C0072 OUTSIDE SVCS	247.01
C0076 OUTSIDE SVCS	580.00
C0084 OUTSIDE SVCS	10,140.00

Project Account Summary

Project Account Key	Payment Amount
C0095 OUTSIDE SVCS	113,679.64
C0099 LEGAL	75.71
C0099 OUTSIDE SVCS	<u>7,750.00</u>
Grand Total:	712,727.83

Agenda Item 3e

Acceptance of Quarterly
Financials



Phelan Pinon Hills Community Services District

Revenue and Expense - Ent & Gvmt Funds

Summary

For the Period Ending 06/30/2023

	Total ENTERPRISE FUNDS			Total GOVERNMENT FUNDS			TOTAL			Annual Budget
	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	
Operational										
Revenue										
Total 40 - Water Consumption	4,857,747.25	3,739,052.53	-1,118,694.72	0.00	0.00	0.00	4,857,747.25	3,739,052.53	-1,118,694.72	4,857,747.25
Total 41 - Water Meter Charges	2,928,341.39	2,977,434.57	49,093.18	0.00	0.00	0.00	2,928,341.39	2,977,434.57	49,093.18	2,928,341.39
Total 44 - Special Assessments	283,980.41	285,606.00	1,625.59	0.00	0.00	0.00	283,980.41	285,606.00	1,625.59	283,980.41
Total 47 - Parks	0.00	0.00	0.00	16,639.67	21,393.50	4,753.83	16,639.67	21,393.50	4,753.83	16,639.67
Total 48 - Other Income	217,479.87	277,560.64	60,080.77	349,039.51	332,692.55	-16,346.96	566,519.38	610,253.19	43,733.81	566,519.38
Total Revenue	8,287,548.92	7,279,653.74	-1,007,895.18	365,679.18	354,086.05	-11,593.13	8,653,228.10	7,633,739.79	-1,019,488.31	8,653,228.10
Expense										
Total 50 - Water	119,000.00	20,972.08	98,027.92	0.00	0.00	0.00	119,000.00	20,972.08	98,027.92	119,000.00
Total 51 - Salary & Benefits	3,008,508.60	3,146,007.85	-137,499.25	463,406.35	458,286.89	5,119.46	3,471,914.95	3,604,294.74	-132,379.79	3,471,914.95
Total 52 - Board	117,200.00	89,138.88	28,061.12	7,950.00	10,566.91	-2,616.91	125,150.00	99,705.79	25,444.21	125,150.00
Total 53 - Professional Fee	509,524.24	526,028.25	-16,504.01	16,183.01	48,012.51	-31,829.50	525,707.25	574,040.76	-48,333.51	525,707.25
Total 54 - Service and Supplies	1,695,658.34	2,165,103.83	-469,445.49	281,529.57	188,147.85	93,381.72	1,977,187.91	2,353,251.68	-376,063.77	1,977,187.91
Total 58 - Utilities	1,096,704.81	925,491.84	171,212.97	54,817.02	57,908.12	-3,091.10	1,151,521.83	983,399.96	168,121.87	1,151,521.83
Total 59 - Other Expenses-Depreciation/Amort/Other	1,782,480.80	1,902,977.63	-120,496.83	92,760.00	92,697.20	62.80	1,875,240.80	1,995,674.83	-120,434.03	1,875,240.80
Total Expense	8,329,076.79	8,775,720.36	-446,643.57	916,645.95	855,619.48	61,026.47	9,245,722.74	9,631,339.84	-385,617.10	9,245,722.74
Net Operational Income	-41,527.87	-1,496,066.62	-1,454,538.75	-550,966.77	-501,533.43	49,433.34	-592,494.64	-1,997,600.05	-1,405,105.41	-592,494.64
Non-Operational										
70 - Property Tax Revenue										
Total 71 - Property Tax Revenue - Current	0.00	0.00	0.00	1,444,378.65	1,613,438.47	169,059.82	1,444,378.65	1,613,438.47	169,059.82	1,444,378.65
Total 72 - Property Tax Revenue - Prior Years	0.00	0.00	0.00	35,655.65	38,308.35	2,652.70	35,655.65	38,308.35	2,652.70	35,655.65
Total 73 - Property Tax Revenue - Other	20,511.40	15,564.84	-4,946.56	18,003.78	16,461.43	-1,542.35	38,515.18	32,026.27	-6,488.91	38,515.18
Total 70 - Property Tax Revenue	20,511.40	15,564.84	-4,946.56	1,498,038.08	1,668,208.25	170,170.17	1,518,549.48	1,683,773.09	165,223.61	1,518,549.48
80 - Other Revenue										
Total 82 - Meter Installation/Fees/Capacity	707,920.39	592,771.99	-115,148.40	0.00	0.00	0.00	707,920.39	592,771.99	-115,148.40	707,920.39
Total 86 - Penalty & Other Fees	151,094.70	178,162.00	27,067.30	0.00	0.00	0.00	151,094.70	178,162.00	27,067.30	151,094.70
Total 88 - Other	883,519.91	1,549,993.24	666,473.33	196,398.12	712,312.01	515,913.89	1,079,918.03	2,262,305.25	1,182,387.22	1,079,918.03
Total 89 - Other Revenue	0.00	49,336.00	49,336.00	0.00	0.00	0.00	0.00	49,336.00	49,336.00	0.00
Total 80 - Other Revenue	1,742,535.00	2,370,263.23	627,728.23	196,398.12	712,312.01	515,913.89	1,938,933.12	3,082,575.24	1,143,642.12	1,938,933.12
Total Revenue	1,763,046.40	2,385,828.07	622,781.67	1,694,436.20	2,380,520.26	686,084.06	3,457,482.60	4,766,348.33	1,308,865.73	3,457,482.60

	Total ENTERPRISE FUNDS			Total GOVERNMENT FUNDS			TOTAL			Annual Budget
	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	Budget	Jul - Per	\$ (Unfav) Budget	
90 - Other Expense										
Total 91 - Interest Expense	255,065.00	287,751.59	-32,686.59	0.00	0.00	0.00	255,065.00	287,751.59	-32,686.59	255,065.00
Total 92 - Loan Expense	17,270.00	57,270.15	-40,000.15	0.00	0.00	0.00	17,270.00	57,270.15	-40,000.15	17,270.00
Total 93 - Other Expense - Tax Processing	0.00	0.00	0.00	3,510.88	3,959.83	-448.95	3,510.88	3,959.83	-448.95	3,510.88
Total 94 - Chromium 6 Expense Reimb	833,584.08	0.00	833,584.08	0.00	0.00	0.00	833,584.08	0.00	833,584.08	833,584.08
Total 95 - Fair Market Value	25,000.00	-160,444.53	185,444.53	0.00	-108,326.14	108,326.14	25,000.00	-268,770.67	293,770.67	25,000.00
Total 99 - Other	-156,000.00	-700,000.00	544,000.00	156,000.00	700,000.00	-544,000.00	0.00	0.00	0.00	0.00
Total 90 - Other Expense	974,919.08	-515,422.79	1,490,341.87	159,510.88	595,633.69	-436,122.81	1,134,429.96	80,210.90	1,054,219.06	1,134,429.96
Total Expense	974,919.08	-515,422.79	1,490,341.87	159,510.88	595,633.69	-436,122.81	1,134,429.96	80,210.90	1,054,219.06	1,134,429.96
Net Non-Operational Income	788,127.32	2,901,250.86	2,113,123.54	1,534,925.32	1,784,886.57	249,961.25	2,323,052.64	4,686,137.43	2,363,084.79	2,323,052.64
Net Income	746,599.45	1,405,184.24	658,584.79	983,958.55	1,283,353.14	299,394.59	1,730,558.00	2,688,537.38	957,979.38	1,730,558.00



Phelan Pinon Hills Community Services Dis

Balance Sheet - Consolidated Account Summary As Of 06/30/2023

Beginning Balance 07/01/2022	06/30/2023	Change
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Assets

Current Assets

11 - Cash

11000 - Cash in Bank	8,946,111.57	8,836,803.97	-109,307.60
11100 - Cash in Bank-Project Fund	0.00	6,048,368.94	6,048,368.94
11201 - Cash-Operating Reserves	1,786,683.00	2,065,312.00	278,629.00
11202 - Cash-Replacement Reserves	4,778,687.15	4,526,542.00	-252,145.15
11203 - Cash-Disaster Reserves	4,017,144.15	4,160,398.00	143,253.85
11204 - Cash-Debt Service	930,160.00	625,392.00	-304,768.00
11300 - Cash-Water Resources (Righ	0.00	405,672.80	405,672.80
11310 - Cash-Water Rights (Connect	0.00	212,960.00	212,960.00
11400 - Rate Stabilization Cash Fund	325,139.00	389,304.00	64,165.00

Total 11 - Cash

20,783,924.87	27,270,753.71	6,486,828.84
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12 - Accounts Receivable

12010 - Accounts Receivable - Water	888,445.09	872,050.83	-16,394.26
12020 - AR Accounts Receivable	0.00	5,314.01	5,314.01
12150 - A/R - Accrual	46,023.22	77,732.54	31,709.32
12200 - Accounts Receivable - Parks	22,657.70	1,250.00	-21,407.70
12610 - Delinquent Accounts to Tax	46,661.51	35,064.68	-11,596.83
12630 - Water Availability Receivabl	78,575.66	91,919.10	13,343.44
12640 - Water Availability Receivabl	34.80	34.80	0.00
12740 - Tax Receivable - PPHCSD	46,969.35	45,279.28	-1,690.07
12750 - Lease Receivable - Circle Gre	103,168.34	103,168.34	0.00
12751 - Lease Receivable - C & G Par	297,590.03	297,590.03	0.00
12800 - Other Receivable	21,436.97	41,184.68	19,747.71
12910 - Accrued Interest Receivable-	38,714.38	306,293.76	267,579.38

Total 12 - Accounts Receivable

1,590,277.05	1,876,882.05	286,605.00
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13 - Inventory

13010 - Inventory - Water Field Part:	312,378.39	733,277.11	420,898.72
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Total 13 - Inventory

312,378.39	733,277.11	420,898.72
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14 - Other Current Assets

14100 - Prepaid Expense	246,828.33	49,448.13	-197,380.20
14120 - Prepaid - Worker's Comp	37,478.19	81,709.97	44,231.78
14130 - Pre Paid Benefit	49,352.19	29,503.19	-19,849.00
14300 - Deferred Outflows of Resou	1,005,901.00	1,005,901.00	0.00

Total 14 - Other Current Assets

1,339,559.71	1,166,562.29	-172,997.42
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Total Current Assets

24,026,140.02	31,047,475.16	7,021,335.14
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Fixed Assets

15 - Fixed Assets

15100 - Land	1,315,885.87	1,340,885.87	25,000.00
15110 - Land	1,828,390.36	1,828,390.36	0.00
15120 - Land - Parks - Phelan	1,504,729.22	1,504,729.22	0.00
15130 - Land - Parks - Pinon Hills	53,892.65	53,892.65	0.00
15150 - Water Rights	16,371,782.80	16,371,782.80	0.00
15160 - Planning and Development	3,969,753.59	3,969,753.59	0.00
15200 - Bldg & Facilities -Pump Stati	4,114,807.94	4,114,807.94	0.00
15230 - Bldg & Facilities	6,826,664.10	6,826,664.10	0.00
15250 - Water Shares - SCWC	8,400.00	8,400.00	0.00
15320 - Improvement - Phelan	714,266.09	714,266.09	0.00
15330 - Improvement - Pinon Hills	621,073.45	621,073.45	0.00
15340 - Improvement - Parks Develo	57,834.16	57,834.16	0.00
15410 - Wells	5,948,269.17	5,948,269.17	0.00

Balance Sheet - Consolidated

As Of 06/30/2023

	Beginning Balance 07/01/2022	06/30/2023	Change
15420 - Reservoirs	4,187,496.00	4,187,496.00	0.00
15430 - Tanks	2,281,723.29	2,281,723.29	0.00
15440 - Hydrants Telemetry & Contr	191,669.94	191,669.94	0.00
15450 - Transmission & Dist. Mains	18,570,561.64	18,644,149.27	73,587.63
15480 - Meters	2,084,686.93	2,258,854.75	174,167.82
Total 15 - Fixed Assets	70,651,887.20	70,924,642.65	272,755.45
16 - Equipment			
16620 - Equipment - Computer	1,269,215.63	1,289,606.51	20,390.88
16630 - Equipment-Office Furnitures	24,914.92	24,914.92	0.00
16640 - Equipment - Operation	492,463.87	574,106.62	81,642.75
16650 - Equipment - P	12,845.00	12,845.00	0.00
16730 - Trucks	689,706.94	749,912.33	60,205.39
16740 - Backhoe & Trailer	151,064.94	151,064.94	0.00
16750 - Dump Truck	190,800.59	190,800.59	0.00
16800 - Other Equipment	82,940.01	82,940.01	0.00
Total 16 - Equipment	2,913,951.90	3,076,190.92	162,239.02
17 - CIP			
17000 - CIP -	1,062,807.40	3,006,263.19	1,943,455.79
Total 17 - CIP	1,062,807.40	3,006,263.19	1,943,455.79
19 - Accumulated Depreciation			
19010 - Accm. Depreciation - ADM	-321,895.66	-360,225.55	-38,329.89
19040 - Accm. Depreciation - Parks	-1,562,930.50	-1,646,540.10	-83,609.60
19050 - Accm. Depreciation - OP	-1,368,223.34	-1,648,379.24	-280,155.90
19200 - Accm. Depreciation - Bldg &	-3,338,224.29	-3,432,955.76	-94,731.47
19410 - Accm. Depreciation - Wells	-2,465,676.87	-2,659,110.27	-193,433.40
19420 - Accm. Depreciation - Reserv	-3,368,421.13	-3,522,742.88	-154,321.75
19430 - Accm. Depreciation - Tanks	-881,914.00	-949,227.27	-67,313.27
19440 - Accm. Depreciation - Hydrar	-191,669.94	-191,669.94	0.00
19450 - Accm. Depreciation - Transn	-13,975,151.66	-14,327,913.29	-352,761.63
19470 - Accm. Depreciation - Meters	-1,200,702.55	-692,826.38	507,876.17
19620 - Accm. Depreciation - Equipn	-1,192,510.41	-1,214,341.67	-21,831.26
19630 - Accm. Depreciation - Office	-24,914.92	-24,914.92	0.00
19640 - Accm. Depreciation - Equipn	-130,318.65	-161,436.80	-31,118.15
19730 - Accm. Depreciation - Truck	-423,175.06	-463,206.30	-40,031.24
19740 - Accm. Depreciation - Backhc	-106,114.17	-120,309.15	-14,194.98
19750 - Accm. Depreciation - Dump	-112,136.24	-143,601.98	-31,465.74
19800 - Accm. Depreciation - Other	-57,130.51	-59,019.01	-1,888.50
19900 - Accm. Amortization	-2,341,328.50	-2,794,978.02	-453,649.52
Total 19 - Accumulated Depreciation	-33,062,438.40	-34,413,398.53	-1,350,960.13
Total Fixed Assets	41,566,208.10	42,593,698.23	1,027,490.13
Other Assets			
18 - Other Assets			
18100 - Deposits	500.00	500.00	0.00
Total 18 - Other Assets	500.00	500.00	0.00
Total Other Assets	500.00	500.00	0.00
Total Assets	65,592,848.12	73,641,673.39	8,048,825.27
Liability			
Current Liabilities			
21 - Accounts Payable			
21100 - Accounts Payable - Trade	624,575.71	862,526.18	237,950.47
21150 - Accounts Payable - Unclaim	696.19	1,912.24	1,216.05
Total 21 - Accounts Payable	625,271.90	864,438.42	239,166.52
22 - Accrrued Payable			
22150 - Accrued Interest Payable	107,684.59	0.00	-107,684.59
22210 - Deferred Revenue	65,974.01	-295.20	-66,269.21
Total 22 - Accrrued Payable	173,658.60	-295.20	-173,953.80

Balance Sheet - Consolidated

As Of 06/30/2023

	Beginning Balance 07/01/2022	06/30/2023	Change
23 - Deposit			
23310 - Customer Deposits	17,501.00	17,501.00	0.00
23320 - Customer Deposit - Meter	25,500.00	23,000.00	-2,500.00
23330 - Customer Deposit - Maint. B	5,700.00	13,165.88	7,465.88
Total 23 - Deposit	48,701.00	53,666.88	4,965.88
24 - Payroll Liability			
24410 - Accrued Payroll	111,519.80	0.00	-111,519.80
24411 - Payroll Payable	132.25	0.00	-132.25
24510 - Payroll Tax Payable	-264.50	20,185.37	20,449.87
24530 - Retirement W/H Payable	0.00	15,515.86	15,515.86
24535 - Retirement W/H Payable-Pri	23,563.76	23,563.76	0.00
24540 - Worker's Compensation Pay	3,918.77	3,580.01	-338.76
24560 - Retirement 457 W/H Payabl	0.00	175.00	175.00
24580 - Supplemental Ins W/H Payal	1,111.77	746.79	-364.98
24650 - Current P- Compensated abs	109,699.15	132,697.20	22,998.05
Total 24 - Payroll Liability	249,681.00	196,463.99	-53,217.01
25 - Other Current Liabilities			
25500 - Deferred Inflows of Resourc	60,463.00	60,463.00	0.00
25510 - Deferred Inflow Lease - Circl	97,472.53	97,472.53	0.00
25511 - Deferred Inflow Lease - C & I	281,348.49	281,348.49	0.00
Total 25 - Other Current Liabilities	439,284.02	439,284.02	0.00
Total Current Liabilities	1,536,596.52	1,553,558.11	16,961.59
Long Term Liabilities			
29 - Long Term Liability			
29720 - CIEDB Loan	5,756,715.92	5,540,170.16	-216,545.76
29740 - Loan Payable - CalTrans	58,865.35	32,851.87	-26,013.48
29750 - MFC Loan 2021	5,149,902.30	4,767,010.10	-382,892.20
29760 - MFC Civic Center Site Lease	0.00	5,945,779.69	5,945,779.69
29800 - Compensated absences	109,699.15	132,697.20	22,998.05
29850 - Net Pension Liability	-539,181.00	-539,181.00	0.00
Total 29 - Long Term Liability	10,536,001.72	15,879,328.02	5,343,326.30
Total Long Term Liabilities	10,536,001.72	15,879,328.02	5,343,326.30
Total Liability	12,072,598.24	17,432,886.13	5,360,287.89
Equity			
31 - Board Designated Reserves			
31110 - Operating Reserve - Water&	1,574,383.00	1,819,463.00	245,080.00
31150 - Operating Reserve - Govt Fu	212,300.00	245,849.00	33,549.00
31210 - Debt Service Reserve - CEIDI	930,160.00	625,392.00	-304,768.00
31220 - Water Rate Stabilization Fun	325,139.00	389,304.00	64,165.00
31310 - Replacement Reserve - Wate	4,568,057.15	4,300,072.00	-267,985.15
31350 - Replacement Reserve - Govt	210,630.00	226,470.00	15,840.00
31410 - Disaster Reserve-Water&Ad	3,807,294.15	3,946,325.00	139,030.85
31450 - Disaster Reserve - Govt Func	209,850.00	214,073.00	4,223.00
Total 31 - Board Designated Reserves	11,837,813.30	11,766,948.00	-70,865.30
32 - Unrestricted			
32000 - Unrestricted Net Assets	15,772,516.39	15,843,381.69	70,865.30
Total 32 - Unrestricted	15,772,516.39	15,843,381.69	70,865.30
33 - Investment in Plant			
33110 - Investments in Utility Plant-I	23,764,129.39	23,764,129.39	0.00
33120 - Investments in Utility Plant-I	2,145,790.80	2,145,790.80	0.00

Balance Sheet - Consolidated

As Of 06/30/2023

	Beginning Balance 07/01/2022	06/30/2023	Change
Total 33 - Investment in Plant	25,909,920.19	25,909,920.19	0.00
Total Beginning Equity	53,520,249.88	53,520,249.88	0.00
Total Revenue	0.00	12,400,088.12	12,400,088.12
Total Expense	0.00	9,711,550.74	9,711,550.74
Total Equity and Current Surplus (Deficit):	53,520,249.88	56,208,787.26	2,688,537.38
Total Liabilities, Equity and Current Surplus (Deficit):	65,592,848.12	73,641,673.39	8,048,825.27



Phelan Pinon Hills Community Services District

Revenue and Expense - Consolidated Summary

For the Period Ending 06/30/2023

	CURRENT			YEAR TO DATE			Annual Budget	%	
	Budget	Per	\$ (Unfav) Budget	YTD Budget	Jul - Per	\$ (Unfav) Budget			
Operational									
Revenue									
Total 40 - Water Consumption	643,601.23	356,199.71	-287,401.52	4,857,747.25	3,739,052.53	-1,118,694.72	4,857,747.25	76.97%	-23.03%
Total 41 - Water Meter Charges	246,978.15	249,017.41	2,039.26	2,928,341.39	2,977,434.57	49,093.18	2,928,341.39	101.68%	1.68%
Total 44 - Special Assessments	-2,456.46	0.00	2,456.46	283,980.41	285,606.00	1,625.59	283,980.41	100.57%	0.57%
Total 47 - Parks	1,386.74	2,885.00	1,498.26	16,639.67	21,393.50	4,753.83	16,639.67	128.57%	28.57%
Total 48 - Other Income	50,082.46	52,284.89	2,202.43	566,519.38	610,253.19	43,733.81	566,519.38	107.72%	7.72%
Total Revenue	939,592.12	660,387.01	-279,205.11	8,653,228.10	7,633,739.79	-1,019,488.31	8,653,228.10	88.22%	-11.78%
Expense									
Total 50 - Water	103,204.49	1,279.60	101,924.89	119,000.00	20,972.08	98,027.92	119,000.00	17.62%	82.38%
Total 51 - Salary & Benefits	290,604.73	402,993.27	-112,388.54	3,471,914.95	3,604,294.74	-132,379.79	3,471,914.95	103.81%	-3.81%
Total 52 - Board	10,475.11	13,078.05	-2,602.94	125,150.00	99,705.79	25,444.21	125,150.00	79.67%	20.33%
Total 53 - Professional Fee	48,758.62	43,234.01	5,524.61	525,707.25	574,040.76	-48,333.51	525,707.25	109.19%	-9.19%
Total 54 - Service and Supplies	165,210.76	350,240.22	-185,029.46	1,977,187.91	2,353,251.68	-376,063.77	1,977,187.91	119.02%	-19.02%
Total 58 - Utilities	289,509.00	16,174.02	273,334.98	1,151,521.83	983,399.96	168,121.87	1,151,521.83	85.40%	14.60%
Total 59 - Other Expenses-Depreciation/Amort/Other	156,957.86	170,451.40	-13,493.54	1,875,240.80	1,995,674.83	-120,434.03	1,875,240.80	106.42%	-6.42%
Total Expense	1,064,720.57	997,450.57	67,270.00	9,245,722.74	9,631,339.84	-385,617.10	9,245,722.74	104.17%	-4.17%
Net Operational Income	-125,128.45	-337,063.56	-211,935.11	-592,494.64	-1,997,600.05	-1,405,105.41	-592,494.64	337.15%	237.15%
Non-Operational									
70 - Property Tax Revenue									
Total 71 - Property Tax Revenue - Current	7,261.32	20,162.53	12,901.21	1,444,378.65	1,613,438.47	169,059.82	1,444,378.65	111.70%	11.70%
Total 72 - Property Tax Revenue - Prior Years	3,073.99	3,764.01	690.02	35,655.65	38,308.35	2,652.70	35,655.65	107.44%	7.44%
Total 73 - Property Tax Revenue - Other	4,345.57	5,375.94	1,030.37	38,515.18	32,026.27	-6,488.91	38,515.18	83.15%	-16.85%
Total 70 - Property Tax Revenue	14,680.88	29,302.48	14,621.60	1,518,549.48	1,683,773.09	165,223.61	1,518,549.48	110.88%	10.88%
80 - Other Revenue									
Total 82 - Meter Installation/Fees/Capacity	59,253.14	79,077.27	19,824.13	707,920.39	592,771.99	-115,148.40	707,920.39	83.73%	-16.27%
Total 86 - Penalty & Other Fees	12,646.72	13,715.86	1,069.14	151,094.70	178,162.00	27,067.30	151,094.70	117.91%	17.91%
Total 88 - Other	91,831.26	212,180.08	120,348.82	1,079,918.03	2,262,305.25	1,182,387.22	1,079,918.03	209.49%	109.49%
Total 89 - Other Revenue	0.00	15,422.00	15,422.00	0.00	49,336.00	49,336.00	0.00	0.00%	0.00%
Total 80 - Other Revenue	163,731.12	320,395.21	156,664.09	1,938,933.12	3,082,575.24	1,143,642.12	1,938,933.12	158.98%	58.98%
Total Revenue	178,412.00	349,697.69	171,285.69	3,457,482.60	4,766,348.33	1,308,865.73	3,457,482.60	137.86%	37.86%

	CURRENT			YEAR TO DATE			Annual Budget	%	
	Budget	Per	\$ (Unfav) Budget	YTD Budget	Jul - Per	\$ (Unfav) Budget			
90 - Other Expense									
Total 91 - Interest Expense	104,180.15	140,519.78	-36,339.63	255,065.00	287,751.59	-32,686.59	255,065.00	112.82%	-12.82%
Total 92 - Loan Expense	0.00	0.00	0.00	17,270.00	57,270.15	-40,000.15	17,270.00	331.62%	-231.62%
Total 93 - Other Expense - Tax Processing	42.91	30.10	12.81	3,510.88	3,959.83	-448.95	3,510.88	112.79%	-12.79%
Total 94 - Chromium 6 Expense Reimb	69,771.03	0.00	69,771.03	833,584.08	0.00	833,584.08	833,584.08	0.00%	100.00%
Total 95 - Fair Market Value	-478.05	0.00	-478.05	25,000.00	-268,770.67	293,770.67	25,000.00	-1,075.08%	1,175.08%
Total 99 - Other	-63,818.20	0.00	-63,818.20	0.00	0.00	0.00	0.00	0.00%	0.00%
Total 90 - Other Expense	109,697.84	140,549.88	-30,852.04	1,134,429.96	80,210.90	1,054,219.06	1,134,429.96	7.07%	92.93%
Total Expense	109,697.84	140,549.88	-30,852.04	1,134,429.96	80,210.90	1,054,219.06	1,134,429.96	7.07%	92.93%
Net Non-Operational Income	68,714.16	209,147.81	140,433.65	2,323,052.64	4,686,137.43	2,363,084.79	2,323,052.64	201.72%	101.72%
Net Income	-56,414.29	-127,915.75	-71,501.46	1,730,558.00	2,688,537.38	957,979.38	1,730,558.00	155.36%	55.36%



Statement of Cash Flows - Phelan Pinon Hills

Phelan Pinon Hills Community Services Dis

07/01/2022 - 06/30/2023

01 - WATER FUND

Cash Flows From Operating Activities

Total Revenue	9,665,481.81
Total Expense	8,260,297.57
Net Income	1,405,184.24

Adjustments to Net Income

Depr Amort Exp Accts - Depreciation & Amortization Expense Acct	1,895,488.18
Net Income After Adjustments	3,300,672.42

Adjustments to reconcile Net Income to net cash provided by Operating Activities

12010 - Accounts Receivable - Water	-16,394.26
12150 - A/R - Accrual	31,709.32
12610 - Delinquent Accounts to Tax Roll	-11,596.83
12630 - Water Availability - WC13	13,343.44
12910 - Accrued Interest Receivable-GF	267,579.38
13010 - Inventory - Water Field Parts	420,898.72
14100 - Prepaid Expense	-197,380.20
14120 - Prepaid - Workers Comp	44,231.78
14130 - Prepaid Benefit	-19,849.00
21100 - Accounts Payable - Trade	-290,907.31
21150 - Accounts Payable - Unclaimed	-1,216.05
22150 - Accrued Interest Payable	107,684.59
22210 - Deferred Revenue	66,074.21
23320 - Customer Deposit - Meter	2,500.00
23330 - Customer Deposit - Maint. Bond	-7,465.88
24410 - Accrued Payroll	99,405.96
24510 - Payroll Tax Payable	-20,449.87
24530 - Retirement W/H Payable	-12,779.39
24540 - Workers Comp Payable	338.76
24560 - Retirement 457 W/H Payable	-107.50
24580 - Supplemental Ins Payable	364.98
Net cash provided by Operating Activities	2,824,687.57

Cash Flows From Investing Activities

16620 - Equipment - Computer	-20,390.88
16730 - Trucks	-60,205.39
17000 - CIP	-1,832,929.37
Net cash provided by Investing Activities	-1,913,525.64

Cash Flows From Financing Activities

29720 - CIEDB Loan 2012	-216,545.76
29740 - Loan Payable Cal Trans	-26,013.48
29750 - Loan Payable - MFC Loan 2021 (Re-fi)	-382,892.20
29760 - Loan Payable - MFC Civic Center Site Lease	5,945,779.69
Net cash provided by Financing Activities	5,320,328.25

Net Change in Cash	6,231,490.18
Beginning Cash Balance	12,515,302.96
Ending Cash Balance	18,746,793.14

Statement of Cash Flows - Phelan Pinon Hills

07/01/2022 - 06/30/2023

20 - GOV'T GENERAL FUND

Cash Flows From Operating Activities

Total Revenue	410,914.87
Total Expense	701,787.88
Net Income	-290,873.01
Adjustments to Net Income	
Depr Amort Exp Accts - Depreciation & Amortization Expense Accts	5,150.21
Net Income After Adjustments	-285,722.80
Adjustments to reconcile Net Income to net cash provided by Operating Activities	
12800 - Other Receivable	20,427.71
21100 - Accounts Payable - Trade	137.50
Net cash provided by Operating Activities	-306,288.01
Net Change in Cash	-306,288.01
Beginning Cash Balance	521,096.59
Ending Cash Balance	214,808.58

Statement of Cash Flows - Phelan Pinon Hills

07/01/2022 - 06/30/2023

22 - PARKS & RECREATION

Cash Flows From Operating Activities

Total Revenue	177,435.53
Total Expense	564,137.24
Net Income	-386,701.71

Adjustments to Net Income

Depr Amort Exp Accts - Depreciation & Amortization Expense Accts	87,546.99
Net Income After Adjustments	-299,154.72

Adjustments to reconcile Net Income to net cash provided by Operating Activities

12200 - Accounts Receivable - Gov't	770.00
21100 - Accounts Payable - Trade	49,349.42
22210 - Deferred Revenue	195.00
24530 - Retirement W/H Payable	-1,570.55
24560 - Retirement 457 W/H Payable	-6.23
Net cash provided by Operating Activities	-347,892.36

Cash Flows From Investing Activities

17000 - CIP	-110,526.42
Net cash provided by Investing Activities	-110,526.42

Net Change in Cash **-458,418.78**

Beginning Cash Balance **5,036,742.42**

Ending Cash Balance **4,578,323.64**

Statement of Cash Flows - Phelan Pinon Hills**07/01/2022 - 06/30/2023****23 - STREET LIGHTING****Cash Flows From Operating Activities**

Total Revenue	444.21
Total Expense	23,283.54
Net Income	-22,839.33
Adjustments to reconcile Net Income to net cash provided by Operating Activities	
21100 - Accounts Payable - Trade	7,070.55
Net cash provided by Operating Activities	-29,909.88
Net Change in Cash	-29,909.88
Beginning Cash Balance	31,185.85
Ending Cash Balance	1,275.97

Statement of Cash Flows - Phelan Pinon Hills**07/01/2022 - 06/30/2023****24 - GOV'T PROPERTY TAX****Cash Flows From Operating Activities**

Total Revenue	1,785,929.86
Total Expense	-30,094.72
Net Income	1,816,024.58

Adjustments to reconcile Net Income to net cash provided by Operating Activities

12740 - Tax Receivable - PPHCSD	-1,690.07
Net cash provided by Operating Activities	1,817,714.65

Net Change in Cash **1,817,714.65****Beginning Cash Balance** **2,599,369.81****Ending Cash Balance** **4,417,084.46**

Statement of Cash Flows - Phelan Pinon Hills**07/01/2022 - 06/30/2023****25 - SOLID WASTE****Cash Flows From Operating Activities**

Total Revenue	359,881.84
Total Expense	192,139.23
Net Income	167,742.61

Adjustments to reconcile Net Income to net cash provided by Operating Activities

12200 - Accounts Receivable - Gov't	-22,177.70
21100 - Accounts Payable - Trade	-3,600.63
24530 - Retirement W/H Payable	-1,165.92
24560 - Retirement 457 W/H Payable	-61.27
Net cash provided by Operating Activities	194,748.13

Net Change in Cash **194,748.13****Beginning Cash Balance** **80,094.99****Ending Cash Balance** **274,843.12**

Account Class Summary

Account Class Code - Description	Current Amount	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
COM - Commercial	3,841.87	283.72	81.21	0.00	0.00	4,206.80
COM2 - COMMERCIAL 2	15,072.23	704.00	338.39	36.78	462.89	16,614.29
CONS - Construction	4,251.89	-3,041.36	0.00	0.00	0.00	1,210.53
FILL - FILL STATION	5,629.36	0.00	0.00	0.00	0.00	5,629.36
MR - Multiple Residential	514.09	131.98	0.00	0.00	0.00	646.07
RES - Residential	515,082.04	103,622.33	36,375.80	15,139.26	93,110.16	763,329.59
SCH - School	45,220.20	33,158.99	0.00	0.00	0.00	78,379.19
Revenue Totals:	589,611.68	134,859.66	36,795.40	15,176.04	93,573.05	870,015.83

Revenue Code Summary

Revenue Code - Description	Current Amount	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
500 - Payment Agreement Contract	4,068.34	508.60	14.21	33.07	0.00	4,624.22
600 - Misc Charges - Water	8,278.15	4,616.31	2,684.15	1,194.24	3,627.19	20,400.04
600 LIEN - Misc Charges - Water LIEN	0.00	0.00	210.00	125.00	1,454.22	1,789.22
996 - Utility Unapplied Credits	-57,999.98	-5,409.43	-301.81	-127.84	-1,927.62	-65,766.68
C-001 - Consumption - Residential	258,121.48	39,403.42	8,826.90	3,387.52	8,005.15	317,744.47
C-001 (WR) - Consumption - Resid (WR)	22,268.81	4,306.99	660.54	379.67	1,242.96	28,858.97
C-001 LIEN - Consumption - Residential LIEN	0.00	4.71	250.59	251.41	19,617.30	20,124.01
C-002 - Consumption - Commercial	2,295.23	31.30	4.29	0.00	0.00	2,330.82
C-007 - Consumption - Multiple Res	214.47	5.48	0.00	0.00	0.00	219.95
C-009 - Consumption - School	41,568.71	29,511.32	0.00	0.00	0.00	71,080.03
C-011 - Consumption - Construction	2,148.83	0.00	0.00	0.00	0.00	2,148.83
C-012 - Consumption - Fill Station	4,915.73	0.00	0.00	0.00	0.00	4,915.73
C-100 - Cutoff	0.00	110.00	220.00	110.00	380.00	820.00
C-100 LIEN - Cutoff LIEN	0.00	0.00	110.00	0.00	90.00	200.00
CHROM 6-001 - Chromium 6 Surcharge	66,601.14	10,579.23	3,972.48	1,586.34	8,244.44	90,983.63
CHROM-001LIEN - Chromium-6 LIEN	0.00	0.00	188.36	66.55	1,115.83	1,370.74
M-001 - Meter Charge - Residential	227,343.66	35,049.11	13,605.13	5,464.17	27,583.11	309,045.18
M-001 LIEN - Meter Chrg - Residential LIEN	0.00	8.04	1,616.61	699.03	9,282.95	11,606.63
M-002 - Meter Charge - Commercial	1,928.86	152.27	44.42	0.00	0.00	2,125.55
M-003 - Meter Charge - Fire	243.00	162.00	0.00	0.00	0.00	405.00
M-007 - Meter Charge - Multiple Res	251.07	104.79	0.00	0.00	0.00	355.86
M-009 - Meter Charge - School	3,272.59	3,272.59	0.00	0.00	0.00	6,545.18
M-011 - Meter Charges - Construction	1,557.70	0.00	0.00	0.00	0.00	1,557.70

Revenue Code Summary

Revenue Code - Description	Current Amount	+ 1 Month	+2 Months	+ 3 Months	+ 4 Months	Balance
M-012 - Meter Charge - Fill Station	1,025.22	0.00	0.00	0.00	0.00	1,025.22
M-015 - Misc Man Hours Customer Service/Meter	408.67	0.00	0.00	0.00	782.05	1,190.72
M-016 - Misc Vehicle Charge Customer Service/Meter	100.00	0.00	0.00	0.00	113.75	213.75
M-017 - Misc Parts Used Customer Service/Meter	0.00	0.00	0.00	0.00	992.05	992.05
P-001 - Penalty	0.00	10,570.02	3,996.46	1,760.63	8,143.74	24,470.85
P-001 LIEN - Penalty LIEN	0.00	18.46	212.71	86.99	1,512.86	1,831.02
P-002 - Penalty-Adjustment	500.00	34.12	62.47	30.00	767.20	1,393.79
P-002 LIEN - Penalty - Adjustment LIEN	0.00	0.00	0.00	0.00	947.49	947.49
P-003 - Miscellaneous Charges	500.00	1,820.33	342.89	129.26	1,156.76	3,949.24
P-003 LIEN - Miscellaneous Charges LIEN	0.00	0.00	75.00	0.00	441.62	516.62
Revenue Totals:	589,611.68	134,859.66	36,795.40	15,176.04	93,573.05	870,015.83



Phelan Pinon Hills Community Services Dis

Open Payable Report

As Of 06/30/2023

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account: 99-0-0-21100 - Accounts Payable - Trade							
Vendor: AME FID	American Fidelity Assurance Company					Payable Count: (1)	187.49
2160925A	Flex Spending 5/15	05/31/2023	187.49	0.00	0.00	0.00	187.49
	Distributions						
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-0-24580	Supplemental Ins W/H Payable		187.49				
Vendor: AQUA MET	Aqua Metric Sales Co					Payable Count: (2)	67,337.27
INV0095393	(324) Single Port Antennas	06/15/2023	41,222.52	0.00	0.00	3,194.75	44,417.27
	Distributions						
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-0-13010	Inventory - Water Field Parts		44,417.27				
INV0094403	Meter Base Station Annual Support	06/30/2023	22,920.00	0.00	0.00	0.00	22,920.00
	Distributions						
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-0-14100	Prepaid Expense		22,920.00				
Vendor: ASBCSD	Assn of SB County Special Districts					Payable Count: (1)	28.00
052223-2	May Meeting - G. Snyder	05/31/2023	28.00	0.00	0.00	0.00	28.00
	Distributions						
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-1-52236	Board - Education, Training/Snyder		28.00				
Vendor: AVCOM	AVCOM Services Inc.					Payable Count: (1)	70.50
28612	Answering Svc. - June	06/30/2023	70.50	0.00	0.00	0.00	70.50
	Distributions						
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-1-53150	Outside Service		70.50				
Vendor: BRUMCE	Brunick, McElhaney & Kennedy					Payable Count: (1)	4,612.50
188	Legal Svcs. - May	05/31/2023	4,612.50	0.00	0.00	0.00	4,612.50
	Distributions						
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-0-17000	CIP Enterprise Funds	C0002 OUTSIDE SVCS	62.50				
01-0-1-53120	Legal Services		2,412.50				
01-1-1-53120	Legal Services		687.50				
01-1-9-53120	Legal Services	C0049 OUTSIDE SERVIC	593.75				
01-7-7-53120	Legal Services		37.50				
25-0-1-53120	Legal Services		818.75				
Vendor: CHAFED	C.J. Brown & Company, CPAS - An Accounting Corp.					Payable Count: (1)	7,550.00
063023	Professional Svcs. - June	06/30/2023	7,550.00	0.00	0.00	0.00	7,550.00
	Distributions						
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-1-53110	Auditing & Accounting Fees		7,550.00				
Vendor: CalPER	CalPERS					Payable Count: (3)	741.60
17210453	PEPRA Contribution 1959 Survivor	06/30/2023	475.20	0.00	0.00	0.00	475.20

Open Payable Report

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-1-51240	Retirement		475.20			
17210513	Classic Contribution 1959 Survivor	06/30/2023	170.40	0.00	0.00	0.00	170.40
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-1-51240	Retirement		170.40			
17210714	Tier II Contribution 1959 Survivor	06/30/2023	96.00	0.00	0.00	0.00	96.00
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-1-51240	Retirement		96.00			
Vendor: CINFIR	Cintas				Payable Count: (2)		645.64
5164706530	First Aid Supplies - CSD	06/30/2023	253.56	0.00	0.00	0.00	253.56
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-1-54500	Operating Supplies		248.49			
	22-0-1-54500	Operating Supplies		5.07			
5164706570	First Aid Supplies - Shop	06/30/2023	392.08	0.00	0.00	0.00	392.08
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-1-54500	Operating Supplies		392.08			
Vendor: CIN UNI	Cintas Corporation				Payable Count: (3)		310.40
061623	Uniform Rental Svcs. - 6/16	06/30/2023	135.66	0.00	0.00	0.00	135.66
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-1-54680	Uniforms		125.55			
	22-2-1-54680	Uniforms		10.11			
062623	Uniform Rental Svcs. - 6/26	06/30/2023	135.66	0.00	0.00	0.00	135.66
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-1-54680	Uniforms		125.55			
	22-2-1-54680	Uniforms		10.11			
4159709143	Vehicle Wash Station Supplies	06/30/2023	39.08	0.00	0.00	0.00	39.08
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-8-54710	Vehicle Maintenance		39.08			
Vendor: CONUTI	Concord Environmental Energy, Inc				Payable Count: (1)		2,535.00
4309	Meter Change Outs 3/4" (6), 1" (24)	06/30/2023	2,535.00	0.00	0.00	0.00	2,535.00
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-0-17000	CIP Enterprise Funds	C0084 OUTSIDE SVCS	2,535.00			
Vendor: CED	Consolidated Electrical Distributors Inc				Payable Count: (15)		2,469.25
9085-1036613	Electric Panel for Well #8	06/29/2023	62.20	0.00	0.00	5.44	67.64
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-3-54620	Repair & Maintenance		67.64			
9085-1032941	Electric Parts for Well #17	06/30/2023	588.66	0.00	0.00	0.00	588.66
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-0-17000	CIP Enterprise Funds	C0072 OUTSIDE SVCS	588.66			

Open Payable Report

As Of 06/30/2023

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
9085-1036022	Electric Parts for Well #17	06/30/2023	248.80	0.00	0.00	21.77	270.57
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-0-17000	CIP Enterprise Funds	C0072 OUTSIDE SVCS	270.57			
9085-1036371	Electric Parts for Well #17	06/30/2023	334.22	0.00	0.00	29.24	363.46
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-0-17000	CIP Enterprise Funds	C0072 OUTSIDE SVCS	363.46			
9085-1036599	Electric Panel for Zone 6 Booster	06/30/2023	74.11	0.00	0.00	6.48	80.59
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-5-54620	Repair & Maintenance		80.59			
9085-1036601	Electric Panel for 1-A	06/30/2023	62.20	0.00	0.00	5.44	67.64
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-5-54620	Repair & Maintenance		67.64			
9085-1036618	Electric Parts for Well #17	06/30/2023	62.20	0.00	0.00	5.44	67.64
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-0-17000	CIP Enterprise Funds	C0072 OUTSIDE SVCS	67.64			
9085-1036619	Electric Panel for 5B	06/30/2023	62.20	0.00	0.00	5.44	67.64
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-5-54620	Repair & Maintenance		67.64			
9085-1036621	Electric Panel for 9A	06/30/2023	62.20	0.00	0.00	5.44	67.64
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-5-54620	Repair & Maintenance		67.64			
9085-1036622	Electric Panel for 9B	06/30/2023	62.20	0.00	0.00	5.44	67.64
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-5-54620	Repair & Maintenance		67.64			
9085-1036623	Electric Panel for 1C	06/30/2023	62.20	0.00	0.00	5.44	67.64
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-5-54620	Repair & Maintenance		67.64			
9085-10366620	Electric Panel for 3B	06/30/2023	62.20	0.00	0.00	5.44	67.64
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-5-54620	Repair & Maintenance		67.64			
9085-1036706	Electric Parts for Well #17	06/30/2023	288.35	0.00	0.00	25.23	313.58
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-0-17000	CIP Enterprise Funds	C0072 OUTSIDE SVCS	313.58			
9085-1037332	Electric Switchgear for 7C	06/30/2023	44.16	0.00	0.00	3.86	48.02
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-5-54620	Repair & Maintenance		48.02			
9085-1037480	Electric Wire for 5B Booster	06/30/2023	242.07	0.00	0.00	21.18	263.25

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-5-54620	Repair & Maintenance		263.25				
Vendor: CORE	Core & Main				Payable Count: (5)		29,707.44
S995553	(70) 1x3 CTS Clamps	06/07/2023	2,305.10	0.00	0.00	178.65	2,483.75
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-0-13010	Inventory - Water Field Parts		2,483.75				
S972862	Meter Gaskets for Change Outs	06/30/2023	1,386.88	0.00	0.00	0.00	1,386.88
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-0-17000	CIP Enterprise Funds	C0084 OUTSIDE SVCS	1,386.88				
S985899	Pump Control Valve for Well #15	06/30/2023	23,150.00	0.00	0.00	1,794.13	24,944.13
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-0-17000	CIP Enterprise Funds	C0095 OUTSIDE SVCS	24,944.13				
T071893	Valves & Material for Well #15 Pump	06/30/2023	548.47	0.00	0.00	42.51	590.98
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-0-17000	CIP Enterprise Funds	C0095 OUTSIDE SVCS	590.98				
T35260	Meter Washers for Meter Installations	06/30/2023	280.00	0.00	0.00	21.70	301.70
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-0-17000	CIP Enterprise Funds	C0084 OUTSIDE SVCS	301.70				
Vendor: SBC LIENS	County of San Bernardino				Payable Count: (1)		360.00
23-146803	(18) Lien Release Docs.	06/30/2023	360.00	0.00	0.00	0.00	360.00
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-1-54830	State & County Fees & Services		360.00				
Vendor: DAV GOO	Dave Goodwin Modular Inc.				Payable Count: (1)		1,387.52
061423	Meter Installation Reimb. - Existing Stub-Out	06/30/2023	1,387.52	0.00	0.00	0.00	1,387.52
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-1-82300	Meter Installation		1,387.52				
Vendor: DEBPHI	Deborah Jeanne Philips				Payable Count: (1)		179.47
063023	June Mileage - MWA, Board, ASBCSD, SW	06/30/2023	179.47	0.00	0.00	0.00	179.47
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-1-52210	Board Exp - Auto Expense		-6.55				
01-0-1-52219	Board - Auto Expense/Philips		179.47				
25-5-1-52110	Board Director's Fee		6.55				
Vendor: DES WEST	Design West Engineering, Inc.				Payable Count: (1)		1,200.00
23091	Civic Center - SCE Service Upgrade Coordination	06/30/2023	1,200.00	0.00	0.00	0.00	1,200.00
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-0-17000	CIP Enterprise Funds	C0002 OUTSIDE SVCS	1,200.00				
Vendor: DONBAR	Don Bartz				Payable Count: (1)		778.50
063023	Mileage Reimb.- June	06/30/2023	778.50	0.00	0.00	0.00	778.50

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-1-54140	Auto Expense		778.50			
Vendor: VALLE	Don Gene Fish Jr.				Payable Count: (2)		4,550.00
VVP-0402-1	Streamed Meetings - May	05/31/2023	2,450.00	0.00	0.00	0.00	2,450.00
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-1-53150	Outside Service	C0086 OUTSIDE SVCS	1,050.00			
	01-7-7-53150	Outside Service		350.00			
	22-2-2-53150	Outside Service		350.00			
	25-5-1-54800	Programs (Solid Waste)		700.00			
VVP-0402-2	Streamed Meetings - June	06/30/2023	2,100.00	0.00	0.00	0.00	2,100.00
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-1-53150	Outside Service	C0086 OUTSIDE SVCS	1,050.00			
	01-7-7-53150	Outside Service		350.00			
	22-2-2-54800	Programs (Park & Rec)		700.00			
Vendor: FASTEN	Fastenal Company				Payable Count: (1)		534.43
CAVIC88605	Marking Paint Qty. (96)	06/30/2023	495.99	0.00	0.00	38.44	534.43
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-2-54500	Operating Supplies		534.43			
Vendor: FBC-CHRIS	First Bank Card				Payable Count: (2)		1,426.75
063023	FBC Statement - June	06/30/2023	859.82	0.00	0.00	3.12	862.94
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-2-54620	Repair & Maintenance		43.39			
	01-1-2-54620	Repair & Maintenance		24.98			
	01-1-2-54620	Repair & Maintenance		37.24			
	01-1-8-54410	Fuel Costs		84.01			
	01-1-8-54410	Fuel Costs		95.76			
	01-1-8-54410	Fuel Costs		131.01			
	01-1-8-54410	Fuel Costs		200.00			
	01-1-8-54410	Fuel Costs		10.39			
	01-1-8-54410	Fuel Costs		86.16			
	01-1-8-54410	Fuel Costs		150.00			
8422160124	Western Pump - Valves for Pinon Hills Project	06/30/2023	563.81	0.00	0.00	0.00	563.81
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-0-17000	CIP Enterprise Funds	C0108 OUTSIDE SVCS	563.81			
Vendor: FBC-SEAN	First Bank Card				Payable Count: (2)		5,942.25
053023	Texas Pride - Down Payment for Trailer Purchase	05/30/2023	1,500.00	0.00	0.00	0.00	1,500.00
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-0-16640	Equipment - Operation		1,500.00			
063023	FBC Statement - June	06/30/2023	4,442.25	0.00	0.00	0.00	4,442.25
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-0-17000	CIP Enterprise Funds	C0084 OUTSIDE SVCS	183.06			
	01-0-0-17000	CIP Enterprise Funds	C0084 OUTSIDE SVCS	27.99			
	01-1-1-54260	Education & Training		3,757.27			
	01-1-2-53160	Permits & Fees		205.52			

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	01-1-8-54410	Fuel Costs			157.00		
	01-1-8-54710	Vehicle Maintenance			111.41		

Vendor: [FBC-DON](#) First Bank Card Payable Count: (1) 2,398.84
[063023](#) FBC Statement - June 06/30/2023 2,398.84 0.00 0.00 0.00 2,398.84

Distributions			
Account Number	Account Name	Project Account Key	Distribution Amount
01-0-1-54140	Auto Expense		145.16
01-0-1-54140	Auto Expense		152.53
01-0-1-54140	Auto Expense		170.13
01-0-1-54140	Auto Expense		141.43
01-0-1-54140	Auto Expense		162.94
01-0-1-54440	Meeting, Seminar & Supplies		60.13
01-0-1-54440	Meeting, Seminar & Supplies		76.66
01-0-1-54440	Meeting, Seminar & Supplies		33.40
01-0-1-54470	Travel Expense		16.18
01-0-1-54470	Travel Expense		42.00
01-0-1-54470	Travel Expense		36.04
01-0-1-54470	Travel Expense		-695.82
01-0-1-54470	Travel Expense		937.66
01-0-1-54470	Travel Expense		324.29
01-0-1-54470	Travel Expense		217.97
01-0-1-54470	Travel Expense		16.18
01-0-1-54470	Travel Expense		561.96

Vendor: [FBC-GEORGE](#) First Bank Card Payable Count: (1) 2,308.83
[063023](#) FBC Statement - June 06/30/2023 2,308.83 0.00 0.00 0.00 2,308.83

Distributions			
Account Number	Account Name	Project Account Key	Distribution Amount
01-0-1-53170	Software Support		263.89
01-0-1-54440	Meeting, Seminar & Supplies		50.61
01-0-1-54440	Meeting, Seminar & Supplies		123.16
01-0-1-54530	Office Supplies		20.79
01-1-2-53170	Software Support		0.99
01-1-8-54410	Fuel Costs		91.17
01-1-8-54410	Fuel Costs		106.60
01-1-8-54410	Fuel Costs		92.17
01-1-8-54410	Fuel Costs		85.56
01-1-8-54410	Fuel Costs		142.86
01-1-8-54410	Fuel Costs		90.64
01-1-8-54410	Fuel Costs		87.50
01-1-8-54410	Fuel Costs		94.50
01-7-7-53170	Software Support		47.98
01-7-7-53170	Software Support		47.98
01-7-7-54470	Travel Expense		937.66
01-7-7-54530	Office Supplies		24.77

Vendor: [FBC-HEATHER](#) First Bank Card Payable Count: (1) 257.55
[063023](#) FBC Statement - June 06/30/2023 257.55 0.00 0.00 0.00 257.55

Distributions			
Account Number	Account Name	Project Account Key	Distribution Amount
01-0-1-54530	Office Supplies		23.46
01-0-1-54530	Office Supplies		35.55
01-0-1-54530	Office Supplies		78.90
01-0-1-54530	Office Supplies		10.23
01-0-1-54530	Office Supplies		55.59
01-1-6-54860	Postage & Mailing		46.40

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	01-1-6-54860 Postage & Mailing				7.42		

Vendor: [FBC-JENNIFER](#) First Bank Card Payable Count: (1) 1,738.28
[063023](#) FBC Statement- June 06/30/2023 1,738.28 0.00 0.00 0.00 1,738.28

Distributions				
Account Number	Account Name	Project Account Key	Distribution Amount	
01-0-1-53170	Software Support		100.00	
01-0-1-54530	Office Supplies		24.33	
01-0-1-54530	Office Supplies		24.33	
01-0-1-54530	Office Supplies		24.33	
01-1-1-54260	Education & Training		139.50	
01-1-6-53170	Software Support		120.00	
01-1-8-54710	Vehicle Maintenance		29.97	
01-7-7-54260	Education & Training		2.15	
01-7-7-54260	Education & Training		49.95	
01-7-7-54260	Education & Training		176.07	
01-7-7-54260	Education & Training		659.33	
01-7-7-54260	Education & Training		172.39	
01-7-7-54260	Education & Training		48.69	
22-2-2-54800	Programs (Park & Rec)		20.45	
22-2-2-54800	Programs (Park & Rec)		103.36	
22-2-2-54800	Programs (Park & Rec)		43.43	

Vendor: [FBC-KIM](#) First Bank Card Payable Count: (2) 984.67
[063023](#) FBC Statement - June 06/30/2023 478.89 0.00 0.00 0.00 478.89

Distributions				
Account Number	Account Name	Project Account Key	Distribution Amount	
01-0-1-53170	Software Support		147.70	
01-0-1-53170	Software Support		7.78	
01-0-1-53170	Software Support		28.88	
01-0-1-53170	Software Support		14.00	
01-0-1-54260	Education & Training		38.74	
01-0-1-54260	Education & Training		52.49	
01-0-1-54530	Office Supplies		66.27	
01-0-1-54530	Office Supplies		93.95	
01-0-1-54530	Office Supplies		29.08	

[269776](#) Print E-Z - Envelopes for SW Application Mailing 06/30/2023 505.78 0.00 0.00 0.00 505.78

Distributions				
Account Number	Account Name	Project Account Key	Distribution Amount	
25-5-1-54530	Office Supplies		505.78	

Vendor: [FBC-STEVE](#) First Bank Card Payable Count: (1) 320.24
[063023](#) FBC Statement - June 06/30/2023 320.24 0.00 0.00 0.00 320.24

Distributions				
Account Number	Account Name	Project Account Key	Distribution Amount	
01-0-1-54440	Meeting, Seminar & Supplies		72.91	
22-2-2-54620	Repair & Maintenance		53.46	
22-2-2-54650	Small Tools		35.55	
22-2-8-54410	Fuel Costs		158.32	

Vendor: [FRO 8637](#) Frontier Communications Payable Count: (1) 25.99
[063023](#) Phones - Sr. Ctr. 6/19 - 6/30 06/30/2023 25.99 0.00 0.00 0.00 25.99

Distributions				
Account Number	Account Name	Project Account Key	Distribution Amount	
22-0-1-58010	Telephone		25.99	

Vendor: [FRO 5072](#) Frontier Communications Payable Count: (1) 24.92

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
063023	Phones - Oasis Yard 6/25 - 6/30	06/30/2023	24.92	0.00	0.00	0.00	24.92
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-1-58010	Telephone		24.92				
Vendor: GARDA	Garda CL West, Inc				Payable Count: (1)		643.32
10738029	Armored Svcs. - May	05/31/2023	643.32	0.00	0.00	0.00	643.32
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-1-54200	Credit Card Fee & Bank Charges		643.32				
Vendor: GATE HOU	GateHouse Media California Holdings, Inc.				Payable Count: (1)		1,417.44
5603107	Ad- Hearing- Capacity Fee & Budget Hearing	05/31/2023	1,417.44	0.00	0.00	0.00	1,417.44
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-1-54110	Advertising		1,417.44				
Vendor: GENPUM	General Pump Company, Inc.				Payable Count: (3)		37,917.34
30124-2	Sales Tax not Included on Inv #30124	03/30/2023	1,411.74	0.00	0.00	0.00	1,411.74
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-5-54620	Repair & Maintenance		1,411.74				
30295	Station #13 Booster A Rehab & Repairs	06/30/2023	28,478.69	0.00	0.00	0.00	28,478.69
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-5-54620	Repair & Maintenance		28,478.69				
30338	Booster Pump Replaced at Beekley	06/30/2023	8,026.91	0.00	0.00	0.00	8,026.91
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-5-54620	Repair & Maintenance		8,026.91				
Vendor: GEOMON	GEO-Monitor, Inc.				Payable Count: (1)		1,026.50
27049	Routine Samples	06/30/2023	1,026.50	0.00	0.00	0.00	1,026.50
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-4-53140	Laboratory Analysis		1,026.50				
Vendor: IB CON	IB Consulting, LLC				Payable Count: (1)		1,410.00
19475	FY 2023-24 Standby Charges Report	06/30/2023	1,410.00	0.00	0.00	0.00	1,410.00
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-1-53150	Outside Service		1,410.00				
Vendor: INFOSE	Infosend Inc				Payable Count: (1)		7,074.05
240512	Postage & Printing - May	05/31/2023	7,074.05	0.00	0.00	0.00	7,074.05
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-6-54860	Postage & Mailing		2,844.65				
01-1-6-54890	Printing		1,126.20				
01-1-9-54800	Programs (Wtr Conservation, etc)C0049 OUTSIDE SERVIC		387.90				
22-2-2-54800	Programs (Park & Rec)		2,327.40				
25-5-1-54800	Programs (Solid Waste)		387.90				
Vendor: KTUA	KTU&A Planning & Landcape Architecture				Payable Count: (1)		5,559.00
35076	Civic Center Landscape-Hardscape Const. Docs	05/31/2023	5,559.00	0.00	0.00	0.00	5,559.00

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-0-17000	CIP Enterprise Funds	C0002 IMPROVE	5,559.00				
Vendor: LES SCH	Les Schwab Tire Centers of Central CA, INC.				Payable Count: (1)		2,092.72
58100156966	Trk #25 - (4) Tires Replaced	06/30/2023	2,092.72	0.00	0.00	0.00	2,092.72
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-8-54710	Vehicle Maintenance		2,092.72				
Vendor: LOWES	Lowe's Credit				Payable Count: (1)		70.14
063023	Month-End Statement - June	06/30/2023	64.50	0.00	0.00	5.64	70.14
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-2-54620	Repair & Maintenance		41.27				
01-1-4-54500	Operating Supplies		28.87				
Vendor: SHINE	Mary Gabriel				Payable Count: (2)		2,552.00
1020	6/29 Painting Classes	06/30/2023	1,342.00	0.00	0.00	0.00	1,342.00
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
22-2-2-54800	Programs (Park & Rec)		1,342.00				
392	6/22 Painting Classes	06/30/2023	1,210.00	0.00	0.00	0.00	1,210.00
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
22-2-2-54800	Programs (Park & Rec)		1,210.00				
Vendor: ANDTRU	Mills Hardware				Payable Count: (1)		292.04
063023	Month-End Statement - June	06/30/2023	271.04	0.00	0.00	21.00	292.04
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-0-17000	CIP Enterprise Funds	C0084 OUTSIDE SVCS	26.38				
01-1-2-54620	Repair & Maintenance		39.61				
01-1-4-54500	Operating Supplies		15.06				
01-1-4-54500	Operating Supplies		24.77				
01-1-5-54620	Repair & Maintenance		147.28				
01-1-5-54620	Repair & Maintenance		9.69				
22-2-2-54620	Repair & Maintenance		19.38				
22-2-2-54620	Repair & Maintenance		9.87				
Vendor: MWA-ALTO	Mojave Basin Area Watermaster				Payable Count: (1)		190.68
44662	3rd Qrty. Admin/Bio Fees	06/30/2023	190.68	0.00	0.00	0.00	190.68
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-3-50010	MWA/AVW Admin. & Bio Fee		190.68				
Vendor: MWA-OESTE	Mojave Basin Area				Payable Count: (1)		3,804.52
44661	3rd Qrty. Admin/Bio Fees	06/30/2023	3,804.52	0.00	0.00	0.00	3,804.52
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-3-50010	MWA/AVW Admin. & Bio Fee		3,804.52				
Vendor: MSW	MSW Consultants, Inc.				Payable Count: (1)		1,540.00
654	Solid Waste Consulting - SB 1383	05/31/2023	1,540.00	0.00	0.00	0.00	1,540.00

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
25-5-1-53150	Outside Service		1,540.00				
Vendor: NAPA	NAPA Auto Parts				Payable Count: (1)		74.33
587470	Trk #22 Engine Air Filter	06/30/2023	68.98	0.00	0.00	5.35	74.33
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-8-54710	Vehicle Maintenance		74.33				
Vendor: OFFDEP	ODP Business Solutions, Inc.				Payable Count: (1)		329.15
313052764001	(5) Toners & Pens	05/31/2023	329.15	0.00	0.00	0.00	329.15
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-1-54530	Office Supplies		329.15				
Vendor: PETCAS - Petty ...	Petty Cash				Payable Count: (1)		151.22
063023	Reconciliation April - June	06/30/2023	151.22	0.00	0.00	0.00	151.22
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-1-53150	Outside Service		4.98				
01-0-1-54530	Office Supplies		28.14				
01-0-1-54860	Postage & Mailing		-0.60				
01-1-1-59310	Other Operating Expenses		-0.03				
22-2-2-54800	Programs (Park & Rec)		58.73				
22-2-8-54410	Fuel Costs		60.00				
Vendor: PHEEXP	Phelan Express, Inc.				Payable Count: (2)		231.26
46008	Trk #25 - Oil Change	06/30/2023	125.08	0.00	0.00	0.00	125.08
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-8-54710	Vehicle Maintenance		125.08				
46175	Trk #28 - Oil Change	06/30/2023	106.18	0.00	0.00	0.00	106.18
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-8-54710	Vehicle Maintenance		106.18				
Vendor: PRO USA	Pronal USA, Inc.				Payable Count: (1)		9,949.00
1962	Trench Shoring for Trench Safety	06/30/2023	9,949.00	0.00	0.00	0.00	9,949.00
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-2-54500	Operating Supplies		9,949.00				
Vendor: REBKUJ	Rebecca A. Kujawa				Payable Count: (1)		13.36
063023	June Mileage - Board & Eng.	06/30/2023	13.36	0.00	0.00	0.00	13.36
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-1-52212	Board - Auto Expense/Kujawa		13.36				
Vendor: REBEL	Rebel Oil Company, Inc.				Payable Count: (2)		3,620.78
7069422	Fuel 300 Gl., DSL - 200 Gl.	06/30/2023	2,258.19	0.00	0.00	0.00	2,258.19
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-8-54410	Fuel Costs		2,258.19				
7069699	Fuel - 300 Gl.	06/30/2023	1,362.59	0.00	0.00	0.00	1,362.59

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-8-54410	Fuel Costs		1,362.59				
Vendor: ARMELE	Rodger Ashby				Payable Count: (1)		5,525.00
05306152023	Electric Repairs - Well #8, 1A, 3B, 1C, 9A	06/30/2023	5,525.00	0.00	0.00	0.00	5,525.00
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-5-54620	Repair & Maintenance		5,525.00				
Vendor: SCE 7695-0442	Southern California Edison				Payable Count: (4)		1.28
032923	Electricity - Fill Station 3/1 - 3/29	03/29/2023	-55.01	0.00	0.00	0.00	-55.01
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-3-58115	Utilities - Solar Credits		-55.01				
042723	Electricity - Fill Station 3/30 - 4/27	04/27/2023	15.60	0.00	0.00	0.00	15.60
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-2-58110	Utilities		15.60				
052923	Electricity - Fill Station 4/28 - 5/29	05/29/2023	17.26	0.00	0.00	0.00	17.26
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-2-58110	Utilities		17.26				
062723	Electricity - Fill Station 5/30 - 6/27	06/27/2023	23.43	0.00	0.00	0.00	23.43
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-2-58110	Utilities		23.43				
Vendor: SCE 2439-1773	Southern California Edison				Payable Count: (4)		-15.31
032623	Electricity - Phelan Park 2/24 - 3/26	03/26/2023	-56.49	0.00	0.00	0.00	-56.49
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-3-58115	Utilities - Solar Credits		-56.49				
042423	Electricity - Phelan Park 3/27 - 4/24	04/24/2023	13.57	0.00	0.00	0.00	13.57
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
22-0-2-58110	Utilities		13.57				
052323	Electricity - Phelan Park 4/25 - 5/23	05/23/2023	13.57	0.00	0.00	0.00	13.57
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
22-0-2-58110	Utilities		13.57				
062223	Electricity - Phelan Park 5/24 - 6/22	06/22/2023	14.04	0.00	0.00	0.00	14.04
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
22-0-2-58110	Utilities		14.04				
Vendor: SCE 1078-5254	Southern California Edison				Payable Count: (1)		424.90
063023	Electricity - CC & CSD 6/7 - 6/30	06/30/2023	424.90	0.00	0.00	0.00	424.90
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
22-0-2-58110	Utilities		424.90				
Vendor: SCE 1613-6373	Southern California Edison				Payable Count: (1)		18.27
063023	Electricity - R/R Crossings 6/1 - 6/30	06/30/2023	18.27	0.00	0.00	0.00	18.27

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Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
23-0-2-58210	Utilities - Street Lights		18.27				
Vendor: SCE 3752-2894	Southern California Edison				Payable Count: (1)		125.63
062723	Electricity - N. Dairy Mobile 5/30 - 6/27	06/27/2023	125.63	0.00	0.00	0.00	125.63
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-3-58110	Utilities		125.63				
Vendor: SCE 4241-7012	Southern California Edison				Payable Count: (1)		133.09
062723	Electricity - S. Dairy Mobile 5/30 - 6/27	06/27/2023	133.09	0.00	0.00	0.00	133.09
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-3-58110	Utilities		133.09				
Vendor: SCE 5917-6455	Southern California Edison				Payable Count: (1)		28.51
063023	Electricity - Phelan Park St, Lights 6/1 - 6/30	06/30/2023	28.51	0.00	0.00	0.00	28.51
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
22-2-2-58110	Utilities		28.51				
Vendor: SCE 7441-5755	Southern California Edison				Payable Count: (1)		288.82
062923	Electricity - Pinon Hills CC 6/1 - 6/29	06/29/2023	288.82	0.00	0.00	0.00	288.82
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
22-0-2-58110	Utilities		288.82				
Vendor: SCE 8362-7804	Southern California Edison				Payable Count: (1)		594.51
053123	Electricity - Solar Meter & Credits 4/28 - 5/31	05/31/2023	594.51	0.00	0.00	0.00	594.51
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-3-58110	Utilities		635.45				
01-1-3-58115	Utilities - Solar Credits		-40.94				
Vendor: SCE 9515-2666	Southern California Edison				Payable Count: (2)		80,396.83
053123-2	Electricity-Wells, Boosters, Tanks, Solar Credits	05/31/2023	69,248.09	0.00	0.00	0.00	69,248.09
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-3-58110	Utilities		104,913.77				
01-1-3-58115	Utilities - Solar Credits		-35,665.68				
063023	Electricity-Wells, Boosters, Tanks, St. Lights, CR	06/30/2023	11,148.74	0.00	0.00	0.00	11,148.74
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-3-58110	Utilities		11,045.11				
01-1-3-58115	Utilities - Solar Credits		-1,577.68				
23-3-2-58210	Utilities - Street Lights		1,681.31				
Vendor: SCE 9587-0653	Southern California Edison				Payable Count: (3)		2,014.98
042423 CR	Electricity - Solar Credits 3/27 - 4/24	04/24/2023	-1,687.84	0.00	0.00	0.00	-1,687.84
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-3-58115	Utilities - Solar Credits		-1,687.84				
042423-2	Electricity - Office 3/27-4/24	04/24/2023	1,336.34	0.00	0.00	0.00	1,336.34

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As Of 06/30/2023

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-1-58110	Utilities		1,336.34			
052323	Electricity - Office & Solar Credits 4/25 - 5/23	05/23/2023	2,366.48	0.00	0.00	0.00	2,366.48
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-1-58110	Utilities		2,759.58			
	01-1-3-58115	Utilities - Solar Credits		-393.10			
Vendor: STEDES	Steen Design Studio, Inc				Payable Count: (1)		24,000.00
4862	Civic Center - Steeno Design - Interior & Specs	06/30/2023	24,000.00	0.00	0.00	0.00	24,000.00
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-0-17000	CIP Enterprise Funds	C0002 ARCHITECT	24,000.00			
Vendor: SUPTAN	Superior Tank Solutions, INC				Payable Count: (1)		267,200.00
2542MP	3rd Yr Tanks Maint. - Coating & Assessment	06/29/2023	267,200.00	0.00	0.00	0.00	267,200.00
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-2-54620	Repair & Maintenance		267,200.00			
Vendor: TESCON	Tesco Controls, Inc				Payable Count: (2)		5,425.00
0079386	Well #11 Scada Repairs & Transducer	03/30/2023	5,000.00	0.00	0.00	0.00	5,000.00
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-2-54620	Repair & Maintenance		5,000.00			
0080008	Site 6B Main Card Repaired	06/30/2023	425.00	0.00	0.00	0.00	425.00
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-5-54620	Repair & Maintenance		425.00			
Vendor: THEGAS	The Gas Company				Payable Count: (4)		176.91
062023-4084	Gas - Phelan Sr. Ctr. 5/19 - 6/20	06/30/2023	26.98	0.00	0.00	0.00	26.98
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	22-0-2-58110	Utilities		26.98			
062023-4585	Gas - Phelan CC 5/19 - 6/20	06/30/2023	68.61	0.00	0.00	0.00	68.61
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	22-0-2-58110	Utilities		68.61			
062723-6056	Gas - Pinon Hills CC 5/26 - 6/27	06/30/2023	65.54	0.00	0.00	0.00	65.54
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	22-0-2-58110	Utilities		65.54			
062723-6781	Gas - Pinon Hills Fire 5/26 - 6/27	06/30/2023	15.78	0.00	0.00	0.00	15.78
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	22-0-2-58110	Utilities		15.78			
Vendor: TOP OPT	Top Option Pest Control				Payable Count: (2)		773.00
3434	Pest Control CSD & (8) Bee Removal	06/30/2023	675.00	0.00	0.00	0.00	675.00
Distributions							
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-0-1-53150	Outside Service		75.00			
	01-1-6-53150	Outside Service		75.00			

Open Payable Report

As Of 06/30/2023

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
	01-1-6-53150 Outside Service			75.00			
	01-1-6-53150 Outside Service			75.00			
	01-1-6-53150 Outside Service			75.00			
	01-1-6-53150 Outside Service			75.00			
	01-1-6-53150 Outside Service			75.00			
	01-1-6-53150 Outside Service			75.00			
	01-1-6-53150 Outside Service			75.00			
3435	Pest Control - Oasis Yard	06/30/2023	98.00	0.00	0.00	0.00	98.00
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-1-53150	Outside Service		98.00			
Vendor: TRU GOV	Truist Governmental Finance				Payable Count: (1)		234,650.31
071323	Civic Center Site Lease - Loan # 99050006050001	06/30/2023	234,650.31	0.00	0.00	0.00	234,650.31
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-0-29760	Loan Payable - MFC Civic Center Site Lease		94,220.31			
	01-1-1-91010	Interest Expense		140,430.00			
Vendor: TYLTEC	Tyler Technologies, Inc				Payable Count: (4)		14,722.55
025-427680	Bill Form Changes	06/30/2023	2,750.00	0.00	0.00	0.00	2,750.00
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-6-53150	Outside Service		1,250.00			
	01-1-6-53150	Outside Service		125.00			
	25-5-1-53150	Outside Service		1,250.00			
	25-5-1-53150	Outside Service		125.00			
025-429048	Tyler Solid Waste Billing Implementation Meeting	06/30/2023	72.50	0.00	0.00	0.00	72.50
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	25-0-1-53170	Software Support	C0076 OUTSIDE SVCS	72.50			
025-429579	UB Insite Transaction Fees 4/1 - 6/30	06/30/2023	11,766.25	0.00	0.00	0.00	11,766.25
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-6-53170	Software Support		11,766.25			
025-429994	Smart Meter Notifications 4/1 - 6/30	06/30/2023	133.80	0.00	0.00	0.00	133.80
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-6-53170	Software Support		133.80			
Vendor: USA	Underground Service Alert of So. Cal.				Payable Count: (1)		750.25
620230546	(423) Tickets	06/30/2023	750.25	0.00	0.00	0.00	750.25
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-2-53150	Outside Service		750.25			
Vendor: UNIVAR	UNIVAR INC.				Payable Count: (1)		2,457.79
51205816	Liquid Chlorine - 605 Gl.	06/30/2023	2,457.79	0.00	0.00	0.00	2,457.79
	Distributions						
	Account Number	Account Name	Project Account Key	Distribution Amount			
	01-1-4-54500	Operating Supplies		2,457.79			
Vendor: VER FLEET	Verizon Connect Fleet USA, LLC				Payable Count: (1)		341.10
6250000038476	Fleet GPS - June	06/30/2023	341.10	0.00	0.00	0.00	341.10

Open Payable Report

As Of 06/30/2023

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-8-54300	Equipment Rental / Lease		341.10				
Vendor: VER AIR	Verizon Wireless					Payable Count: (1)	1,158.69
9938628864	Phones - Jet Packs, Tablets & On-Call June	06/30/2023	1,158.69	0.00	0.00	0.00	1,158.69
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-1-1-58010	Telephone		1,158.69				
Vendor: VIS IMA	Visual Edge IT, Inc.					Payable Count: (1)	761.89
24AR887510	Base Rate & Copies	06/30/2023	761.89	0.00	0.00	0.00	761.89
Distributions							
Account Number	Account Name	Project Account Key	Distribution Amount				
01-0-1-53150	Outside Service		761.89				
			Payable Account 99-0-0-21100	Payable Count: (124)	Total:	862,526.18	

Payable Account Summary

Account	Count	Amount
99-0-0-21100 - Accounts Payable - Trade	124	862,526.18
Report Total:	124	862,526.18

Payable Fund Summary

Fund	Amount
99 - POOLED CASH	862,526.18
Report Total:	862,526.18



Phelan Pinon Hills Community Services Dis

Project Balance Report By Project Number

Report Dates: 07/01/2008 - 06/30/2023

Project Number	Project Name	Group	Type	Status	
C0002	ADMINISTRATIVE PROPERTY	Adminstration	Construction in Pro...	Active	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0002 ARCHITECT	C0002 ARCHITECT	OUTSIDE SERVICES	0.00	204,970.95	204,970.95
C0002 BUILD	C0002 MODULAR BUILDING	Buildings	0.00	93.34	93.34
C0002 COUNTY FEES	C0002 COUNTY FEES	Fees/License	0.00	84,593.62	84,593.62
C0002 IMPROVE	C0002 IMPROVEMENTS	OUTSIDE SERVICES	0.00	66,511.26	66,511.26
C0002 LABOR	C0002 LABOR - ADMIN BUILDING	LABOR	0.00	6,860.21	6,860.21
C0002 OUTSIDE SVCS	C0002 OUTSIDE SVCS	OUTSIDE SERVICES	0.00	264,805.46	264,805.46
Total Expenses:			0.00	627,834.84	627,834.84
Total C0002:			0.00	627,834.84	627,834.84
C0072	Mountain Well	Wells	Construction in Pro...	Active	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0072 OUTSIDE SVCS	C0072 OUTSIDE SVCS - MOUNTAIN W...	OUTSIDE SERVICES	0.00	100,776.74	100,776.74
Total Expenses:			0.00	100,776.74	100,776.74
Total C0072:			0.00	100,776.74	100,776.74
C0078	Phelan Park Expansion	Parks	Construction in Pro...	Active	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0078 COUNTY FEES	C0078 COUNTY FEES - Phelan Park Ex...	Fees/License	0.00	20,158.58	20,158.58
C0078 ENGINEERING	C0078 ENGINEERING - Phelan Park Ex...	ENGINEERING	0.00	70.44	70.44
C0078 LABOR	C0078 LABOR - Phelan Park Expansion	LABOR	0.00	8,691.57	8,691.57
C0078 OUTSIDE SVCS	C0078 OUTSIDE SVCS - Phelan Park Ex...	OUTSIDE SERVICES	0.00	504,525.01	504,525.01
Total Expenses:			0.00	533,445.60	533,445.60
Total C0078:			0.00	533,445.60	533,445.60
C0084	Meters & Installation	Water Distribution	Construction in Pro...	Active	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0084 OUTSIDE SVCS	C0084 OUTSIDE SVCS - Meters & Instal..	OUTSIDE SERVICES	0.00	539.13	539.13
Total Expenses:			0.00	539.13	539.13
Total C0084:			0.00	539.13	539.13
C0095	Well 15 - Development / Chromi...	Wells	Construction in Pro...	Active	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0095 LABOR	C0095 LABOR - WELL 15 Dvlpmnt/Chr...	LABOR	0.00	55,760.29	55,760.29
C0095 OUTSIDE SVCS	C0095 OUTSIDE SVCS - WELL 15 Dvlp...	OUTSIDE SERVICES	0.00	1,664,023.17	1,664,023.17
Total Expenses:			0.00	1,719,783.46	1,719,783.46
Total C0095:			0.00	1,719,783.46	1,719,783.46
C0103	Project 3A Grant for 500 meters	Water Distribution	Construction in Pro...	COMPLETE	
Revenues					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0103 REVENUE	C0103 REVENUE - Project 3A Grant/5...	Revenue	0.00	-75,000.00	-75,000.00
Total Revenues:			0.00	-75,000.00	-75,000.00
Total C0103:			0.00	-75,000.00	-75,000.00
C0108	Replace Pipeline Pinon Hills Road	Water Distribution	Construction in Pro...	Active	
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0108 OUTSIDE SVCS	C0108 OUTSIDE SVCS - Replace Pipe - ...	OUTSIDE SERVICES	0.00	563.81	563.81

Project Balance Report

Report Dates: 07/01/2008 - 06/30/2023

Project Number	Project Name	Group	Type	Status	
			Total Expenses:	0.00	563.81
			Total C0108:	0.00	563.81
C0109	Reservoir 6A - 2	Tanks	Construction in Pro... Active		
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
C0109 LAND	C0109 LAND - Reservoir 6A - 2 (Chrom...	Land	0.00	25,000.00	25,000.00
C0109 OUTSIDE SVCS	C0109 OUTSIDE SVCS - Reservoir 6A - ...	OUTSIDE SERVICES	0.00	23,926.00	23,926.00
		Total Expenses:	0.00	48,926.00	48,926.00
		Total C0109:	0.00	48,926.00	48,926.00

Summary

Project Summary

Project Number	Project Name	Beginning Balance	Activity	Ending Balance
C0002	ADMINISTRATIVE PROPERTY	0.00	627,834.84	627,834.84
C0072	Mountain Well	0.00	100,776.74	100,776.74
C0078	Phelan Park Expansion	0.00	533,445.60	533,445.60
C0084	Meters & Installation	0.00	539.13	539.13
C0095	Well 15 - Development / Chromium	0.00	1,719,783.46	1,719,783.46
C0103	Project 3A Grant for 500 meters	0.00	-75,000.00	-75,000.00
C0108	Replace Pipeline Pinon Hills Road	0.00	563.81	563.81
C0109	Reservoir 6A - 2	0.00	48,926.00	48,926.00
Project Totals:		0.00	2,956,869.58	2,956,869.58

Group Summary

Group	Beginning Balance	Activity	Ending Balance
Adminstration	0.00	627,834.84	627,834.84
Parks	0.00	533,445.60	533,445.60
Tanks	0.00	48,926.00	48,926.00
Water Distribution	0.00	-73,897.06	-73,897.06
Wells	0.00	1,820,560.20	1,820,560.20
Group Totals:	0.00	2,956,869.58	2,956,869.58

Type Summary

Type	Beginning Balance	Activity	Ending Balance
Construction in Progress	0.00	2,956,869.58	2,956,869.58
Type Totals:	0.00	2,956,869.58	2,956,869.58

Solar Project and Credits Report

				<u>Running Balance</u>	
Cost of Solar Project:	\$	5,239,947.43		\$	5,239,947.43
Loan Received:	\$	5,000,000.00		\$	(5,000,000.00)
Loan Payments:		Principal	Interest	Total	
Total Pmts 01/2015-06/2020	\$	1,028,328.62	\$ 909,777.59	\$ 1,938,106.21	
07/13/2020	12	\$ 104,326.80	\$ 74,468.84	\$ 178,795.64	
01/04/2021		\$ 106,282.93	\$ 72,512.71	\$ 178,795.64	
08/13/2021		\$ 147,792.30	\$ 21,689.89	\$ 169,482.19	
02/01/2022		\$ 118,069.37	\$ 51,412.82	\$ 169,482.19	
08/01/2022		\$ 119,722.34	\$ 49,759.85	\$ 169,482.19	
02/01/2023		\$ 121,398.45	\$ 48,083.74	\$ 169,482.19	
08/01/2023		\$ -	\$ -	\$ -	
02/01/2024		\$ -	\$ -	\$ -	
Total		\$ 1,745,920.81	\$ 1,227,705.44	\$ 2,973,626.25	\$ 2,973,626.25
OM Expenses					\$ 273,550.73
Total Cost to Date					\$ 3,487,124.41

Edison Credits Received:

		Credits Received	
2015/2016	\$	102,606.65	Total Received for Fiscal Year
2016/2017	\$	363,593.28	Total Received for Fiscal Year
2017/2018	\$	370,590.41	Total Received for Fiscal Year
2018/2019	\$	128,314.95	Total Received for Fiscal Year
2019/2020	\$	1,075,131.15	Total Received for Fiscal Year
2020/2021	\$	119,612.47	Total Received for Fiscal Year
2021/2022	\$	1,237,537.38	Total Received for Fiscal Year
July - Sept 2022	\$	236,446.46	
Oct - Dec 2022	\$	92,210.37	
Jan -Mar 2023	\$	263,785.28	
Apr - Jun 2023	\$	41,061.18	
2022/2023	\$	633,503.29	Total Received for Fiscal Year
Total	\$	4,030,889.58	Total Credits to Date
			\$ (4,030,889.58)
Total Cost (Income)			\$ (543,765.17)

Scenario 09/11/2014 Revised 09/2021

Terms Turnkey System, Annual O&M, 10 Year Performance Guarantee @90%

Terms 25 Year Module Warranty, 10 Year Balance of System Warranty, 30 Year Lifecycle

Financing Structure 20 Yr Loan Term, 3.75% interest rate, Origination Fees and Financing Fees May Apply, \$0 Annual Payment Escalation

Estimate

EOY	Utility Savings	REC Sales	O&M Expense	Pre-COD	Net Operating Savings	Principal Balance	Principal Payment	Interest Payment	Total Debt Service	DSCR	Net Cash Flow
Y0	\$ -	\$ -	\$ -	\$ (198,821)	\$ (198,821)	\$ 5,000,000					\$ (198,821)
2016	\$ 416,265	\$ 3,484	\$ (35,575)	\$ -	\$ 384,174	\$ 4,828,314	\$ (171,686)	\$ (185,905)	\$ (357,591)	107%	\$ 26,583
2017	\$ 431,833	\$ 3,623	\$ (35,575)	\$ -	\$ 399,882	\$ 4,650,130	\$ (178,184)	\$ (179,407)	\$ (357,591)	112%	\$ 42,290
2018	\$ 447,984	\$ 3,768	\$ (35,575)	\$ -	\$ 416,177	\$ 4,465,201	\$ (184,929)	\$ (172,662)	\$ (357,591)	116%	\$ 58,586
2019	\$ 464,738	\$ 3,919	\$ (35,575)	\$ -	\$ 433,082	\$ 4,273,272	\$ (191,929)	\$ (165,662)	\$ (357,591)	121%	\$ 75,491
2020	\$ 482,119	\$ 4,076	\$ (35,575)	\$ -	\$ 450,620	\$ 4,074,078	\$ (199,194)	\$ (158,398)	\$ (357,591)	126%	\$ 93,029
2021	\$ 500,151	\$ 4,239	\$ (35,575)	\$ -	\$ 468,815	\$ 3,867,345	\$ (206,733)	\$ (150,858)	\$ (357,591)	131%	\$ 111,223
2022	\$ 318,788	\$ 12,212	\$ (35,575)	\$ -	\$ 295,425	\$ 3,652,786	\$ (214,559)	\$ (143,033)	\$ (357,591)	136%	\$ (62,166)
2023	\$ 333,890	\$ 12,790	\$ (35,575)	\$ -	\$ 311,105	\$ 3,430,106	\$ (222,680)	\$ (134,911)	\$ (357,591)	142%	\$ (46,486)
2024	\$ 349,708	\$ 13,396	\$ (35,575)	\$ -	\$ 327,529	\$ 3,198,997	\$ (231,109)	\$ (126,482)	\$ (357,591)	148%	\$ (30,062)
2025	\$ 366,276	\$ 14,031	\$ (35,575)	\$ -	\$ 344,732	\$ 2,959,140	\$ (239,857)	\$ (117,735)	\$ (357,591)	153%	\$ (12,859)
2026	\$ 383,628	\$ 14,696	\$ (31,946)	\$ -	\$ 366,378	\$ 2,710,205	\$ (248,936)	\$ (108,656)	\$ (357,591)	161%	\$ 8,786
2027	\$ 401,803	\$ 15,392	\$ (32,905)	\$ -	\$ 384,290	\$ 2,451,847	\$ (258,358)	\$ (99,233)	\$ (357,591)	167%	\$ 26,699
2028	\$ 420,838	\$ 16,121	\$ (33,892)	\$ -	\$ 403,067	\$ 2,183,709	\$ (268,137)	\$ (89,454)	\$ (357,591)	173%	\$ 45,476
2029	\$ 440,775	\$ 16,885	\$ (34,909)	\$ -	\$ 422,751	\$ 1,905,422	\$ (278,287)	\$ (79,304)	\$ (357,591)	179%	\$ 65,160
2030	\$ 461,657	\$ 17,685	\$ (167,208)	\$ -	\$ 312,134	2021 \$ 1,616,602	\$ (288,820)	\$ (68,771)	\$ (357,591)	150%	\$ (45,457)
2031	\$ 483,528	\$ 18,522	\$ (37,035)	\$ -	\$ 465,015	City Loan 21-002		New Loan for A	\$ (357,591)	193%	\$ 107,424
2032	\$ 506,435	\$ 121,398	\$ 48,084	\$ -	\$ 675,917	\$ 1,005,750	\$ (311,099)	\$ (46,492)	\$ (357,591)	201%	\$ 318,326
2033	\$ 530,427	\$ 20,319	\$ (39,290)	\$ -	\$ 511,456	\$ 682,875	\$ (322,874)	\$ (34,717)	\$ (357,591)	208%	\$ 153,865
2034	\$ 555,556	\$ 21,282	\$ (40,469)	\$ -	\$ 536,369	\$ 347,780	\$ (335,096)	\$ (22,495)	\$ (357,591)	216%	\$ 178,778
2035	\$ 581,876	\$ 22,290	\$ (41,683)	\$ -	\$ 562,483	\$ (0)	\$ (347,780)	\$ (9,812)	\$ (357,591)	224%	\$ 204,892
2036	\$ 609,442	\$ 23,346	\$ (42,933)	\$ -	\$ 589,855	\$ (0)	\$ (0)	\$ 0	\$ -	0%	\$ 589,855
2037	\$ 638,315	\$ 24,452	\$ (44,221)	\$ -	\$ 618,546	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 618,546
2038	\$ 668,555	\$ 25,610	\$ (45,548)	\$ -	\$ 648,617	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 648,617
2039	\$ 700,227	\$ 26,823	\$ (46,914)	\$ -	\$ 680,136	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 680,136
2040	\$ 733,401	\$ 28,094	\$ (48,322)	\$ -	\$ 713,173	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 713,173
2041	\$ 768,146	\$ 29,425	\$ (49,771)	\$ -	\$ 747,800	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 747,800
2042	\$ 804,536	\$ 30,819	\$ (51,265)	\$ -	\$ 784,090	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 784,090
2043	\$ 842,651	\$ 32,279	\$ (52,802)	\$ -	\$ 822,128	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 822,128
2044	\$ 882,572	\$ 33,808	\$ (54,387)	\$ -	\$ 861,993	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 861,993
2045	\$ 924,384	\$ 35,410	\$ (56,018)	\$ -	\$ 903,776	\$ (0)	\$ -	\$ -	\$ -	0%	\$ 903,776
TOTAL	\$ 16,450,503	\$ 650,194	\$ (1,259,181)	\$ (198,821)	\$ 15,642,696		\$ (4,700,247)	\$ (2,093,987)	\$ (7,151,826)		\$ 8,490,870

Actual

FYE	Utility Savings	REC Sales	O&M Expense	Other Exp	Net Operating Savings	Principal Balance	Principal Payment	Interest Payment	Total Debt Service	DSCR	Net Cash Flow
Y0	\$ -	\$ -	\$ -	\$ (239,947)	\$ (239,947)	\$ 5,000,000	\$ (85,046)	\$ (65,104)	\$ (150,150)		\$ (390,097)
2016	\$ 102,607	\$ -	\$ (35,575)	\$ -	\$ 67,032	\$ 4,914,954	\$ (174,905)	\$ (182,686)	\$ (357,591)	19%	\$ (290,559)
2017	\$ 363,593	\$ -	\$ (35,575)	\$ (24,528)	\$ 303,491	\$ 4,740,049	\$ (181,525)	\$ (176,066)	\$ (357,591)	85%	\$ (54,101)
2018	\$ 370,590	\$ -	\$ (35,575)	\$ -	\$ 335,016	\$ 4,558,524	\$ (188,396)	\$ (169,195)	\$ (357,591)	94%	\$ (22,576)
2019	\$ 128,315	\$ -	\$ (35,575)	\$ -	\$ 92,740	\$ 4,370,127	\$ (195,528)	\$ (162,064)	\$ (357,591)	0%	\$ (264,851)
2020	\$ 1,075,131	\$ -	\$ (35,575)	\$ -	\$ 1,039,556	\$ 4,174,600	\$ (202,929)	\$ (154,663)	\$ (357,591)	0%	\$ 681,965
2021	\$ 119,612	\$ -	\$ (35,575)	\$ -	\$ 84,038	\$ 3,971,671	\$ (210,610)	\$ (146,982)	\$ (357,591)	0%	\$ (273,554)
2022	\$ 1,237,537	\$ -	\$ (35,575)	\$ -	\$ 1,201,963	\$ 3,761,062	\$ (265,862)	\$ (73,103)	\$ (338,964)	0%	\$ 862,998
2023	\$ 633,503	\$ -	\$ -	\$ -	\$ 633,503	\$ 3,495,200	\$ (241,121)	\$ (97,844)	\$ (338,964)	0%	\$ 294,539
2024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2026	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2033	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2037	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2039	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2041	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2042	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2043	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2044	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
2045	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -
TOTAL	\$ 4,030,890	\$ -	\$ (249,023)	\$ (264,475)	\$ 3,517,391		\$ (1,745,921)	\$ (1,227,705)	\$ (2,973,626)		\$ 543,765



DATE: July 25, 2023

TO: Board of Directors

FROM: Don Bartz, General Manager/Treasurer
BY: David Noland, Finance Supervisor

Cash / Investment Report

As of 6/30/23

Institution	Account Type	Amount	Interest Rate	Maturity Date	Market Value	% of total Funds
<u>CHECKING ACCOUNTS</u>						
Flagstar Bank (DCB)	Checking / Sweep	\$ 130,250.86	2.50%	N/A	\$ 130,250.86	0.48%
<u>INVESTMENT ACCOUNTS</u>						
State of California	LAIF	\$40,281.35	3.36%	N/A	\$ 40,281.35	0.15%
California CLASS	JP Investment Pool	\$12,985,838.70	5.22%	N/A	\$ 12,985,838.70	47.47%
Flagstar Bank (DCB)	Savings	\$674,025.57	3.75%	N/A	\$ 674,025.57	2.46%
Flagstar Bank (DCB)	CD (1 yr.)	\$2,500,000.00	4.53%	11/9/2023	\$ 2,500,000.00	9.14%
Flagstar Bank (DCB)	CD (1 yr.)	\$1,000,000.00	4.83%	11/29/2023	\$ 1,000,000.00	3.66%
Flagstar Bank (DCB)	CD (2 yr.)	\$5,000,000.00	4.57%	11/29/2024	\$ 5,000,000.00	18.28%
Flagstar Bank (DCB)	CD (2 yr.)	\$1,000,000.00	4.08%	5/8/2025	\$ 1,000,000.00	3.66%
Flagstar Bank (DCB)	CD (3 yr.)	\$1,000,000.00	4.30%	11/29/2025	\$ 1,000,000.00	3.66%
Flagstar Bank (DCB)	CD (4 yr.)	\$1,000,000.00	4.15%	11/29/2026	\$ 1,000,000.00	3.66%
Charles Schwab	US Treasury (3 yr.)	\$1,000,000.00	4.25%	11/29/2025	\$ 1,002,561.68	3.66%
Charles Schwab	CD (2 yr.)	\$250,000.00	4.80%	5/19/2025	\$ 250,000.00	0.91%
Charles Schwab	CD (3 yr.)	\$250,000.00	4.60%	5/15/2026	\$ 250,000.00	0.91%
Charles Schwab	CD (3 yr.)	\$250,000.00	4.65%	5/19/2026	\$ 250,000.00	0.91%
Charles Schwab	CD (3 yr.)	\$21,000.00	4.50%	5/29/2026	\$ 21,000.00	0.08%
Charles Schwab	CD (4 yr.)	\$250,000.00	4.50%	5/17/2027	\$ 250,000.00	0.91%
<u>MISC ACCOUNTS</u>						
Cnty/Change Fund/Petty Cash		\$ 7,171.39		N/A	\$ 7,171.39	0.03%
TOTAL		\$ 27,358,567.87			\$ 27,361,129.55	100%

Statement on Compliance with Investment Policy

The District is in compliance with the adopted Investment Policy

Statement of Ability to Meet Required Expenditures for the Next Six Months

Based upon currently budgeted revenues and expenditures, the District has sufficient financial resources to meet the anticipated expenditures for the next six months of 7/1/2023 through 1/1/2024

Agenda Item 3f

Acceptance of Quarterly Director
Expenses



Phelan Pinon Hills Community Services Dis

Expense Approval Report

By Fund

Post Dates 04/01/2023 - 06/30/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 01 - WATER FUND					
Charles Hays	043023	04/30/2023	Apr. Mileage - Board, Budget, ...	01-0-1-52214	16.24
Charles Hays	053123	05/31/2023	May Mileage - Finance, Board,...	01-0-1-52214	16.24
Fund 01 - WATER FUND Total:					32.48
Grand Total:					32.48

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	<u>32.48</u>
Grand Total:	32.48

Account Summary

Account Number	Account Name	Payment Amount
01-0-1-52214	Board - Auto Expense/H...	<u>32.48</u>
Grand Total:		32.48

Project Account Summary

Project Account Key	Payment Amount
None	<u>32.48</u>
Grand Total:	32.48



Expense Approval Report

By Fund

Post Dates 04/01/2023 - 06/30/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 01 - WATER FUND					
Deborah Jeanne Philips	053123	05/31/2023	May Mileage - Board, SW, AS...	01-0-1-52219	119.87
Assn of SB County Special Distr..	052223	05/24/2023	May Meeting - Deborah	01-0-1-52239	28.00
Deborah Jeanne Philips	063023	06/30/2023	June Mileage - MWA, Board, ...	01-0-1-52219	179.47
Assn of SB County Special Distr..	061923	06/06/2023	June Meeting - Deborah	01-0-1-52239	37.00
				Fund 01 - WATER FUND Total:	364.34
				Grand Total:	364.34

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	364.34
Grand Total:	364.34

Account Summary

Account Number	Account Name	Payment Amount
01-0-1-52219	Board - Auto Expense/Ph...	299.34
01-0-1-52239	Board - Education, Traini...	65.00
Grand Total:		364.34

Project Account Summary

Project Account Key	Payment Amount
None	364.34
Grand Total:	364.34



Phelan Pinon Hills Community Services Dis

Expense Approval Report

By Fund

Post Dates 04/01/2023 - 06/30/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 01 - WATER FUND					
Assn of SB County Special Distr..	052223-2	05/31/2023	May Meeting - G. Snyder	01-0-1-52236	28.00
				Fund 01 - WATER FUND Total:	28.00
				Grand Total:	28.00

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	28.00
Grand Total:	28.00

Account Summary

Account Number	Account Name	Payment Amount
01-0-1-52236	Board - Education, Traini...	28.00
Grand Total:		28.00

Project Account Summary

Project Account Key	Payment Amount
None	28.00
Grand Total:	28.00



Expense Approval Report

By Fund

Post Dates 04/01/2023 - 06/30/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 01 - WATER FUND					
Rebecca A. Kujawa	040123	04/26/2023	April Mileage - ASBCSD Meeti...	01-0-1-52212	44.54
Assn of SB County Special Distr..	041723	04/26/2023	Apr. Meeting - Rebecca	01-0-1-52232	33.00
Rebecca A. Kujawa	053123	05/31/2023	May Mileage - ASBCSD Meeti...	01-0-1-52212	56.46
Assn of SB County Special Distr..	052223	05/24/2023	May Meeting - Rebecca	01-0-1-52232	28.00
Rebecca A. Kujawa	063023	06/30/2023	June Mileage - Board & Eng.	01-0-1-52212	13.36
Fund 01 - WATER FUND Total:					175.36
Grand Total:					175.36

Report Summary

Fund Summary

Fund	Payment Amount
01 - WATER FUND	175.36
Grand Total:	175.36

Account Summary

Account Number	Account Name	Payment Amount
01-0-1-52212	Board - Auto Expense/Ku...	114.36
01-0-1-52232	Board - Education, Traini...	61.00
Grand Total:		175.36

Project Account Summary

Project Account Key	Payment Amount
None	175.36
Grand Total:	175.36

Agenda Item 4

Matters Removed from
Consent Items

Agenda Item 5

Presentations/Appointments

Agenda Item 6a

First Reading of Ordinance No. 2023-04;
Establishing Uniform Solid Waste,
Recycling, & Organic Disposal
Requirements

MEMORANDUM

DATE: July 26, 2023

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

SUBJECT: First Reading of Ordinance No. 2023-04; Establishing Uniform Solid Waste, Recycling, & Organic Disposal Requirements

STAFF RECOMMENDATION

For the Board to waive the first reading of First Reading of Ordinance No. 2023-04; Establishing Uniform Solid Waste, Recycling, & Organic Disposal Requirements.

BACKGROUND

On April 6, 2022, the Board adopted Ordinance No. 2022-02 which established uniform collection of trash, recycling, and organics consistent with the mandate of SB 1383 that are designed to achieve the organic waste reduction goals established in Section 39730.6 of the Health and Safety Code through a 75 percent reduction in the level of the statewide disposal of organic waste from the 2014 level by 2025.

The regulations created to reduce organic waste consist of various components including providing an organic recycling service to all residential and commercial properties, establishing an edible food recovery program, meeting procurement requirements, tracking third-party organic waste haulers, creating education and outreach material, and conducting inspection and enforcement activities.

Since adoption of the Ordinance No. 2022-02, a self-haul option was approved by CalRecycle and therefore the ordinance was updated primarily to address that provision. Amending this Ordinance will complete Task 3 of the District's compliance order from CalRecycle which is to amend the Ordinance to allow for self-haul. A summary of the substantive changes is attached to this memo. The second reading and public hearing are currently scheduled for August 9, 2023.

FISCAL IMPACT

None

ATTACHMENT(S)

Summary of Changes
Ordinance No. 2023-04

SUMMARY OF SOLID WASTE COLLECTION ORDINANCE CONTENT CHANGES

SECTION 4. COLLECTION ARRANGEMENTS REQUIRED

In order to protect the public health, safety, and well-being, and to prevent the spread of vectors, the Person in Charge of a Premises in the District shall ~~make~~either:

- A. Make arrangements with a Solid Waste Franchisee for Solid Waste Handling services, and keep such arrangement in good standing ~~-, or~~
- B. Make arrangements to self-haul Solid Waste, Recycling and/or Organics by means deemed consistent with the provisions of this Ordinance as determined by the District in the exercise of its sole discretion, and provide adequate proof of such self-hauling upon request by the District.

SECTION 5. CONTAINERS - USE, PLACEMENT FOR COLLECTION, STORAGE

- B. Placement for Collection.
 - 2. Driveway: Container shall be placed adjacent to the driveway , or equivalent, before five-thirty a.m. on collection days. Driveway clearance must be sufficient to accommodate collection equipment.

SECTION 18. WAIVERS FOR GENERATORS

C. Collection Frequency Waiver: The District, at its discretion or in concert with its Solid Waste Franchisee, and in accordance with 14 CCR Section 18984.11(a)(3), may allow the owner or tenant of any residence, premises, business establishment or industry that subscribes to the District's ~~four~~three-container Organic Waste collection service to arrange for the collection of their Blue Container, ~~Gray~~Green Container, or both once every fourteen days, rather than once per week.

SECTION 29. PUBLIC NUISANCE

It is unlawful and a public nuisance if any one of the following conditions exists at a Premises:

- A. The Person in Charge of the Premises has not made arrangements with the appropriate Solid Waste Franchisee for Solid Waste Handling Services or with the District for self-hauling;
- B. The Person in Charge of the Premises has made arrangements with the appropriate Solid Waste Franchisee for Solid Waste Handling Services, but the Solid Waste Franchisee has terminated services to the Premises due to the Account Holder's failure to pay for such services.
- C. The Person in Charge of the Premises has made arrangements with the District to self-haul but has not met the self-haul requirements of the District.

ORDINANCE NO. ~~2022-02~~2023-04
AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT
ESTABLISHING UNIFORM SOLID WASTE, RECYCLING
AND ORGANIC WASTE DISPOSAL REQUIREMENTS

WHEREAS, the Phelan Piñon Hills Community Services District ("District") is a Community Services District located within the County of San Bernardino and is organized and operates pursuant to California Government Code 61000 et seq.; and

WHEREAS, pursuant to the California Integrated Waste Management Act of 1989 (public Resources Code Sections 40000 et seq.), the state has mandated that local agencies make adequate provisions for Solid Waste handling within their jurisdictions; and

WHEREAS, pursuant to the Local Agency Formation Commission County for San Bernardino County Resolution No. 3153, the District is authorized to collect, transfer, and dispose of solid waste and provide solid waste handling service, including, but not limited to, source reduction, recycling, composting activities, pursuant to Division 30 (commencing with Section 40000), and consistent with Section 41821.2 of the Public Resources Code; and

WHEREAS, State recycling law, Assembly Bill 939 of 1989, the California Integrated Waste Management Act of 1989 (California Public Resources Code Section 40000, *et seq.*, as amended, supplemented, superseded, and replaced from time to time), requires local agencies to reduce, reuse, and recycle (including composting) Solid Waste generated in their jurisdictions to the maximum extent feasible before any incineration or landfill disposal of waste, to conserve water, energy, and other natural resources, and to protect the environment; and

WHEREAS, State recycling law, Assembly Bill 341 of 2011 (approved by the Governor of the State of California on October 5, 2011, which amended Sections 41730, 41731, 41734, 41735, 41736, 41800, 42926, 44004, and 50001 of, and added Sections 40004, 41734.5, and 41780.01 and Chapter 12.8 (commencing with Section 42649) to Part 3 of Division 30 of, and added and repealed Section 41780.02 of, the Public Resources Code, as amended, supplemented, superseded and replaced from time to time), places requirements on businesses and Multi-Family property owners that generate a specified threshold amount of Solid Waste to arrange for recycling services and requires the District to implement a Mandatory Commercial Recycling program; and

WHEREAS, State organics recycling law, Assembly Bill 1826 of 2014 (approved by the Governor of the State of California on September 28, 2014, which added Chapter 12.9 (commencing with Section 42649.8) to Part 3 of Division 30 of the Public Resources Code, relating to Solid Waste, as amended, supplemented, superseded, and replaced from time to time), requires businesses and Multi-Family property owners that generate a specified threshold amount of Solid Waste, Recycling, and Organic Waste per week to arrange for recycling services for that waste, requires the

District to implement a recycling program to divert Organic Waste from businesses subject to the law, and requires the District to implement a Mandatory Commercial Organics Recycling program; and

WHEREAS, SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, requires CalRecycle to develop regulations to reduce organics in landfills as a source of methane. The regulations place requirements on multiple entities including the District, residential households, Commercial Businesses and business owners, Commercial Edible Food Generators, haulers, Food Recovery Organizations, and Food Recovery Services to support achievement of Statewide Organic Waste disposal reduction targets; and

WHEREAS, SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, requires the District to adopt and enforce an ordinance or enforceable mechanism to implement relevant provisions of SB 1383 Regulations. This ordinance will also help reduce food insecurity by requiring Commercial Edible Food Generators to arrange to have the maximum amount of their Edible Food, that would otherwise be disposed, be recovered for human consumption.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Phelan Piñon Hills Community Services District, after conducting a public hearing duly noticed, as follows:

SECTION 1. CEQA ENVIRONMENTAL DETERMINATION

The Board of Directors exercises its independent judgment and finds that this ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, Section 15308, which exempts "actions by regulatory agencies for protection of the environment." This Ordinance is consistent with the goals of California State Assembly Bills 939, 341, and 1826, and Senate Bill 1383.

SECTION 2. PURPOSE, INTENT, AND FINDINGS

A. Purpose. The management and proper disposal of Solid Waste is a matter of great importance to the District, its citizens, visitors, property owners and businesses. The District finds that the public health, safety, and well-being require the generation, accumulation, handling, collection, transportation, conversion and disposal of Solid Waste be controlled and regulated by the District through the comprehensive system provided in this Ordinance. This Ordinance is intended to ensure Solid Waste Handling Services are readily available, adhere to uniform standards, and are reliable, clean, and efficient. The District has a strong interest in reducing the harboring and breeding of rodents and insects, reducing the spread of disease, and preventing pollution and other unsightly degradation of the environment, which can occur with the improper handling of Solid Waste and the excess accumulation of Solid Waste.

B. Findings. The District finds and declares:

1. The Legislature of the State of California, by enactment of the California Integrated Waste Management Act of 1989, ("AB 939" or the "Act") (codified at

Public Resources Code §§ 4000 et seq.) established a solid waste management process that requires cities and other local jurisdictions to adopt and implement plans to reduce the amount of solid waste generated within their jurisdiction and to maximize reuse and recycling.

2. AB 939 states that the frequency of solid waste collection, the means of solid waste collection and transportation, levels of services, charges and fees for services, and the nature, location and extent of providing solid waste services, are matters of local concern.

3. AB 939 expressly allows local agencies to provide solid waste services to its residents by its own forces or by authorizing a private entity to provide those services.

4. SB 1383, the Short-lived Climate Pollutant Reduction Act of 2016, which is codified at Public Resources Code §§42652-42654 and Health & Safety Code §§39730.5 – 39730.8, places requirements on multiple entities including local agencies, residential households, Commercial Businesses and business owners, Commercial Edible Food Generators, haulers, Self-Haulers, Food Recovery Organizations, and Food Recovery Services to support achievement of Statewide Organic Waste disposal reduction targets.

5. The Final Regulation Text of SB 1383 Regulations implementing SB 1383 was adopted by CalRecycle in November 2020.

SECTION 3. DEFINITIONS

AB 939 or Act – The California Integrated Waste Management Act of 1989, codified in part at Public Resources Code, §§ 40000 et seq. as it may be amended, and as implemented by the regulations of CalRecycle or its successor agency.

Account Holder – The persons or entities whose name(s) are on a Solid Waste Franchisee’s account for a Premises.

Bin – A receptacle, typically between one and six cubic yards, provided by a Solid Waste Franchisee for the collection of Solid Waste.

Blue Container – Has the same meaning as in 14 CCR Section 18982(a)(5) and shall be used for the purpose of storage and collection of Source Separated Recyclable Materials or Source Separated Blue Container Organic Waste.

Green “Bulky Waste” – Solid Waste that would not typically fit within a Container, including, but not limited to, furniture, carpets, mattresses, automobile tires, and oversized green material such as tree trunks and large branches if no larger than two feet in diameter and four feet in length, and similar large items discarded from a single-family dwelling. “Bulky Waste” does not include Covered Electronic Devices, such as televisions, radios, computers, monitors, and the like, which are regarded as Universal Waste, the disposal of which is governed by regulation of the Department of Toxic Substances Control.

CalRecycle – California's Department of Resources Recycling and Recovery, which is the Department designated with responsibility for developing, implementing, and enforcing SB 1383 Regulations on jurisdictions (and others).

California Code of Regulations or CCR – The State of California Code of Regulations. CCR references are preceded with a number that refers to the relevant Title of the CCR (e.g., "14 CCR" refers to Title 14 of CCR).

Commercial Business or Commercial – A firm, partnership, proprietorship, joint-stock company, corporation, or association, whether for-profit or nonprofit, strip mall, industrial facility, or a multifamily residential dwelling, or as otherwise defined in 14 CCR Section 18982(a)(6). A Multi-Family Residential Dwelling that consists of fewer than five (5) units is not a Commercial Business for purposes of implementing this Ordinance.

Commercial Edible Food Generator – Includes a Tier One or a Tier Two Commercial Edible Food Generator as defined in 14 CCR Section 18982(a)(73) and (a)(74). For the purposes of this definition, Food Recovery Organizations and Food Recovery Services are not Commercial Edible Food Generators.

Compliance Review – A review of records by the District to determine compliance with this Ordinance.

Community Composting – Any activity that composts green material, agricultural material, food material, and vegetative food material, alone or in combination, and the total amount of feedstock and Compost on-site at any one time does not exceed 100 cubic yards and 750 square feet, as specified in 14 CCR Section 17855(a)(4); or, as otherwise defined by 14 CCR Section 18982(a)(8).

Compost – Has the same meaning as in 14 CCR Section 17896.2(a)(4), as may be amended from time to time.

Compost Facility – A Solid Waste facility that processes Organic Waste to produce Compost or mulch.

Construction and Demolition Material or C&D Material – Discarded building materials, "inert wastes" as defined in Public Resources Code § 41821.3(a)(1) (e.g., rock, concrete, brick, sand, soil ceramics and cured asphalt), recyclable construction and demolition materials, packaging, plaster, drywall, rubble resulting from construction, remodeling, repair and demolition operations, but does not include asbestos-containing materials or Hazardous Waste.

Container – Any container, regardless of color.

Container Contamination or Contaminated Container – A container, regardless of color, that contains Prohibited Container Contaminants, or as otherwise defined in 14 CCR Section 18982(a)(55).

Debris Box – A Container, typically ten to forty cubic yards, provided by a Solid Waste Franchisee for the collection of Solid Waste that is normally tipped loaded onto a motor vehicle and transported to an appropriate facility.

Designee – An entity that the District contracts with or otherwise arranges to carry out any of the District’s responsibilities of this Ordinance as authorized in 14 CCR Section 18981.2. A Designee may be a government entity, a hauler, a private entity, or a combination of those entities.

District – The Phelan Piñon Hills Community Services District, California, and all of the territory lying within the boundaries of the District as presently existing and all geographic areas which may be added or annexed to the District.

District Premises – District-owned or operated Premises where Solid Waste is generated or accumulated.

Edible Food – Food intended for human consumption, or as otherwise defined in 14 CCR Section 18982(a)(18). For the purposes of this Ordinance or as otherwise defined in 14 CCR Section 18982(a)(18), “Edible Food” is not Solid Waste if it is recovered and not discarded. Nothing in this Ordinance or in 14 CCR, Division 7, Chapter 12 requires or authorizes the Recovery of Edible Food that does not meet the food safety requirements of the California Retail Food Code.

Enforcement Action – An action by the District to address non-compliance with this Ordinance including, but not limited to, issuing administrative citations, fines, penalties, or using other remedies.

Enforcement Official – The general manager or their authorized designee(s) who is/are partially or wholly responsible for enforcing this Ordinance.

Excluded Waste – Hazardous substance, hazardous waste, infectious waste, designated waste, volatile, corrosive, medical waste, infectious, regulated radioactive waste, and toxic substances or material that facility operator(s), which receive materials from the District and its generators, reasonably believe(s) would, as a result of or upon acceptance, transfer, processing, or disposal, be a violation of local, State, or Federal law, regulation, or ordinance, including: land use restrictions or conditions, waste that cannot be disposed of in Class III landfills or accepted at the facility by permit conditions, waste that in the District, or its Designee’s reasonable opinion would present a significant risk to human health or the environment, cause a nuisance or otherwise create or expose the District, or its Designee, to potential liability; but not including de minimis volumes or concentrations of waste of a type and amount normally found in Single-Family or Multi-Family Solid Waste after implementation of programs for the safe collection, processing, recycling, treatment, and disposal of batteries and paint in compliance with Sections 41500 and 41802 of the California Public Resources Code.

Food Distributor – A company that distributes food to entities including, but not limited to, Supermarkets and Grocery Stores, or as otherwise defined in 14 CCR Section 18982(a)(22).

Food Facility – Has the same meaning as in Section 113789 of the Health and Safety Code.

Food Recovery – Actions to collect and distribute food for human consumption that otherwise would be disposed, or as otherwise defined in 14 CCR Section 18982(a)(24).

Food Recovery Organization – An entity that engages in the collection or receipt of Edible Food from Commercial Edible Food Generators and distributes that Edible Food to the public for Food Recovery either directly or through other entities or as otherwise defined in 14 CCR Section 18982(a)(25), including, but not limited to:

1. A food bank as defined in Section 113783 of the Health and Safety Code;
2. A nonprofit charitable organization as defined in Section 113841 of the Health and Safety Code; and,
3. A nonprofit charitable temporary food facility as defined in Section 113842 of the Health and Safety Code.

A Food Recovery Organization is not a Commercial Edible Food Generator for the purposes of this Ordinance and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).

If the definition in 14 CCR Section 18982(a)(25) for Food Recovery Organization differs from this definition, the definition in 14 CCR Section 18982(a)(25) shall apply to this Ordinance.

Food Recovery Service – A person or entity that collects and transports Edible Food from a Commercial Edible Food Generator to a Food Recovery Organization or other entities for Food Recovery, or as otherwise defined in 14 CCR Section 18982(a)(26). A Food Recovery Service is not a Commercial Edible Food Generator for the purposes of this Ordinance and implementation of 14 CCR, Division 7, Chapter 12 pursuant to 14 CCR Section 18982(a)(7).

Food Service Provider – An entity primarily engaged in providing food services to institutional, governmental, Commercial, or industrial locations of others based on contractual arrangements with these types of organizations, or as otherwise defined in 14 CCR Section 18982(a)(27).

Food Waste – All food and food scraps such as but not limited to fruits, vegetables, meat, poultry, seafood, shellfish, bones, rice, beans, pasta, bread, cheese, eggshells, tea bags and coffee grounds. Food waste excludes fats, oils, liquids, and grease when such materials are source separated.

General Manager – A person having that title in the employ of the Phelan Piñon Hills Community Services District, or the General Manager's designated representative.

GrayBlack Container – Has the same meaning as in 14 CCR Section 18982(a)(28) and shall be used for the purpose of storage and collection of GrayBlack Container Waste. The lid or body of a container may be black and shall have the same meaning as GrayBlack Container.

GrayBlack Container Waste – Solid Waste that is collected in a GrayBlack Container as specified in 14 CCR Sections 18984.1(a) and (b), or as otherwise defined in 14 CCR Section 17402(a)(6.5). GrayBlack Container Waste may specifically include carpet, Non-Compostable Paper and textiles.

Green Container – Has the same meaning as in 14 CCR Section 18982(a)(29) and shall be used for the purpose of storage and collection of Source Separated Green

Container Organic Waste, and also has the same meaning as in 14 CCR Section 18982(a)(5.5) and shall be used for the purpose and collection of Source Separated food waste pursuant to 14 CCR Section 18984.1(6)(A).

Green Material and Yard Waste – Means leaves, grass clippings, brush, branches and other forms of organic materials generated from maintenance or alteration of landscapes or gardens including, but not limited to, tree trimmings, prunings, brush and weeds and incidental pieces of scrap lumber. “Green Material” includes holiday trees (except such trees which are frosted, flocked or which contain tinsel or metal).

Grocery Store – A store primarily engaged in the retail sale of canned food; dry goods; fresh fruits and vegetables; fresh meats, fish, and poultry; and any area that is not separately owned within the store where the food is prepared and served, including a bakery, deli, and meat and seafood departments, or as otherwise defined in 14 CCR Section 18982(a)(30).

Hauler Route – The designated itinerary or sequence of stops for each segment of the District’s collection service area, or as otherwise defined in 14 CCR Section 18982(a)(31.5).

Hazardous Waste – Any waste materials or mixture of wastes defined as a “hazardous substance” or “hazardous waste” pursuant to the Resource Conservation and Recovery Act (“RCRA”), 42 U.S.C. §§ 6901 *et seq.*, the Comprehensive Environmental Response, Compensation and Liability Act (“CERCLA”), 42 U.S.C. §§ 9601 *et seq.*, the Carpenter-Presley-Tanner Hazardous Substance Account Act (“HSAA”), codified at California Health & Safety Code §§ 25300 *et seq.*; the Electronic Waste Recycling Act of 2003, codified at California Health & Safety Code §§ 25214.9 *et seq.* and California Public Resources Code §§ 41516 *et seq.*, laws governing Universal Waste, all future amendments to any of them, or as defined by CalRecycle or the Department of Toxic Substances Control, or by their respective successor agencies. If there is a conflict in the definitions employed by two or more agencies having jurisdiction over hazardous or Solid Waste, the term “Hazardous Waste” shall be construed to have the broader, more encompassing definition.

High Diversion Organic Waste Processing Facility – Has the same meaning as defined in 14 CCR Section 18982(a)(33).

Household Hazardous Waste – Hazardous Waste, including Universal Waste or Covered Electronic Devices, generated at a Single-Family or Multifamily Residential Premises, including but not limited to dry cell household batteries; cell phones and PDAs; used motor oil; used oil filters when contained in a sealed plastic bag; cooking oil; compact fluorescent light bulbs contained in a sealed plastic bag; cleaning products; pesticides; herbicides; insecticides; painting supplies; automotive products; solvents; stripes; and adhesives; auto batteries; and Universal Waste generated at a Single-Family or Multifamily Residential Premises.

Inspection – A site visit where the District, or its Designee, reviews records, containers, and an entity’s collection, handling, recycling, or landfill disposal of Organic Waste or Edible Food handling to determine if the entity is complying with requirements set forth in this Ordinance, or as otherwise defined in 14 CCR Section 18982(a)(35).

Large Event – An event, including, but not limited to, a sporting event or a flea market, that charges an admission price, or is operated by a local agency, and serves an average of more than 2,000 individuals per day of operation of the event, at a location that includes, but is not limited to, a public, nonprofit, or privately owned park, parking lot, golf course, street system, or other open space when being used for an event. If the definition in 14 CCR Section 18982(a)(38) differs from this definition, the definition in 14 CCR Section 18982(a)(38) shall apply.

Large Venue – A permanent venue facility that annually seats or serves an average of more than 2,000 individuals within the grounds of the facility per day of operation of the venue facility. For purposes of this Ordinance and implementation of 14 CCR, Division 7, Chapter 12, a venue facility includes, but is not limited to, a public, nonprofit, or privately owned or operated stadium, amphitheater, arena, hall, amusement park, conference or civic center, zoo, aquarium, airport, racetrack, horse track, performing arts center, fairground, museum, theater, or other public attraction facility. For purposes of this Ordinance and implementation of 14 CCR, Division 7, Chapter 12, a site under common ownership or control that includes more than one Large Venue that is contiguous with other Large Venues in the site, is a single Large Venue. If the definition in 14 CCR Section 18982(a)(39) differs from this definition, the definition in 14 CCR Section 18982(a)(39) shall apply.

Local Education Agency – A school district, charter school, or county office of education that is not subject to the control of District or county regulations related to Solid Waste, or as otherwise defined in 14 CCR Section 18982(a)(40).

Multi-Family Residential Dwelling or Multi-Family – Of, from, or pertaining to residential premises with five (5) or more dwelling units. Multi-Family premises do not include hotels, motels, or other transient occupancy facilities, which are considered Commercial Businesses.

MWELO – Refers to the Model Water Efficient Landscape Ordinance (MWELO), 23 CCR, Division 2, Chapter 2.7.

Non-Compostable Paper – Includes but is not limited to paper that is coated in a plastic material that will not breakdown in the composting process, or as otherwise defined in 14 CCR Section 18982(a)(41).

Non-Organic Recyclables – Non-putrescible and non-hazardous recyclable wastes including but not limited to bottles, cans, metals, plastics and glass, or as otherwise defined in 14 CCR Section 18982(a)(43).

Notice of Violation (NOV) – A notice that a violation of this Ordinance has occurred that includes a compliance date to avoid an action to seek penalties, or as otherwise defined in 14 CCR Section 18982(a)(45) or further explained in 14 CCR Section 18995.4.

Organic Waste – Solid Wastes containing material originated from living organisms and their metabolic waste products, including but not limited to food, green material, landscape and pruning waste, organic textiles and carpets, lumber, wood, Paper Products, Printing and Writing Paper, manure, biosolids, digestate, and sludges or as otherwise defined in 14 CCR Section 18982(a)(46). Biosolids and digestate are as defined by 14 CCR Section 18982(a).

Organic Waste Generator – A person or entity that is responsible for the initial creation of Organic Waste, or as otherwise defined in 14 CCR Section 18982(a)(48).

Owner – The persons or entities listed on the last equalized assessment roll as the owner of a lot or parcel of real property within the District.

Paper Products – Include, but are not limited to, paper janitorial supplies, cartons, wrapping, packaging, file folders, hanging files, corrugated boxes, tissue, and toweling, or as otherwise defined in 14 CCR Section 18982(a)(51).

Person in Charge – An Owner, tenant, occupant or other person or persons responsible for the day-to-day operation of a Premises.

Premises – Place where any person resides, or any business is carried on or conducted, or any other place upon which Solid Waste is generated or accumulated.

Printing and Writing Papers – Include, but are not limited to, copy, xerographic, watermark, cotton fiber, offset, forms, computer printout paper, white wove envelopes, manila envelopes, book paper, note pads, writing tablets, newsprint, and other uncoated writing papers, posters, index cards, calendars, brochures, reports, magazines, and publications, or as otherwise defined in 14 CCR Section 18982(a)(54).

Prohibited Container Contaminants – The following: (i) discarded materials placed in the Blue Container that are not identified as acceptable Source Separated Recyclable Materials for the District's Blue Container; (ii) discarded materials placed in the Green Container that are not identified as Source Separated Food Waste for the District's Green Container (iii) discarded materials placed in the Green Container that are not identified as acceptable Source Separated Green Container Organic Waste for the District's Green Container; (iv) discarded materials placed in the ~~Gray~~Black Container that are acceptable Source Separated Recyclable Materials, Source Separated Food Waste, and/or Source Separated Green Container Organic Wastes to be placed in the District's Green Container, Green Container, and/or Blue Container; and, (v) Excluded Waste placed in any container.

Recovered Organic Waste Products – Products made from California, landfill-diverted recovered Organic Waste processed in a permitted or otherwise authorized facility, or as otherwise defined in 14 CCR Section 18982(a)(60).

Recovery – Any activity or process described in 14 CCR Section 18983.1(b), or as otherwise defined in 14 CCR Section 18982(a)(49).

Recycled-Content Paper – Paper Products and Printing and Writing Paper that consists of at least 30 percent, by fiber weight, postconsumer fiber, or as otherwise defined in 14 CCR Section 18982(a)(61).

Remote Monitoring - The use of the internet of things (IoT) and/or wireless electronic devices to visualize the contents of Blue Containers, Green Containers, Green Containers, and ~~Gray~~Black Containers for purposes of identifying the quantity of materials in containers (level of fill) and/or presence of Prohibited Container Contaminants.

Restaurant – An establishment primarily engaged in the retail sale of food and drinks for on-premises or immediate consumption, or as otherwise defined in 14 CCR Section 18982(a)(64).

Route Review – A visual Inspection of containers along a Hauler Route for the purpose of determining Container Contamination, and may include mechanical Inspection methods such as the use of cameras, or as otherwise defined in 14 CCR Section 18982(a)(65).

SB 1383 – Senate Bill 1383 of 2016 approved by the Governor on September 19, 2016, which added Sections 39730.5, 39730.6, 39730.7, and 39730.8 to the Health and Safety Code, and added Chapter 13.1 (commencing with Section 42652) to Part 3 of Division 30 of the Public Resources Code, establishing methane emissions reduction targets in a Statewide effort to reduce emissions of short-lived climate pollutants as amended, supplemented, superseded, and replaced from time to time.

SB 1383 Regulations or SB 1383 Regulatory – Refers to, for the purposes of this Ordinance, the Short-Lived Climate Pollutants: Organic Waste Reduction regulations developed by CalRecycle and adopted in 2020 that created 14 CCR, Division 7, Chapter 12 and amended portions of regulations of 14 CCR and 27 CCR.

SB 619 – Senate Bill 619 of 2021 amending Section 42652.5 of the Public Resources Code.

Single-Family – Of, from, or pertaining to any residential premises with fewer than five (5) units.

Solid Waste – Has the same meaning as defined in State Public Resources Code Section 40191. Solid Waste and includes all discarded putrescible and non- putrescible solid, semisolid, and liquid wastes, including garbage, trash, refuse, rubbish, Construction and Demolition Debris, and any other discarded solid, semisolid, and liquid waste permitted to be disposed of at a Class III landfill and which are included within the definition of “Nonhazardous Solid Waste” set forth in the California Code of Regulations. Solid Waste does not include any of the following wastes:

1. Hazardous waste, as defined in the State Public Resources Code Section 40141.
2. Radioactive waste regulated pursuant to the State Radiation Control Law (Chapter 8 (commencing with Section 114960) of Part 9 of Division 104 of the State Health and Safety Code).
3. Medical waste regulated pursuant to the State Medical Waste Management Act (Part 14 (commencing with Section 117600) of Division 104 of the State Health and Safety Code). Untreated medical waste shall not be disposed of in a Solid Waste landfill, as defined in State Public Resources Code Section 40195.1. Medical waste that has been treated and deemed to be Solid Waste shall be regulated pursuant to Division 30 of the State Public Resources Code.

Solid Waste Enterprise – Any individual, partnership, joint venture, unincorporated private organization, or private corporation, which is regularly engaged in the business of providing Solid Waste Handling Services.

Solid Waste Franchisee – A Solid Waste Enterprise that has been granted the right and privilege by the District, or by operation of law, to perform one or more Solid Waste Handling Services within the District or a portion thereof.

Solid Waste Handling Services – The collection, transportation, processing, recycling, composting, conversion, retention and disposal of solid waste, construction and demolition materials, bulky waste, Household Hazardous Waste, and/or Universal Waste.

Source Separated – Materials, including commingled recyclable materials, that have been separated or kept separate from the Solid Waste stream, at the point of generation, for the purpose of additional sorting or processing those materials for recycling or reuse in order to return them to the economic mainstream in the form of raw material for new, reused, or reconstituted products, which meet the quality standards necessary to be used in the marketplace, or as otherwise defined in 14 CCR Section 17402.5(b)(4). For the purposes of this Ordinance, Source Separated shall include separation of materials by the generator, property owner, property owner's employee, property manager, or property manager's employee into different containers for the purpose of collection such that Source Separated materials are separated from ~~Gray~~Black Container Waste or other Solid Waste for the purposes of collection and processing.

Source Separated Blue Container Organic Waste – Source Separated Organic Wastes that can be placed in a Blue Container that is limited to the collection of those Organic Wastes and Non-Organic Recyclables as defined in Section 18982(a)(43), or as otherwise defined by Section 17402(a)(18.7).

Source Separated Green Container Organic Waste – Source Separated Organic Waste that can be placed in a Green Container that is specifically intended for the separate collection of Organic Waste by the generator, excluding Source Separated Blue Container Organic Waste, carpets, Non-Compostable Paper, and textiles.

Source Separated Recyclable Materials – Source Separated Non-Organic Recyclables and Source Separated Blue Container Organic Waste.

Spilled – Deposited, released, spilled, leaked, pumped, poured, emitted, emptied, discharged, injected, dumped or disposed into the environment, or which otherwise has come to be located outside an authorized container. The term “disposed into the environment” shall include, but is not limited to, the abandonment or discarding of barrels, bags, cans and other closed receptacles containing solid waste.

State – The State of California.

Supermarket – A full-line, self-service retail store with gross annual sales of two million dollars (\$2,000,000), or more, and which sells a line of dry grocery, canned goods, or nonfood items and some perishable items, or as otherwise defined in 14 CCR Section 18982(a)(71).

Tier One Commercial Edible Food Generator – A Commercial Edible Food Generator that is one of the following:

1. Supermarket.
2. Grocery Store with a total facility size equal to or greater than 10,000 square feet.
3. Food Service Provider.
4. Food Distributor.
5. Wholesale Food Vendor.

If the definition in 14 CCR Section 18982(a)(73) of Tier One Commercial Edible Food Generator differs from this definition, the definition in 14 CCR Section 18982(a)(73) shall apply.

Tier Two Commercial Edible Food Generator – A Commercial Edible Food Generator that is one of the following:

1. Restaurant with 250 or more seats, or a total facility size equal to or greater than 5,000 square feet.
2. Hotel with an on-site Food Facility and 200 or more rooms.
3. Health facility with an on-site Food Facility and 100 or more beds.
4. Large Venue.
5. Large Event.
6. A State agency with a cafeteria with 250 or more seats or total cafeteria facility size equal to or greater than 5,000 square feet.
7. A Local Education Agency facility with an on-site Food Facility.

If the definition in 14 CCR Section 18982(a)(74) of Tier Two Commercial Edible Food Generator differs from this definition, the definition in 14 CCR Section 18982(a)(74) shall apply.

Universal Waste – Includes, but is not limited to, Universal Waste Electronic Devices” or “UWEDs,” (i.e., electronic devices subject to the regulation of the Department of Toxic Substances Control, 23 CCR §§ 66273.1, *et seq.*), and other Universal Wastes, including, but not limited to non-empty aerosol cans, fluorescent tubes, high intensity discharge lamps, sodium vapor lamps, and any other lamp exhibiting a characteristic of a hazardous waste, batteries (rechargeable nickel-cadmium batteries, silver button batteries, mercury batteries, small sealed lead acid batteries [burglar alarm and emergency light batteries] alkaline batteries, carbon-zinc batteries and any other batteries which exhibit the characteristic of a hazardous waste), mercury thermometers, and mercury-containing switches.

Wholesale Food Vendor – A business or establishment engaged in the merchant wholesale distribution of food, where food (including fruits and vegetables) is received,

shipped, stored, prepared for distribution to a retailer, warehouse, distributor, or other destination, or as otherwise defined in 14 CCR Section 189852(a)(76).

SECTION 4. COLLECTION ARRANGEMENTS REQUIRED

In order to protect the public health, safety, and well-being, and to prevent the spread of vectors, the Person in Charge of a Premises in the District shall ~~make~~either:

- A. Make arrangements with a Solid Waste Franchisee for Solid Waste Handling services, and keep such arrangement in good standing~~-, or~~
- B. Make arrangements to self-haul Solid Waste, Recycling and/or Organics by means deemed consistent with the provisions of this Ordinance as determined by the District in the exercise of its sole discretion, and provide adequate proof of such self-hauling upon request by the District.

A violation of this Section is a misdemeanor and punishable as provided in Section 36 of this ordinance.

SECTION 5. CONTAINERS - USE, PLACEMENT FOR COLLECTION, STORAGE

- A. Use. Every Person in Charge of a Premises shall:
 - 1. Keep on the Premises a sufficient number of Containers to hold all Solid Waste, including ~~Gray~~Black Container Waste, Non-Organic Recyclables, and Organic Waste that accumulates on the Premises each week without spilling, leaking, or emitting odors.
 - 2. Deposit or cause to be deposited all Solid Waste, including ~~Gray~~Black Container Waste, Non-Organic Recyclables, and Organic Waste generated or accumulated on the Premises into the proper Containers in accordance with the provisions of this Ordinance.
- B. Placement for Collection.
 - 1. Curbside: Container shall be placed at the curbside, or equivalent, or adjacent to the alley before five-thirty a.m. on collection days. Sidewalks shall not be blocked.
 - 2. Driveway: Container shall be placed adjacent to the driveway~~, or equivalent,~~ before five-thirty a.m. on collection days. Driveway clearance must be sufficient to accommodate collection equipment.
 - 3. Enclosure: Container located in a permanent enclosure shall be made accessible to the hauler at the designated collection time. This includes removing locks and clearing obstructions so collection vehicle can easily access Container.

SECTION 6. CLEAN UP

- A. Until Solid Waste has been picked up by the appropriate Solid Waste Franchisee, each Person in Charge of a Premises shall be responsible for the cleanup

of any and all Solid Waste generated, accumulated, or Spilled on the Premises. This cleanup responsibility includes the cleanup of Solid Waste Spilled for any reason, including but not limited to human or animal interference with a Container, wind or other natural forces, at any time during storage, collection, removal, or transfer of the materials.

B. The District's Solid Waste Franchisee(s) shall clean up any Solid Waste Spilled during its collection, removal, or transfer, as soon as the Spill occurs.

SECTION 7. DISPOSAL FREQUENCY

All Solid Waste accumulating upon a Premises must be disposed of as frequently as required to avoid an accumulation of Solid Waste in violation of this Ordinance, but in no case shall disposal occur less frequently than one (1) time per week, except that less than weekly disposal may be permitted during any period of time the Premises is temporarily unoccupied and Solid Waste is not accumulating on the Premises due to out-of-town travel or other similar situations.

SECTION 8. MANNER, TIME, AND FREQUENCY OF COLLECTION

A. Regular Collection. The District's Solid Waste Franchisee shall make arrangements with its Account Holders specifying the manner in which Solid Waste Handling Services are to be regularly provided, subject to the terms of its franchise.

B. Special Collections. The District's Solid Waste Franchisee may provide on-call collection of Bulky Waste and Household Hazardous Waste to its Account Holders, and shall provide its Account Holders with Debris Boxes when requested and collect the Debris Box when the Account Holder no longer requires the Debris Box. The terms and conditions upon which such special collections are provided to Account Holders shall be arranged between the Solid Waste Franchisee and the Account Holder, subject to the terms of the Solid Waste Franchisee's franchise from the District.

SECTION 9. LIABILITY FOR SOLID WASTE COLLECTION FEES

A. Joint and Several Liability. The Owner of a Premises and the Account Holder for a Premises are jointly and severally liable for Solid Waste Handling Services provided to the Premises by a Solid Waste Franchisee, including any related fees, charges, and penalties.

B. Billing Cycle and Penalty for Delinquent Payments. Solid waste collection fees may be billed and paid in advance on a monthly basis. Payment shall be due upon, and shall become delinquent fifteen (15) days after the date of any billing. A finance charge and late payment penalty as permitted by law shall be added at the end of each month following the delinquency date.

C. Discontinuation of Services. The District or hauler may discontinue service for any customer whose account remains unpaid for sixty (60) days after the date of billing as long as the customer has received a notice on a form approved by the General Manager or designee stating that service will be discontinued fifteen (15) days from the date of the notice if payment is not made by that time. Upon payment of the delinquent fees, collection shall resume on the next regularly scheduled collection

day. Fees shall be continued to be assessed and billed notwithstanding that service has been discontinued and notice of same shall be included in the form sent to the customer.

D. Fee a Civil Debt. The fees levied for service for solid waste collection shall constitute a civil debt and liability owing to the District and/or any grantee from the person using or chargeable for such services and shall be collectible in the same manner provided by law.

E. Lien for Ninety (90) Day Delinquencies.

1. Mandatory collection fees authorized pursuant to this Section which remain unpaid for a period of ninety (90) or more days after the date upon which they were billed may be collected thereafter by the District as provided herein.

2. Procedure.

a. Once a year, the District's Board of Directors shall cause to be prepared a report of delinquent fees. The District's Board of Directors shall fix a time, date and place for hearing the report and any objections or protests thereto.

b. The District's Board of Directors shall cause notice of the hearing to be mailed to the landowners listed on the report not less than ten (10) days prior to the date of the hearing.

c. At the hearing, the District's Board of Directors shall hear any objections or protests of landowners liable to be assessed for delinquent fees. The Board may make such revisions or corrections to the report as it deems just, after which by resolution, the report shall be confirmed.

d. The delinquent fees set forth in the report as confirmed shall constitute special assessments against the respective parcels of land and are a lien on the property for the amount of such delinquent fees. A certified copy of the confirmed report shall be filed with the county auditor, on or before August 10, for the amounts of the respective assessments against the respective parcels of land as they appear on the current assessment roll. The lien created attaches upon recordation, in the office of the county recorder of the county in which the property is situated, of a certified copy of the resolution of confirmation. The assessment may be collected at the same time and in the same manner as ordinary county ad valorem property taxes are collected and shall be subject to the same penalties and the same procedure and sale in case of delinquency as provided for such taxes. All laws applicable to the levy, collection and enforcement of county ad valorem property taxes shall be applicable to such assessment, except that if any real property to which such lien would attach has been transferred or conveyed to a bonafide purchaser for value, or if a lien of a bona fide encumbrance for value has been created and attaches thereon, prior to the date on which the first installment of such taxes would become delinquent, then the lien which

would otherwise be imposed by this section shall not attach to such real property and the delinquency fees, as confirmed, relating to such property shall be transferred to the unsecured roll for collection.

SECTION 10. AB 939 FEES

Pursuant to Division 30, Part 2, Chapter 8 of the Public Resources Code, Section 41900 *et seq.*, the District may impose fees on Solid Waste Franchisees and/or Premises in amounts sufficient to pay the costs of preparing, adopting, and implementing an integrated waste management plan, including the costs of preparing, adopting and implementing the District's required Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element, and the costs of setting and collecting the fees. Any new or increased AB 939 fees imposed on a Solid Waste Franchisee shall be cause for a corresponding rate adjustment to the franchisee's then current rate structure.

SECTION 11. RECYCLABLE MATERIALS – OWNERSHIP, RIGHT TO DISPOSE

A. Upon placement by the owner of Non-Organic Recyclables at a designated recycling collection location, or placement of Non-Organic Recyclables in a Container provided by the appropriate Solid Waste Franchisee, the Non-Organic Recyclables becomes the property of the recycler or Solid Waste Franchisee, by operation of state law.

B. Nothing in this Ordinance shall limit the right of any person, organization or other entity to donate, sell or otherwise dispose of any Non-Organic Recyclables segregated from the Solid Waste stream owned by that person, organization or other entity, provided that the person, organization or other entity does not pay the buyer or donee any consideration for collecting, processing or transporting such Non-Organic Recyclables, or a consulting or broker's fee for recycling services.

SECTION 12. LANDSCAPERS – DISPOSAL OF GREEN WASTE

Landscapers may collect, transport and compost or dispose of Green Waste, provided that any such Green Waste is generated by their own specific work site and is sent to a facility or operation that is deemed to be a reduction in landfill disposal as required in 14 CCR, Division 7, Chapter 12, Article 2 Section 18983.1(b).

Landscapers shall not contract with a Solid Waste Enterprise to collect, transport and compost or dispose of Green Waste unless that Solid Waste Enterprise has a franchise from the District to perform said services.

SECTION 13. LICENSED CONTRACTORS – DISPOSAL OF C&D MATERIALS

Licensed contractors performing work within the scope of their licenses/permits within the District may collect, transport and dispose or recycle of Construction and Demolition Materials generated within their own specific work sites, using their own equipment and employees, provided that the licensed contractor adheres to the standards for disposal of Construction and Demolition Material provided in the California Green Building Standards Code (California Code of Regulations Title 24, Part 11). Construction and Demolition Materials must be transported to a recycling facility

permitted by CalRecycle whenever possible. Landfilling of Construction and Demolition Materials shall be a last resort.

Licensed contractors shall not contract with a Solid Waste Enterprise or Construction and Demolition Clean-Up Enterprise to collect, transport and dispose or recycle of Construction and Demolition Materials unless that Solid Waste Enterprise has a franchise from the District to perform said services.

SECTION 14. MANDATORY COMMERCIAL/MULTIFAMILY RECYCLING

A. A Commercial Premises that generates four cubic yards or more of Solid Waste per week shall arrange for recycling services for Non-Organic Recyclables by subscribing to a Solid Waste Franchisee for the pick-up of Non-Organic Recyclables.

B. A business subject to subsection (A) and that provides customers access to the business shall provide, customers with a Non-Organic Recyclables Container to collect material purchased on the premises and that fulfills all of the requirements in Section 17 (D through N).

1. Full-service restaurants are exempt from the requirements of this subdivision if the full-service restaurant, provides its employees a Non-Organic Recyclables Container to collect material purchased on the premises and implements a program to collect Non-Organic Recyclables.

2. For a park that is subject to subsection (A), this subsection shall apply on and after January 1, 2022.

SECTION 15. COMPLIANCE WITH AB 341, AB 1826 and SB 1383

Single-Family Premises and Commercial Premises shall comply with the Organic Waste recycling provisions of AB341, AB 1826 and SB 1383, and all regulations associated therewith.

SECTION 16. REQUIREMENTS FOR SINGLE-FAMILY GENERATORS

Single-Family Organic Waste Generators:

A. Shall subscribe to the District's three-container Organic Waste collection services. The District shall have the right to review the number, size, and location of a generator's containers to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials; and, generator shall adjust its service level for its collection services as requested by the District.

B. Shall participate in the District's three-container system for Source Separated Blue Recyclable Materials, Source Separated Green Container organic materials, and GrayBlack -Container Waste collection services. Generator participation in the collection programs requires that generators place only approved materials in the appropriate colored containers. Generators shall not place materials designated for the GrayBlack -Container into the Green Container or Blue Container.

C. Notwithstanding the above, and in accordance with the SB 1383 Regulations, the District or its Solid Waste Franchisee are not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the color requirements of this Ordinance and the Regulations, prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first. Labels will be placed on the new containers indicating the primary materials accepted and the primary materials prohibited in the containers. Until SB 1383 compliant containers are provided (Blue Container, Green Container, and ~~Gray~~ Black Container), Single-Family Waste Generators shall comply with the container requirements.

D. Nothing in this Section prohibits a generator from preventing or reducing waste generation, managing Organic Waste on site, and/or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).

E. Nothing in this Ordinance shall restrict or otherwise prohibit the District from delaying requirements for single—family generators and/or implementation requirements of Article 3 in 14 CCR 18984 as approved by CalRecycle, provided it complies with SB 1383, the SB 1383 Regulations, and/or any other applicable law, as may be amended from time to time, pursuant to 14 CCR 18984.12 (a).

SECTION 17. REQUIREMENTS FOR COMMERCIAL BUSINESSES

Commercial Businesses, which includes Multi-Family Residential Dwellings, shall:

A. Subscribe to the District's Organic Waste collection services. The District shall have the right to review the number, size, and location of a generator's containers and frequency of collection to evaluate adequacy of capacity provided for each type of collection service for proper separation of materials and containment of materials; and, Commercial Business shall adjust its service level for its collection services as requested by the District.

B. Participate in and comply with the District's collection service by placing designated materials in designated containers. Generator shall place only approved materials in the appropriate colored containers. Generators shall not place materials designated for the ~~Gray~~Black Container into the Green Container, or Blue Container.

C. Notwithstanding the above, and in accordance with the SB 1383 Regulations, the District or Solid Waste Franchisee are not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the color requirements of this Ordinance and the Regulations, prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first. Labels will be placed on the new containers indicating the primary materials accepted and the primary materials prohibited in the containers. Until SB 1383 compliant containers are provided (Blue Container, Green Container, and ~~Gray~~Black Container), Commercial Businesses shall comply with the container requirements.

D. Supply and allow access to adequate number, size, and location of collection containers with sufficient labels or colors (conforming with subsections (d)(1) and (d)(2))

below), for employees, contractors, tenants and customers, consistent with the District's Blue Container, Green Container, and ~~Gray~~Black Container collection service.

E. Excluding Multi-Family Residential Dwellings, provide containers for the collection of Source Separated Organic Waste, and Source Separated Recyclable Materials in all indoor and outdoor areas where disposal containers are provided for customers, for materials generated by that business. Such containers do not need to be provided in restrooms. If a Commercial Business does not generate any of the materials that would be collected in one type of container, then the business does not have to provide that particular container in all areas where disposal containers are provided for customers. Pursuant to 14 CCR Section 18984.9(b), the containers provided by the business shall have either:

1. A body or lid that conforms with the container colors provided through the collection service provided by the District, with either lids conforming to the color requirements or bodies conforming to the color requirements or both lids and bodies conforming to color requirements. A Commercial Business is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the requirements of the subsection prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first.

2. Container labels that include language or graphic images or both indicating the primary material accepted and the primary materials prohibited in that container or containers with imprinted text or graphic images that indicate the primary materials accepted and primary materials prohibited in the container. Pursuant 14 CCR Section 18984.8, the container labels are required on new containers commencing January 1, 2022.

F. Multi-Family Residential Dwellings are not required to comply with container placement requirements or labeling requirement pursuant to 14 CCR Section 18984.9(b).

G. To the extent practical through education, training, Inspection, and/or other measures, excluding Multi-Family Residential Dwellings, prohibit employees from placing materials in a container not designated for those materials per the District's Blue Container, Green Container, and ~~Gray~~Black Container collection service.

H. Excluding Multi-Family Residential Dwellings, periodically inspect Blue Container, Green Container, and ~~Gray~~Black Containers for contamination and inform employees if containers are contaminated and of the requirements to keep contaminants out of those containers pursuant to 14 CCR Section 18984.9(b)(3).

I. Annually provide information to employees, contractors, tenants, and customers about Organic Waste Recovery requirements and about proper sorting of Source Separated Green Container Organic Waste and Source Separated Recyclable Materials.

J. Provide education information before or within fourteen (14) days of occupation of the premises to new tenants that describes requirements to keep Source Separated Organic Waste and Source Separated Recyclable Materials separate from ~~Gray~~Black

Container Waste (when applicable) and the location of containers and the rules governing their use at each property.

K. Provide or arrange access for the District or its agent to their properties during all Inspections conducted in accordance with this Ordinance to confirm compliance with the requirements of this Ordinance.

L. If implemented, accommodate and cooperate with the District's Remote Monitoring program for Inspection of the contents of containers for Prohibited Container Contaminants, to evaluate generator's compliance with this Ordinance. The Remote Monitoring program shall involve installation of Remote Monitoring equipment on or in the Blue Containers, Green Containers, and/or ~~Gray~~Black Containers.

M. Nothing in this Section prohibits a generator from preventing or reducing waste generation, managing Organic Waste on site, or using a Community Composting site pursuant to 14 CCR Section 18984.9(c).

N. Commercial Businesses that are Tier One or Tier Two Commercial Edible Food Generators shall comply with Food Recovery requirements of this Ordinance.

O. Nothing in this Ordinance shall restrict or otherwise prohibit the District from delaying requirements for commercial business generators operating within the District and/or implementation requirements of Article 3 in 14 CCR 18984 as approved by CalRecycle, provided it complies with SB 1383, the SB 1383 Regulations, and/or any other applicable law, as may be amended from time to time, pursuant to 14 CCR 18984.12 (a).

SECTION 18. WAIVERS FOR GENERATORS

A. De Minimis Waivers: The District may, at its discretion or in concert with its Solid Waste Franchisee, waive a Commercial Business' obligation (including Multi-Family Residential Dwellings) to comply with some or all of the Organic Waste requirements of this Ordinance if the Commercial Business:

1. Submits an application specifying the services that they are requesting a waiver from; and
2. Provides documentation that either:
 - a. The Commercial Business' total Solid Waste collection service is two cubic yards or more per week and Organic Waste subject to collection in a Blue Container or Green Container comprises less than 20 gallons per week per applicable container of the business' total waste; or,
 - b. The Commercial Business' total Solid Waste collection service is less than two cubic yards per week and Organic Waste subject to collection in a Blue Container or Green Container comprises less than 10 gallons per week per applicable container of the business' total waste; and

3. Notifies the District if circumstances change such that Commercial Business's Organic Waste exceeds the threshold required for waiver, in which case waiver will be rescinded; and

4. Provides written verification of eligibility for de minimis waiver every 5 years, if the District has approved de minimis waiver.

B. Physical Space Waivers: The District may, at its discretion or in concert with its Solid Waste Franchisee, waive a Commercial Business' or property owner's obligations (including Multi-Family Residential Dwellings) to comply with some or all of the recyclable materials and/or Organic Waste collection service requirements if the District has evidence from its own staff, a hauler, licensed architect, or licensed engineer demonstrating that the premises lack adequate space for the collection containers required for compliance with the Organic Waste collection requirements of this Ordinance.

A Commercial Business or property owner may request a physical space waiver through the following process:

1. Submit an application form specifying the type(s) of collection services for which they are requesting a compliance waiver.

2. Provide documentation that the premises lack adequate space for Blue Containers, and/or Green Containers, including documentation from its hauler, licensed architect, or licensed engineer.

3. Provide written verification to the District that it is still eligible for physical space waiver every five years, if the District has approved application for a physical space waiver.

C. Collection Frequency Waiver: The District, at its discretion or in concert with its Solid Waste Franchisee, and in accordance with 14 CCR Section 18984.11(a)(3), may allow the owner or tenant of any residence, premises, business establishment or industry that subscribes to the District's ~~four~~three-container Organic Waste collection service to arrange for the collection of their Blue Container, ~~Gray~~Green Container, or both once every fourteen days, rather than once per week.

D. If the District chooses to issue any waivers in accordance with this section, the Enforcement Official shall create an application and establish policies for the issuance of such waivers. The Board of Directors may establish an application fee for any such waivers by resolution.

SECTION 19. REQUIREMENTS FOR COMMERCIAL EDIBLE FOOD GENERATORS

A. Tier One Commercial Edible Food Generators must comply with the below requirements commencing January 1, 2022, and Tier Two Commercial Edible Food Generators must comply commencing January 1, 2024, pursuant to 14 CCR Section 18991.3.

B. Large Venue or Large Event operators not providing food services, but allowing for food to be provided by others, shall require Food Facilities operating at the Large

Venue or Large Event to comply with the requirements of this Section, commencing January 1, 2024.

C. Commercial Edible Food Generators shall comply with the following requirements:

1. Arrange to recover the maximum amount of Edible Food that would otherwise be disposed.
2. Contract with, or enter into a written agreement with Food Recovery Organizations or Food Recovery Services for: (i) the collection of Edible Food for Food Recovery; or, (ii) acceptance of the Edible Food that the Commercial Edible Food Generator self-hauls to the Food Recovery Organization for Food Recovery.
3. Shall not intentionally spoil Edible Food that is capable of being recovered by a Food Recovery Organization or a Food Recovery Service.
4. Allow the District's designated enforcement entity or designated third party enforcement entity to access the premises and review records pursuant to 14 CCR Section 18991.4.
5. Keep records that include the following information, or as otherwise specified in 14 CCR Section 18991.4:
 - a. A list of each Food Recovery Service or organization that collects or receives its Edible Food pursuant to a contract or written agreement established under 14 CCR Section 18991.3(b).
 - b. A copy of all contracts or written agreements established under 14 CCR Section 18991.3(b).
 - c. A record of the following information for each of those Food Recovery Services or Food Recovery Organizations:
 - i. The name, address and contact information of the Food Recovery Service or Food Recovery Organization.
 - ii. The types of food that will be collected by or self-hauled to the Food Recovery Service or Food Recovery Organization.
 - iii. The established frequency that food will be collected or self-hauled.
 - iv. The quantity of food, measured in pounds recovered per month, collected or self-hauled to a Food Recovery Service or Food Recovery Organization for Food Recovery.
6. Commencing no later than January 1, 2022, for Tier One Commercial Edible Food Generators and January 1, 2024, for Tier Two Commercial Edible Food Generators, Commercial Edible Food Generators shall provide a quarterly Food Recovery report to the District which includes the information required in

14 CCR Section 18991.4 “Record Keeping Requirements for Commercial Edible Food Generators.”

D. Nothing in this Section shall be construed to limit or conflict with the protections provided by the California Good Samaritan Food Donation Act of 2017, the Federal Good Samaritan Act, or share table and school food donation guidance pursuant to Senate Bill 557 of 2017 (approved by the Governor of the State of California on September 25, 2017, which added Article 13 [commencing with Section 49580] to Chapter 9 of Part 27 of Division 4 of Title 2 of the Education Code, and to amend Section 114079 of the Health and Safety Code, relating to food safety, as amended, supplemented, superseded and replaced from time to time).

SECTION 20. REQUIREMENTS FOR FOOD RECOVERY ORGANIZATIONS AND SERVICES

A. Food Recovery Services collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(1):

1. The name, address, and contact information for each Commercial Edible Food Generator from which the service collects Edible Food.
2. The quantity in pounds of Edible Food collected from each Commercial Edible Food Generator per month.
3. The quantity in pounds of Edible Food transported to each Food Recovery Organization per month.
4. The name, address, and contact information for each Food Recovery Organization that the Food Recovery Service transports Edible Food to for Food Recovery.

B. Food Recovery Organizations collecting or receiving Edible Food directly from Commercial Edible Food Generators, via a contract or written agreement established under 14 CCR Section 18991.3(b), shall maintain the following records, or as otherwise specified by 14 CCR Section 18991.5(a)(2):

1. The name, address, and contact information for each Commercial Edible Food Generator from which the organization receives Edible Food.
2. The quantity in pounds of Edible Food received from each Commercial Edible Food Generator per month.
3. The name, address, and contact information for each Food Recovery Service that the organization receives Edible Food from for Food Recovery.

C. Commencing January 1, 2022, Food Recovery Organizations and Food Recovery Services that have their primary address physically located in the District and contract with or have written agreements with one or more Commercial Edible Food Generators pursuant to 14 CCR Section 18991.3(b) shall report to the District the total pounds of Edible Food from the Tier One and Tier Two Commercial Edible Food

Generators they have established a contract or written agreement with pursuant to 14 CCR Section 18991.3(b), as applicable.

D. Food Recovery Capacity Planning

Food Recovery Services and Food Recovery Organizations operating in the District shall provide information and consultation to the District, upon request, regarding existing, or proposed new or expanded, Food Recovery capacity that could be accessed by the District and its Commercial Edible Food Generators. A Food Recovery Service or Food Recovery Organization contacted by the District shall respond to such request for information within 60 days, unless a shorter timeframe is otherwise specified by the District.

E. Commencing no later than January 1, 2022, Food Recovery Services and Organization shall provide a quarterly report to the District which includes the information required in 14 CCR Section 18991.5 "Food Recovery Services and Organizations."

SECTION 21. REQUIREMENTS FOR SOLID WASTE FRANCHISEE, SELF – HAULERS, FACILITY OPERATORS, AND COMMUNITY COMPOSTING OPERATIONS

A. Requirements for Haulers.

1. Solid Waste Franchisee providing residential, Commercial or Organic Waste collection services to generators within the District's boundaries shall meet the following requirements and standards as a condition of approval of a contract, agreement, or other authorization with the District to collect Organic Waste:

- a. Through written notice to the District annually on or before July 1, identify the facilities to which they will transport Organic Waste including the facilities for Source Separated Recyclable Materials and Source Separated Green Container Organic Waste, as applicable.
- b. Transport Source Separated Recyclable Materials and Source Separated Green Container Organic Waste to a facility, operation, activity, or property that recovers Organic Waste, as defined in 14 CCR, Division 7, Chapter 12, Article 2.
- c. Obtain approval from the District to haul Organic Waste, unless it is transporting Source Separated Organic Waste to a Community Composting site or lawfully transporting C&D Material in a manner that complies with 14 CCR Section 18989.1.
- d. Solid Waste Franchisee shall comply with education, equipment, signage, container labelling, container color, contamination monitoring, reporting, and other requirements contained within its franchise agreement, as may be amended from time to time.
- e. Notwithstanding any the foregoing, nothing in this Ordinance shall restrict or otherwise prohibit Solid Waste Franchisee from meeting

its compliance requirements by any alternative methods or procedures, provided it complies with SB 1383, the SB 1383 Regulations, and/or any other applicable law, as may be amended from time to time or being relieved of, or delaying compliance with such requirement pursuant to SB 619

f. A Hauler is not required to replace functional containers, including containers purchased prior to January 1, 2022, that do not comply with the requirements of this ordinance prior to the end of the useful life of those containers, or prior to January 1, 2036, whichever comes first

B. Requirements for Self-Haulers

1. Self-Haulers shall apply for a self-hauler permit annually with the District and pay a nonrefundable fee as set forth by separate resolution.

2. Self-Haulers shall Source Separate all Recyclable Materials and Organic Waste (materials that the District otherwise requires generators to separate for collection in the District's organics and recycling collection program) generated on-site from Solid Waste in a manner consistent with 14 CCR Sections 18984.1 and 18984.2 or shall haul Organic Waste to a High Diversion Organic Waste Processing Facility as specified in 14 CCR Section 18984.3.

3. Self-Haulers shall haul their Source Separated Recyclable Materials to a facility that recovers those materials; and haul their Source Separated Organic Waste to a Solid Waste facility, operation, activity, or property that processes or recovers Source Separated Organic Waste. Alternatively, Self-Haulers may haul Organic Waste to a High Diversion Organic Waste Processing Facility.

4. Self-Haulers that are Commercial Businesses (including Multi-Family Residential Dwellings) shall keep a record of the amount of Organic Waste delivered to each Solid Waste facility, operation, activity, or property that processes or recovers Organic Waste; this record shall be subject to Inspection by the District. The records shall include the following information:

a. Delivery receipts and weight tickets from the entity accepting the waste.

b. The amount of material in cubic yards or tons transported by the generator to each entity.

c. If the material is transported to an entity that does not have scales on-site, or employs scales incapable of weighing the Self-Hauler's vehicle in a manner that allows it to determine the weight of materials received, the Self-Hauler is not required to record the weight of material but shall keep a record of the entities that received the Organic Waste.

5. Self-Haulers that are Commercial Businesses (including Multi-Family Self-Haulers) shall provide information collected in Section 21 (B)(3) to District quarterly.

6. A residential Organic Waste Generator that self-hauls Organic Waste is not required to record or report information in Section 21 (B)(3) and (4).

C. Requirements for Facility Operators and Community Composting Operations.

1. Owners of facilities, operations, and activities that recover Organic Waste, including, but not limited to, Compost facilities, in-vessel digestion facilities, and publicly-owned treatment works shall, upon the District's request, provide information regarding available and potential new or expanded capacity at their facilities, operations, and activities, including information about throughput and permitted capacity necessary for planning purposes. Entities contacted by the District shall respond within 60 days.

2. Community composting operators, upon District request, shall provide information to the District to support Organic Waste capacity planning, including, but not limited to, an estimate of the amount of Organic Waste anticipated to be handled at the Community Composting operation. Entities contacted by the District shall respond within 60 days.

SECTION 22. COMPLIANCE WITH CALGREEN BUILDING CODE STANDARDS

A. Persons applying for a permit from the District for new construction and building additions and alternations shall comply with the requirements of this Section and all required components of the California Green Building Standards Code, 24 CCR, Part 11, known as CALGreen, as amended, if its project is covered by the scope of CALGreen or more stringent requirements of the District. If the requirements of CALGreen are more stringent ~~thenthan~~ the requirements of this Section, the CALGreen requirements shall apply.

B. For projects covered by CALGreen or more stringent requirements of the District, the applicants must, as a condition of the District's permit approval, comply with the following:

1. Where five (5) or more Multi-Family dwelling units are constructed on a building site, provide readily accessible areas that serve occupants of all buildings on the site and are identified for the storage and collection of Blue Container, Green Container, and Green Container materials, consistent with the collection program offered by the District, or comply with provision of adequate space for recycling for Multi-Family and Commercial premises pursuant to Sections 4.408.1, 4.410.2, 5.408.1, and 5.410.1 of the California Green Building Standards Code, 24 CCR, Part 11 as amended provided amended requirements are more stringent than the CALGreen requirements for adequate recycling space effective January 1, 2020.

2. New Commercial 1. ~~construction~~Construction or additions resulting in more than 30% of the floor area shall provide readily accessible areas identified for the storage and collection of Blue Container, Green Container, and Green Container materials, consistent with the collection program offered

by the District, or shall comply with provision of adequate space for recycling for Multi-Family and Commercial premises pursuant to Sections 4.408.1, 4.410.2, 5.408.1, and 5.410.1 of the California Green Building Standards Code, 24 CCR, Part 11 as amended provided amended requirements are more stringent than the CALGreen requirements for adequate recycling space effective January 1, 2020.

3. Comply with Title 24 Building Standards Code, CALGreen requirements, and applicable law related to management of C&D Material, including diversion of Organic Waste in C&D Material from disposal. Comply with all written and published District policies and/or administrative guidelines regarding the collection, recycling, diversion, tracking, and/or reporting of C&D Material.

SECTION 23. MODEL WATER EFFICIENT LANDSCAPING ORDINANCE REQUIREMENTS

A. Property owners or their building or landscape designers, including anyone requiring a building or planning permit, plan check, or landscape design review from the County, who are constructing a new project with a landscape area greater than 500 square feet, or rehabilitating an existing landscape with a total landscape area greater than 2,500 square feet, shall comply with Sections 492.6(a)(3)(B) (C), (D), and (G) of the State Model Water Efficient Landscape Ordinance, as amended September 15, 2015, and as it may be amended in the future.”

B. The following Compost and mulch use requirements that are part of the MWELO are now also included as requirements of this ordinance. Other requirements of the MWELO are in effect and can be found in 23 CCR, Division 2, Chapter 2.7.

C. Property owners or their building or landscape designers that meet the threshold for MWELO compliance outlined in Section 23(A) above shall:

1. Comply with Sections 492.6 (a)(3)(B)(C),~~(D)~~ and (G) of the MWELO, which requires the submittal of a landscape design plan with a soil preparation, mulch, and amendments section to include the following:

a. For landscape installations, Compost at a rate of a minimum of four cubic yards per 1,000 square feet of permeable area shall be incorporated to a depth of six (6) inches into the soil. Soils with greater than six percent (6%) organic matter in the top six (6) inches of soil are exempt from adding Compost and tilling.

b. For landscape installations, a minimum three- (3-) inch layer of mulch shall be applied on all exposed soil surfaces of planting areas except in turf areas, creeping or rooting groundcovers, or direct seeding applications where mulch is contraindicated. To provide habitat for beneficial insects and other wildlife up to five percent (5%) of the

landscape area may be left without mulch. Designated insect habitat must be included in the landscape design plan as such.

c. Organic mulch materials made from recycled or post-consumer materials meeting procurement requirements under 14 CCR, Division 7, Chapter 12, Article 12 shall take precedence over inorganic materials or virgin forest products unless the recycled post-consumer organic products are not locally available. Organic mulches are not required where prohibited by local fuel modification plan guidelines or other applicable local ordinances.

2. The MWELo compliance items listed in this Section are not an inclusive list of MWELo requirements; therefore, property owners or their building or landscape designers that meet the threshold for MWELo compliance outlined in Section 23(A) shall consult the full MWELo found in Title 23 Division 2 Chapter 2.7 Model Water Efficient Landscape Ordinance for all requirements.

SECTION 24. REMOVAL OF SOLID WASTE

No person other than the Person in Charge of any Premises or a District Solid Waste Franchisee shall:

- A. Remove any Container from the location where the Container was placed for storage or collection by the Person in Charge of the Premises; or
- B. Remove any Solid Waste from any Container; or
- C. Move a Container from the location in which it was placed for storage or collection without the prior written approval of the Person in Charge of the Premises.

SECTION 25. BULKY WASTE

No person shall place Bulky Waste adjacent to or in a street or public right-of-way for collection or removal purposes without first making arrangements with the appropriate Solid Waste Franchisee for the collection or removal of such Bulky Waste.

SECTION 26. HAZARDOUS WASTE

No person shall place or deposit Hazardous Waste, Household Hazardous Waste, or Universal Waste in any Container provided by a Solid Waste Franchisee, or deposit, release, spill, leak, pump, pour, emit, empty, discharge, inject, dump or dispose into the environment any Hazardous Waste, Household Hazardous Waste or Universal Waste.

SECTION 27. SOLID WASTE BURNING AND BURIAL

A. No person shall burn any Solid Waste within the District, except in an approved incinerator or transformation facility or other device for which a permit has been issued, and which complies with all applicable permit and other regulations of air pollution control authorities, and provided any such act of burning in all respects complies with all other laws, rules and regulations.

B. Solid Waste is prohibited from being buried within District boundaries. This prohibition shall not be interpreted to prohibit the composting of yard waste.

SECTION 28. FRANCHISE REQUIRED

No person except a Solid Waste Franchisee, a landscaper hauling green waste, or a licensed contractor performing work within the scope of that license, shall collect or remove any Solid Waste from any Premises within the District.

SECTION 29. PUBLIC NUISANCE

It is unlawful and a public nuisance if any one of the following conditions exists at a Premises:

A. The Person in Charge of the Premises has not made arrangements with the appropriate Solid Waste Franchisee for Solid Waste Handling Services or with the District for self-hauling;

B. The Person in Charge of the Premises has made arrangements with the appropriate Solid Waste Franchisee for Solid Waste Handling Services, but the Solid Waste Franchisee has terminated services to the Premises due to the Account Holder's failure to pay for such services.

C. The Person in Charge of the Premises has made arrangements with the District to self-haul but has not met the self-haul requirements of the District.

SECTION 30. UNAUTHORIZED DISPOSAL

No person shall place anything in another person's Containers without the permission of such other person.

SECTION 31. SPILLS

It is unlawful for any person transporting Solid Waste not to clean up, or arrange for the cleanup, of any Solid Waste during removal or transport within the District by such person. If any person transporting Solid Waste Spills any such materials and does not clean up or arrange for the cleanup of the Spill, the District may clean up the Spill and charge the person responsible for the Spill 100 percent of the costs the District incurred in cleaning up the Spill.

SECTION 32. UNLAWFUL DUMPING

It is unlawful for any person to negligently or intentionally Spill upon any property within the District any Solid Waste, or to cause, suffer, or permit Solid Waste to be located upon any property in the District, except as authorized by law.

SECTION 33. UNLAWFUL SCAVENGING

It shall be unlawful for any person other than the owner or agent or employee of the owner of a solid waste or recyclable material container, a solid waste hauler or the person or agent or employee of the person for whom a solid waste or recyclable material container is contracted or placed to collect refuse or recyclable material to

rummage in, disturb, interfere, scavenge, or remove refuse or recyclable material from officially designated refuse and recyclable containers.

SECTION 34. RESTRAINT OF ANIMALS

Any occupant owning or possessing an animal on the premises which may bite or attempt to bite a solid waste hauler while engaged in collecting refuse shall be required to secure the animal(s) or place the container in such manner that such animal shall not constitute a hazard or to endanger a solid waste hauler. In addition to any criminal penalties specified in this code, failure to adhere to the requirements of this section shall be cause for suspension of collection service during such time as there exists any such danger or hazard. Suspension of service pursuant to this section shall not relieve any person or firm of the duty to pay solid waste collection charges during such period of suspension.

SECTION 35. SOLID WASTE FACILITIES

No person shall construct or operate a Solid Waste management facility, including but not limited to a materials recovery facility, Solid Waste transfer or processing station, composting facility, a buy-back or drop-off center, disposal facility or a recycling center without first satisfying all District requirements for land use, environmental and other approvals.

SECTION 36. INSPECTIONS AND INVESTIGATIONS BY THE DISTRICT

A. District employees, Designee, and/or its Solid Waste Franchisee are authorized to conduct Inspections and investigations, at random or otherwise, of any collection container, collection vehicle loads, or transfer, processing, or disposal facility for materials collected from generators, or Source Separated materials to confirm compliance with this Ordinance, subject to applicable laws. This Section does not allow the District to enter the interior of a private residential property for Inspection. For the purposes of inspecting Commercial Business containers for compliance with this Ordinance, the District may conduct container Inspections for Prohibited Container Contaminants using Remote Monitoring, and Commercial Businesses shall accommodate and cooperate with the Remote Monitoring, where applicable.

B. Persons in Charge shall provide or arrange for access during all Inspections (with the exception of residential property interiors) and shall cooperate with District employees, Designee, and/or its Solid Waste Franchisee during such Inspections and investigations. Such Inspections and investigations may include confirmation of proper placement of materials in containers, Edible Food Recovery activities, records, or any other requirement of this Ordinance described herein. Failure to provide or arrange for: (i) access to an entity's premises; (ii) installation and operation of Remote Monitoring equipment, where required; or (ii) access to records for any Inspection or investigation is a violation of this Ordinance and may result in penalties described.

C. Any records obtained by a District during its Inspections, Remote Monitoring, and other reviews shall be subject to the requirements and applicable disclosure exemptions of the Public Records Act as set forth in Government Code Section 6250 *et seq.*

D. District employees, Designee, and/or its Solid Waste Franchisee are authorized to conduct any Inspections, Remote Monitoring or other investigations as reasonably necessary to further the goals of this Ordinance, subject to applicable laws.

E. The District shall receive written complaints from persons regarding an entity that may be potentially non-compliant with this Ordinance, including receipt of anonymous complaints.

SECTION 37. ENFORCEMENT

A. The General Manager is hereby declared and appointed as the enforcement officer of this Ordinance, and shall be empowered to take such other actions as authorized herein, or as may otherwise be authorized by the District's Board of Directors or be reasonably necessary, for enforcement of the Ordinance.

B. Any violation of this Ordinance may be enforced in any manner authorized by law, including but not limited to an administrative citation, criminal citation, nuisance abatement action, or civil action.

C. Nothing in this Ordinance shall restrict or otherwise prohibit the District from delaying enforcement and/or implementation requirements of Article 3 in 14 CCR 18984 as approved by CalRecycle, provided it complies with SB 1383, the SB 1383 Regulations, and/or any other applicable law, as may be amended from time to time, pursuant to 14 CCR 18984.12 (a).

SECTION 38. APPEALS

A. A business who desires to appeal the notice set forth in this Ordinance may appeal to the District's Board of Directors within the twenty (20) calendar days of the post-mark of the Warning Notice by filing a timely written appeal with the General Manager. Timely appeal shall not stay any further solid waste collection or responsibility to pay therefore. The General Manager shall set the matter for hearing before the District's Board of Directors and shall notify the Appellant by mail of the date set for such hearing, at least fifteen (15) days prior to said date. If the Appellant resides outside the District, the above period of notice by mail before the hearing shall be at least twenty-five (25) days. The Appellant shall have the right to appear in person or by an agent, designated in writing, at the hearing, and present oral, and/or written, evidence. The District's Board of Directors shall decide the appeal and shall issue its decision, which shall be in writing and be legally binding.

B. The District's Board of Directors shall have authority to make reasonable adjustments in the amount billed or to excuse payment altogether as well as authority to grant ancillary relief. The District's Board of Directors shall have authority to determine that the Hauler shall not be entitled to any payment from the business owner affected. The District's Board of Directors shall have no authority to award monetary damages, costs or attorney's fees.

SECTION 39. LIABILITY FOR VIOLATION

Any person violating any of the provisions of this Ordinance, or permitting or maintaining any property in violation of any of this Ordinance, shall be liable to the

District for any expense, loss or damage, occasioned by the District by reason of such violation. Such liability shall be in addition to any other civil or criminal penalties imposed under this Ordinance or under any other provision of law.

SECTION 40. PENALTIES AND FINES

A. Pursuant to Government Code Section 61064(c), the General Manager is hereby authorized to issue citations for violations of this Ordinance. Any person violating any provision of this Ordinance, as determined by the Board, may be prosecuted, by the applicable law enforcement agency or the General Manager in the name of the people of the State of California, as committing either a misdemeanor or an infraction, or may be the subject of redress by civil action.

B. Pursuant to Government Code Section 61064(a), a person violating any provision of this Ordinance shall be guilty of a misdemeanor, and shall be punishable by imprisonment in the County jail for not more than thirty (30) days, or by a fine of not more than one thousand dollars (\$1,000), or by both such fine and imprisonment as may be allowed by law. Each and every violation of this Ordinance and each day during which such violation is committed or continued shall constitute a separate offense.

C. It shall constitute an infraction for an owner as defined above to fail to sign up for or to timely pay for solid waste and recycling collection service or to otherwise violate any provision of this ordinance and upon conviction of such violation shall be subject to a fine of \$250.00 for the first offense; \$500.00 for a second violation within a one (1) year period and \$1,000.00 for a third or subsequent violation within a one (1) year period. The additional remedies, penalties and procedures for violations and for recovery of costs related to enforcement provided for in this Ordinance are incorporated herein by this reference. The owner shall also be subject to court action to pay for solid waste collection service furnished to the business located thereon.

SECTION 41. INJUNCTION

In addition to the remedies set forth in this Ordinance, the District may file a civil action to compel compliance with this Ordinance, including but expressly not limited to, an action to enjoin any pending or future violations of the Ordinance, or for the issuance of an order stopping or disconnecting a service if the charges for that service are delinquent or unpaid.

SECTION 42. RESERVATION OF RIGHTS

All remedies set forth in this Ordinance are herein declared to be cumulative and non-exclusive, and shall not preclude the District from enforcing any other rights or remedies available under the law or any other rules and regulations of the District.

SECTION 43. ATTORNEYS' FEES

In any action or proceeding brought to enforce a violation of this Ordinance, including but not limited to a nuisance abatement action and an action to foreclose on a special assessment, the prevailing party shall recover its reasonable attorney's fees and costs.

SECTION 44. SEVERABILITY

If any section, subsection, subdivision, sentence, clause, phrase, or portion of this ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance. The District's Board of Directors hereby declares that it would have adopted this Ordinance, and each Section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more Sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 45. PUBLICATION AND POSTING

The General Manager is hereby directed to cause a summary of this Ordinance to be published at least five (5) days prior to the date of adoption hereof in a newspaper of general circulation within the District Boundaries and a copy of the full text of this Ordinance must be posted at the District office at least five (5) days prior to the meeting. Within fifteen (15) days after adoption, the General Manager is hereby directed to cause said summary of this Ordinance to be published in a newspaper of general circulation within the District Boundaries and a copy of the full text of this Ordinance must be posted at the District office.

SECTION 46. EFFECTIVE DATE

This ordinance shall take effect thirty (30) days after adopted by the Board of Directors of the Phelan Piñon Hills Community Services District.

APPROVED AND ADOPTED this ~~6th~~23rd-day of ~~April, 2022~~ August, 2023

Rebecca Kujawa, President, Board of Directors

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Kimberly Ward, Secretary of the Board of Directors of the Phelan Piñon Hills Community Services District, California, do hereby certify that the foregoing ordinance, being Ordinance No. ~~2022-02~~2023-04, was duly introduced by the Board of Directors of said District, at a regular meeting of said Board held on ~~April 6, 2022~~DATE, by the following vote:

AYES: ~~Hoffman, Kujawa, Roberts~~

NOES: ~~Johnson, Philips~~

ABSTAIN: ~~None~~

ABSENT: ~~None~~

ATTEST:

Secretary of the Phelan Piñon Hills Community Services District and of the Board of Directors thereof

SEAL

Agenda Item 6b

Discussion & Possible Action Regarding
Memorandum of Understanding with San
Bernardino County Fire Protection District
for Use of Piñon Hills Community Center

MEMORANDUM

DATE: July 26, 2023

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

SUBJECT: Discussion & Possible Action Regarding MOU with San Bernardino County Fire Protection District for Use of Pinon Hills Community Center

STAFF RECOMMENDATION

For the Board to approve the MOU with San Bernardino County Fire Protection District for Use of the Pinon Hills Community Center.

BACKGROUND

The long-standing lease with San Bernardino County Fire Protection District ("SBCFPD") for the old fire station located in the Pinon Hills Community Center expired on June 30, 2023. District staff met with SBCFPD staff to discuss renewal of the lease and it was determined the site is rarely utilized by SBCFPD and primarily served as equipment storage or for emergency utilization during wildfire events.

After meeting the SBCFPD staff, it was mutually agreed upon that the lease is no longer necessary and an MOU for utilization of Pinon Hills Community Center during emergency events, and for maintaining the communications towers on the premises, would be sufficient, thus allowing the District to fully utilize the building for storage and District activities.

FISCAL IMPACT

None

ATTACHMENT(S)

MOU with San Bernardino County Fire Protection District

MEMORANDUM OF UNDERSTANDING

Between the

Phelan Pinon Hills Community Service District and San Bernardino County Fire Protection District

For Use of the

~~Phelan Pinon Hills Community Service District Community Center~~

This Memorandum of Understanding ("MOU") is entered into by and between the **Phelan Pinon Hills Community Service District** and **San Bernardino County Fire Protection District**.

I. PURPOSE

- A. The purpose of this ~~Memorandum of Understanding (MOU)~~ is to define the terms of use by **San Bernardino County Fire Protection District** of the **Phelan Pinon Hills Community Service District Community Center** located at 10433 Mountain Road in Pinon Hills, California ("the Property"), for fire related emergency services and emergency communication towers.
- B. **Phelan Pinon Hills Community Service District** owns the Property and agrees to allow **San Bernardino County Fire Protection District** to use the Property for fire related emergency services and emergency communication towers on a cost-free basis.
- C. This MOU is not intended, and should not be construed, to create any right or benefit, substantive or procedural, enforceable at law or otherwise, by any third party against the parties, their parent agencies, the United States, or the officers, employees, agents or other associated personnel thereof.
- D. This MOU is not an obligation or commitment of funds, nor a basis for transfer of funds, but rather is a basic statement of the understanding between the parties hereto of the tasks and methods for performing the tasks described herein. Unless otherwise agreed in writing, each party shall bear its own costs in relation to this MOU. Except as otherwise set forth herein, Expenditures by each party will be subject to its budgetary processes and to the availability of funds and resources pursuant to applicable laws, regulations, and policies.

II. RESPONSIBILITIES and RESTRICTIONS

- A. **Phelan Pinon Hills Community Service District** has the exclusive and ultimate right, entitlement, and responsibility ~~effor~~ managing, operating, controlling, and administering the use of the Property.
- B. Through this MOU, **Phelan Pinon Hills Community Service District** permits **San Bernardino County Fire Protection District** to use the parking lot and eCommunity eCenter located on the Property for fire related emergency services and emergency communication towers, subject to the terms and conditions set forth herein.

Commented [SK1]: Is this document intended to replace the Lease that expired on June 30, 2023?

Commented [kw2R1]: Yes. SBCFPD will no longer utilize the facility regularly and the utilization of the building will revert to PPHCSD. SBCFPD would like an MOU for emergency services and for their communication towers which already exist on site.

Commented [SK3]: Will the Property be utilized for other uses during the term of this MOU?

Commented [kw4R3]: Only by the District.

Commented [SK5]: Are these towers already in place?

Commented [kw6R5]: Yes

- C. Under no circumstances shall **San Bernardino County Fire Protection District** be permitted to conduct munitions, incendiaries, or similar exercises on the Property.
- D. Further, **San Bernardino County Fire Protection District** shall not engage in activities likely to result in destruction to the Property.
- E. **San Bernardino County Fire Protection District** agrees to be responsible for any damage to the Property caused by any act or omission on the part of its employees, trainees, agents, affiliates or the like.
- F. **San Bernardino County Fire Protection District** shall immediately report any incidents and injuries that occur on the Property to **Phelan Pinon Hills Community Service District**.

III. INSURANCE

San Bernardino County Fire Protection District shall purchase and maintain with an insurer or insurers, conforming to the requirement of the subsections below, policies of insurance that will protect **San Bernardino County Fire Protection District**, as well any other individuals or entities participating in its program, and the **Phelan Pinon Hills Community Service District** from any claim, demand, liability, damage, cost and expense, including reasonable attorney's fees and costs (including any claims based on **San Bernardino County Fire Protection District's** indemnity obligation to the **Phelan Pinon Hills Community Service District**) which may arise out of or result from **San Bernardino County Fire Protection District** or any of its agents, employees, trainees, contractors or affiliates' actions or omissions. The aforementioned insurance shall include coverage for:

- a. Statutory Worker's Compensation insurance;
- b. Employer's Liability insurance with limits of not less than \$1,000,000 for each accident, occupational sickness or disease.
- c. Comprehensive General Liability with limits of not less than \$3,000,000, combined single limit bodily injury and property damage liability per occurrence, with a deductible not to exceed \$10,000.00 per occurrence, including: (i) premises, operations and mobile equipment liability; (ii) broad form contractual liability insuring the obligations assumed by **San Bernardino County Fire Protection District** in the Agreement; (iii) products and completed operations liability; (iv) broad form property damage liability; and (v) personal injury.
- d. Comprehensive Auto Liability insurance with limits of not less than \$3,000,000, combined single limit bodily/personal injury and property damage liability per occurrence, with a deductible not to exceed \$10,000.00, including: (i) owned, non-owned and hired vehicles and equipment; and (ii) rented and leased vehicles and equipment.

Each Policy of insurance required above shall state not less than thirty (30) days' written notice shall be given to **Phelan Pinon Hills Community Service District** prior to cancellation or reduction in coverage amount.

In addition, each policy of insurance required in (b), (c), and (d) above shall (i) name **Phelan Pinon Hills Community Service District** as an additional insured, (ii) state that with respect to the operations of **San Bernardino County Fire Protection District**, such policy is primary and any insurance carried by **Phelan Pinon Hills Community Service District** is excess and noncontributing with such primary insurance, (iii) waive all rights of subrogation, and (iv) provide full indemnification to **Phelan Pinon Hills Community Service District**. Further, the limit shall reflect the types of activities that **San Bernardino County Fire Protection District** is conducting on the Property. Not less than five (5) days prior to coming onto and using the Property, **San Bernardino County Fire Protection District** shall deliver to **Phelan Pinon Hills Community Service District** certified copies of the appropriate insurance policies or original properly issued certificates of insurance, coverage thereof, showing compliance with the requirements of this section. All insurance policies required to be carried under the terms of this MOU shall be written by companies then rated A/X or better in the recent "Best's Insurance Guide" and authorized to do business in the State of California. All insurance shall provide for severability of interests and shall provide that an act or omission of one of the named or additional insureds shall not reduce or void coverage to the other named or additional insureds. Any deductible amounts under any insurance required herein shall be subject to **Phelan Pinon Hills Community Service District** prior written approval, except as otherwise specified.

Any policy required to be maintained by **San Bernardino County Fire Protection District** under this MOU may be maintained under a so-called "blanket policy" insuring other parties and/or other locations, so long as the amount of insurance and type of coverage required provided hereunder is not thereby diminished, changed or adversely affected.

IV. INDEMNITY

San Bernardino County Fire Protection District shall indemnify, defend, release, protect and hold harmless **Phelan Pinon Hills Community Service District** (including its current and future affiliates and their respective officers, directors, employees, agents, and members) from any cost, expense, claim, demand, liability and/or damage, including attorneys' fees and costs, arising out of and/or related to **San Bernardino County Fire Protection District** or any of its agents', employees', trainees', contractors' or affiliates', if any, negligent acts, errors or omissions or willful misconduct in connection with **San Bernardino County Fire Protection District's** use of the Property.

V. LIABILITY

San Bernardino County Fire Protection District acknowledges that financial and civil liability, if any, for the acts and omissions of its employees remains vested with **San Bernardino County Fire Protection District**.

VI. GOVERNING LAW and DISPUTES

The laws of the State of California shall govern the validity and performance of this agreement. In the event either party institutes any action or proceeding against the other relating to this agreement or any claimed default hereunder, the prevailing party in such action or proceeding (including the prevailing party in any appeals) shall be entitled to recover attorneys' fees and costs from the non-prevailing party. All such actions or

proceedings shall be initiated exclusively by the **Phelan Pinon Hills Community Service District's** legal counsel.

VII. DURATION

The term of the MOU shall be for a ten-year ~~term~~duration commencing September 12, 2023 and expiring September 11, 2033. Notwithstanding the above, the MOU may be terminated at will by any party, provided advance written notice thereof is provided to the other parties of not less than thirty (30) days.

VIII. AMENDMENTS

This MOU may be amended only by mutual written consent of the parties. The modifications shall have no force and effect unless such modifications are reduced to writing and signed by an authorized representative of **Phelan Pinon Hills Community Service District** and **San Bernardino County Fire Protection District**

IX. EFFECTIVE DATE

This MOU shall be effective on the date of the last signature.

X. NOTICES

Any and all notices permitted under this MOU shall be given to the respective parties at the following addresses:

A. **Phelan Pinon Hills Community Service District**
P.O. Box 294049
Phelan, CA 92329

B. **San Bernardino County Fire Protection District**
157 West ~~5th Street, 2nd Floor, CA 91786~~
~~909-931-4189~~San Bernardino, CA 92415-0451

AGREED.

SIGNATORIES:

Dawn Rowe, Chair
Board of Directors

Date: _____

(AUTHORIZED SIGNATOR)
Phelan Pinon Hills Community Service District

Date: _____

Agenda Item 6c

Discussion & Possible Action Regarding
General Manager Evaluation Process

MEMORANDUM

DATE: July 26, 2023

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Ward, HR Manager/Executive Secretary

SUBJECT: Discussion & Possible Action Regarding the General Manager's Evaluation Process

STAFF RECOMMENDATION

Staff recommends for the Board to determine the process for evaluation of the District's General Manager.

BACKGROUND

Each year, the Board conducts an evaluation of the District's General Manager. For the past several years, the process has been for the Board Secretary to email the evaluation form to each Director and then the Directors email their responses back to the Board Secretary. Then, either the Board Secretary or the Board President will consolidate the answers. The formal evaluation takes place at a closed session preceding the regular Board meeting, currently suggested for 4:00 p.m. on August 9, 2023.

FISCAL IMPACT

None

ATTACHMENT(S)

2022 Evaluation Form
Current GM Contract

General Manager Evaluation

Period: August 2021 – August 2022

Instructions

Assign a numerical value from 1 to 5 representing the overall rating for each performance factor listed below. The performance factor statements are not all inclusive. Please elaborate on strengths and weaknesses in the space provided, or attach additional pages as necessary.

Excellent	Above Average	Satisfactory	Needs Improvement	Unsatisfactory
5	4	3	2	1

Excellent – Consistently performs well above expectations.

Above Average – Often performs above expectations.

Satisfactory – Performance meets expectations.

Needs Improvement – Often performs below expectations.

Unsatisfactory – Performs below expectations.

PERFORMANCE FACTORS

I. MANAGEMENT OF THE ORGANIZATION

Overall Rating: _____

Does the Manager implement and follow all the District policies? : _____

Does the Manager effectively assume responsibility of leadership? : _____

Does the Manager communicate performance expectations clearly while maintaining a team environment? : _____

Is the Manager decisive and firm when need be confronting problems promptly, and providing timely and comprehensive follow through? : _____

Does the Manager accurately appraise and correct the strengths/weaknesses of the organization and individuals?

: ____

II. FINANCIAL MANAGEMENT

Overall Rating: ____

Does the budget show planned effort and thought?

: ____

Are the District's expenditures within budget?

: ____

Is the financial data presented to the Board in a clear and concise manner?

: ____

Is the budget prepared in time to allow the Board necessary time to review and make comments?

: ____

III. COMMUNITY RELATIONS

Overall Rating: ____

Does the Manager constantly represent the District to the community and other agencies? : ____

Does the Manager properly avoid District politics and partisanship?

: ____

Does the Manager show an honest interest in the community and properly defend the District's reputation?

: ____

IV. PROFESSIONAL GROWTH AND DEVELOPMENT

Overall Rating: _____

Does the Manager demonstrate the professional skill and knowledge needed to perform the job?

: _____

Does he/she keep informed of developments in the professional field and communicate and apply this knowledge to the job?

: _____

Is the Manager active in professional organizations?

: _____

Does the Manager assess his/her own strength and capabilities, identify needs for knowledge, skills, and experience, and design and implement a self-development plan when appropriate?

: _____

V. BOARD RELATIONS

Overall Rating: _____

Is the Manager providing the Board with adequate information to make decisions?

: _____

Is the Board provided with sufficient alternatives to avoid being forced into a decision?

: _____

Is technical data presented in an understandable manner?

: _____

Does the Manager respond to individual and collective Board concerns in a timely manner?

: _____

Is the staff responsive to Board's direction? : _____

Does the Manager respond in a positive and timely manner to action items, assignments, suggestions, and guidance from the Board? : _____

VI. COMMUNICATION

Overall Rating: _____

Does the Manager communicate well both verbally and in writing? : _____

Does the Manager create accurate and punctual reports? : _____

Can the Manager effectively deliver presentations, share information and ideas with others? : _____

Does the Manager have good listening skills? : _____

VII. GOALS AND OBJECTIVES (From current review period)

Overall Rating: _____

How well did the Manager meet the goals and objectives for this review period as established by the Board and as identified under separate document from last review period?

OVERALL EVALUATION

Overall Rating: _____

Additional Comments:

EMPLOYMENT AGREEMENT

THIS AGREEMENT, entered into as of August 15, 2019, is by and between PHELAN PINON HILLS COMMUNITY SERVICES DISTRICT, a self-governing special district formed under California Government Code Section 61000 et seq. ("Employer"), and DONALD J. BARTZ, an individual ("Employee"). Employer and Employee agree to the following terms and conditions of employment:

1. Period of Employment.

- (a) Basic Term. Commencing on the date of this Agreement, Employer shall employ Employee for a period of four (4) years expiring on August 15, 2023 (the "Term Date"), as extended under Section 1(b), unless Employee is terminated sooner in accordance with Section 4 below. As used herein, the phrase "Employment Term" shall refer to the entire period of employment of Employee by Employer hereunder, whether for the periods mentioned above or whether extended or earlier terminated as hereinafter provided.
- (b) Renewal. This Agreement shall be automatically renewed for an additional five (5) year period on the Term Date, unless one party gives to the other advance written notice of non-renewal at least sixty (60) days prior to the Term Date. Either party may elect not to renew this Agreement with or without cause, in which case this Section 1(b) shall govern Employee's termination and not Section 4 [except for Employee's termination obligations set forth in Section 4(g), which shall remain in effect].

2. Duties and Responsibilities.

- (a) Position. Employee shall serve as the General Manager for the Employer. In that capacity, Employee shall perform all services, acts, and functions necessary or advisable to lawfully manage and conduct the business of Employer in accordance with all legal requirements and the policies, procedures, rules, and regulations established by Employer's Board of Directors, and subject to the direction, prior consent, and subsequent ratification of Employer's Board of Directors. Employee shall devote his best efforts and full-time attention to the performance of his duties and shall report directly to Employer's Board of Directors.
- (b) Availability and Work Schedule. During the Employment Term, Employee shall perform all services required by this Agreement at Employer's headquarters during Employer's regular business hours, unless Employee's presence at other locations or during different times is necessary to fully and completely perform the duties of the position assumed by Employee. In addition, Employee shall

maintain his permanent residence in an area that is in close proximity to Employer's headquarters, and shall otherwise be available to Employer 24 hours a day by telephone, pager, or other equipment furnished by Employer for this purpose.

- (c) Prohibited Activities. Except upon the prior written consent and express approval of Employer's Board of Directors, Employee (during the Employment Term) shall not (i) borrow on behalf of Employer any amount of money during any fiscal year; (ii) spend or obligate Employer's funds in amounts in excess of the sums budgeted for expenditure by Employer's Board of Directors; (iii) accept any other employment; (iv) engage directly or indirectly in any other business, commercial, civil, or professional activity, whether or not pursued for pecuniary advantage, that is or may be competitive with Employer, that might create a conflict of interest with Employer, or that otherwise might interfere with the business of Employer or any Affiliate of Employer; or (v) accept any position with an outside agency without prior approval of Employer's Board of Directors. An "Affiliate" shall mean any person or entity that directly or indirectly controls, is controlled by or is under common control with Employer.
- (c) Representations. Employee represents and warrants (i) that he is fully qualified and competent to perform the responsibilities for which he is being hired pursuant to the terms of this Agreement; and (ii) that Employee's execution of this Agreement, his employment with Employer, and the performance of his proposed duties under this Agreement shall not violate any obligation he may have to any former employer (or other person or entity), including any obligations with respect to proprietary or confidential information of any person or entity.

3. Compensation.

- (a) Salary. Employer shall pay Employee a salary at the rate of \$185,556.59 per year during the Employment Term in accordance with Employer's duly established practices. Beginning on August 15, 2020, and on each anniversary thereof during the Employment Term, Employee shall be entitled to an automatic annual cost of living adjustment to Employee's salary based upon the applicable published index as reasonably determined by Employer's Board of Directors. Additionally, on August 15, 2020, and on August 15, 2021, of the Employment Term, Employee shall be entitled to an automatic increase in Employee's salary commensurate with a two-year phase-in for placement within market range as described in the Total Compensation Study that was prepared for the District by Koff & Associates in 2019. Thereafter, Employer may, but is not obligated to, increase Employee's salary as deemed appropriate by Employer's Board of Directors in the exercise of its sole discretion upon completion of its annual review of Employee's job performance.

- (b) Employee's Personal Vehicle Usage. Employer will pay the costs for the fuel utilized by Employee for District purposes during the Employment Term. Employee shall maintain auto insurance and shall name Employer as an additional insured.
- (c) Benefits. During the Employment Term, Employee shall be entitled to receive full contribution by Employer to Employee's retirement account with the Public Employees Retirement System, as well as all other benefits provided by Employer to its exempt employees in accordance with Employer's standard policies. As Employee becomes eligible therefor, Employee shall have the right to participate in and to receive benefits from all present and future benefit plans specified in Employer's policies and generally made available to similarly situated employees of Employer. The amount and extent of benefits to which Employee is entitled shall be governed by the specific benefit plan as amended. Employee also shall be entitled to any benefits or compensation tied to termination as described in Section 4. Nothing stated in this Agreement shall prevent Employer from changing or eliminating any benefit during the Employment Term as Employer, in its sole discretion, may deem necessary or desirable. No statement concerning benefits or compensation to which Employee is entitled shall alter in any way the term of this Agreement, any renewal thereof, or its termination. All compensation and comparable payments to be paid to Employee under this Agreement shall be less withholdings required by law.
- (d) Vacation. Employee shall be entitled to twenty-five (25) days of vacation time annually without loss of compensation commencing on the date of this Agreement. Such vacation time shall not be taken in increments of more than ten (10) consecutive days at a time without prior approval of Employer's Board of Directors. Employee shall give Employer's Board of Directors advance notice in writing of foreseeable absences from his duties under this Agreement lasting five (5) or more days in duration, which notice shall include the reasons, anticipated dates, and duration of any such absence. Employee shall have the option to sell back unused days of vacation time per year in lieu of vacation time off.
- (e) Sick Leave. Upon commencement of this Agreement, Employee shall accrue sick leave in the same manner as regular full-time employees of the District. At the time of termination of employment for whatever reason, unused sick leave shall be cashed out to Employee.
- (f) Administrative Time. During the Employment Term, Employee shall be entitled to eighty (80) hours of Administrative Time annually.
- (g) Professional Dues and Conferences. Employer shall pay all reasonable travel, lodging, and entrance fees and costs associated with Employee's attendance at conferences and seminars, as well as payment of annual dues levied by professional organizations and community affiliation costs that receive prior

approval by Employer's Board of Directors. On the anniversary date of this Agreement each year during the Employment Term, Employee shall furnish Employer's Board of Directors a list of the conferences, seminars, professional organizations, and community affiliations that he wishes to attend and/or join.

4. Termination of Employment.

- (a) By Death. The Employment Term shall terminate automatically upon the death of Employee. Employer shall pay to Employee's beneficiaries or estate as appropriate any compensation then due and owing, including payment for accrued, unused paid time off, if any. Thereafter, all obligations of Employer under this Agreement shall cease. Nothing in this section shall affect any entitlement or Employee's heirs to the benefits of any life insurance plan or other applicable benefits.
- (b) By Disability. If by reason of any physical or mental incapacity, Employee has been or will be prevented from properly performing his duties under this Agreement for more than twelve (12) weeks in any one (1) year period, then to the extent permitted by law, Employer may terminate the Employment Term, pursuant to Section 4(c), below, upon two (2) weeks advance written notice. Employer shall pay Employee all compensation to which he is entitled up through the last business day of the notice period; thereafter, all obligations of Employer under this Agreement shall cease. Nothing in this Section shall affect Employee's rights under any applicable Employer disability plan.
- (c) By Employer For Cause. At any time, and without prior notice, Employer may terminate Employee for cause (as defined below). Employer shall pay Employee all compensation then due and owing for the period prior to termination, thereafter all of Employer's obligations under this Agreement shall cease. "Cause" shall include, but not be limited to, unsatisfactory performance, misconduct, moral turpitude, failure to follow policies or procedures, material breach of this Agreement, excessive absenteeism, unlawful conduct off the Employer's premises or during non-working time (which may affect the Employee's relationship to his job and/or the Employer's reputation or good will in the community), layoff pursuant to a bona fide reduction in force, and to the extent permitted by law, unavailability for work due to disability for more than twelve (12) weeks in any one (1) year period (subject to the Employer's rights to deny reinstatement to Employee who shall qualify as a "key employee" to prevent substantial and grievous economic injury to its operations).
- (d) By Employer Not For Cause. Employer may dismiss Employee without cause notwithstanding anything to the contrary contained in or arising from any statements, policies, or practices of Employer relating to the employment, discipline, or termination of its employees. Employer shall pay Employee all

compensation then due and owing for the period prior to termination, plus a lump sum cash payment equal to Employee's base salary prorated over the remaining balance of the unexpired Employment Term, or over a period of twelve (12) months, whichever is less, and thereafter all of Employer's obligations under this Agreement shall cease.

- (e) By Employee Not for Cause. At any time, Employee may terminate his employment for any reason, with or without cause, by providing Employer thirty (30) days advance written notice. Employer shall have the option in its complete discretion to make Employee's termination effective at any time prior to the end of such notice period, provided Employer pays Employee all compensation due and owing through the last day actually worked, plus an amount equal to the base salary Employee would have earned through the balance of the notice period, not to exceed thirty (30) days; thereafter, all of Employer's obligations under this Agreement shall cease.
- (f) By Employee for Good Reason. At any time, Employee may terminate his employment for good reason (as defined below) by giving (30) days advance written notice to Employer. "Good Reason" shall be any material breach of this Agreement by Employer that remains uncured at the end of the above notice period. Employer shall have the option in its complete discretion to make Employee's termination effective at any time prior to the end of the above notice period, provided Employer pays Employee all compensation due and owing through the last day actually worked and through the balance of the notice period [not to exceed thirty (30) days]. In the event that good reason is found to exist pursuant to Section 6 of this Agreement, the maximum amount that Employer shall be liable to Employee therefor shall be a monetary sum equal to Employee's base salary prorated over the remaining balance of the unexpired Employment Term, or over a period of twelve (12) months, whichever is less, which shall be in lieu of any damages under this Agreement for any alleged breach. Thereafter, all of Employer's obligations under this Agreement shall cease.
- (g) Termination Obligations. Employee agrees that all property, including without limitation all equipment, tangible Proprietary Information (as defined below), documents, records, notes, contracts, and computer-generated materials furnished to or prepared by Employee incident to his employment belongs to Employer and shall be returned promptly to Employer upon termination of Employee's employment. Employee's obligations under this subsection shall survive the termination of his employment and the expiration of this Agreement.

- 5. Proprietary Information. "Proprietary Information" is all information and any idea pertaining in any manner to the business of Employer (or any Affiliate), its employees, agents, contractors, or consultants, which was produced by any employee of Employer in the course of his or her employment or otherwise produced or acquired by or on behalf of Employer. Proprietary Information shall include without limitation, trade secrets,

protocol ideas, inventions, processes, formulas, data, know-how, software and other computer programs, copyrightable material, plans, strategies, customer lists and information, financial reports, and the contents of documents protected from disclosure under the California Public Records Act, Government Code Section 6250 et seq., or other provisions of applicable law. All Proprietary Information not generally known outside of Employer's organization, and all Proprietary Information so known only through improper means, shall be deemed "Confidential Information." During his employment by Employer, Employee shall use Proprietary Information and shall disclose Confidential Information only for the benefit of Employer and as is necessary to perform his job responsibilities under this Agreement. Following any termination of employment, Employee shall not use any Proprietary Information and shall not disclose any Confidential Information except with the express written consent of Employer. By way of illustration and not in limitation of the foregoing, following termination, Employee shall not use any Confidential Information to solicit Employer's customers or to compete against Employer. Employee's obligations under this Section shall survive the termination of his employment and the expiration of this Agreement.

6. Arbitration.

- (a) Arbitrable Claims. All disputes between Employee (his attorneys, successors, and assigns) and Employer (its Affiliates, shareholders, directors, officers, employees, agents, successors, attorneys, and assigns) of any kind whatsoever, including without limitation all disputes relating in any manner to the employment or termination of employee and all disputes arising under this Agreement ("Arbitrable Claims"), shall be resolved by arbitration. All persons and entities specified in the preceding sentence (other than Employer and Employee) shall be considered third-party beneficiaries of the rights and obligations created by this Section. Arbitrable Claims shall include but are not limited to contract (express or implied) and tort claims of all kinds, as well as all claims based on any federal, state, or local law, statute, or regulation, excepting only claims under applicable worker's compensation law and unemployment insurance claims. Arbitration shall be final and binding upon the parties and shall be the exclusive remedy for all Arbitrable Claims, except that the Employer may at its option seek injunctive relief and damages in court of any breach of Section 5 of this Agreement. THE PARTIES HEREBY WAIVE ANY RIGHTS THEY MAY HAVE TO TRIAL BY JURY IN REGARD TO ARBITRABLE CLAIMS.
- (b) Procedure. Arbitration of Arbitrable Claims shall be in accordance with the Employment Dispute Resolution Rules of the American Arbitration Association ("AAA Employment Rules") except as provided otherwise in this Agreement. In any arbitration, the burden of proof shall be allocated as provided by applicable law. Either party may bring an action in court to compel arbitration under this Agreement and to enforce an arbitration award. Otherwise, neither party shall initiate or prosecute any lawsuit or administrative action in any way related to any Arbitrable Claim. All arbitration hearings under this Agreement shall be

conducted in San Bernardino County, California. The Federal Arbitration Act shall govern the interpretation and enforcement of this Section 6. The fees of the arbitrator shall be split between both parties equally.

- (c) Confidentiality. All proceedings and all documents prepared in connection with any arbitrable claim shall be confidential and unless otherwise required by law, the subject matter thereof shall not be disclosed to any person other than the parties to the proceedings, their counsel, witnesses, and experts, the arbitrator and if involved, the court and court staff.
 - (d) Continuing Obligations. The rights and obligations of Employee and Employer set forth in Section 6 of this Agreement shall survive the termination of Employee's employment and the expiration of the Employment Term.
7. Notices. Any notice under this Agreement must be in writing and shall be effective upon delivery by hand, upon facsimile transmission to the number provided below (if one is provided), or three (3) business days after deposit in the United States mail, postage prepaid, certified or registered and addressed to Employer at the address below or to Employee at the last known address maintained in Employee's personnel file. Employee shall be obligated to notify Employer in writing of any change in his address. Notice of change of address shall be effective only when done in accordance with this Section.

Employer's Notice Address:

Board of Directors
Phelan Pinon Hills Community Services District
4176 Warbler Road
P.O. Box 294049
Phelan, CA 92329-4049
FAX Phone No.: (760) 868-2323

8. Action by Employer. All actions required or permitted to be taken under this Agreement by Employer, including without limitation, exercise of discretion, consents, waivers, and amendments to this Agreement, shall be made and authorized only by Employer's Board of Directors. The failure of Employer to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by Employee shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.
9. Integration. This Agreement is intended to be the final, complete, and exclusive statement of the terms of Employee's employment by Employer. This Agreement supersedes all other prior and contemporaneous agreements and statements, whether written or oral, express or implied, pertaining in any manner to the employment of Employee by Employer, and it may not be contradicted by evidence of any prior or contemporaneous statement or agreements. To the extent that the practices, policies, or

procedures of Employer now or in the future, apply to Employee and are inconsistent with the terms of this Agreement, the provisions of this Agreement shall control.

10. Amendments. This Agreement may not be modified or amended except by a writing signed by each of the parties hereto. Failure to exercise any right under this Agreement shall not constitute a waiver of such right.
11. Assignment. Employee shall not assign any rights or obligations under this Agreement. Employer may upon prior written notice to Employee assign its rights and obligations hereunder.
12. Severability. If a court or arbitrator holds any provision of this Agreement to be invalid, unenforceable, or void, the remainder of this Agreement shall remain in full force and effect.
13. Attorneys' Fees. In any legal action, arbitration, or other proceeding brought to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs.
14. Governing Law. This Agreement shall be governed by and construed in accordance with the law of the State of California.
15. Interpretation. This Agreement shall be construed as a whole according to its fair meaning and any uncertainty or ambiguity contained herein shall not be interpreted against the party responsible for the drafting of this Agreement. The captions or sections and subsections of this Agreement are for reference only and are not to be construed in any way as a part of this Agreement.
16. Employee Acknowledgment. Employee acknowledges that he has had the opportunity to consult legal counsel in regard to this Agreement, that he has read and understands this Agreement, that he is fully aware of its legal effect, and that he has entered into it freely and voluntarily and based on his own judgment and not on any representations or promises other than those contained in this Agreement.

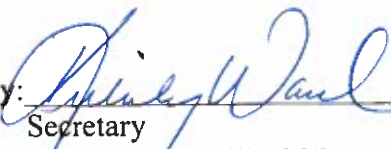
[Signatures on following page]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective officers as of the date first written above.

EMPLOYER

By: 
President, Board of Directors
Phelan Pinon Hills CSD

ATTEST:

By: 
Secretary
Phelan Pinon Hills CSD

EMPLOYEE

By: 
Donald J. Bartz

Agenda Item 6d

Update on Solid Waste Program
Implementation

MEMORANDUM

DATE: July 26, 2023

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

SUBJECT: Update on Solid Waste Program Implementation

STAFF RECOMMENDATION

None

BACKGROUND

Staff will update the Board on Solid Waste Program Implementation.

FISCAL IMPACT

None

ATTACHMENT(S)

None

Agenda Item 6e

Update on the Proposed Civic Center &
Phelan Park Expansion Projects

MEMORANDUM

DATE: July 26, 2023

TO: Board of Directors

FROM: Don Bartz, General Manager
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

SUBJECT: Update on the Proposed Civic Center & Phelan Park Expansion Project

STAFF RECOMMENDATION

None

BACKGROUND

Staff will update the Board on the Proposed Civic Center and Phelan Park Expansion Project.

FISCAL IMPACT

None

ATTACHMENT(S)

None

Agenda Item 7

Committee Reports/Comments

SPECIAL ENGINEERING COMMITTEE MEETING MINUTES

June 21, 2023 – 4:30 p.m.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Mark Roberts, Director (Chair)
Rebecca Kujawa, President

Staff Present: George Cardenas, Engineering Manager
Kim Sevy, HR & Solid Waste Manager/District Clerk
Sean Wright, Water Operations Manager
Chris Cummings, Water Operations Assistant Manager
Tony De La Rosa, Engineering Technician
Jennifer Oakes, Executive Management Analyst

Call to Order

Director Roberts called the meeting to order at 4:31 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) Approval of Agenda

Vice President Roberts moved to approve the Agenda. President Kujawa seconded the motion. Motion passed unanimously.

2) Public Comment – None

3) Approval of Minutes

President Kujawa moved to approve the Minutes. Vice President Roberts seconded the motion. Motion passed unanimously.

4) Oeste Recharge Study Project

Mr. Wright provided an update.

5) Discussion Regarding Water System

- **Pumps and Wells Services Agreement**
- **10-Year Tank Rehabilitation & Maintenance Service**
- **Water Quality**
- **Service Line Replacement Program**
- **Other Repairs/Replacements/Updates/Maintenance**

Mr. Wright reported on system repairs, tank maintenance, completion of the pipeline project, water meter replacement program, dead-end flushing, the fill station, and water levels. A written report was provided in the agenda packet.

- 6) **Smithson Springs Update**
Mr. Cardenas reported the de-sedimentation pond is weedy. Water flow is low. It is not clear why the flow is low.
- 7) **State Regulations Update**
Establishment of a Chromium-6 MCL by the state is estimated to take place in 8-12 months. An update on conservation is going to the Board at the second meeting in June.
- 8) **Review of Current Projects**
 - **New Well No. 15**
 - **Well No. 17**
 - **Tank 6A**Mr. Wright and Mr. Cardenas provided updates on the current projects.
- 9) **Review of Capital Projects**
No discussion.
- 10) **Staff Reports**
Nothing new to report; a written report is in the agenda packet.
- 11) **Review of Action Items**
 - a) **Prior Meeting**
 - None
 - b) **Current Meeting**
 - Hydrographs
 - Presentation on Chromium-6 to Board in October
- 12) **Set Agenda for Next Meeting** – July 19, 2023
 - Remove Item 9
 - Add Tank 6A to Item 8
- 13) **Adjournment**
With no further business before the Committee, the meeting adjourned at 4:58 p.m.

Agenda materials can be viewed online at www.pphcsd.org

LEGISLATIVE COMMITTEE MEETING MINUTES

June 13, 2023

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& 2004 Fairground Road, Monterey, CA, 93940
& Remotely Via Zoom or Conference Call

Board Members Present: Greg Snyder, Chair
Deborah Philips, Director

Board Members Absent: None

Staff Present: Kim Sevy, HR & Solid Waste Manager/District Clerk

Call to Order

The meeting was called to order at 3:00 p.m.

Roll Call

All committee members were present at Roll Call.

1) Approval of Agenda

Director Snyder moved to approve the Agenda. Director Philips seconded the motion.
Motion passed unanimously.

2) Public Comment – None

3) Acceptance of Minutes

The minutes were accepted.

4) Update from Representatives

- **Congress**

Hayden Bartz, Field Representative for Congressman Obernolte, thanked the District for hosting the community coffee. He provided an update on FRA, Congressman Obernolte's balanced budget amendment, and HR 2733. He provided his contact information: 760-247-1815, hayden.bartz@mail.house.gov.

- **State Assembly**

Matthew Lyons, Deputy District Director for Assemblyman Holden, reported on the budget season and provided his contact information: Cell: 909-631-6205, Office: 909-624-7876, matthew.lyons@asm.ca.gov.

- **County Supervisor**

Sam Shoup, Field Representative for Supervisor Cook, reported on the Phelan Road widening project and the county's budget. He provided his contact information: 760-995-8100, samuel.shoup@bos.sbcounty.gov.

5) Review of May-June CSDA Legislative Brief

The committee reviewed the brief provided in the agenda packet.

6) **Staff Report**

Mr. Bartz reported that the website requirement for special districts to obtain a .gov has been removed.

7) **Review of Action Items**

a) **Prior Meeting**

- White paper on Initiative #21-0042A1
- Send reminder of upcoming Legislative Committee meetings to representatives

b) **Current Meeting**

- Information item to Board of Directors on #21-0042A1

8) **Set Agenda for Next Meeting** – September 12, 2023

9) **Adjournment**

With no further business before the Committee, the meeting adjourned at 3:22 p.m.

Agenda materials can be viewed online at www.pphcsd.org

Agenda Item 8

Staff & General Manager's Report



Phelan Piñon Hills Community Services District

4176 Warbler Road - PO Box 2940449 - Phelan, CA 92329-4049 - (760) 868-1212 - Fax (760) 868-2323

Assistant General Manager / CFO's Report

June 2023

FINANCIAL DATA:

Enterprise Fund (Water Operations)				
	June	YTD	Total Budget	% of Total Budget
Operational Revenue	\$630,478.64	\$7,279,653.74	\$8,287,548.92	88%
Operational Expenses	\$901,961.39	\$8,775,720.36	\$8,329,076.79	105%
Net Income (Loss)	-\$271,482.75	-\$1,496,066.62	-\$41,527.87	3603%
Non-Operational Revenue	\$252,993.72	\$3,085,828.07	\$1,763,046.40	175%
Non-Operational Expenses	\$40,519.78	\$184,577.21	\$974,919.08	19%
Net Income (Loss)	\$212,473.94	\$2,901,250.86	\$788,127.32	368%
Total Revenue	\$883,472.36	\$10,365,481.81	\$10,050,595.32	103%
Total Expense	\$942,481.17	\$8,960,297.57	\$9,303,995.87	96%
Total Net Income (Loss)	-\$59,008.81	\$1,405,184.24	\$746,599.45	188%

Capital Outlay/Principal Pmts/C6 \$2,987,595.59 \$4,642,476.34

Government Funds (Parks, Street Lighting, Solid Waste & Recycling)				
	June	YTD	Total Budget	% of Total Budget
Operational Revenue	\$63,404.05	\$764,979.67	\$531,667.30	144%
Operational Expenses	\$95,489.18	\$855,619.48	\$916,645.95	93%
Net Income (Loss)	-\$32,085.13	-\$90,639.81	-\$384,978.65	24%
Non-Operational Revenue	\$63,208.29	\$1,969,626.64	\$1,528,448.08	129%
Non-Operational Expenses	\$100,030.10	\$595,451.69	\$159,510.88	373%
Net Income (Loss)	-\$36,821.81	\$1,374,174.95	\$1,368,937.20	100%
Total Revenue	\$126,612.34	\$2,734,606.31	\$2,060,115.38	133%
Total Expense	\$195,519.28	\$1,451,071.17	\$1,076,156.83	135%
Total Net Income (Loss)	-\$68,906.94	\$1,283,535.14	\$983,958.55	130%

GOVERNMENT FUNDS:	General	Parks and Rec	Street Lighting	Property Tax	Solid Waste	Total
Revenue YTD	410,914.87	177,435.53	444.21	1,785,929.86	359,881.84	2,734,606.31
Expense TYD	701,787.88	564,137.24	23,283.54	-30,094.72	192,139.23	1,451,253.17
Total Net Income (Loss)	-290,873.01	-386,701.71	-22,839.33	1,816,024.58	167,742.61	1,283,353.14

	Enterprise	Government	Total
Cash Available	\$44,806.71	\$8,791,997.26	\$8,836,803.97
Cash Reserves	\$17,747,557.74	\$686,392.00	\$18,433,949.74
Total Cash	\$17,792,364.45	\$9,478,389.26	\$27,270,753.71

ADMINISTRATIVE DATA:

June 2023

Water Consumption (HCF):	March	April	May	June
2022/2023	65,610	56,486	89,057	94,039
2021/2022	70,581	87,630	96,898	113,464
2020/2021	72,618	85,842	113,358	153,447
Meters In Ground:	March	April	May	June
	7244	7244	7247	7251
Meter Permits Issued:	March	April	May	June
	3	0	5	6
Lock-offs:	March	April	May	June
	74	84	79	83

Customer Service A/R Activities	June Quantity		June \$ Received	
Payments				
Cash	530	9.18%	\$65,300.75	8.54%
Check	600	10.40%	\$238,356.61	31.16%
Credit Card (counter)	197	3.41%	\$32,686.17	4.27%
Mail (checks)	1,244	21.56%	\$98,975.07	12.94%
Online (credit card)	3,200	55.45%	\$329,640.53	43.09%
TOTAL	5,771	100.00%	\$764,959.13	100.00%

Payments Received and Processed	June Quantity	Enterprise	Government
Water	5,754	5,754	
Gvmt (Rentals, Classes, Franchise fee, et	17		17
	5,771	5,754 99.7%	17 0.3%

Customer Service Other Activities	June Quantity	Enterprise	Government
Service Orders Processed	590	590	
Assisted Customers at Counter	1,327	1,310 98.7%	17 1.3%
	1,917	1,900	17

Parks, Recreation & Street Lighting Report JUNE 2023

Introduction

The District Parks and Recreation Department operates and maintains community centers, senior centers, parks and streetlights. The District currently has two community centers, one located in Phelan and another in Pinon Hills. Adjacent to each of the centers are two parks that have playgrounds, basketball courts and shaded picnic tables. Parks and recreation are a vital component to any community. It not only adds beauty, but provides safe areas for activities of individuals, families, and groups. The parks are available for use from morning until dusk. The community centers are utilized for a wide range of activities and are available to the community for a small fee. The District currently offers several events and activities, and continues to work on various recreation ideas and continues to partner with local civic groups creating programs that are beneficial to the community at large.

The Parks and Recreation Department realizes the importance of long-range planning to preserve and protect our valuable assets and to allow for efficient use of resources for future growth. The efficient use of resources will allow the District to acquire, develop, operate, and maintain a park and recreation system which enriches the quality of life for residents and visitors alike, and preserves it for future generations. The District continues to develop a sustainable park system that will be supported by decisions that provide services at a sustainable rate, such as providing infrastructure that can be reasonably maintained while setting realistic targets on programs and services.

The District currently owns four vacant parcels for future parks and recreation facilities, a 55 acre parcel on Johnson Road, an 80 acre parcel on Sheep Creek Road, a 25 acre parcel on Chateau Road and a 4 acre parcel on Warbler Road that includes an adjacent 10 acre parcel off of Sahara Road.

The streetlights primarily service the business district of Phelan. There are also lights at strategic intersections to help in providing safety to the community. Expansion of the street lighting to other intersections is considered based upon a safety need, however the District does respect the San Bernardino County “Dark Sky” ordinance and encourages residents to do the same.

Monthly Activity Report

The following report details the number of community center rentals and activities for the month:

Location	Paid Rental	District Use	Donated Use
Phelan Community Center	4	4	1
Phelan Senior Center	4	4	14
Piñon Hills Community Center	8	0	5
Miscellaneous	0	0	0
Phelan Park	0	4	0

Events and Classes

The following is a brief summary of current parks and recreation events:

- Regular Parks Committee Meeting – August 8, 2023 4:30 pm at Phelan C.C.
- Farmers Market – Mondays, 2:00 pm – 6:00 pm (summer hours at Phelan C.C.)
- Line Dancing – Every Friday, 9:00 am – 10:30 am at Phelan C.C.
- Senior Activities – Mondays & Thursdays Pinon Hills C.C. and Tuesdays & Fridays, Phelan C.C.
- Movies in the Park – Fridays 6/9/2023 thru 7/28/2023 Dusk, in Phelan Park
- Painting Class – Thursdays, 6/15 thru 7/27/2023, 9 am-10:30 am & 11 am – 12:30 pm, Phelan C.C.
- Kids Fitness/Dance Class in the Park– Tuesdays 6/9 thru 7/25/2023, 9 am & 10 am, in Phelan Park.
- Kids Baking Class – Saturday 6/24/2023 10:30am – 12 noon, at Phelan C.C.
- Archery – Thursdays 6/15 thru 7/13/2023, 9am – 11am, at Mojave Archers
- Free Tire Drop off Day – Saturday 6/10/2023 8am – 12 noon, at CR&R Service Yard
- Gardening Class – Pest Control, 6/10/2023, 10 am.
- Gardening Class – Mulch/Watering Wisely, 7/8/2023
- (Learn to Garden classes are held at the Teaching Garden, just north of PPHCSD Office)

Projects/Activities in Process

- Parks Budget for 2023/2024 – Board approved, Fiscal year July 1, 2023 – June 30, 2024.
- Phelan Park Expansion Project – Design with phase planning is in process for the District owned parks properties east of Phelan Park – 4.22-acre parcel, APN 3066-261-08, and adjoining 10-acre parcel, APN 3066-251-14.
- Possible funding sources for the Phelan Park expansion project are in process and ongoing.
 - American Rescue Program Act (ARPA) Funds - The county has preliminarily approved \$457,194 in ARPA funds for construction of certain parks elements. The contract was approved by the District's Board on 3/8/2023 and was submitted to the County and is awaiting Board of Supervisors for ratification, expected 2023.
 - Land and Water Conservation Fund Grant - The grant was submitted in May 2023, in the amount of \$976,154. Funding allocation announcement is expected in the fall of 2023.
- Parks Master Plan – Action plan needs are being implemented and are ongoing.

Agenda Item 9

Director Reports

Agenda Item 10

Correspondence/Information



July 20, 2023

Phelan Pinon Hills Community Services District
PO Box 294049
Phelan, CA 92329-4049

RE: District Transparency Certificate of Excellence Approval

Congratulations! Phelan Pinon Hills Community Services District has successfully completed the District Transparency Certificate of Excellence program through the Special District Leadership Foundation (SDLF).

On behalf of the SDLF Board of Directors, I would like to congratulate your district on achieving this important certificate. By completing the District Transparency Certificate of Excellence Program, Phelan Pinon Hills Community Services District has proven its dedication to being fully transparent as well as open and accessible to the public and other stakeholders.

Congratulations and thank you for your dedication to excellence in local government.

Most sincerely,

Sandy Raffelson
SDLF Board President

July 1, 2023

To Current Resident:

The Phelan Piñon Hills Community Services District ("District") is responsible for providing solid waste programs for the communities of Phelan and Piñon Hills. The District contracts with CR&R to provide collection service for residents who do not self-haul.

You may have heard that the way we dispose of solid waste in our community is about to change. The State of California has passed numerous laws regulating the disposal of trash that we must comply with (visit our website at www.PPHCSD.org/residential for additional information).

Beginning in July 2023, solid waste collection service will become mandatory, unless you are an identified self-hauler. Please review the enclosed information and then complete the *Application for Solid Waste Collection Service/Self-Haul* and return it in the enclosed envelope with your water bill payment. You may also complete the Application online at www.PPHCSD.org/residential, scan and email it to customerservice@pphcsd.org, or drop it off at our District office located at 4176 Warbler Road, Phelan, CA 92371.

Even if you are self-hauling, or are already a CR&R customer, you will need to complete the application confirming your solid waste disposal method. Again, information regarding the state requirements and the District's program is available at www.PPHCSD.org/residential.

If you have any additional questions, or require additional information not covered in the enclosed information, please contact the District office at 760-868-1212.

Sincerely,



Don Bartz
General Manager

INSTRUCTIONS FOR SOLID WASTE COLLECTION SERVICE AND SELF-HAUL APPLICATION

Please complete the attached application indicating how you will dispose of trash, recycling, and organics in compliance with state requirements. If you do not know your parcel number, leave it blank. All other fields are required. If your property is unoccupied, select the self-haul option.

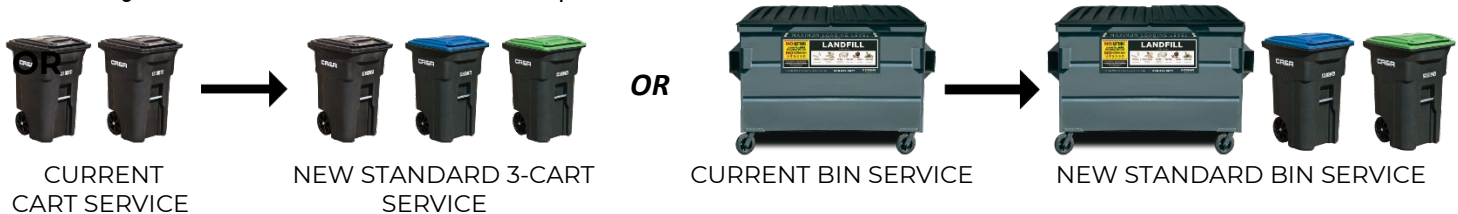
CURRENT SELF-HAULERS:

If you want to continue to self-haul, select the first box in OPTION #1. You will be required to keep receipts and sort your trash, recycling, and organics before going to the transfer station (Dump). You will need to bring your ID and your Disposal Use Permit (Dump Card).

If you are a current self-hauler but would rather sign-up for collection service through CR&R, select the second box in OPTION #2 and choose the level of service you desire.

EXISTING CR&R CUSTOMERS:

If you are a current CR&R customer, your service will automatically change from trash-only to three separate containers (trash, recycling, organics). Check the first box in OPTION #2 to confirm or modify your service. Then, select the service option you desire and any additional CR&R service options.



NEW RESIDENTS:

Provide proof of ownership (final escrow closing statement or recorded grant deed) and complete the attached form indicating how you will dispose of your trash by selecting either OPTION #1 or OPTION #2. If you are a tenant, see “Tenants” section below.

TENANTS (RENTERS):

Tenants may sign-up for Standard 3-cart collection service only. This is the basic level of compliance with the District’s solid waste disposal requirements. Additional collection services require written property owner permission. Tenants desiring to self-haul must have written permission from the property owner and obtain the Disposal Use Permit (Dump Card) from the owner.

QUESTIONS & ADDITIONAL INFORMATION

Call the District at 760-868-1212 or CR&R at 760-868-4232
or visit: www.PPHCSD.org/residential

To complete this application online, visit:

www.PPHCSD.org/residential/application

Scan with your smart phone
for additional information
on this program.





A. 4176 Warbler Road
P.O. Box 294049
Phelan, CA 92329
P. (760) 868-1212
F. (760) 868-2323
W. www.pphcsd.org

APPLICATION FOR SOLID WASTE COLLECTION SERVICE/SELF-HAUL

☐ **Owner** ☐ **Tenant** (3-cart service only – written permission from property owner needed for other services)

PARCEL NUMBER (APN):

IF KNOWN _____

SERVICE ADDRESS: _____

CUSTOMER NAME(S): _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE/CELL/TEXT NO: Primary _____

Secondary _____

DRIVERS LICENSE/ID NO: _____

DATE OF BIRTH: _____

EMAIL ADDRESS: _____

OPTION #1: SELF-HAUL TO TRANSFER STATION (DUMP) (no fee or permit required at this time)

- ☐ I am a current self-hauler and want to continue to self-haul
☐ I am a current CR&R customer and want to cancel my CR&R collection service and self-haul instead
☐ I am a new resident and want to self-haul

Self-Hauler Acknowledgements

As a self-hauler, you must sort trash, recycling, and organics before going to the dump. You are also required to keep receipts for verification of self-hauling. You may change from a self-hauler to a CR&R collection customer but will need to complete a new application. Tenants cannot self-haul without written authorization from the owner. By signing this form below, you are acknowledging these requirements.

OPTION #2: SIGN-UP/CONTINUE COLLECTION SERVICE WITH CR&R

- ☐ I am a current CR&R collection service customer and want to confirm or modify my service level
☐ I am a current self-hauler and want to sign-up for collection service with CR&R
☐ I am a new resident and want to sign-up for collection service with CR&R

CR&R Standard Service Options – Choose One

- ☐ Standard 3-Cart Service - \$30.98/month*
(1 trash cart, 1 recycling cart, 1 organics cart)

- ☐ Standard Bin (Dumpster) Service - \$121.20/month*
(1 two-yard bin, 1 recycling cart, 1 organics cart)

Additional CR&R Service Options

- ☐ Additional Trash Cart(s) Quantity: _____
\$7.01/month* for each additional cart
☐ Other: _____

- ☐ Additional Recycling Cart(s) Quantity: _____
\$7.01/month* for each additional cart
☐ Additional Organics Cart(s) Quantity: _____
\$7.01/month* for each additional cart

CR&R Collection Customer Acknowledgements

All solid waste must be separated into the appropriate cart or bin. Information on how to sort your solid waste is attached to this application. Information on collection day(s)/time(s) will be provided when your containers are delivered. Property owners are responsible for all unpaid charges; tenants may only sign-up for basic, 3-cart collection service unless written authorization for additional services is received from the owner of the property. By signing this form below, you are acknowledging these requirements.

Customer Signature (REQUIRED)

Date

*Rates effective 7/1/2023. Residential cart service is billed quarterly in advance. Residential bin service is billed monthly in advance.

OFFICE STAFF ONLY: ☐ Sent to CR&R ☐ Verified by PPHCSD to be Legal Property Owner OR ☐ Still Needs Owner Verification
Form Version 2023.02

The Way We Dispose of Trash is Changing

New Customers

- Complete the application form indicating whether you want to self-haul or signup for collection service through CR&R.

Self-Haulers

- Complete the application form indicating you want to self-haul.
- For 2023 - No additional charge to self-haul.
- Keep receipts for verification of self-haul.
- Sort your waste into recycling, organics, or trash before heading to the dump.

All District Residents

- Application forms and information on sorting your solid waste will be sent out to all District residents starting in July. All residents must return an application either indicating they want to self-haul, or to continue or start service with CR&R.

Existing CR&R Customers

- Complete the application form verifying the service level you desire.
- Existing trash cart-only customers will have carts replaced with the 3-cart system starting now through January 2024.
- Existing customers with dumpsters (bins) will also be issued recycling and organics carts unless another service option is requested.
- All materials will be picked up in the same truck until January 2024 when materials must be separated into the appropriate container which will be picked up separately.

Questions?

Please contact the District at 760-868-1212 or visit www.pphcsd.org/solid-waste-and-recycling.



What Goes Where

RECYCLABLES

- Aluminum
- Cardboard
- Glass
- Metal
- Paper
- Plastic



ORGANICS

- | From The Kitchen | From The Yard |
|---------------------|---------------|
| • Dairy | • Flowers |
| • Food Soiled Paper | • Grass |
| • Fruits | • Leaves |
| • Grains | • Prunings |
| • Meat | • Weeds |
| • Seafood | |
| • Vegetables | |



**FOOD WASTE MUST BE PLACED
IN PLASTIC BAGS AND PLACED
INSIDE ORGANICS CART**

LANDFILL

- Ceramics
- Coat Hangers
- Diapers
- Mirrors
- Paper Towels
- Pet Waste/Cat Litter
- Styrofoam
- Tissue Paper
- Waxed Paper



NO HAZARDOUS WASTE

Notice of Water Rate Change

The District provides water service to approximately 7,100 customers, and monthly water service fees are the primary source of revenue to operate the water system. Revenues received from water service fees are used solely to fund the water enterprise. The objective of the proposed five-year rate schedule is to fully fund operations, address capital replacement, and adequately build-up reserves to meet reserve policies through Fiscal Year 2025-2026. In addition, the District needs to ensure adequate funding to address additional capital and operating expenses. The new rates for the District's water service fees were adopted by the Board on December 1, 2021, after a noticed public hearing and several public meetings. The new rates are based on a comprehensive rate study prepared by an independent consultant.

Water rates for all District customers are scheduled to change. The new rates will begin July 1, 2023, and will be reflected on your billing statement received in August.

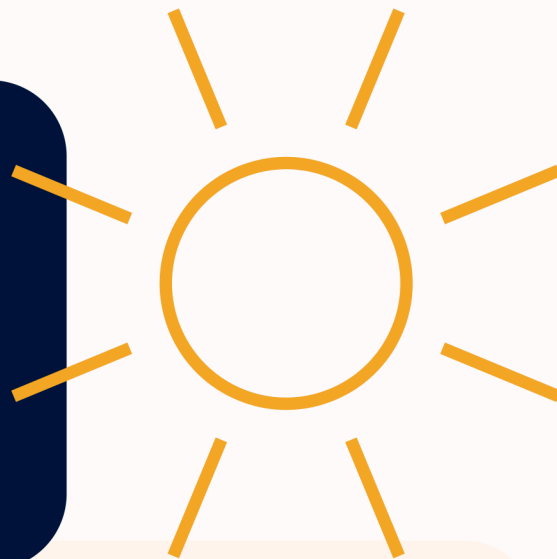
Fixed Charges (Meter Charge) \$/Month				
Meter Size	Current	Effective 7/1/2023	Effective 7/1/2024	Effective 7/1/2025
3/4"	\$24.17	\$25.63	\$27.17	\$28.81
1"	\$36.57	\$38.77	\$41.10	\$43.57
1 1/2"	\$67.58	\$71.64	\$75.94	\$80.50
2"	\$104.79	\$111.08	\$117.75	\$124.82
3"	\$222.60	\$235.96	\$250.12	\$265.13
4"	\$396.23	\$420.01	\$445.22	\$471.94
Chromium-6 Surcharge (all meters)	\$9.71	\$9.71	\$9.71	\$9.71

Variable Rates - \$/unit (1 unit = 748 gallons)				
Customer Class	Current	Effective 7/1/2023	Effective 7/1/2024	Effective 7/1/2025
<i>Residential</i>				
Tier 1: ≤ 9 units	\$2.90	\$3.08	\$3.27	\$3.47
Tier 2: 9 hcf- 29 units	\$3.31	\$3.51	\$3.73	\$3.96
Tier 3: > 29 units	\$7.99	\$8.47	\$8.98	\$9.52
<i>Commercial</i>	\$3.87	\$4.11	\$4.36	\$4.63
<i>Institutional</i>	\$4.20	\$4.45	\$4.73	\$5.02

If you have any questions, please contact the District at (760) 868-1212.

For additional information, please visit our website at www.pphcsd.org

Summer Conservation Tips



- **Water in the Early Morning or Evening**

Watering your lawn and plants in either the early morning or evening is best. When the sun is high, water quickly evaporates. Put your water to better use by watering at times when moisture is more likely to stay in the soil.

- **Cover Your Pool**

Make sure to cover swimming pools in the summertime. Leaving your pool uncovered leads to water evaporation, which results in filling up your pool more often.

- **Use Mulch**

Apply a thick layer of bark mulch to your trees, shrubs, and gardens to help retain moisture and limit the need to water your plants as often.

- **Cut Your Shower Time**

Shorten your showers; there's no need to take a long hot shower in the summer. You can save 150 gallons per month by shortening your showers by just 2 minutes.

- **Fix Leaky Plumbing**

Fix leaky faucets and running toilets. You could silently be wasting up to 100 gallons of water per day with a leaky toilet, and with dripping faucets about 2,700 gallons of water per year.

- **Upgrade Your Bathroom Fixtures**

Upgrade to a low-flow showerhead and a low-flush toilet to reduce your water usage by up to 75%.

- **Wash Only Full Loads**

Save water by only running your washing machine and dishwasher when full. And avoid using the permanent-press setting which uses additional water.



4176 Warbler Rd.
Phelan, CA 92371
760-868-1212
www.pphcsd.org



Agenda Item 11

Review of Action Items

Agenda Item 12

Set Agenda for Next Meeting