

SPECIAL FINANCE COMMITTEE MEETING MINUTES

January 23, 2024 – 3:00 P.M.
Phelan Community Center
4128 Warbler Road, Phelan, CA 92371
& Remotely Via Zoom or Conference Call

Board Members Present: Mark Roberts, Director/Chair
Chuck Hays, President

Board Members Absent: None

Staff Present: Don Bartz, General Manager
Lori Lowrance, Assistant General Manager/CFO
David Noland, Finance Supervisor
Kim Sevy, HR & Solid Waste Manager/District Clerk

Call to Order

Director Roberts called the meeting to order at 3:05 p.m.

Roll Call

All Committee Members were present at Roll Call.

1) Approval of Agenda

Director Roberts moved to approve the Agenda. President Hays seconded the motion.
Motion passed unanimously.

2) Public Comment

None

3) Approval of Minutes

President Hays moved to approve the Minutes. Director Roberts seconded the motion.
Motion passed unanimously.

4) Review of Proposals for Auditing Services

Mr. Noland introduced this item. The Committee recommendation was to retain Chris Brown, of C.J. Brown & Co. for the District's auditing services.

5) Review of Quarterly Financials

The Committee reviewed the financials.

6) Review of Solar Project Credits & Expenses

The Committee reviewed the solar project credits and expenses.

7) Review of Quarterly Investment Report

The Committee reviewed the Cash/Investment report.



8) **Committee Comments**

Nothing further.

9) **Review of Action Items**

a) **Prior Meeting** – None

b) **Current Meeting** – Presentation to the Board on new meters (July)

10) **Set Agenda for Next Meeting**

Special Meeting – March 19, 2024

Regular Meeting – April 16, 2024

- Remove Item No. 4
- Add “2024/2025 Budget”

11) **Adjournment**

With no further business before the Committee, the meeting adjourned at 3:41 p.m.

Agenda materials can be viewed online at <https://www.pphcsd.org>

