

PARKS COMMITTEE MEETING MINUTES

October 11, 2022

Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Rebecca Kujawa, President (Chair)
Kathy Hoffman, Director

Board Members Absent: None

Staff Present: Steve Lowrance, Parks Supervisor
Jennifer Oakes, Executive Management Analyst
Aimee Williams, Asst. Board Clerk/Administrative Specialist

Guests/Public: None

Call to Order

President Kujawa called the meeting to order at 4:30 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Director Hoffman moved to approve the Agenda. President Kujawa seconded the motion. Motion passed unanimously.

2) **Public Comment** – None

3) **Approval of Minutes**

Director Hoffman moved to approve the Minutes. President Kujawa seconded the motion. Motion passed unanimously.

4) **Review & Discussion Regarding Parks & Recreation Events**

Mr. Lowrance reviewed the past and upcoming events. Next year the summer movie events will end during the first week of August before school begins. Fall/winter activities are scheduled for November and December and will include baking classes, painting classes, and the 2nd Annual Christmas Tree Lighting event.

5) **Update Regarding Phelan Park Expansion**

Mr. Lowrance reported the District had a meeting with KTUA on 10/5/22, and they are working on the necessary steps for the expansion project.

6) **Update on Phelan Farmers Market**

Mr. Lowrance reported the market is still doing good.

7) **Update on Teaching Garden**

Mr. Lowrance stated that attendance has continued to be around 12 people per class.

8) **Staff Report**

Nothing further.

9) **Committee Comments**

President Kujawa stated that she looked into the previously discussed self-defense/safety awareness classes and there was no availability this year.

The committee discussed the sound and music options for the tree lighting ceremony in December.

10) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting** – None

11) **Set Agenda for Next Meeting** – January 10, 2023

12) **Adjournment**

With no further business before the Committee, the meeting adjourned at 4:45 p.m.

Agenda materials can be viewed online at www.pphcsd.org

