

## **SOLID WASTE & RECYCLING COMMITTEE MEETING AGENDA**

January 17, 2024 – 2:30 P.M.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Via Conference Call (see below)

### **SOLID WASTE & RECYCLING COMMITTEE MEETING – 2:30 P.M.**

**Call to Order** – Pledge of Allegiance

#### **Roll Call**

- 1) **Approval of Agenda**
- 2) **Public Comment** – Under this item, any member of the public wishing to directly address the Board on any item of interest that may or may not be within the subject matter jurisdiction of the Board, but not listed on the agenda, may do so at this time. However, the Board is prohibited by law from taking any action on any item not appearing on the agenda unless the action is otherwise authorized by the Brown Act. Any member of the public wishing to directly address the Board on any item listed on the agenda may do so when the item is being considered by the Board. Speakers are requested to be brief in their remarks. The Chair may limit each speaker to a comment period of five (5) minutes.
- 3) **Approval of Minutes**
- 4) **Review of 10-Year Capital Plan for the 2024/2025 Budget**
- 5) **Review of Solid Waste Events**
- 6) **Review of Quarterly Hauler's Report**
- 7) **Update on Uniform Collection**
- 8) **Update on SB1383 Compliance Order**
- 9) **Review of Proposed 2024/2025 Collection Rates**
- 10) **Staff Reports**
- 11) **Review of Action Items**
  - Prior Meeting
  - Current Meeting
- 12) **Set Agenda for Next Meeting** – February 21, 2024
- 13) **Adjournment**



#### **Mission Statement:**

*The Mission of the Phelan Piñon Hills Community Services District is to efficiently provide authorized services and maximize resources for the benefit of the community.*

#### **Authorized Services:**

- Water
- Parks & Recreation
- Street Lighting
- Solid Waste & Recycling

*Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in the above-agendized public meeting should be directed to the District's General Manager at (760) 868-1212 at least 24 hours prior to said meeting.*

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)

**Remote Viewing:**

To watch the livestream (view only – nonparticipating), visit our YouTube channel:

[PPHCSD YouTube Channel Link](#)

**Remote Participation:**

To provide public comment, or otherwise participate remotely, select the meeting you wish to attend on the District's website and then click the "Join Remote Meeting" option.

<https://www.pphcsd.org/meetings>

*Please be advised that remote participation and livestreaming options are provided as a courtesy to the public and technical issues could occur, resulting in delays or the inability to participate remotely or livestream. It is recommended that you attend in person to ensure you are able to participate.*

**Written Comments:**

You may also email your public comment to the Board Secretary at [ksevy@pphcsd.org](mailto:ksevy@pphcsd.org) by the meeting start time listed on this agenda. Your comment will be added to the record by the Board Secretary.

*Please check the District website for updates on this meeting. We encourage you to sign up for our email notifications by emailing [ksevy@pphcsd.org](mailto:ksevy@pphcsd.org) or by visiting our website and completing the signup form at [www.pphcsd.org](http://www.pphcsd.org) under the "Agendas and Minutes" tab.*

## **SPECIAL SOLID WASTE & RECYCLING COMMITTEE MEETING MINUTES**

December 6, 2023 – 2:30 p.m.  
Phelan Community Center  
4128 Warbler Road, Phelan, CA 92371  
& Remotely Via Zoom or Conference Call

**Board Members Present:** Deborah Philips  
Chuck Hays

**Board Members Absent:** None

**Staff Present:** Kim Sevy, HR & Solid Waste Manager/District Clerk

**CR&R Staff Present:** Brandon McGill, Operations Manager

### **Call to Order**

Director Philips called the meeting to order at 2:30 p.m.

### **Roll Call**

All Committee Members were present at Roll Call.

1) **Approval of Agenda**

Director Hays moved to approve the Agenda. Director Philips seconded the motion.  
Motion passed unanimously.

2) **Public Comment**

None

3) **Approval of Minutes**

Director Philips moved to approve the minutes. Director Hays seconded the motion.  
Motion passed unanimously.

4) **Review of Solid Waste Events**

Ms. Sevy reviewed the programs and events. A tire collection event is scheduled for December 9, 2023.

5) **Update on Uniform Collection**

Ms. Sevy reported on the implementation of the collection program and presented upcoming billing inserts and a direct mailer.

6) **SB 1383 & Recycling Requirements**

Ms. Sevy provided an update on the status of the District's SB 1383 compliance order.

7) **Staff Reports**

Nothing further to report; a report was provided in the packet.

8) **Review of Action Items**

- a) **Prior Meeting** – Complete
- b) **Current Meeting** – Insert in bin customer bills.

9) **Set Agenda for Next Meeting** – January 17, 2024

10) **Adjournment**

With no further business before the Committee, the meeting adjourned at 2:54 p.m.

Agenda materials can be viewed online at [www.pphcsd.org](http://www.pphcsd.org)



A. 4176 Warbler Road  
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Phelan, CA 92329  
P. (760) 868-1212  
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## MEMORANDUM

**DATE:** January 17, 2024  
**TO:** Solid Waste Committee Members  
**FROM:** Don Bartz, General Manager  
By: Kim Sevy, HR & Solid Waste Manager/District Clerk  
**SUBJECT:** Review of 10-Year Capital Plan for the 2024/2025 Budget

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### STAFF RECOMMENDATION

For the Committee to review the 10-Year CIP.

### BACKGROUND

The Government Fund CIP is enclosed for Committee review of the solid waste related items. Should any changes be desired, the CIP will be updated and utilized as part of the Board's budget workshops.

### FISCAL IMPACT

None

### ATTACHMENT(S)

Government Fund Capital Plan

Phelan Pinon Hills Community Services District

Government Funds Capital Improvement Projects

	No.	Location	Description										Notes
				2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	
Phelan Park Exp.	1	Design/Engineering SP 2.1	Phase 3 & 4										Note: \$3.75 - \$1.5m from L &WC grant fund that will req. matching funds, if awarded, remainder to be funded by District - \$8.5 remain. balance of project
		Construction SP 2.1		\$3,750,000.00	\$ 8,500,000.00								
		Construction SP 2.1		\$915,000.00									
Civic Center Bldg.	2	Government Portion of Phase I (See Enterprise Funds, Civic Center Project for add. Costs)	Design / Engineering (5%)										
			Site Dev./Improvements (30%)			\$2,800,000.00							
			Building Const. (5%) SP 2.3										
Com Cent./Gym	3	Community Center / Gymnasium SP 2.1	Design / Engineering										
			Buildout										\$4,300,000.00
			Remaining Buildout										
Leg.	4		Ballot Measure	\$10,000.00		\$100,000.00							
Plans	5	Solid Waste Rate Study	Report			\$50,000.00							
Solid Waste & Rec.	6		Potential Capital Projects	\$35,000.00	\$35,000.00	\$40,000.00	\$40,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00
			<b>Sub-Total Projects:</b>	\$45,000.00	\$4,700,000.00	\$11,490,000.00	\$40,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00

Government Funds Capital Purchase

	No.	Item	Description										Notes
				2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	
Vehicles	7	Vehicles / Equipment	Equipment										
			GM Vehicle (20%)										
			Vehicle (Solid Waste)		\$65,000.00								
			Truck (Parks)			\$65,000.00							
<b>Sub-Total Purchases:</b>				\$0.00	\$65,000.00	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Government Funds CIP &amp; Capital Purchases</b>				\$45,000.00	\$4,765,000.00	\$11,555,000.00	\$40,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$45,000.00	\$4,345,000.00



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## MEMORANDUM

**DATE:** January 17, 2024

**TO:** Solid Waste Committee Members

**FROM:** Don Bartz, General Manager  
By: Kim Sevy, HR & Solid Waste Manager/District Clerk

**SUBJECT:** Draft Proposed Rates for 2024/2025 Solid Waste Collection

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### STAFF RECOMMENDATION

For the Committee to review the proposed draft rates for 2024/2025.

### BACKGROUND

Staff will provide a report on the draft proposed rates at the meeting. The draft rates enclosed do not include all possible pass-through components of the rate structure at this time and therefore they may change.

### FISCAL IMPACT

None

### ATTACHMENT(S)

Draft Rate Schedule

FEE DESCRIPTION	7/1/2023 RATES	7/1/2024 RATES**	FREQUENCY	% CHANGE FROM CURRENT**
<b>RESIDENTIAL BARREL SERVICE</b> (billed quarterly = monthly rate x 3)				
3 Carts – (64 Gallons EA) 1 EA: Trash, Recycling, Organics	\$30.98	\$32.31	Per Month	4.3%
Each Additional Cart (64 Gallons)	\$7.01	\$7.31	Per Month	4.3%
Pull Out Service	\$10.49	\$10.94	Per Month	4.3%
<b>RESIDENTIAL BIN SERVICE</b> (NOTE: Refuse bin will also include 1 recycling and 1 organics cart)*				
<b>REFUSE (TRASH)</b>				
1.5 Cubic Yard ("CY")	\$90.87	\$94.78	Per Month	4.3%
2 CY	\$121.20	\$126.41	Per Month	4.3%
2 CY 2x/week	\$225.15	\$234.83	Per Month	4.3%
3 CY	\$181.82	\$189.64	Per Month	4.3%
3 CY 2x/week	\$337.79	\$352.31	Per Month	4.3%
4 CY	\$242.35	\$252.77	Per Month	4.3%
4 CY 2x/week	\$450.17	\$469.53	Per Month	4.3%
<b>RECYCLING</b>				
64 Gallon	\$7.01	\$7.31	Per Month	4.3%
2 CY	\$110.53	\$115.28	Per Month	4.3%
3 CY	\$165.76	\$172.89	Per Month	4.3%
4 CY	\$217.76	\$227.12	Per Month	4.3%
<b>ORGANICS</b>				
64 Gallon	\$7.01	\$7.31	Per Month	4.3%
2 CY	\$294.36	\$307.02	Per Month	4.3%
<b>SPECIAL CHARGES</b>				
Extra Pick-Up/Occurrence	\$92.26	\$96.23	Per Occurrence	4.3%
<b>COMMERCIAL CART SERVICE</b>				
3 Carts – (64 Gallons EA) 1 EA: Trash, Recycling, Organics	\$49.50	\$51.63	Per Month	4.3%
Each Additional Cart (Trash/Recycling/Organics)	\$7.96	\$8.30	Per Month	4.3%
<b>COMMERCIAL BIN SERVICE</b> (NOTE: Refuse bin will also include 1 recycling and 1 organics cart)*				
<b>REFUSE (TRASH)</b>				
2 CY 1x/week	\$155.34	\$162.02	Per Month	4.3%
2 CY 2x/week	\$294.29	\$306.94	Per Month	4.3%
2 CY 3x/week	\$433.30	\$451.93	Per Month	4.3%
2 CY 4x/week	\$572.26	\$596.87	Per Month	4.3%
2 CY 5x/week	\$711.26	\$741.84	Per Month	4.3%
2 CY 6x/week	\$850.25	\$886.81	Per Month	4.3%
3 CY 1x/week	\$241.01	\$251.37	Per Month	4.3%
3 CY 2x/week	\$432.19	\$450.77	Per Month	4.3%
3 CY 3x/week	\$631.31	\$658.46	Per Month	4.3%
3 CY 4x/week	\$830.42	\$866.13	Per Month	4.3%
3 CY 5x/week	\$1,029.50	\$1,073.77	Per Month	4.3%
3 CY 6x/week	\$1,228.60	\$1,281.43	Per Month	4.3%
4 CY 1x/week	\$308.95	\$322.23	Per Month	4.3%
4 CY 2x/week	\$572.84	\$597.47	Per Month	4.3%
4 CY 3x/week	\$836.66	\$872.64	Per Month	4.3%
4 CY 4x/week	\$1,100.46	\$1,147.78	Per Month	4.3%
4 CY 5x/week	\$1,364.28	\$1,422.94	Per Month	4.3%
4 CY 6x/week	\$1,628.18	\$1,698.19	Per Month	4.3%
<b>RECYCLING</b>				
2 CY 1x/week	\$147.57	\$153.92	Per Month	4.3%
2 CY 2x/week	\$279.58	\$291.60	Per Month	4.3%
3 CY 1x/week	\$228.96	\$238.81	Per Month	4.3%
<b>ORGANICS</b>				
2 CY Clean-up Bin	\$294.36	\$307.02	Per Occurrence	4.3%



FEE DESCRIPTION	7/1/2023 RATES	7/1/2024 RATES**	FREQUENCY	% CHANGE FROM CURRENT**
<b>SPECIAL CHARGES</b>				
Extra Pick Up/Occurrence	\$84.97	\$88.62	Per Occurrence	4.3%
3 CY Clean-up Bin	\$178.71	\$186.39	Per Dump	4.3%
6 CY Clean-up Bin	\$357.40	\$372.77	Per Dump	4.3%
<b>ROLL OFF SERVICE</b>				
Refuse – 10 CY Box (up to 7.5 tons)	\$781.32	\$814.92	Per Occurrence	4.3%
Refuse – 20 CY Box (up to 3.5 tons)	\$541.56	\$564.85	Per Occurrence	4.3%
Refuse – 30 CY Box (up to 4 tons)	\$571.53	\$596.11	Per Occurrence	4.3%
Refuse – 40 CY Box (up to 4 tons)	\$571.53	\$596.11	Per Occurrence	4.3%
<b>ADDITIONAL RESIDENTIAL FEES</b>				
Additional Pick-up 1.5CY Bin	\$16.28	\$16.98	Per Occurrence	4.3%
Additional Pick-up 2CY Bin	\$21.38	\$22.30	Per Occurrence	4.3%
Additional Pick-up 3CY Bin	\$32.53	\$33.93	Per Occurrence	4.3%
Additional Pick-up 4CY Bin	\$43.39	\$45.26	Per Occurrence	4.3%
Additional Pick-up Cart	\$6.70	\$6.99	Per Occurrence	4.3%
Extra Pick-up Off Route Service Fee	\$54.07	\$56.40	Per Occurrence	4.3%
Bin Exchange - Change in Service	\$27.03	\$28.19	Per Occurrence	4.3%
New Account Set Up Fee	\$27.03	\$28.19	Per Occurrence	4.3%
New Account Delivery Fee	\$27.03	\$28.19	Per Occurrence	4.3%
Delivery Fee 1.5 yard/2 yard/3 yard/4 yard	\$27.03	\$28.19	Per Occurrence	4.3%
Pull Out Service	\$10.49	\$10.94	Per Month	4.3%
Special Event Box Delivery	\$0.00	\$0.00	Per Occurrence	0.0%
Special Event Trash Box w/ Lid and Liner	\$3.24	\$3.38	Each	4.3%
Special Event Recycle Box w/ Lid and Liner	\$3.24	\$3.38	Each	4.3%
Cart Re-delivery New Customer	\$27.03	\$28.19	Per Occurrence	4.3%
Cart Delivery - Lost Cart	\$54.07	\$56.40	Per Occurrence	4.3%
Cart Re-instatement - Delinquent Account	\$37.85	\$39.48	Per Occurrence	4.3%
Contamination of Recycle Cart	\$27.03	\$28.19	Per Occurrence	4.3%
Mail-In Sharps Kit	\$111.38	\$116.17	Per Occurrence	4.3%
Additional Cart Delivery	\$16.23	\$16.93	Per Occurrence	4.3%
Burned /Damaged Cart Replacement Fee	\$54.07	\$56.40	Per Occurrence	4.3%
Cart Replacement (more than 1 per year)	\$16.23	\$16.93	Per Occurrence	4.3%
Cart Removal - Delinquent Account	\$37.85	\$39.48	Per Occurrence	4.3%
Unable to Pull Cart for Nonpayment	\$27.03	\$28.19	Per Occurrence	4.3%
Pull Carts - Stop Service	\$27.03	\$28.19	Per Occurrence	4.3%
Pull Additional Cart	\$16.23	\$16.93	Per Occurrence	4.3%
Pull Recycling Cart	\$16.23	\$16.93	Per Occurrence	4.3%
Convert to Locking Bin	\$48.67	\$50.76	Per Occurrence	4.3%
Bin Re-Delivery Fee - Due to Nonpayment	\$27.03	\$28.19	Per Occurrence	4.3%
Steam Cleaning	\$37.85	\$39.48	Per Occurrence	4.3%
Bulky Item Pickup - 2x per year, 4 items	\$0.00	\$0.00	Per Occurrence	0.0%
Additional Bulky Item Pickup, per item	\$21.63	\$22.56	Per Item	4.3%
Additional Trash Bags - Per 32gal Bag	\$1.35	\$1.41	Per Bag	4.3%
Non-Customer Special - 3 Carts or 6 Bags	\$37.85	\$39.48	Per Occurrence	4.3%
Christmas Tree Collection - Dec 26 - Jan 15	\$0.00	\$0.00	1X/Year	0.0%
<b>ADDITIONAL COMMERCIAL FEES</b>				
Account Set Up Fee - New Customer	\$27.03	\$28.19	Per Occurrence	4.3%
Delivery Fee - Cart	\$27.03	\$28.19	Per Occurrence	4.3%
Removal Fee - Cart	\$27.03	\$28.19	Per Occurrence	4.3%
Delivery Fee - 2YD, 3YD, 4YD Bin	\$27.03	\$28.19	Per Occurrence	4.3%
Overage Fee	\$54.07	\$56.40	Per Occurrence	4.3%
Delinquent Account Removal Fee	\$59.47	\$62.03	Per Occurrence	4.3%
Delinquent Account Re-Instatement fee	\$59.47	\$62.03	Per Occurrence	4.3%

FEE DESCRIPTION	7/1/2023 RATES	7/1/2024 RATES**	FREQUENCY	% CHANGE FROM CURRENT**
Extra Pick-up 2CY Refuse	\$28.60	\$29.83	Per Occurrence	4.3%
Extra Pick-up 3 CY Refuse	\$44.39	\$46.30	Per Occurrence	4.3%
Extra Pick-up 4CY Refuse	\$56.89	\$59.34	Per Occurrence	4.3%
Extra Pick-up Off-Route Service Fee * added on route charge	\$54.07	\$56.40	Per Occurrence	4.3%
Contamination of Recycle Bin	\$75.70	\$78.96	Per Occurrence	4.3%
Additional Pick-Up on Existing Recycling Bin	\$70.30	\$73.32	Per Occurrence	4.3%
Bin Relocation Fee	\$54.07	\$56.40	Per Occurrence	4.3%
Bin Rollout Fee	\$0.00	\$0.00	Per Occurrence	0.0%
Bin Exchange - Once per year	\$0.00	\$0.00	Per Occurrence	0.0%
Bin Exchange - More than once per year	\$81.10	\$84.59	Per Occurrence	4.3%
Convert Bin to Locking Lid	\$48.67	\$50.76	Per Occurrence	4.3%
Replacement Bin Lock or Key	\$16.23	\$16.93	Per Occurrence	4.3%
Enclosure Clean Out Fee	Varies	Varies	Based on Estimate	N/A
Replacement of Stolen or Burned Bin	\$594.76	\$620.33	Per Occurrence	4.3%
Bulky Item Pick Up, per item	\$27.03	\$28.19	Per Occurrence	4.3%
Scout Service	\$48.67	\$50.76	Per Occurrence	4.3%
Courtesy Pick Up	\$0.00	\$0.00	Per Occurrence	0.0%
Stinger - Pull Out Service/Bin	\$48.67	\$50.76	Per Occurrence	4.3%
Roll Off Service Extra Charge/Ton	\$64.82	\$67.61	Per Occurrence	4.3%
Roll Off Service Steam Cleaning	\$40.21	\$41.94	Per Occurrence	4.3%
Roll Off Service After 10 Days	\$12.45	\$12.99	Per Day	4.3%
Roll Off Service - Pull Empty Bin	\$91.91	\$95.86	Per Occurrence	4.3%
Roll Off - New Account Set Up Fee	\$59.47	\$62.03	Per Occurrence	4.3%
Roll Off - Compactor Haul Fee + Processing/Disposal	\$378.48	\$394.75	Per Occurrence	4.3%
Roll Off - Container Delivery Fee	\$81.10	\$84.59	Per Occurrence	4.3%
Roll Off - Container Removal Fee	\$81.10	\$84.59	Per Occurrence	4.3%
Roll Off - False Run Fee	\$91.91	\$95.86	Per Occurrence	4.3%
Roll Off - Relocation Box Fee	\$70.30	\$73.32	Per Occurrence	4.3%
Roll Off - Delinquent Account Removal Fee	\$81.10	\$84.59	Per Occurrence	4.3%
Roll Off - Delinquent Account Re-Instatement Fee	\$81.10	\$84.59	Per Occurrence	4.3%
Permanent Roll Off – 10 CY Box	\$332.00	\$346.28	Monthly Rental	4.3%
Permanent Roll Off – 20 CY Box	\$332.00	\$346.28	Monthly Rental	4.3%
Permanent Roll Off – 40 CY Box	\$332.00	\$346.28	Monthly Rental	4.3%
Clean-up Bin Trip Charge - 3CY/6CY	\$64.01	\$66.76	Per Occurrence	4.3%
<b>ADDITIONAL ROLLOFF FEES</b>				
Roll Off Rental After 10 Days	\$13.00	\$13.56	Per Day	4.3%
Roll Off Service-Pull Empty Bin	\$125.00	\$130.38	Per Occurrence	4.3%
Roll Off-New Account Set Up Fee	\$15.00	\$15.65	Per Occurrence	4.3%
Roll Off-Compactor Haul Only Fee	\$392.00	\$408.86	Per Haul	4.3%
Roll Off-Container Delivery/Removal Fee	\$69.00	\$71.97	Per Occurrence	4.3%
Roll Off-False Run Fee	\$69.00	\$71.97	Per Occurrence	4.3%
Roll Off-Relocation Box Fee	\$69.00	\$71.97	Per Occurrence	4.3%
Roll Off-Delinquent Account Removal Fee	\$69.00	\$71.97	Per Occurrence	4.3%
Roll Off-Delinquent Account Reinstatement Fee	\$69.00	\$71.97	Per Occurrence	4.3%
Illegal Roadside Cleanup Service (District Request)	\$139.00	\$144.98	Per Hour	4.3%

\*unless alternative container type/size requested or necessary

\*\*Proposed rates include CPI pass through only. Rates are subject to change pending disposal costs from county and other disposal outlets

## MANAGEMENT REPORT

**DATE:** January 9, 2024  
**PREPARED BY:** Kim Sevy, HR & Solid Waste Manager  
**SUBJECT:** December 2023 Manager's Report

### SOLID WASTE & RECYCLING

#### Customer Data:

<u>COMMERCIAL ACCOUNTS</u>	<u>NO.</u>	<u>CITATIONS ISSUED</u>	<u>NO.</u>
Trash	91	Commercial	0
Recycling	87	Residential	0
Organics	35		
		<u>PERMITS ACTIVE</u>	<u>NO.</u>
		Self-Haul - Commercial Recycling	4
		Self-Haul - Commercial Organics	11
		Self-Haul - Residential Recycling	N/A
		Self-Haul - Residential Organics	N/A
		SB1383 Exemptions – Commercial	45
<u>SCHOOL ACCOUNTS</u>	<u>NO.</u>	<u>TEMPORARY SERVICE</u>	<u>NO.</u>
Trash	16	Temporary - Trash	21
Recycling	16	Temporary - Recycling	0
Organics (Roll Off)	1		
<u>RESIDENTIAL ACCOUNTS</u>	<u>NO.</u>		
Total Trash	5,634		
Total Recycling	34		
Total Organics	N/A		
Barrel Customers	4,118		
Bin Customers	1,393		

#### TOTAL APPLICATIONS (12/1/2023)

CR&R - Confirming or Modifying	1461	50.84%
CR&R - Change to Self-Haul	63	2.19%
Current Self-Hauler - Confirming	823	28.64%
Current Self-Hauler - Change to CR&R	127	4.42%
New Resident/Self-Haul	36	1.25%
New Resident/Start CR&R Service	364	12.67%
<b>TOTAL</b>	<b>2,874</b>	<b>100.00%</b>

TOTAL CR&R            68%  
 TOTAL Self-Haul      32%

#### Self-Hauler Data:

TOTAL Number of Self-Hauls to Transfer Station: 2,268  
 TOTAL Number of Unique Self-Hauls to Transfer Station: 1,543  
 TOTAL Self-Haul Tonnage: 565.87

#### Notable Activity:

- Weekly meetings with CR&R staff
- Food scrap containers are available in the District office
- Submitted for SB 1383 Grant

- Rate study upcoming
- Recent & Upcoming Events:

- Free Tire Disposal Day
  - December 9, 2023 – 8am-noon
  - CR&R Service Yard

**HUMAN RESOURCES**

Statistical Data:

- Full Time Employees: 27
  - Engineering: 3
  - Water (Field): 10.5
  - Parks & Rec: 2.5
  - Administration: 12
- Part Time Employees: 0
- Temporary Employees: 0
- Open Positions: 0

**MISCELLANEOUS**

Recent District Events:

*(for Park & Rec events, see Park Operations Supervisor’s Report)*

- None

Website Data:

	Page Name	Total Views	Unique Users
1	My Account - Phelan Piñon Hills Community Services District	3,310	1,475
2	Phelan Piñon Hills Community Services District	3,288	1,883
3	Residential - Phelan Piñon Hills Community Services District	709	360
4	Water Department - Phelan Piñon Hills Community Services District	554	398
5	Services - Phelan Piñon Hills Community Services District	391	281
6	Meetings - Phelan Piñon Hills Community Services District	288	56
7	Solid Waste and Recycling - Phelan Piñon Hills Community Services District	286	177
8	Contact Us - Phelan Piñon Hills Community Services District	258	198
9	Apply for Service - Phelan Piñon Hills Community Services District	208	105
10	Employment - Phelan Piñon Hills Community Services District	161	122
11	Events - Phelan Piñon Hills Community Services District	139	100
12	Board of Directors Meeting - Phelan Piñon Hills Community Services District	138	38
13	Rates and Fees - Phelan Piñon Hills Community Services District	108	78
14	Board Members - Phelan Piñon Hills Community Services District	95	47
15	Calendar - Phelan Piñon Hills Community Services District	93	63
16	Contractors - Phelan Piñon Hills Community Services District	87	44
17	Parks and Recreation - Phelan Piñon Hills Community Services District	84	52
18	Projects - Phelan Piñon Hills Community Services District	78	44

19	Board of Directors - Phelan Piñon Hills Community Services District	71	13
20	Sorting Wizard - What Goes Where? - Phelan Piñon Hills Community Services District	67	44

## Grants

### • **SB 1383 Local Compliance Grant**

- Submitted in January 2022. The District was awarded \$20,000. Grant funds have been used to pay for Solid Waste consultant.
- Staff submitted for the 2023 program grant in the amount of \$75,000.

### • **Community Project Funding Request - 2023**

- Wallace Group has taken the lead on this grant as it progresses. The District was notified at the end of November of a NEPA requirement which could delay the construction until September 2024.
- Staff submitted a Community Project Funding Request ("Request") in the amount of \$2 million to help fund a portion of the Civic Center Project which will house the Community/Board Room that also will serve as the area's Community Emergency Operations Center. The \$2 million request was funded in the FY2023 Omnibus appropriations bill which the Senate and House passed at the end of December.
- CalOES issued grant documents to the District to complete as they will be administering the funds. Staff has been working with CalOES on FEMA requirements.
- Application documents are pending submittal; awaiting Board approval to submit as authorizing resolution was not approved.

### • **Community Project Funding Request - 2024**

- Staff submitted a Community Project Funding Request ("Request") in the amount of \$2,000,000 to help fund a Tank 6A-2. Staff is pleased to report the District's full Request was selected by the Congressman as one of the 15 projects he submitted to the House Appropriations Committee.
- There is an approximately year-long process before final approval. The Request must be reviewed and approved by the House Appropriations Committee who will then craft legislation in the form of funding bills which are then consolidated with the Senate Appropriations Committee's funding bills. The consolidated funding bill is then signed into law by the President and funding is then distributed. After funding is distributed, the District will have approximately 12-24 months to complete the project and is subject to an audit by the Government Accountability Office. During this time, it is possible that funding for such Requests may disappear, however all indications show that funding is likely to continue for now.
- This will require an authorizing resolution.

### • **County American Rescue Program Act (ARPA) Funds**

- Staff worked with consultants and submitted a request to the county. The county approved \$457,194 in ARPA funds for construction of certain parks elements.
- Staff has been working with Wallace Group on park elements and presented to the Parks Committee in November.
- A survey is underway for ADA requirements before park design begins in order to ensure parks design meets all applicable ADA requirements.