

## **SPECIAL BOARD MEETING MINUTES**

January 26, 2022  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Rebecca Kujawa, President  
Deborah Philips, Vice President  
Kathy Hoffman, Director  
Charlie Johnson, Director  
Mark Roberts, Director

**Board Members Absent:** None

**Staff Present:** Don Bartz, General Manager  
George Cardenas, Engineering Manager  
Kim Ward, HR Manager/Executive Secretary  
Sean Wright, Water Operations Manager  
Steve Lowrance, Parks Supervisor  
Jennifer Oakes, Executive Management Analyst

**District Counsel:** Steve Kennedy, General Counsel

**Public:** Cheryl Rhoden

### **Call to Order**

President Kujawa called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was conducted.

### **Roll Call**

All Directors were present at roll call.

#### **1) Approval of Agenda**

The agenda was approved.

#### **2) Public Comment**

##### **a) General Public**

Cheryl Rhoden stated she will have comments on Item 4.

##### **b) Community Reports**

None

#### **3) Review of Proposition 68 Grant Submittal by KTUA**

Staff Recommendation: None



Matthew Wilkins and Mike Singleton, KTUA Consultants, gave a summary of the grant submittal.

No action taken; not an action item.

**4) Review of Preliminary Community Survey Results by Rincon Strategies**

Staff Recommendation: None

Mr. Collier presented the preliminary survey results to the Board. The final results will be presented at the Board meeting on February 16, 2022.

No action taken; not an action item.

**5) Discussion & Possible Action Regarding Civic Center & Phelan Park Project Funding**

Staff Recommendation: None

Ms. Lowrance introduced this item.

After a discussion, the consensus of the Board was to authorize Staff to start looking into getting loans and bring that information back to the next meeting to discuss this further.

**6) Discussion & Possible Adoption of Resolution No. 2022-02; Authorizing Submittal of Application(s) for All CalRecycle Grant and Payment Programs for Which the Phelan Piñon Hills Community Services District is Eligible**

Staff Recommendation: For the Board to adopt Resolution No. 2022-02; Authorizing Submittal of Application(s) for All CalRecycle Grant and Payment Programs for Which the Phelan Piñon Hills Community Services District is Eligible.

Ms. Ward introduced this item.

Director Johnson moved to approve the staff recommendation. Director Philips seconded the motion. Motion carried 5-0.

**7) Discussion & Possible Adoption of Resolution No. 2022-03; Approving the Application for Land and Water Conservation Fund for the Phelan Park Expansion Project**

Staff Recommendation: For the Board to adopt Resolution No. 2022-03; Approving the Application for Land and Water Conservation Fund for the Phelan Park Expansion Project.

Ms. Ward introduced this item.

Vice President Philips moved to approve the staff recommendation. Director Hoffman seconded the motion. Motion passed by the following vote:

AYES: Hoffman, Johnson, Kujawa, Philips, Roberts

NOES: None

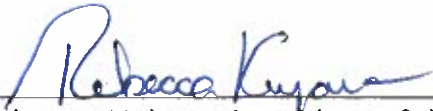


ABSTENTIONS: None  
ABSENT: None

**8) Adjournment**

With no further business before the Board, the meeting was adjourned at 6:34 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

  
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Rebecca Kujawa, President of the Board

  
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Date

  
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Kim Ward, HR Manager/Executive Secretary

  
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Date

