

SPECIAL FINANCE COMMITTEE MEETING MINUTES

July 29, 2025 – 4:00 P.M.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Chuck Hays, Director/Chair
Jeanna Mills, Director

Staff Present: Don Bartz, General Manager
David Noland, Finance Supervisor/Accountant
Aimee Williams, Asst. Board Clerk/Administrative Specialist

Call to Order

Director Hays called the meeting to order at 4:10 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) Approval of Agenda

Director Mills moved to approve the Agenda. Director Hays seconded the motion.
Motion passed unanimously.

2) Public Comment

None

3) Approval of Minutes

Director Hays moved to approve the Minutes. Director Mills seconded the motion.
Motion passed unanimously.

4) Review of New Credit Card Processor Options

The committee reviewed available options to change to a new credit card processing vendor. The committee's recommendation was to proceed with Global Payments.

5) Review of Disbursements

The Committee reviewed the June disbursements.

6) Review of Quarterly Financials

The Committee reviewed the quarterly financials.

7) Review of Solar Project Credits & Expenses

The Committee reviewed the solar project credits and expenses.

8) Review of Quarterly Investment Report

The Committee reviewed the cash/investment report.



9) **Committee Comments**

Nothing further

10) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting** – None

11) **Set Agenda for Next Meeting** – October 21, 2025

12) **Adjournment**

With no further business before the Committee, the meeting adjourned at 4:27 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

